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RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES MEETING

**JANUARY 12, 2024
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Board Vice President Thomas Gilbert; Trustee Nick Avdis; Trustee Jag Bains; Trustee Thomas Barandas; Trustee Edwin Perez; Trustee Thomas Smith General Counsel Rebecca Smith (remote); General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez; and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

Absent: None

1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the January 12, 2024, Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Perez led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified by the Trustee involved*)

There were no conflicts of interest identified by the Trustees.

2. **PRESENTATIONS**

There were no scheduled presentations.

3. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

There were no public comments received.

4. **INFORMATIONAL ITEMS**

4.1. GENERAL MANAGER'S REPORT: Update on activities since the November 2023 Board Meeting.

GM Kevin King provided a verbal update on activities in the past month.

After a quiet holiday season, District staff is working on administrative wrap-ups and several RFQs. Security Services and Banking and Investment Services RFQs are undergoing final review and will be published on January 15. Both will circulate for a 45-day period and are due back for consideration on March 15, 2024. Staff will conduct an internal review for those who meet the qualifications and advance. GM King expects two or three finalists to meet with respective committees, followed by a recommendation for the board. Staff is also preparing a Total Compensation RFQ, Storm Water Fee Management RFQ, and Annual Assessment Management RFQ, which will all be published on March 1, 2024, (according to the set schedule) and circulate for 45 days.

GM King acknowledged a prior request for the Board to receive timely updates on the flood season. Although there hasn't been much to report, he assured the Trustees that weekly updates would be provided once the Emergency Action Plan is enacted. Specific river levels activate the plan.

Trustee Smith commented that 90% of our pumping plants are working. GM King stated that we are still working to get Pumping Plant 4 online. There have been several delays in getting a PG&E permit approved.

GM King made known that long-term weather forecasts are favorable. He will continue to keep an eye on reservoir levels, especially in late spring when snow begins to melt. He is aware that there is a risk of failure with aging infrastructure, but he is confident in the plant repairs performed last year and looks forward to implementing our CIP as soon as funding comes in.

GM King made known his desire to meet CARB requirements and have the District fleet become all-electric by 2035. He plans to do some piloting first to see how this would work for emergency responders who would depend on electricity for charging. He will discuss with the Operations Committee Chair how best to stagger the replacement of the fleet, depending on funding availability. The earlier we place orders, the better prepared we will be to keep pace with the 2035 deadline. GM King will meet with Tesla soon, report back to the Operations Committee, discuss other details related to planning for an EV fleet, and come back to the board with a recommendation to move forward.

Trustee Smith inquired whether EV fleet conversion is mandated and how close the District is to emergency vehicles. GM King stated that the Operations Committee would discuss this topic further and provide details.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the December 2023 Board Meeting.

A copy of the Operation Manager's Report has been included in the January 12, 2024 Board packet.

Noteworthy topics include all-weather access road repairs along the North Drain, West Drain, and the Riverside Pump Station. Staff also conducted numerous encampment postings and removals throughout the District. Crews continued to place RDP related to various washouts along the East Main Drainage Canal. Emerald Site Services successfully performed waterside vegetation removal services along Garden Highway from Gateway Oaks to the Arden-Garden connector.

Trustee Perez inquired whether a weekly spreadsheet of cleanups would be available on the District's website. GM King will get this done, and he shared about a recent cleanup by the River City Water Alliance.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the December 2023 Board Meeting.

Co-Counsel Smith provided a verbal update of counsel's work during December 2023.

5. **CONSENT CALENDAR**

The Board considers all Consent Calendar items routine and will adopt them in one motion. There is no discussion on these items before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Avdis/Trustee Barandas

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the December 8, 2023, Consent Calendar is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the November 10, 2023 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for November 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for November 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for November 2023.

5.5. Security Equipment Purchase: Review and Consider Authorizing the General Manager to Purchase Security Equipment from Sonitrol.

6. **SCHEDULED ITEMS**

6.1. COMMITTEE ASSIGNMENTS: Review and Consider Approval of Board Committee Assignments for 2024.

GM King previewed the 2024 Committee Assignments and asked Trustees to review these assignments to ensure that the agreed-upon assignments were correct. Committees will meet as needed, committee chairs will determine the schedule. Committee Chairs should take into consideration public meeting notice requirements and provide enough time for proper agenda notice. GM announced Committee members can expect the first half of the year to be busy with Budget meetings and RFQ reviews; in the second half of the year, we'll have the Trustee Election.

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Bains

ABSTAIN: None

ACTION: The motion to approve Committee Assignments is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) January 3, 2024

7.1.2. Upcoming Meetings

- SAFCA Board Meeting – January 18, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – January 31, 2024 @ 8:00 am
- RD 1000 Board Meeting – February 9, 2024 @ 8:00 am

8. CLOSED SESSION

There were no scheduled Closed Session items.

9. ADJOURN

Motioned by Trustee Bains and seconded by Trustee Smith. All trustees said Aye (Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith). The motion to adjourn the meeting was approved.