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RECLAMATION DISTRICT NO. 1000

BOARD OF TRUSTEES

REGULAR BOARD MEETING

FRIDAY, FEBRUARY 9, 2024

8:00 A.M.

DISTRICT OFFICE

1633 GARDEN HIGHWAY
SACRAMENTO, CA 95833

Members of the public may participate in this meeting in person. Members of the public will have an opportunity to address the Board during Public Comment. Comments may also be emailed prior to the meeting to kking@rd1000.org.

1. PRELIMINARY

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest

2. PRESENTATIONS

No Scheduled Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.

Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).

Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.

4. INFORMATIONAL ITEMS

- 4.1. GENERAL MANAGER’S REPORT: Update on activities since the January 2024 Board Meeting.
- 4.2. OPERATIONS MANAGER’S REPORT: Update on activities since the January 2024 Board Meeting.
- 4.3. DISTRICT COUNSEL’S REPORT: Update on activities since the January 2024 Board Meeting.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the January 12, 2024, Board Meeting.
- 5.2. TREASURER’S REPORT: Approve Treasurer’s Report for January 2024.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for January 2024.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for January 2024.
- 5.5. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.
- 5.6. RECEIVE AND FILE: Receive and File Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2024.
- 5.7. BANKING AUTHORIZATION: Review and Consider Adoption of Resolution No. 2024-02-01 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds Held by Sacramento County Treasurer.

6. SCHEDULED ITEMS

- 6.1. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with LWA, INC. for Development Impact Fee Study Update and Support Services.
- 6.2. SPONSORSHIP REQUEST: Review and Consider Sponsorship Request from Asian Pacific Islander American Public Affairs (APAPA) – Nonprofit Fed Tax ID #55-0849384.

7. BOARD OF TRUSTEE’S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) January 31, 2024

7.1.2. Upcoming Meetings

- SAFCA Board Meeting – February 15, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – February 28, 2024 @ 8:00 am
- RD 1000 Board Meeting – March 8, 2024 @ 8:00 am

AGENDA

*RD 1000 Board Meeting
February 9, 2024*

8. CLOSED SESSION

8.1. PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager. If any substantial changes in duties, compensation or benefits are to be considered or proposed, they will be considered in open session.

9. RECONVENE TO OPEN SESSION

9.1. Report from Closed Session.

10. ADJOURN



RECLAMATION DISTRICT 1000

DATE: FEBRUARY 9, 2024

AGENDA ITEM NO. 4.1

TITLE: General Manager's Report – February 2024

SUBJECT: Update on Activities Since the January 2024 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District. Noteworthy activities from January 2024 is provided below:

1. Administration Services

a. Human Resources

i. Staffing

- Resignation: Flood Specialist I: John Chilton
- Recruitment: The District hired Jose Ramirez as a Flood Specialist II.

ii. Total Compensation and Benefits Study RFQ (draft is prepared/ anticipated RFQ published and circulated on March 1.

iii. Form 700's are Due April 1, 2024. The forms have been distributed, via calendar invite, to Trustees and designated Staff.

iv. Management Training through CSDA Leadership Foundation is scheduled for April 15 – 18 in San Diego.

v. The Operations Supervisor and Lead Operation Specialists are scheduled for Leadership Training locally through CSDA.

vi. Employee Handbook updates are being discussed (to comply with new laws and general cleanup of outdated provisions).

b. Fiscal

i. Banking and Investment Services RFQ was published and circulated on January 15. Internal RFQ review will begin on March 15, 2024.

ii. Stormwater Fee Administration RFQ (draft is prepared/anticipated RFQ published and circulated on March 1)

iii. Annual Assessment Administration RFQ (draft is prepared/anticipated RFQ published and circulated on March 1

iv. The Annual Assessment Notice for the Second Installment has been set for publication.

v. Quickbooks Purchase Order Workflow is under design and will soon be

TITLE: General Manager's Report – February 2024

implemented. It will complement the District's new Purchase Order approval process.

- vi. FMAP closeout is being finalized. The District will return approximately \$140K in unused grant funds to the State of California.
- vii. Staff to begin work with consultants at Matrix to update District Overhead Rates, effective July 1, 2024.

c. General

- i. The District's annual General Liability and Auto Insurance renewal application process is underway; the proposal will be brought before the Board for approval in March. Premium increases of over 14% are to be expected.
- ii. The CSDA Transparency Certification Application is being prepared, and the requested information is gathered.
- iii. Planning for District Corp Yard Shop updates is underway—preliminary design expected by March 1.

2. District Operations

a. Routine Operations & Maintenance:

- i. District Crews continue to perform routine maintenance and operations of the District's infrastructure. See Agenda Item 4.2 for information regarding activities performed in January 2024.

b. Status Of District Pumping Plants

i. PUMPING PLANT #1A

- Fully Operational

ii. PUMPING PLANT #1B

- Fully Operational
- Emergency generator operational

iii. PUMPING PLANT #2

- Pump #1 MCC Cabinet failure. MCC switch gear order has been placed, ETA is July 2024.

iv. PUMPING PLANT #3

- Fully operational

v. PUMPING PLANT #4

- Pump testing complete. Still waiting for dual voltage switch gear and permanent power from PG&E. Temporary power for the motor heaters has been complete.

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vi. PUMPING PLANT #5

- Fully operational

vii. PUMPING PLANT #6

- Pumps 1-3 fully operational. Diagnosis of pump #4 needs to be performed, motor will not turn.

viii. PUMPING PLANT #8

- Pumps #4 & #5 are non-operational due to shorted conductors from the motors to the MCC cabinets, repairs will be performed during the non-flood season.

3. Capital Improvement Projects

a. CIP Update

- i. KSN is developing a final design concept-based project phasing as it relates to Pumping Plant #8, including potential property acquisition and construction drawings. The final design completion date is June 2024.

4. Development Project Updates

a. MAP

- i. Reviewed updated drainage study and provided comments. Pending mapping north of I-5. All modeling supports the need for installing the new pump in spare bay at Plant 3 (spare bay previously financed by MAP).
- ii. A meeting is forthcoming to discuss a potential funding agreement.

b. Upper West Side

- i. Financing plan review comments provided.
- ii. A meeting with SMUD was held on 7/26 associated to new OH on orchard lane. The District is to assist with developing cross sections to help determine OHE easement offset from WDC.
- iii. Wood Rodgers provided updated drainage study on 9/22/2023.
- iv. Drainage study is under review, West Yost is expected to provide comments November 2023.

c. City of Sacramento Discharge Pipes

- i. Sac City has discontinued work at Sump 58 (Lower NEMDC).

d. Sutter Pointe

- i. Provided review comments related to updated drainage pump station on 4/24. A majority of the comments have been addressed.

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- ii. Provided approval for pump outfall on 6/15, pending resubmittal on grading for east side toe of levee.
- iii. Application comments provided on 9/20/2023.
- iv. Outfall structure has been approved.
- v. Meeting scheduled for 11/8/23 with the CVFPB to discuss the sewer main crossing application.
- e. Anton Dev Co Fong Ranch Road
 - i. Preliminary land use plan provided. Concerns about the layout that encroaches on the levee and required setbacks. Bridge is no longer being considered. City Parks and Rec plans for Fong Ranch Park reviewed related to area north of B Drain. Drainage comments provided.
- f. Panhandle
 - i. Panhandle 105 rough grading has started.
- g. Northpointe Industrial Park
 - i. Provided feedback to designer on 4/19.
- h. Ninos Parkway Trail – B Drain
 - i. Met with Dewberry and City 9/25 to discuss drainage along trail. Dewberry to investigate options. Additional meetings are forthcoming.
 - ii. Drainage concept received on 10/25/23, review forthcoming.
- i. MAP Schnitzer
 - i. Meeting scheduled to review M-7 drainage canal piping. Piping of drain was rejected by RD 1000. County wants to avoid ditch crossing, may require culvert extension.
- j. Airport South Industrial
 - i. Additional meetings forthcoming to discuss the Powerline Road widening and M-7 ditch relocation.
 - ii. Met with the City on 9/12 to discuss comments on the latest drainage plan ULDC needs.
- k. Russel at Truxel Apartments (Fong Ranch Road)
 - i. Submitted comments to developer 08/17/2023.

5. General Engineering Updates

- a. Basin-wide Hydraulic Model
 - i. Reviewed draft work maps and provided comments. Flood plan limits are generally less with new 2D maps. There are a number of isolated areas that could be removed at City/County options.
 - ii. Currently checking culvert sizes in model and updating for completed Greenbriar work. Expect updated model and maps mid-November. Need to schedule meetings with City/Counties on mapping requirements.
- b. Facility Mapping Tool
 - i. Working with M&H to complete field mapping tool (GIS)
- c. PGCC Culvert Video Inspections
 - i. Working with M&H to perform.
- d. Howsley Bridge
 - i. No further action at this time. Reach E plans have been coordinated with future work. Conditional permit endorsement provided to the CVFPB.
- e. USACE O&M Manual
 - i. The O&M manual was adopted at the April 28, 2023 CVFPB meeting.

6. Natomas Levee Improvement Projects

The Corps continues to work with the State and SAFCA on borrow for the project. The Corps is evaluating needs for each Reach and available sources to minimize delays and maximize efficiency.

The Corps completed their flood risk assessment for the remaining contracts in Reach E, F, G, Pump Plant 5, Highway 99 and Reach I contract 2.

- a. Reach A
 - i. The Contract was awarded in September 2021 to Ahtna-Great Lakes (joint venture) for the base contract levee work. Construction is currently in progress and is expected to continue for a duration of three years.
 - ii. Modifications to Plant 1B and 1A have been included in the project. The contract includes the provisions in the agreement between the District and SAFCA to ensure Plant 1A and 1B are operational during the flood season throughout the project and partial operation of Plant 1B during the irrigation season for rice drainage.
 - iii. SAFCA/State continue coordinating with the Corps on SMUD, AT&T and PGE relocations which are underway. The team is also working with the City of Sacramento on waterline and service connections along Garden Highway.
- b. Reach B

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- i. Construction continued on Reach B including relocation of the Riverside Canal and replacement of other Natomas Water Company facilities. This project is 97% complete, a majority of the remaining tasks are related to the borrow site, including weir and culvert crossings.
 - ii. Outfall, discharge pipes, pumps and electrical replacement have been completed. O&M training and official pump testing is complete. Expected project completion date is 30 November 2023.
 - iii. Construction at the I-5 window crossing the Sacramento River south of Bayou Road which began in 2021 is essentially complete with a punch list of final items needed to close out the project.
- c. Reach C
- i. The Reach C project is complete, and the District is providing the operation and maintenance.
- d. Reach D
- i. The reconstruction of Pumping Plant 4, discharge pipes and outfall structure is substantially complete. The plant will be non-operational a portion of this flood season as the electrical protection equipment delivery is scheduled for January 2024. Temporary power installation for pump motor heaters is complete.
 - ii. The Corps is working on the package to turn the previously completed levee improvements in Reach D over to the non-federal sponsors (and RD 1000) though the District has effectively taken over the O&M of the levee.
- e. Reach E
- i. PG&E relocations are complete, AT&T service pole relocations are in progress. Levee grading work has commenced. Slurry wall, working platform and culvert underdrain replacements are in progress.
 - ii. SAFCA has acquired all the right of way for construction and utility relocations and has physical possession of the property. This includes the Brookfield property which could yield sufficient borrow for the remainder of the Natomas project.
- f. Reach F
- i. The Corps is working with the State, SAFCA and RD 1000 to close out comments from the 95% and 100 % design. Final plans and specifications are to be completed by October 2023. The Corps has an issue with their internal review process which could delay the final design.
 - ii. Critical issues include right of way acquisition (some which require relocations); relocation of existing WAPA tower (lead time for relocation more than a year); utility relocations and borrow source.

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- iii. The contract for tree removal within the levee footprint is scheduled for award in November 2023. Levee construction award is scheduled for November 2024 with construction in 2025 and 2026.
- g. Reach G
 - i. See notes above for Reach F as Reaches F and G are combined into a single design and construction contract.
- h. Reach H
 - i. Construction at Reach H continues, including fence relocations, landside lower patrol road and I-80 berm. This project is expected to continue into 2024.
- i. Reach I
 - i. Construction of the cutoff wall has been completed and project finalization and turnover to SAFCA and the District is in progress. A final construction report has been submitted for SAFCA and the District to review.
 - ii. Design for the Reach I Contract 2 to construct a patrol / maintenance road and perform levee slope flattening has been completed. SAFCA is working on real estate acquisition and coordination with utilities for relocation. All tree removal has been completed. Letter of Acceptance sent to SAFCA. O&M manual was provided by the USACE
- j. Other Projects
 - i. Plant 5 replacement—The Corps has awarded the design contract to the Stantec/Kleinfelder team. The new pumping plant will be located approximately 400 feet east from the current location. The Corps is working with the State, SAFCA and RD 1000 to close out comments from the 95% plans. The current schedule is for construction in 2024.
 - ii. Highway 99 Window – HDR Engineers are doing the design for the closure of the Highway 99 crossing gap at the Natomas Cross Canal. The 100% plans were submitted and reviewed by the design team in October with no significant issues identified. Caltrans is now engaged with the project and provided their comments on the proposed lane closures to allow the cutoff wall constructed across the travel lanes but concur in general with the proposal. The schedule has shifted for Caltrans review with scheduled award in November 2023 and construction in 2024.

7. Miscellaneous

- a. Sacramento Area Flood Control Agency (SAFCA)
 - i. Board Meeting – October 19, 2023 (Attachment No. 1)
- b. Initiative 1935 (Formerly 21-0042A1)

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- i. Limits the ability of voters and state and local governments to raise revenues for government services. Initiative Constitutional Amendment.
 - ii. Sponsored by the California Business Roundtable (“CBRT”), this initiative would revise the Constitution in a manner that would threaten the essential functions of government by promulgating a drastic rise in litigation and severely restricting the ability of voters and state and local governments to fund essential services and infrastructure needs. CSDA is in strong opposition and has called for all special districts to formally approve an oppose resolution. Governor Gavin Newsom, along with the State Legislature and former Senate President Pro Tem John Burton, with support from CSDA and other amicus curiae, petitioned the California Supreme Court to remove the initiative from the ballot arguing it is Constitutionally invalid. The Court issued an order to show cause on November 29, 2023 and ordered briefing in December and January with amicus briefs due February 14. The matter will likely be set for argument in March or April and a decision is anticipated by June.
- c. Initiative 1957 (Formerly 23-0015A1)
- i. Increases requirements on government agencies and Legislature when responding to records request. Initiative Statute.
 - ii. Sponsored by California Watchdog, this initiative would likely cost public agencies more than \$1 billion according to the Legislative Analyst’s Office. It would place excessive records retention requirements on public agencies— all of which remain ineligible for reimbursement pursuant to the state mandate process. Furthermore, the initiative would dramatically increase a public agency’s exposure to litigation and could stimulate a cottage industry dedicated to pursuing California Public Records Act litigation. CSDA is formally opposed, and its analysis of the measure is available here.

ATTACHMENTS:

- 1. SAFCA Board Meeting – January 18, 2024
- 2. NAFSMA Newsletter – January 2024
- 3. Cal Cities Newsletter – January 2024

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 02/01/2024



**Board of Directors
Action Summary of
January 18, 2024 - 3:00
PM**

*Sacramento County Administration
Building*

Board of Supervisors' Chambers - 700 H Street
Sacramento County, CA 95814

This Meeting of the Sacramento Area Flood Control District met in person at the Sacramento County Administration Building, referenced above.

Documents and materials related to Agenda Items are available on SAFCA's website at <https://agendanet.saccounty.gov/SAFCA/Meetings/Search?dropid=7&mtids=130>

Directors/Alternates Present: Avdis, Conger, Johns, Kaplan

Directors Absent: Hume

ROLL CALL

PUBLIC COMMENTS – Made by: Julie Parish, Kevin Johnson, Gerald Djuth, Mary Beth S.

ELECTION OF OFFICERS

1. 2024 Election of Officers for the SAFCA Board of Directors

Motion by Director Kaplan and seconded by Director Desmond suspending point four of the Chairmanship Rotation Policy (Resolution 89-006) for one year and nominating Director Kennedy to be re-elected Chairman and Director Holloway be re-elected Vice-Chairman of the SAFCA Board for 2024.

AYES: Avdis, Conant, Desmond, Frost, Holloway, Jennings, Johns, Kaplan, Kennedy, Perez, Serna, and Talamantes
NOES: (None)
ABSTAIN: (None)
RECUSE: (None)
ABSENT: Hume

CLOSED SESSION

Nothing to Report out on the following Items. Director Avdis recused himself and left the room for discussion of the following Items: Twin Rivers Unified School District, Joseph and Jennifer A. Prioriello, and APNs: and 214-0010-011; 226-0010-002; and 226-0010-003.

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Sutter County APN: **35-170-079**

Property: **7281 Natomas Road**, Elverta CA 95626

Negotiating Party: **Brian Manning, Esq. on behalf of Glenn Chadaris**

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot

Under Negotiation: Price and terms of payment

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Sutter County APNs: **35-271-014**

Property: **7521 Natomas Road**, Elverta, CA 95626

Negotiating Party: **Matthew V. Brady, Esq. on behalf of George L. Burnsed, Jr. and Marie C. Burnsed**

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot

Under Negotiation: Price and terms of payment

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Sacramento County APNs: **201-0320-018 and 201-0320-019**

Property: **5921 E. Levee Road**, Sacramento, CA 95835

Negotiating Party: **Brian Manning, Esq. on behalf of Twin Rivers Unified School District**

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot
Under Negotiation: Price and terms of payment

Government Code Section 54956.8 - Conference with Real Property Negotiators.
Sacramento County APNs: **226-0020-003**
Property: **5421 E. Levee Road**, Sacramento, CA 95835
Negotiating Party: **Brian Manning, Esq. on behalf of Joseph Prioriello and Jennifer A. Priorello**
Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot
Under Negotiation: Price and terms of payment

Government Code Section 54956.8 - Conference with Real Property Negotiators.
Sacramento County APN: **214-0010-011**
Property: **E. Levee Road**, Sacramento CA 95835
Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, John Dodds
Negotiating Party: **Nick Avdis on behalf of John Zorbas, Harry Zorbas, Georgia Dakoulas, Connie Vomvoulidis, Avdis Family Trust, Voula Conoelos**
Under Negotiation: Price and terms of payment

Government Code Section 54956.8 - Conference with Real Property Negotiators.
Sacramento County APN: **226-0010-002**
Property: **5625 E. Levee Road**, Sacramento CA 95835
Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, John Dodds
Negotiating Party: **Nick Avdis on behalf of the Avdis Family Trust**
Under Negotiation: Price and terms of payment

Government Code Section 54956.8 - Conference with Real Property Negotiators.
Sacramento County APN: **226-0010-003**
Property: **5311 E. Levee Road**, Sacramento CA 95835
Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, John Dodds
Negotiating Party: **Nick Avdis**
Under Negotiation: Price and terms of payment

Government Code Section 54956.9 - Consultation with Agency Counsel Regarding Existing Litigation (Goldberg, Johnson, Campbell, Bassett)
Name of Case: **SAFCA v. Carol J. Johnson, as trustee of the Carol J. Johnson Trust, et al., Sacramento Superior Court Case No. 34-2019-00248521**

Government Code Section 54956.9 - Consultation with Agency Counsel Regarding Existing Litigation (Goldberg, Johnson, Campbell, Bassett)

Name of Case: **SAFCA v. Abed Rashed and Nasri Abed, et al., Sutter Superior Court Case No. CVCS23-0001341**

Government Code Section 54956.9 - Consultation with Agency Counsel Regarding Existing Litigation (Goldberg, Johnson, Campbell, Bassett)

Name of Case: **SAFCA v. Alice Krumenacher, Trustee of the Alice Krumenacher Trust Dated February 18, 2005, et al., Sacramento Superior Court Case No. 23CV013937**

CONSENT MATTERS

Motion by Director Holloway and seconded by Director Desmond, approving Resolution Nos: 2024-001; 2024-002; 2024-003; 2024-004; 2024-005; 2024-006; 2024-007; 2024-008; 2024-009; 2024-010; 2024-011; 2024-012; 2024-013; and 2024-014 of Consent Matters

AYES: Avdis, Conant, Desmond, Frost, Holloway, Jennings, Johns, Kaplan, Kennedy, Perez, Serna, and Talamantes
NOES: (None)
ABSTAIN: (None)
RECUSE: (None)
ABSENT: Hume

2. Approving the Action Summary for November 16, 2023
3. **Resolutions No. 2024-001** - Authorizing the Executive Director to Execute Amendment No. 4 to Contract No. 1287 with Stradling Yocca Carlson & Rauth for Legal Services
4. **Resolution No. 2023-002** - Authorizing the Executive Director to Execute Amendment No. 4 to Contract No. 1484 with Nossaman, LLP for Legal Services
5. **Resolution No. 2024-003** - Authorizing the Executive Director to Execute Amendment No. 5 to Contract No. 1404 with Shute, Mihaly & Weinberger, LLP for Legal Services

6. **Resolution No. 2024-004** - Authorizing the Executive Director to Execute Amendment No. 3 to Contract No. 1370 with Kleinfelder, Inc., for Geotechnical Engineering Services Related to the Natomas Levee Improvement Project
7. **Resolution No. 2024-005** - Authorizing the Executive Director to Execute Amendment No. 6 to Contract No. 1446 with Larsen Wurzel & Associates, Inc. for Financial Management and General Engineering Support Services Related to State Funding Agreements for the Natomas Levee Improvement Project
8. **Resolution No. 2024-006** - Authorizing the Executive Director to Execute Amendment No. 3 to Contract No. 1535 with Jatagan Security, Inc., for Services Related to the Magpie Creek Floodplain Conservation Project
9. **Resolution No. 2024-007** - Authorizing the Executive Director to Execute Amendment No. 2 to Master Services Agreement No. 1554 with E-Builder, Inc., for Program Management Information System Solution for SAFCA's Projects and Programs
10. **Resolutions** - Authorizing the Executive Director to Amend Consulting Services Contracts for Flood Risk Management Planning Services on an As-Needed Basis to Support Execution of SAFCA's Programs and Projects
 - A. **Resolution No. 2024-008**- GEI Consultants, Inc., Amendment No. 6 to Contract No. 1453
 - B. **Resolution No. 2024-009** - HDR Engineering, Inc., Amendment No. 8 to Contract No. 1454
 - C. **Resolution No. 2025-010** - Larsen Wurzel & Associates, Inc., Amendment No. 7 to Contract No. 1458
11. **Resolution No. 2024-011** - Considering the Final Supplemental Environmental Impact Report/Environmental Assessment for the American River Common Features 2016, Sacramento River Erosion Contract 4 Project and the Mitigation Monitoring and Reporting Program, as a Responsible Agency, Adopting the Findings and Statement of Overriding Considerations as Adopted by the Central Valley Flood Protection Board, and Approving the Project
12. **Resolutions** - Implementing the Reclamation District No. 537 Corporation Yard Project

A. Resolution No. 2024-012 - Adoption of the Final Proposed Mitigated Negative Declaration for the Reclamation District No. 537 Corporation Yard and Approving the Project

B. Resolution No. 2024-013 - Authorizing the Executive Director to Execute Amendment No. 5 to Funding Agreement No. 1526 with Reclamation District No. 537 for the Lower Elkhorn Basin

13. **Resolution No. 2024-014** - Authorizing the Executive Director to Execute Amendment No. 7 to Contract No. 1369 with Psomas for Survey, Mapping, Right of Way Surveys and Right of Way Engineering Services Related to the Natomas Levee Improvement Project

EXECUTIVE DIRECTOR'S REPORT

14. **Information** - Executive Director's Report for January 18, 2024

SEPARATE MATTERS

15. **Public Hearing Resolution of Necessity No. 2024-015**- Continued from the November 16, 2023 Board of Director's Meeting Regarding:

Sutter County APN: Portions of **35-170-079**
Property at: **7281 Natomas Road**, Elverta CA 95626
Property Owner: **Glenn Chadaris**

Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach F Component of Phase 4b of the Natomas Levee Improvement Project - Fee Interest, a Permanent Electrical and Communication Facilities Easement and a Temporary Construction Easement Acquisition.

This Item Requires a 2/3 or Nine Member Vote to Pass the Resolution

Presentation by Matt DeGroot. Chairman Kennedy opened the public hearing - public comment made by Glen Chadaris. The Clerk stated that a Letter of Objection was submitted by Brian Manning, Esq., via email and submitted to the Board for review. Chairman Kennedy closed the public hearing. Motion by Director Kennedy and seconded by Director Holloway, approving Resolution No. 2024-015.

AYES: Avdis, Conant, Desmond, Frost, Holloway, Jennings, Johns, Kaplan, Kennedy, Perez, Serna, and Talamantes
NOES: (None)

ABSTAIN: (None)
RECUSE: (None)
ABSENT: Hume

16. **Public Hearing Resolution of Necessity No. 2024-016**- Regarding:

Sutter County APN: Portions of **35-271-014**
Property at: **7521 Natomas Road**, Elverta CA 95626
Property Owner: **George L. Burnsed, Jr. and Marie C. Burnsed**

Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach F Component of Phase 4b of the Natomas Levee Improvement Project - Fee Interest, a Permanent Electrical and Communication Facilities Easement and a Temporary Construction Easement Acquisition.

This Item Requires a 2/3 or Nine Member Vote to Pass the Resolution

Motion by Director Kennedy and seconded by Director Serna, to continue this item four (4) months, to the May 16, 2024 Board of Director's Meeting.

AYES: Avdis, Conant, Desmond, Frost, Holloway, Jennings, Johns, Kaplan, Kennedy, Perez, Serna, and Talamantes
NOES: (None)
ABSTAIN: (None)
RECUSE: (None)
ABSENT: Hume

17. **Public Hearing Resolution of Necessity No. 2024-017**- Continued from the November 16, 2023 Board of Director's Meeting Regarding:

Sacramento County APNs: Portions of **201-0320-018 and 201-0320-019**
Property at: **5921 E. Levee Road**, Sacramento, CA 95835
Property Owner: **Twin Rivers Unified School District**

Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach G Component of Phase 4b of the Natomas Levee Improvement Project - Fee Interest, and a Temporary Construction Easement Acquisition.

This Item Requires a 2/3 or Nine Member Vote to Pass the Resolution

Motion by Director Kennedy and seconded by Director Kaplan to continue this item to the February 15, 2024 Board of Director's Meeting.

AYES: Conant, Desmond, Frost, Holloway, Jennings, Johns, Kaplan, Kennedy, Perez, Serna, and Talamantes
NOES: (None)
ABSTAIN: Avdis
RECUSE: (None)
ABSENT: Hume

18. **Public Hearing Resolution of Necessity No. 2024-018**- Regarding:

Sacramento County APN: Portions of **226-0020-003**
Property at: **5421 E. Levee Road**, Sacramento, CA 95835
Property Owner: **Joseph Prioriello and Jennifer A. Prioriello**

Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach G Component of Phase 4b of the Natomas Levee Improvement Project - Fee Interest, and a Temporary Construction Easement Acquisition.

This Item Requires a 2/3 or Nine Member Vote to Pass the Resolution

Motion by Director Kennedy and seconded by Director Kaplan to continue this item to the February 15, 2024 Board of Director's Meeting. Director Avdis recused himself and left the room for this vote.

AYES: Conant, Desmond, Frost, Holloway, Jennings, Johns, Kaplan, Kennedy, Perez, Serna, and Talamantes
NOES: (None)
ABSTAIN: (None)
RECUSE: Avdis
ABSENT: Hume

RECEIVE AND FILE

- 19. Information - Fiscal Year 2022-23 Audited Financial Statement
- 20. Information - Calendar Year 2024 Investment Policy for the Pooled Investment Fund
- 21. Report of Construction Contract Change Orders Issued Under Delegated Authority for the Second Quarter, Fiscal Year 2023-24

22. Report of Insurance Claims Settled Under Delegated Authority for the Second Quarter, Fiscal Year 2023-24
23. Report of Professional Services Agreements Issued Under Delegated Authority for the Second Quarter, Fiscal Year 2023-24
24. Status Reports of Environmental Consulting Master Services Agreements for the Second Quarter, Fiscal Year 2023-24
25. Report of Real Property Transaction Where Just Compensation is Less than \$500,000 Executed Under Delegated Authority for the Second Quarter, Fiscal Year 2023-24
26. Status Reports of Right of Way Consulting Master Services Agreements for the Second Quarter, Fiscal Year 2023-24
27. Report of California Uniform Public Construction Cost Accounting Act (CUPCCAA) Contracts Issued Under Delegated Authority for the Second Quarter, Fiscal Year 2023-24
28. Status Reports of Flood Risk Management Planning Master Services Agreements for the Second Quarter, Fiscal Year 2023-24
29. Status Reports of Land Survey and Mapping Master Services Agreements for the Second Quarter, Fiscal Year 2023-24
30. Report of Real Property Transactions Where Just Compensation is More Than \$500,000 Up to \$1,250,000 Executed Under Delegated Authority for the Second Quarter, Fiscal Year 2023-24

ADJOURN

Respectfully submitted,
Lyndee Russell

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ATTACHMENT NO. 2[View this email in your browser](#)

January 25th 10 AM ET NFIP Hearing

THE COMMITTEE ON BANKING, HOUSING, AND URBAN AFFAIRS will meet in OPEN SESSION, HYBRID FORMAT to conduct a hearing entitled, "Reauthorization of the National Flood Insurance Program: Local Perspectives on Challenges and Solutions." The witnesses will be: Mr. Michael Hecht, President & CEO, Greater New Orleans, Inc.; Dr. Daniel Kaniewski, Managing Director, Public Sector, Marsh McLennan; and The Honorable Steve Patterson, Mayor, City of Athens, Ohio.

[View the Hearing](#)

February 7th Webinar

Join your NAFSMA colleagues for a discussion with Samantha Medlock, FEMA, Assistant Administrator, Resilience Strategy on **February 7th at 1 pm ET**. Ms. Medlock will update us on the BRIC program, Federal Flood Risk Management Standard, and her priorities for resilience. [REGISTER HERE](#)

BOARD PACKET

Federal Funding Secure Until March

President Biden signed another short-term federal funding bill or Continuing Resolution (CR) on Friday, January 19th that prevented a partial government shutdown that would have started at midnight. As in the last CR, the legislation is two phased, with appropriations funded under four of the annual funding bills (including the Energy and Water Appropriations bill that funds the U.S. Army Corps of Engineers) expiring on March 1, 2024. Funds for the remaining eight annual appropriations bills under the CR will expire a week later, on March 8, 2024.

Both the Senate and the House of Representatives passed the CR – H.R.2872 – with bipartisan votes on Thursday, January 18th.

U.S. Supreme Court to Hear Challenge to Homelessness Ordinance Ban

U.S. Supreme Court to hear a challenge to an earlier ruling by the 9th Circuit Court preventing enforcement of anti-camping ordinances.

The ruling determined cities cannot enforce anti-camping ordinances if inadequate shelter beds are available for their local homeless populations. Other judges have used this ruling to make more strict standards on a local level that must be met for homeless encampments to be cleared. This ruling has had a tremendous impact on flood risk reduction systems in the western US.

NAFSMA Thanks Rep. Napolitano for Her Outstanding Public Service and Leadership on National Water Resource Issues

present an award to House Water Resources and Environment Subcommittee Ranking Member Grace Napolitano (D-CA) recognizing her outstanding service, Executive Director Sunny Simpkins and Senior Policy Advisor Susan Gilson presented a NAFSMA certificate of Recognition and Appreciation to Congresswoman Napolitano in her congressional office on January 17th.

The recognition notes that in her leadership roles on the House Transportation and Infrastructure Committee, Congresswoman Napolitano's steadfast commitment to move water resources development legislation and other critical bills in a timely and bipartisan approach, has led to outstanding and much-needed projects being authorized, funded, and built across the nation.



Senate EPW Staff Share WRDA 2024 Schedule

As part of NAFSMA's January 24th webinar on Senate WRDA action, Nicole Comisky, who serves as the Corps detailee on the Majority staff of the Senate's Environment

Recapping that the Senate EPW Committee asked for member requests for WRDA 2024 between July – October 2023, Nicole shared that the goal was to have a WRDA bill approved in the Senate by August 1, 2024, so that the bill is approved before elections. Congress usually tries to take a long August recess and other recesses in the Fall in an election year.

She noted that EPW has held two hearings to date with non-federal sponsors testifying on WRDA issues – the first in the Spring on ecosystem issues and the second last fall on Project Partnership Agreements (PPAs). A third hearing is tentatively set for the Committee to hear from the Chief of Engineers Lt. Gen. Scott Spellmon and ASA (CW) Michael Connor on implementation of past WRDA provisions on February 28th. Both sides of Congress have stressed they are committed to move a WRDA bill this congressional session in bipartisan fashion, but that they plan for the bill to be light on policy issues.

Plans are for draft Senate WRDA legislation to be ready in April, with markup by the EPW Committee expected in May.

In the House, the portal for member requests to the House Transportation and Infrastructure Committee's Water Resources Subcommittee remains open for members until this Friday, January 26th. The period for member submission of WRDA requests was extended by a week. A members' day hearing was held by the Subcommittee for WRDA requests on January 11th.

Rep. David Rouzer (R-NC) chairs the Water Resources Subcommittee and Rep. Grace Napolitano (D-CA) serves as the Subcommittee's Ranking Member.

[Recording of the Webinar](#)

FEMA Releases Office of the Flood Insurance Advocate Report

The Federal Emergency Management Agency's (FEMA) Office of the Flood Insurance Advocate (OFIA) earlier this month released its [FY2022 Report: Insights and](#)

BOARD PACKET

communications and makes recommendations for programmatic process improvements in the program.

The report focuses on improving the NFIP customer experience and highlights the following areas:

Communicating Premium Pricing – inquirers seek more tools and information to help them understand risk, premium rating, and to make informed decisions.

Flood Insurance Communication Mailings –inquirers seek more detailed information on communication mailings such as policy declarations pages, quotes and renewal notices.

Consequences of a Lapse at Time of Renewal- inquirers express confusion and frustration when a lapse in coverage results in the need for a new application, resulting in a new effective date, a loss of discounts and sometimes a substantially higher premium.

Frustration with Understanding How to Reduce Flood Insurance Premiums - inquirers express they need more clarity on taking mitigation actions to reduce flood risk and flood insurance premiums.

DHS Asks for Comments on Environmental Justice Program

The U.S. Department of Homeland Security (DHS) formally issued a [Request for Information](#) (RFI) on the Department’s Environmental Justice Program in the Federal Register on December 18,2023.

Comments on the RFI are due by February 16, 2024, and may be submitted to DHS via the Federal e-Rulemaking Portal: <https://www.regulations.gov>. Comments of five pages or fewer are requested. Comments must be identified with the Agency's name and Docket Number DHS–2023–0048.

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engagement in decision-making, and what to include in the next DHS Environmental Justice Strategy. The agency is inviting public comment and feedback on barriers and challenges, suggestions and ideas to advance the DHS program, how to conduct meaningful engagement of the public in decision making and addressing challenges facing environmental justice communities related to DHS programs and activities.

To date, DHS has held two zoom virtual information and listening sessions on the Environmental Justice RFI and will hold one more on Monday, January 29, 2024, from 3:30 to 5 PM Eastern. To register for the upcoming webinar, go to -[Session 3](#).

Click here for more information about the Administration's [Executive Order 14096, Revitalizing Our Nation's Commitment to Environmental Justice for All](#),

For questions, please contact dhsenvironmentaljustice@hq.dhs.gov.

Save the Date for April Mentoring Meeting on Future Flood Risk Data

NAFSMA will be hosting a mentoring session on Future Flood Risk Data on **April 29th from 1-5 PM in Denver**. Join your colleagues to discuss how communities are implementing best available data from FEMA. Registration details and hotel room block will be released in early February. Please check www.nafsma.org



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Remote public meetings bill gets a second shot

Jan 24, 2024

AB 817 (Pacheco) is co-sponsored by the League of California Cities

By *Johnnie Pina*, [legislative affairs lobbyist](https://www.calcities.org/people/johnnie-pi%20C3%B1a)

[\(https://www.calcities.org/people/johnnie-pi%20C3%B1a\)](https://www.calcities.org/people/johnnie-pi%20C3%B1a) , and *Brian Hendershot*, [Cal Cities Advocate managing editor](https://www.calcities.org/people/brian-hendershot) [\(https://www.calcities.org/people/brian-hendershot\)](https://www.calcities.org/people/brian-hendershot)

A bill that would make it easier for people to serve on local advisory bodies, boards, and commissions is set for an Assembly floor vote this Thursday. The narrowly tailored measure would give local non-decisionmaking legislative bodies the same rights as [state advisory bodies](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202320240SB544)

[\(https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202320240SB544\)](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202320240SB544) by allowing members to participate in online public meetings without posting their location and without allowing the public into the private location.

[AB 817 \(Pacheco\)](https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=23&s=AB%20817&t=bill) [\(https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=23&s=AB%20817&t=bill\)](https://ctweb.capitoltrack.com/public/search.aspx?id=ad485199-37cd-42cd-8217-d19b4d257119&session=23&s=AB%20817&t=bill) is co-sponsored by the League of California Cities, California Association of Recreation and Park Districts, California State Association of Counties, Rural County Representatives of California, Urban Counties of California, and California Association of Public Authorities for In-Home Supportive Services.

Asm. Blanca Pacheco introduced AB 817 last year, but the bill did not advance to the Senate. Since California's legislative sessions **last two years** (<https://californiaglobe.com/fr/what-are-two-year-bills/>), AB 817 has another shot — if it can pass the Assembly by the end of the month.

Recruitment and retention challenges

Local advisory bodies, boards, and commissions — which are often volunteer-run — face ongoing recruitment and retention challenges. **Time commitments** (<https://calcog.org/remote-possibility/>), the time and location of meetings, physical limitations, childcare requirements, and work obligations are frequently cited as the top barriers to participation.

The barriers can have an upstream effect on other legislative bodies. Local advisory bodies, appointed boards, and commissions are often pipelines to local, state, and federal leadership positions.

During the pandemic, public agencies throughout the U.S. could hold online public meetings with fewer restrictions, which anecdotally increased **member accessibility** (<https://calmatters.org/commentary/2023/09/in-person-government-meetings-public/>) and **resident participation** (<https://icma.org/articles/article/reflecting-virtual-public-meetings>). The increased flexibility created opportunities for public officials and concerned citizens alike who were previously unable to attend public meetings to participate, resulting in an increased diversity of input and thought on critical community proposals.

Diversifying and protecting local governance

AB 817 would build on the pandemic-era rules and successes by making it easier for advisory boards and commissions to meet remotely while protecting the safety of the participants.

Under current law, individuals must post their location and make it available to the public when meeting remotely. Although well-intended, this can create serious **safety concerns** (<https://www.npr.org/2023/09/26/1201849605/new-survey-shows-that-local-officials-are-experiencing-increased-hostility>) for public officials. Several **local** (<https://digital.sandiego.edu/cgi/viewcontent.cgi?article=1068&context=ipj-research>) and **national** (<https://www.nlc.org/post/2021/11/10/new-report-harassment-threats-and-violence-directed-at-local-elected-officials-rising-at-an-alarming-rate/>) studies have shown that harassment, threats, and even violence towards elected officials have increased in recent years — especially women and racial or ethnic minorities.

Asm. Pacheco recently agreed to amendments that would add a 2026 sunset date to the measure. She also committed to adding language that mirrors the teleconferencing rules currently applicable to state advisory bodies. This includes requiring an in-person location for public comment but not requiring an in-person quorum of members, as this would defeat the purpose of the bill.

An in-person quorum requirement would place a disproportionate burden on the types of people the bill is trying to help: seniors, disabled people, single parents, caretakers, economically marginalized groups, and those who live in rural areas or face prohibitive driving distances.

AB 817 must pass the Assembly by the end of the month and there is still time to make your voice heard. To learn more, contact your **regional public affairs manager** (</get-involved/regional-divisions>) .

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Sacramento, CA 95814

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F: (916) 658-8240



RECLAMATION DISTRICT 1000

DATE: February 9, 2024

AGENDA ITEM NO. 4.2

TITLE: Operations Manager's Report – February 2024

SUBJECT: Update on Activities Since the January 2024 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of January 2024. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels. Noteworthy activities include all-weather access road repairs along Pumping Plant #2 intake channel and the Riverside Pump Station. Additionally, staff conducted numerous homeless encampment postings and removals throughout the District. Operational oversight of District pump stations was executed by the crews throughout the duration of storm events, with an emphasis on the identification and removal of debris from the trash decks.

The Operations Manager's report was created to provide monthly updates to the Board of Trustees on field-related activities within the District boundaries, as well as provide a historical record. This allows for the District and the public an opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

RECOMMENDATION:

There are no staff recommendations, the information provided is strictly informational.

ATTACHMENTS:

1. Operations Manager's Report Data Sheet

STAFF RESPONSIBLE FOR REPORT:

Handwritten signature of Gabriel J. Holleman in blue ink.

Gabriel J. Holleman, Operations Manager

Date: 02/02/2024

Handwritten signature of Kevin L. King in blue ink.

Kevin L. King, General Manager

Date: 02/02/2024

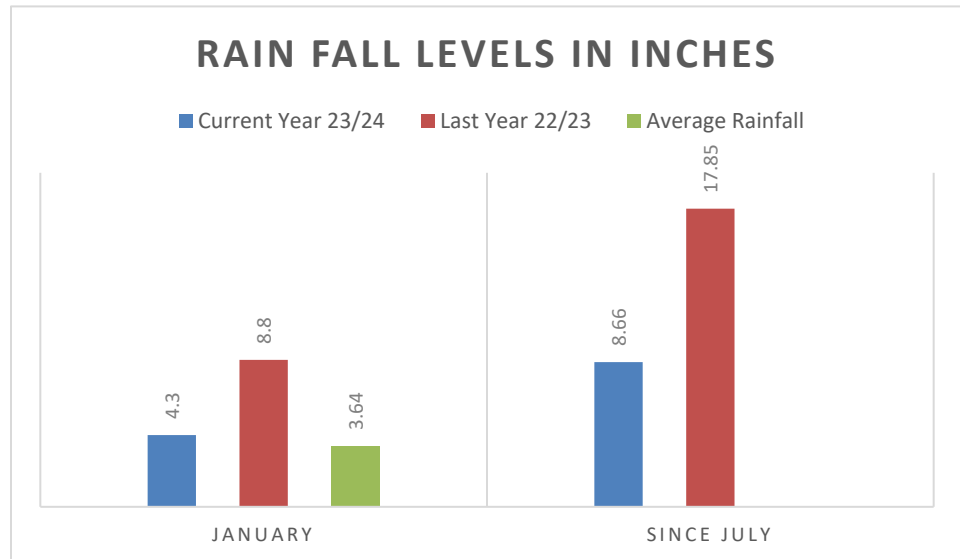


Operations Manager's Report February 2023

Rain Fall Totals:

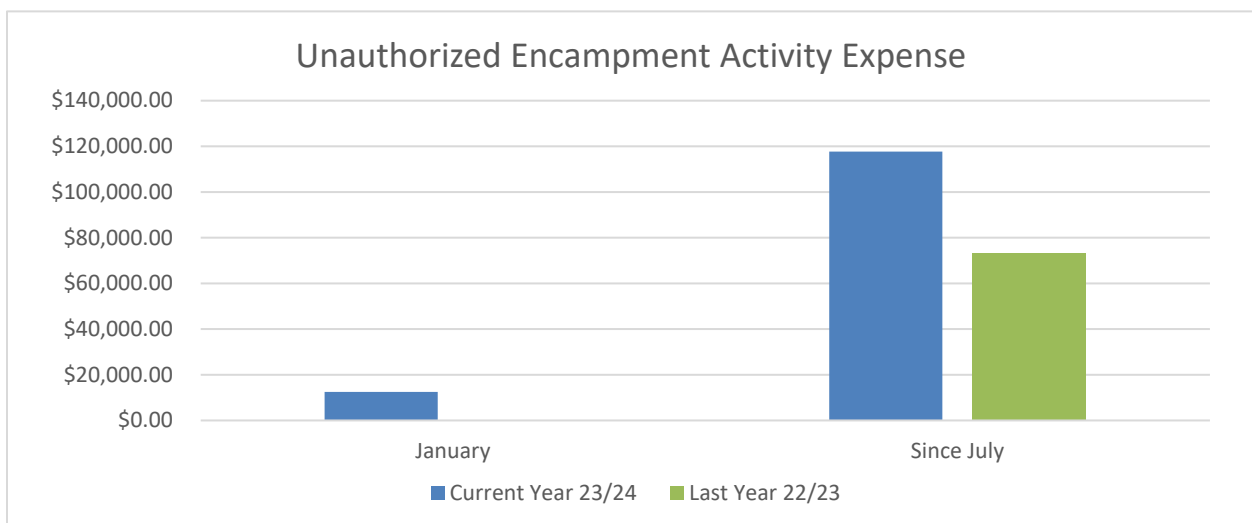
January 2024
Rain Totals = 4.3"
January Average = 3.64"

Rain Totals Since
July 1, 2023= 8.66"

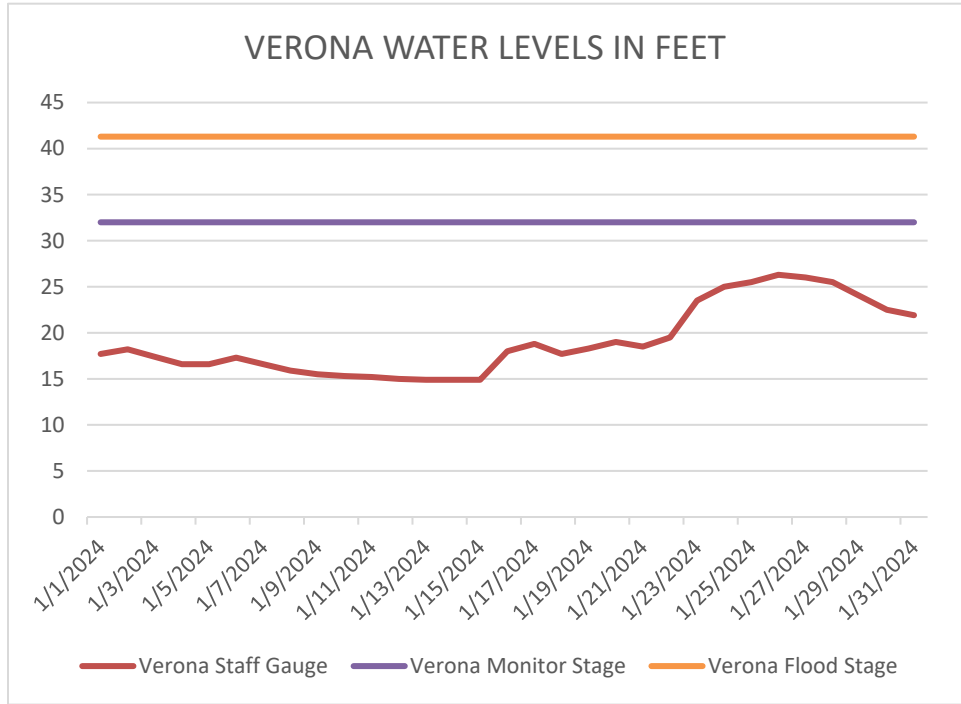


Unauthorized Encampment Activity During the month of January, the District spent a total of 76 hours on unauthorized encampment related activities, with a total cost to the District of \$12,484. This total includes labor and equipment costs.

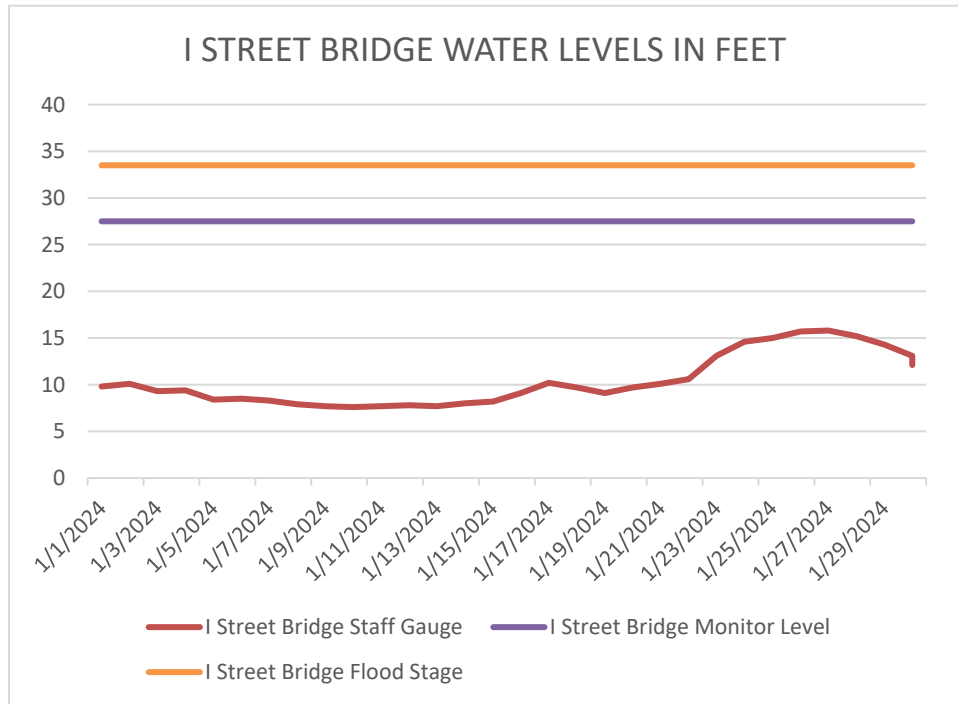
Unauthorized Encampment Activity – Year to Date This fiscal year to date the District has spent a total of 746 crew hours on unauthorized encampment activity for a total cost to the district of \$117,698. This total includes labor,* equipment costs.



Verona River
Levels:
 H: 26.3'
 L: 14.9'
 Monitor Level: 32'
 Flood Stage: 41.3'



I Street River Levels:
 H: 15.8'
 L: 7.6'
 Monitor Level: 27.5'
 Flood Stage: 33.5'



The chart below represents various activities the field crew spent their time working on during the month of January 2023.

RD 1000 Field Crew	*Field Hours Worked	Activity
	288	Access Road AB Program
	141	Pumping Rounds
	1433	Garbage
	117	Equipment Maintenance & Repairs
	48	Tree Trimming

**Hours worked do not include the Operations Manager's time.*

Pumping

Please review the pumping data below, specifically pertaining to pump totals in January. A total of 7,296.1 acre-feet was pumped from the Basin.

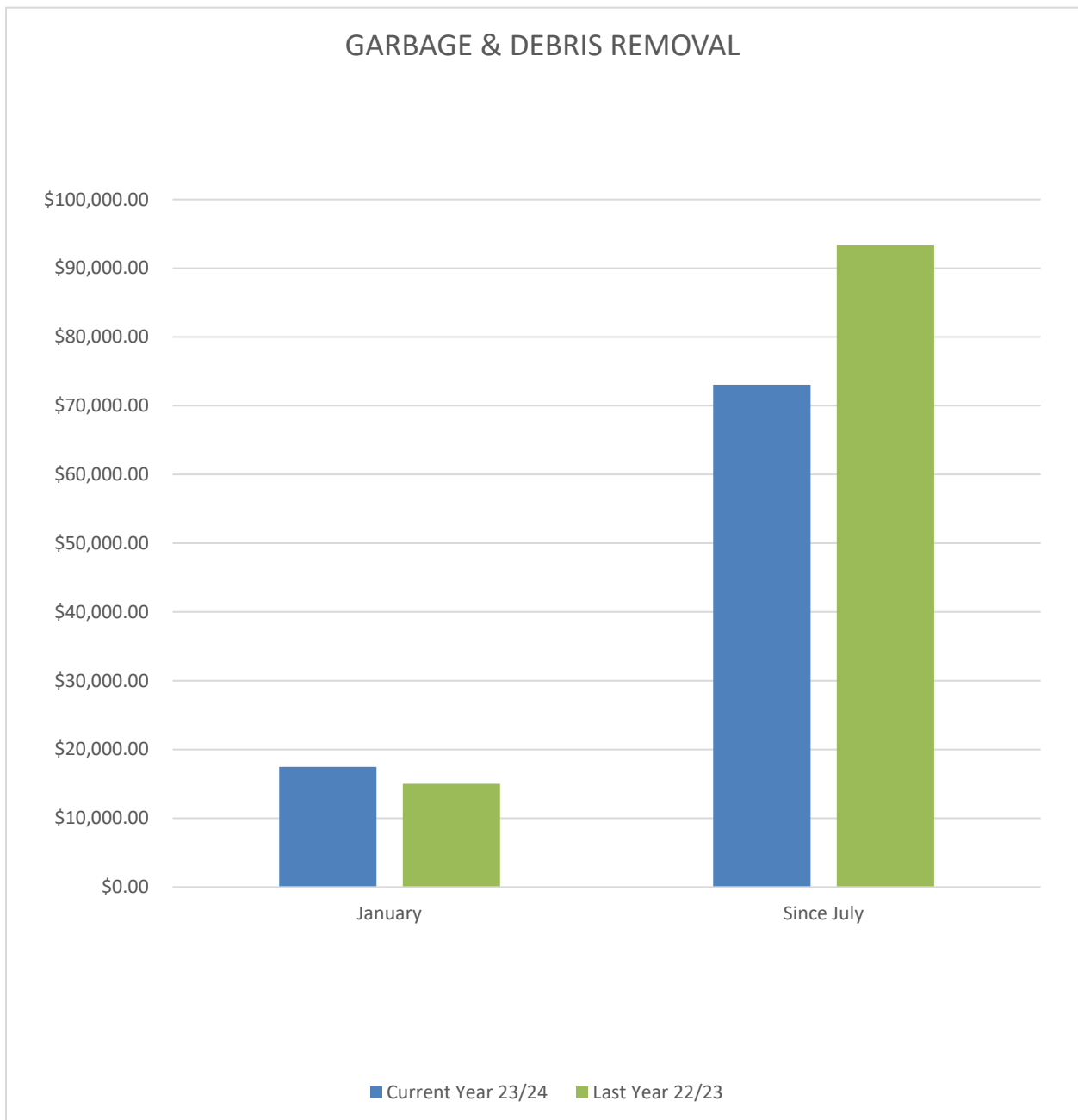
Pumping Plant	Pump	Hours / Ac-ft
Plant 1B	Pump #2	255.3 Hrs / 2501.9 Ac-ft
	Pump #4	15.1 Hrs / 148 Ac-ft
Plant 2	Pump #2	20.5Hrs / 59.5 Ac-ft
Plant 3	Pump #1	436.2 Hrs / 1962.9 Ac-ft
Plant 8	Pump #1	43.3 Hrs / 454.7 Ac-ft
	Pump #3	570.9 Hrs / 2169.4 Ac-ft

Safety Topics for the Month of January

- Material Handling and Storage – Inspecting Alloy Steel Chain Slings
- Material Handling and Storage – Inspecting Synthetic Web Slings
- Material Handling and Storage – Inspecting Overhead Cranes and Hoists
- Material Handling and Storage – Working Safely Around Mobile Cranes
- Material Handling and Storage – Working Safely Around Forklifts/PITs

Garbage & Debris Activity – During the month of January, the District spent a total of 78 crew hours on garbage removal activities with at total cost to the District of \$17,463.14. This total includes labor and equipment costs.

Garbage & Debris Activity – Year to Date This fiscal year to date the District spent a total of 426.50 crew hours on garbage removal activities with at total cost to the District of \$73,051.55. This total includes labor and equipment costs.



Maintenance Work Schedule		1-Jan	Through	31-Jan	
Crew 1	1-Jan	8-Jan	15-Jan	22-Jan	
Beto Gutierrez					
Truck # 57	* Inspected all pump plants and District facilities, cleaned electrical buildings and removed debris behind trash racks. * Performed electrical repairs at San Juan and Pumping Plant #8	* Multiple homeless encampment postings throughout the District * Inspected all pump plants and District facilities, cleaned electrical buildings and removed debris behind trash racks. * Performed culvert assessments throughout the District	* Multiple homeless encampment removals throughout the District * Inspected all pump plants and District facilities, cleaned electrical buildings and removed debris behind trash racks. * Performed culvert assessments throughout the District	* Reviewed pesticide application permits with Sutter & Sac County * Inspected all pump plants and District facilities, cleaned electrical buildings and removed debris behind trash racks. * Clean and organize spray shop for upcoming inspection	
Crew 2	1-Jan	8-Jan	15-Jan	22-Jan	
John Chilton					
Truck # 56	* Inspected all pump plants and District facilities, cleaned electrical buildings and removed debris behind trash racks. * Performed mowing activities in Zone D	* Performed mowing activities in Zone D	John Chilton Resigned from the District	John Chilton Resigned from the District	
Crew 3	1-Jan	8-Jan	15-Jan	22-Jan	
Taylor Tikalsky					
Truck # 55	* Performed all weather access road repairs at Pumping Plant #5 * Gargabe & Debris removal throughout the District	* Performed all weather access road repairs at the Riverside pumping plant	* Performed all weather access road repairs along the Pumping Plant #2 channel * Multiple homeless encampment removals throughout the District	* Performed tree trimming and removal along the Pumping Plant #2 channel * Performed all weather access road repairs at the Riverside pumping plant * Gargabe & Debris removal throughout the District	
Crew 4	1-Jan	8-Jan	15-Jan	22-Jan	
Bryan Hall					
Truck # 69	* Unit #45 - DPF and Electrical system Repairs * #52 - Mower system repairs	* Unit #49 - Electrical system Repairs * #52 - Mower system repairs * Inspected all pump plants and District facilities, cleaned electrical buildings and removed debris behind trash racks.	* Unit #21 - Electrical and lighting system Repairs * #65 - Electrical system repairs * #56 - Tire repair * Unit #49 - Electrical system repairs * Trash rack repairs at PP#3	* Tire machine and wheel balancer installation * Obtained vehicle information for reporting requirements	
Crew 5	1-Jan	8-Jan	15-Jan	22-Jan	
Ray Lewis					
Truck: #58	* Inspected all pump plants and District facilities, cleaned electrical buildings and removed debris behind trash racks. * Performed all weather access road repairs at Pumping Plant #5 * Gargabe & Debris removal throughout the District	* Performed all weather access road repairs at the Riverside pumping plant	* Performed all weather access road repairs along the Pumping Plant #2 channel * Multiple homeless encampment removals throughout the District * Gargabe & Debris removal throughout the District	* Performed tree trimming and removal along the Pumping Plant #2 channel * Performed all weather access road repairs at the Riverside pumping plant * Gargabe & Debris removal throughout the District	
Crew 6	1-Jan	8-Jan	15-Jan	22-Jan	
Michael Rhoads					
Truck: #59	Leave	* Inspected all pump plants and District facilities, cleaned electrical buildings and removed debris behind trash racks.	Leave	* Inspected all pump plants and District facilities, cleaned electrical buildings and removed debris behind trash racks. * Assisted Cascade Pumps with bang test at PP#1B	
Crew 7	1-Jan	8-Jan	15-Jan	22-Jan	
Mark Jenkins					
Truck #60	* Performed all weather access road repairs at Pumping Plant #5 * Gargabe & Debris removal throughout the District	* Performed all weather access road repairs at the Riverside pumping plant	* Performed all weather access road repairs along the Pumping Plant #2 channel * Multiple homeless encampment removals throughout the District * Gargabe & Debris removal throughout the District	* Performed tree trimming and removal along the Pumping Plant #2 channel * Performed all weather access road repairs at the Riverside pumping plant * Gargabe & Debris removal throughout the District	



Homeless Encampment Activity Report February 2024

The attachement below is intended to inform the Board of the homeless encampment activites durning the month of January. Following the direction of our SOP, the District is obligated to carry out three (3) postings at each encampment, as outlined below. Noteworthy activities include encampment postings and removals along the East Drain at San Jaun/Airport Road and behind Home Depot.

HOMELESS ENCAMPMENT SCHEDULE

Activity	JANUARY							FEBRUARY				
	M	T	W	TH	F	S	S	M	T	W	TH	F
	1/29/2024	1/30/2024	1/31/2024	2/1/2024	2/2/2024	2/3/2024	2/4/2024	2/5/2024	2/6/2024	2/7/2024	2/8/2024	2/9/2024
First Posting along the East Drain (San Juan/Airport Rd)	X											
First Posting along the East Drain (Home Depot)	X											
Second Posting along the East Drain (San Juan/Airport Rd)				X								
Second Posting along the East Drain (Home Depot)				X								
Final Posting along the East Drain (San Juan/Airport Rd)								X				
Final Posting along the East Drain (Home Depot)								X				
Encampment removal along the East Drain (San Juan/Airport Rd)												X
Encmpment removal along the East Drain (Home Depot)												X



RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 9, 2024

AGENDA ITEM NO. 4.3

TITLE: District Counsel's Report – February 2024

SUBJECT: Update on Activities Since the January 2024 Board of Trustees Meeting

EXECUTIVE SUMMARY:

Reclamation District 1000's (RD 1000; District) General Counsel, Rebecca Smith and/or Scott Shapiro to provide verbal report of work performed during the month of January 2024.

ATTACHMENTS:

None

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 02/01/2024



RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 9, 2024

AGENDA ITEM NO. 5.1

TITLE: Approval of Minutes

SUBJECT: Approval of Minutes from January 12, 2024 Regular Board Meeting

EXECUTIVE SUMMARY:

This staff report serves as the official record of the Board of Trustees monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussions, and the Board's actions. Staff recommends Board approval of meeting minutes from the following Board Meeting:

- January 12, 2024 Regular Board Meeting (Attachment No. 1)

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies demonstrate a need for confidentiality. Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes to further comply with transparency.

RECOMMENDATION:

Staff recommends that the Board approve the Minutes from the following Board Meeting:

- January 12, 2024 Regular Board Meeting (Attachment No. 1)

ATTACHMENTS:

1. January 12, 2024 Regular Board Meeting

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Service Manager

Date: 02/01/2024



 Kevin L. King, General Manager

Date: 02/01/2024



Learn more at RD1000.ORG

RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES MEETING

**JANUARY 12, 2024
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Board Vice President Thomas Gilbert; Trustee Nick Avdis; Trustee Jag Bains; Trustee Thomas Barandas; Trustee Edwin Perez; Trustee Thomas Smith General Counsel Rebecca Smith (remote); General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez; and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

Absent: None

1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the January 12, 2024, Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Perez led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified by the Trustee involved*)

There were no conflicts of interest identified by the Trustees.

2. **PRESENTATIONS**

There were no scheduled presentations.

3. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

There were no public comments received.

4. **INFORMATIONAL ITEMS**

4.1. GENERAL MANAGER'S REPORT: Update on activities since the November 2023 Board Meeting.

GM Kevin King provided a verbal update on activities in the past month.

After a quiet holiday season, District staff is working on administrative wrap-ups and several RFQs. Security Services and Banking and Investment Services RFQs are undergoing final review and will be published on January 15. Both will circulate for a 45-day period and are due back for consideration on March 15, 2024. Staff will conduct an internal review for those who meet the qualifications and advance. GM King expects two or three finalists to meet with respective committees, followed by a recommendation for the board. Staff is also preparing a Total Compensation RFQ, Storm Water Fee Management RFQ, and Annual Assessment Management RFQ, which will all be published on March 1, 2024, (according to the set schedule) and circulate for 45 days.

GM King acknowledged a prior request for the Board to receive timely updates on the flood season. Although there hasn't been much to report, he assured the Trustees that weekly updates would be provided once the Emergency Action Plan is enacted. Specific river levels activate the plan.

Trustee Smith commented that 90% of our pumping plants are working. GM King stated that we are still working to get Pumping Plant 4 online. There have been several delays in getting a PG&E permit approved.

GM King made known that long-term weather forecasts are favorable. He will continue to keep an eye on reservoir levels, especially in late spring when snow begins to melt. He is aware that there is a risk of failure with aging infrastructure, but he is confident in the plant repairs performed last year and looks forward to implementing our CIP as soon as funding comes in.

GM King made known his desire to meet CARB requirements and have the District fleet become all-electric by 2035. He plans to do some piloting first to see how this would work for emergency responders who would depend on electricity for charging. He will discuss with the Operations Committee Chair how best to stagger the replacement of the fleet, depending on funding availability. The earlier we place orders, the better prepared we will be to keep pace with the 2035 deadline. GM King will meet with Tesla soon, report back to the Operations Committee, discuss other details related to planning for an EV fleet, and come back to the board with a recommendation to move forward.

Trustee Smith inquired whether EV fleet conversion is mandated and how close the District is to emergency vehicles. GM King stated that the Operations Committee would discuss this topic further and provide details.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the December 2023 Board Meeting.

A copy of the Operation Manager's Report has been included in the January 12, 2024 Board packet.

Noteworthy topics include all-weather access road repairs along the North Drain, West Drain, and the Riverside Pump Station. Staff also conducted numerous encampment postings and removals throughout the District. Crews continued to place RDP related to various washouts along the East Main Drainage Canal. Emerald Site Services successfully performed waterside vegetation removal services along Garden Highway from Gateway Oaks to the Arden-Garden connector.

Trustee Perez inquired whether a weekly spreadsheet of cleanups would be available on the District's website. GM King will get this done, and he shared about a recent cleanup by the River City Water Alliance.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the December 2023 Board Meeting.

Co-Counsel Smith provided a verbal update of counsel's work during December 2023.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items routine and will adopt them in one motion. There is no discussion on these items before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Avdis/Trustee Barandas

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the December 8, 2023, Consent Calendar is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the November 10, 2023 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for November 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for November 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for November 2023.

5.5. Security Equipment Purchase: Review and Consider Authorizing the General Manager to Purchase Security Equipment from Sonitrol.

6. SCHEDULED ITEMS

6.1. COMMITTEE ASSIGNMENTS: Review and Consider Approval of Board Committee Assignments for 2024.

GM King previewed the 2024 Committee Assignments and asked Trustees to review these assignments to ensure that the agreed-upon assignments were correct. Committees will meet as needed, committee chairs will determine the schedule. Committee Chairs should take into consideration public meeting notice requirements and provide enough time for proper agenda notice. GM announced Committee members can expect the first half of the year to be busy with Budget meetings and RFQ reviews; in the second half of the year, we'll have the Trustee Election.

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Bains

ABSTAIN: None

ACTION: The motion to approve Committee Assignments is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) January 3, 2024

7.1.2. Upcoming Meetings

- SAFCA Board Meeting – January 18, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – January 31, 2024 @ 8:00 am
- RD 1000 Board Meeting – February 9, 2024 @ 8:00 am

8. CLOSED SESSION

There were no scheduled Closed Session items.

9. ADJOURN

Motioned by Trustee Bains and seconded by Trustee Smith. All trustees said Aye (Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith). The motion to adjourn the meeting was approved.



RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 9, 2024

AGENDA ITEM NO. 5.2

TITLE: Treasurer’s Report

SUBJECT: Approve Treasurer's Report for January 2024

EXECUTIVE SUMMARY:

This Staff Report aims to inform the Board of the current total funds in the District’s checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The attached report provides monthly beginning and ending balances for operations and maintenance cash flow. It includes the current month’s receipts, fund-to-fund transfers, accounts payable, and payroll. The Treasurer’s Report also features notable fund and cash flow items for January 2024.

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and Bank of the West. In the fiscal year 2023-2024, the District will primarily rely on levied property assessments and the newly approved Stormwater Fee for its income. Sacramento and Sutter County property tax bills collect these assessments and fees.

The Board of Trustees approves an annual resolution that designates officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District’s Financial Reserve Policy guides current, future, and unexpected funding requirements. In contrast, the District’s Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

RECOMMENDATION:

Staff recommends the Board approve the January 2024 Treasurer's Report.

ATTACHMENTS:

- 1. Treasurer's Report January 2024

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Services Manager

Date: 02/01/2024



 Kevin L. King, General Manager

Date: 02/01/2024

Treasurer's Report for January 2024

January 2024		Ending Balance @ 1/31/24
Total Funds at 1/31/24		7,863,935.34
Bank of the West - Checking*	Included in O&M cash flow below	151,118.16
Bank of the West - Money Market	Included in O&M cash flow below	190,401.24
Bank of the West FMAP	Included in O&M cash flow below	141,236.62
Sacramento County Treasurer		3,614,677.71
State Treasurer - Local Agency Investment Fund		1,515,984.16
City of Sacramento - Pool A		2,250,517.45

January 2024 - Operations and Maintenance Cash Flow	Money Market	FMAP	Operating Checking	Combined O&M
Beginning Balance at 1/1/24	190,401.24	379,545.27	114,045.07	683,991.58
Transfers from money market to operating account	(300,000.00)	-	300,000.00	-
Transfers from FMAP account to operating account	-	(238,308.65)	238,308.65	-
Transfers from LAIF to money market account	300,000.00	-	-	300,000.00
Current months receipts in operating account	-	-	6,246.88	6,246.88
Accounts Payable*	-	-	(405,373.11)	(405,373.11)
Payroll	-	-	(102,109.33)	(102,109.33)
Ending Balance at 1/31/24	190,401.24	141,236.62	151,118.16	482,756.02

*See Attached Check Register

Current months receipts are made up of the following:

Rental payment from Sac City Fire	6,227.15
Receipt from Jan Pro	19.73
	<hr/>
	6,246.88
	<hr/> <hr/>



RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 9, 2024

AGENDA ITEM NO. 5.3

TITLE: Expenditure Report

SUBJECT: Review and Accept Reports for January 2024

EXECUTIVE SUMMARY:

This Staff Report informs the Board of monthly expenditures and explains any expenses outside the usual course of business. Staff recommends that the Board review and accept the Expenditure Report for January 2024.

The Administrative Services Manager reviews, and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report.

The Expenditure Report (Attachment 1) notes a few items: \$22,520 to Brookman Protection Services for security patrol on the NEMDC, \$134,244 to Emerald Site Services for FMAP vegetation management, \$34,497 to SMUD for power, and \$47,923 to Civil Engineering Solutions for the Natomas MAP revision project.

RECOMMENDATION:

Staff recommends that the Board review and accept the Expenditure Reports for January 2024.

ATTACHMENTS:

1. January 2024 Expenditure Report

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 02/01/2024



Kevin L. King, General Manager

Date: 02/01/2024

January 2024 Expenditure Report – O&M

AGENDA ITEM 5.3
ATTACHMENT NO. 1

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Cash and Investments							114,045.07
1011.00 · BMO - O&M Checking							114,045.07
Transfer	01/02/2024			Funds Transfer	100,000.00		214,045.07
Bill Pmt - Check	01/02/2024	259865873	City of Sacramento	Acct 94327297510		189.58	213,855.49
Bill Pmt - Check	01/02/2024	253140902	Napa Auto Parts			1,008.06	212,847.43
Bill Pmt - Check	01/02/2024	61126632509	The Home Depot	Inv 8015218		24.45	212,822.98
Bill Pmt - Check	01/02/2024	2919213878	Verizon	Inv 9951658302		253.76	212,569.22
Bill Pmt - Check	01/02/2024	259843639	City of Sacramento	Acct 6767564299		5.30	212,563.92
Bill Pmt - Check	01/02/2024	259854857	City of Sacramento	Acct 7267723621		184.49	212,379.43
Bill Pmt - Check	01/02/2024	259819030	City of Sacramento	Acct 2007944000		154.31	212,225.12
Bill Pmt - Check	01/02/2024	259832795	City of Sacramento	acct 545084000		64.69	212,160.43
Bill Pmt - Check	01/02/2024	259807936	City of Sacramento	Acct 1905200485		19.12	212,141.31
Bill Pmt - Check	01/02/2024	259795311	City of Sacramento	Acct 0010065857		73.82	212,067.49
Bill Pmt - Check	01/02/2024	52216	4imprint, Inc.	Inv 12003933, 11947936		3,208.80	208,858.69
Bill Pmt - Check	01/02/2024	52217	Cintas	Inv 5189617936		7.78	208,850.91
Bill Pmt - Check	01/02/2024	52218	County of Sacramento - Municipal Servces	Inv 73389		379.25	208,471.66
Bill Pmt - Check	01/02/2024	52219	Downey Brand LLP	Inv 594405, 594399		5,843.00	202,628.66
Bill Pmt - Check	01/02/2024	52220	Emerald Site Services, Inc	Inv 31373		134,244.00	68,384.66
Bill Pmt - Check	01/02/2024	52221	J Franko Electric	Inv 23290, 23283		1,100.00	67,284.66
Bill Pmt - Check	01/02/2024	52222	Jan-Pro	Inv 24283		391.89	66,892.77
Bill Pmt - Check	01/02/2024	52223	MBK Engineers	Inv 12890		1,929.50	64,963.27
Bill Pmt - Check	01/02/2024	52224	Mead & Hunt	Inv 359021		5,630.50	59,332.77
Bill Pmt - Check	01/02/2024	52225	Occupational Health Centers of CA	Inv 81563402		55.00	59,277.77
Bill Pmt - Check	01/02/2024	52226	Richardson & Company LLP	Inv 113027		15,170.00	44,107.77
Bill Pmt - Check	01/02/2024	52227	Smile Business Products	Inv 1167171, 1168393		284.80	43,822.97
Bill Pmt - Check	01/02/2024	52228	SMUD	Acct 7000000317		34,497.06	9,325.91
Bill Pmt - Check	01/02/2024	52229	Terrapin Technology Group	Inv 23-2038		5,018.09	4,307.82
Bill Pmt - Check	01/02/2024	52230	Yolo County Public Works	11302023		418.40	3,889.42
Bill Pmt - Check	01/03/2024	1002539364	Cal Pers	December Gutierrez 457		1,030.64	2,858.78
Bill Pmt - Check	01/03/2024	1002539410	Cal Pers	January Health		24,294.27	-21,435.49
General Journal	01/03/2024			1/3/24 payroll activity		16,024.16	-37,459.65
General Journal	01/03/2024			1/3/24 payroll activity		33,081.83	-70,541.48
Transfer	01/03/2024			Funds Transfer	238,308.65		167,767.17
Bill Pmt - Check	01/08/2024	1002543112	Cal Pers	December Part 2 457		1,600.00	166,167.17
Bill Pmt - Check	01/10/2024	1102024	Alhambra & Sierra Springs	Inv 6169212122923		120.57	166,046.60
Bill Pmt - Check	01/10/2024	10025457246	Cal Pers	UAL Classic		9,430.08	156,616.52
Bill Pmt - Check	01/10/2024	1040988473	City of Sacramento	Acct 7029676079		52.73	156,563.79

Bill Pmt - Check	01/10/2024	10008880814	PG&E		449.02	156,114.77
Bill Pmt - Check	01/10/2024	01102024	Sacramento County Utilities		227.40	155,887.37
Bill Pmt - Check	01/10/2024	80087423963	Waste Management of Sacramento		1,185.85	154,701.52
Bill Pmt - Check	01/10/2024	011024	Alhambra & Sierra Springs	Inv 21217024010624	68.74	154,632.78
Bill Pmt - Check	01/10/2024	1041014707	City of Sacramento	Acct 1292576619	87.15	154,545.63
Bill Pmt - Check	01/10/2024	1041001348	City of Sacramento	Acct 0160532019	103.00	154,442.63
Bill Pmt - Check	01/10/2024	1041029894	City of Sacramento	Acct 3558295526	64.72	154,377.91
Bill Pmt - Check	01/10/2024	52231	ACWA JPIA	Inv 0701618	1,978.64	152,399.27
Bill Pmt - Check	01/10/2024	52232	Airgas NCN	Inv 5505033758	513.13	151,886.14
Bill Pmt - Check	01/10/2024	52233	AT&T	Inv 21049581	2,655.93	149,230.21
Bill Pmt - Check	01/10/2024	52234	Blankenship & Associates, Inc.	Inv 9254	857.50	148,372.71
Bill Pmt - Check	01/10/2024	52235	Brookman Protection Services, Inc.		22,520.00	125,852.71
Bill Pmt - Check	01/10/2024	52236	Carson Landscape Industries	Inv 421024	560.00	125,292.71
Bill Pmt - Check	01/10/2024	52237	Cintas	nv 9253773638, 9253773457	233.82	125,058.89
Bill Pmt - Check	01/10/2024	52238	Civil Engineering Solutions, Inc	Inv 2021.01H-1, 2021.01B-12, 2021- 01G-7, 2021.01F-7	47,923.44	77,135.45
Bill Pmt - Check	01/10/2024	52239	Interstate Oil Company		4,213.73	72,921.72
Bill Pmt - Check	01/10/2024	52240	Robert G Merritt	Inv 1671	1,235.00	71,686.72
Bill Pmt - Check	01/10/2024	52241	Streamline	Inv A14C0AB6-0038	249.00	71,437.72
Bill Pmt - Check	01/10/2024	52242	US Bank Corp	Accts ending 1506, 5312	3,007.11	68,430.61
Bill Pmt - Check	01/10/2024	52243	Verizon Connect Fleet USA LLC	Inv 332000052170	632.95	67,797.66
General Journal	01/11/2024			1/11/24 payroll activity	545.94	67,251.72
General Journal	01/11/2024			1/11/24 payroll activity	1,553.92	65,697.80
Transfer	01/12/2024			Funds Transfer	150,000.00	215,697.80
Bill Pmt - Check	01/12/2024	29565968	Intuit Market	Quickbooks Enterprise	4,118.00	211,579.80
Check General	01/12/2024	EFT	ADP		107.60	211,472.20
General Journal	01/15/2024			1/15/24 payroll activity	15,587.71	195,884.49
General Journal	01/15/2024			1/15/24 payroll activity	34,796.62	161,087.87
General Journal	01/15/2024			1/15/24 payroll activity	519.15	160,568.72
Bill Pmt - Check	01/17/2024	52244	Carson Landscape Industries	Inv 421181	940.00	159,628.72
Bill Pmt - Check	01/17/2024	52245	City of Sacramento	Acct 9432729750	189.58	159,439.14
Bill Pmt - Check	01/17/2024	52246	County of Sacramento - Municipal Servces	Inv 73662	984.25	158,454.89
Bill Pmt - Check	01/17/2024	52247	Mead & Hunt	Inv 360498	4,952.50	153,502.39
Bill Pmt - Check	01/17/2024	52248	US Bank Corp	Acct ending 1282	1,041.03	152,461.36
Transfer	01/19/2024			Funds Transfer	50,000.00	202,461.36
Payment	01/22/2024	755667	City of Sac - Fire		6,227.15	208,688.51
Payment	01/22/2024	6940	JanPro		19.73	208,708.24
Bill Pmt - Check	01/23/2024	1002560635	Cal Pers	February 2024	24,294.27	184,413.97
Bill Pmt - Check	01/23/2024	2343872154	City of Sacramento	Acct 2007944000	150.81	184,263.16
Bill Pmt - Check	01/23/2024	02300802256	PG&E	Acct 3702326178-9	11.94	184,251.22

Bill Pmt - Check	01/23/2024	2742323473	Verizon	Inv 9954131506	253.79	183,997.43	
Bill Pmt - Check	01/23/2024	2343884060	City of Sacramento	Acct 5450844000	66.13	183,931.30	
Bill Pmt - Check	01/23/2024	2343895717	City of Sacramento	Acct 6767564299	5.50	183,925.80	
Bill Pmt - Check	01/23/2024	2343907810	City of Sacramento	Acct 7267723621	184.49	183,741.31	
Bill Pmt - Check	01/23/2024	1002560643	Cal Pers	December Pension	16,842.83	166,898.48	
Bill Pmt - Check	01/23/2024	52249	Auto Worx Inc	Inv 114042, 114076, 114078, 114129	227.00	166,671.48	
Bill Pmt - Check	01/23/2024	52250	Cintas	Inv 5185693950, 5190068880, 5192329783, 5193893775	735.55	165,935.93	
Bill Pmt - Check	01/23/2024	52251	City of Sacramento - Revenue Division	Inv YCTYMC 00494	1,473.00	164,462.93	
Bill Pmt - Check	01/23/2024	52252	Hire Right Solutions, LLC	Inv 1207417	56.05	164,406.88	
Bill Pmt - Check	01/23/2024	52253	Interstate Oil Company	Inv 623793	3,020.58	161,386.30	
Bill Pmt - Check	01/23/2024	52254	J Franko Electric	Inv 24043, 24037	1,808.00	159,578.30	
Bill Pmt - Check	01/23/2024	52255	J&J Truck Repair	Inv 67909	720.00	158,858.30	
Bill Pmt - Check	01/23/2024	52256	PAPE Kenworth Security & Asset Management, LP	Inv 118714	1,895.78	156,962.52	
Bill Pmt - Check	01/23/2024	52257	Smile Business Products Supply Industrial Hardware LLC	Inv 5252774	561.64	156,400.88	
Bill Pmt - Check	01/23/2024	52258	Smile Business Products Supply Industrial Hardware LLC	Inv 1174303	202.73	156,198.15	
Bill Pmt - Check	01/23/2024	52259	Smile Business Products Supply Industrial Hardware LLC	Inv 578181, 578182	187.63	156,010.52	
Bill Pmt - Check	01/23/2024	52260	Valley Tire Center, Inc.	Inv 40011032, 40011980	4,693.65	151,316.87	
Bill Pmt - Check	01/23/2024	52261	Verizon	Inv 9953192173	198.71	151,118.16	
					<u>544,555.53</u>	<u>507,482.44</u>	<u>151,118.16</u>
Total Cash and Investments					<u>544,555.53</u>	<u>507,482.44</u>	<u>151,118.16</u>
					<u>544,555.53</u>	<u>507,482.44</u>	<u>151,118.16</u>

Activity Summary

Transfers from Money Market account	300,000.00
Transfers from FMAP	238,308.65
Current months receipts & interest	6,246.88
Accounts payable disbursements	-405,373.11
Payroll disbursements	<u>-102,109.33</u>
Net activity	<u><u>37,073.09</u></u>



RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 9, 2024

AGENDA ITEM NO. 5.4

TITLE: Budget to Actual Report

SUBJECT: Review and Accept Report for January 2024

EXECUTIVE SUMMARY:

The Budget to Actual report provides a monthly snapshot of how well the district meets its budget goals for the fiscal year. The monthly report contains a three-column presentation of actual expenditures, budgeted expenditures, and the budget percentage. Each line item compares budgeted amounts against real-to-date expenses. Significant budgeted line item variances (if any) will be explained below.

Attachment 1 provides a report for the month ending January 2024. The most significant Administrative expenditures to date include Mitigation Land Expenses, Property Taxes, Bank Fees, and Annual Memberships. The most significant Operations expenditures include Field Operations Consultants, Shop Equipment, Equipment Parts and Supplies, Annual Permits, Utilities, and Security Patrol.

BACKGROUND:

Annually, the Board of Trustees adopts the district's annual budget in June. Typically, three board committees review the draft budget prepared by staff. The Personnel Committee reviews the wage and benefits portion of the budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations regarding the budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Proposed Budget is presented to the entire Board for review and thirty days later for adoption at a regular Board meeting.

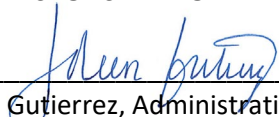
RECOMMENDATION:

Staff recommends the Board review and accept the Budget to Actual Report for January 2024.

ATTACHMENTS:

1. Budget to Actual Report January 2024

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 02/01/2024



Kevin L. King, General Manager

Date: 02/01/2024

**Reclamation District No. 1000
Budget to Actual Comparison
July 1, 2023 to January 31, 2024 (Seven Months Ending of Fiscal 2024)**

	Year to Date July 1, 2023 to January 31, 2024	Budget	Percent of Budget
Operation & Maintenance Income			
Property Assessments	832	4,025,874	0.02%
Rents	18,681	24,000	77.84%
Interest Income	64,834	80,000	81.04%
SAFCA - O/M Assessment	-	1,463,950	0.00%
Misc Income	45,388	-	Not budgeted
FMAP Grant	238,309	421,000	56.61%
Annuitant Trust Reimbursement	-	-	Not budgeted
FEMA/OES Reimbursement	93,663	100,000	93.66%
Security Patrol Reimbursement	19,200	60,000	32.00%
Total	480,907	6,174,824	7.79%
Restricted Fund			
Metro Airpark Groundwater Pumping	43,234	30,000	144.11%
Total Combined Income	524,141	6,204,824	8.45%

Administration, Operations and Maintenance - Expenses

Administration			
Government Fees/Permits	3,104	21,950	14.14%
Legal	32,278	102,500	31.49%
Liability/Auto Insurance	-	197,000	0.00%
Office Supplies	6,344	25,000	25.38%
Computer Costs	22,791	42,600	53.50%
Accounting/Audit	33,630	57,000	59.00%
Admin. Services	8,813	24,500	35.97%
Utilities (Phone/Water/Sewer)	11,962	35,700	33.51%
Mit. Land Expenses	4,995	5,500	90.82%
Administrative Consultants	41,520	81,500	50.94%
Assessment/Property Taxes (SAFCA - CAD)	14,309	11,500	124.43%
Admin - Misc./Other Expenses	3,959	2,800	141.39%
Memberships	40,194	37,600	106.90%
Office Maintenance & Repair	12,781	33,700	37.93%
Payroll Service	1,409	4,500	31.31%
Public Relations	25,079	90,000	27.87%
Small Office & Computer Equipment	13,834	20,750	66.67%
Election	1,220	45,500	2.68%
Conference/Travel/Professional Development	16,817	60,000	28.03%
Sub Total	295,039	899,600	32.80%
Personnel/Labor			
Wages	709,453	1,264,664	56.10%
Group Insurance	103,463	161,096	64.22%
Worker's Compensation Insurance	23,259	35,000	66.45%
OPEB - ARC	-	75,205	0.00%
Dental/Vision/Life	15,775	28,628	55.10%
Payroll Taxes	51,043	93,356	54.68%
Pension	130,616	340,941	38.31%
Continuing Education	5,481	12,000	45.68%
Trustee Fees	11,700	30,000	39.00%
Annuitant Health Care	54,393	97,631	55.71%
Sub Total	1,105,183	2,138,521	51.68%

Operations

Power	274,951	490,000	56.11%
Supplies/Materials	13,216	23,000	57.46%
Herbicide	89,777	160,000	56.11%
Fuel	40,332	85,000	47.45%
Field Services	103,958	260,500	39.91%
Field Operations Consultants	14,186	16,200	87.57%
Equipment Rental	-	4,000	0.00%
Refuse Collection	21,209	50,000	42.42%
Equipment Repair/Service	19,413	40,000	48.53%
Equipment Parts/Supplies	30,765	35,000	87.90%
Facility Repairs	130,029	561,000	23.18%
Shop Equipment (not vehicles)	31,057	30,000	103.52%
Field Equipment	3,264	17,000	19.20%
Misc/Other 2	2,274	5,000	45.48%
Utilities - Field	14,582	16,891	86.33%
Government Fees/Permits - Field	5,568	3,500	159.09%
FEMA Permits	-	11,500	0.00%

Sub Total	794,581	1,808,591	43.93%
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Equipment

Equipment	2,100	260,000	0.81%
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Sub Total	2,100	260,000	
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Consulting/Contracts/Memberships

Engineering/Technical Consultants	91,736	107,000	85.73%
Security Patrol	168,000	215,000	78.14%
Temporary Admin	5,736	20,000	28.68%

Sub Total	265,472	342,000	77.62%
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FMAP Expenditures

LOI/SWIF (Consultants)	3,426	-	Not budgeted
Equipment	-	-	Not budgeted
Operations & Maintenance (Field)	261,389	421,000	62.09%
Administrative	206	-	Not budgeted

Sub Total	265,021	421,000	62.95%
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Total A, O & M Expenses	2,727,396	5,869,712	46.47%
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Capital Expenses

Capital Office Upgrades	8,262	125,000	6.61%
Capital RE Acquisition	-	-	Not budgeted
Capital Office Facility Repair	-	75,000	0.00%
Capital Facilities	52,250	975,000	5.36%

Sub Total	60,512	1,175,000	5.15%
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Total All Expenditures	2,787,908	7,044,712	39.57%
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RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 9, 2024

AGENDA ITEM NO. 5.5

TITLE: Warrant for Fund Transfer

SUBJECT: Review and Consider Approval of Warrant for Transferring Funds between Accounts

EXECUTIVE SUMMARY:

Reclamation District 1000 maintains an Operation and Maintenance Fund with the Sacramento County Treasury pursuant to Water Code section 50657, and Reclamation District 1000 assumes responsibility for disbursement of such Revolving Fund. Funds held in the Reclamation District 1000 Operation and Maintenance fund held by the Sacramento County Treasurer may be withdrawn or paid solely by a warrant signed by any four or more Trustees of the District as identified in the District's approved Resolution No. 2022-12-02 (SEE ATTACHMENT #1).

REQUEST:

Staff requests a fund transfer via warrant for \$1 million from the District's O/M Fund with the Sacramento County Treasury. One million dollars will replenish the District's LAIF fund for day-to-day District expenses and budgeted projects.

The State Controller's Local Agency Investment Fund (LAIF) fund serves as the District's primary fund for transfers between the District's 'local' bank accounts (money market/checking) to manage cash flow and cover the District's day-to-day expenses. The benefits of having available funds in LAIF are a competitive yield, higher liquidity, and same-day transfers.

RECOMMENDATION:

Staff recommends the Board approve a warrant for transferring funds between accounts.

ATTACHMENTS:

1. Resolution No. 2022-12-02 - Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds Held by Sacramento County Treasurer.

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 02/01/2024



Kevin L. King, General Manager

Date: 02/01/2024



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2022-12-02

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
AUTHORIZING OFFICERS AND TRUSTEES AS SIGNATORIES TO THE OPERATIONS AND
MAINTENANCE FUNDS HELD BY SACRAMENTO COUNTY TREASURER.**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 9th day of December 2022, the following resolution was approved and adopted:

WHEREAS, Reclamation District No. 1000 maintains an Operation and Maintenance Fund held by the Sacramento County Treasurer; and

WHEREAS, Reclamation District No. 1000 also maintains a Revolving Fund pursuant to Water Code Section 50657; and Reclamation District No. 1000 assumes responsibility for disbursement of such Revolving Fund and agrees to hold and save the Sacramento County Treasurer harmless from any improper disbursement of such Revolving Fund as required by Water Code Section 50658; and

WHEREAS, the Board of Trustees by this Resolution desires to set forth the names and specimen signatures of the Officers and Trustees of Reclamation District No. 1000 and set forth the names and required signatures for withdrawal or payment of funds from such accounts;

NOW THEREFORE BE IT RESOLVED THAT: The Board of Trustees of Reclamation District No. 1000 affirm the names and specimen signatures of the Trustees of Reclamation District No. 1000, as provided herein:

Nicholas Avdis

Jag Bains

Tom Barandas

Edwin Perez

Thomas M. Gilbert

Thomas M. Gilbert


Elena Lee Reeder


Thomas W. Smith

BE IT FURTHER RESOLVED THAT: The Board of Trustees of Reclamation District No. 1000 affirm the names and specimen signatures of the Officers of Reclamation District No. 1000, as provided herein:

Kevin L. King
General Manager

Joleen Gutierrez
District Secretary





BE IT FURTHER RESOLVED THAT: Funds held in the Reclamation District No. 1000 Operation and Maintenance Fund held by the Sacramento County Treasurer may be withdrawn or paid solely by warrant signed by any four or more of the Trustees of the District as identified in this resolution and attested to by the Secretary of the Board of Trustees or General Manager as identified in this resolution.

BE IT FURTHER RESOLVED THAT: Funds on deposit in the District's revolving fund may be withdrawn or paid by check signed by any one of the Trustees identified in this resolution or the District Manager or District Secretary as identified in this resolution, for amounts less than \$20,000.00 and any two of the Trustees as identified in this resolution or the General Manager as identified and a Trustee as identified of this resolution for amounts exceeding \$20,000.00.

BE IT FURTHER RESOLVED THAT: Funds on deposit in the District's revolving fund may be withdrawn or paid via electronic fund transfer (ACH) to specific vendors as provided in Exhibit A of this resolution. Electronic fund transfers paid to vendors specified in Exhibit A shall not exceed \$20,000.00. If an amount to be paid via electronic transfer exceeds \$20,000.00, a written authorization must be received from a Trustee as identified in this Resolution in addition to authorization by the General Manager, an email authorization is considered a written authorization. Amounts of \$20,000.00 or less may be authorized by any of the Trustees identified in this resolution or the District Manager or District Secretary as identified in this resolution.

ON A MOTION BY Trustee Nick Avdis, seconded by Trustee Thomas W Smith, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 9th day of December 2022, by the following vote, to wit:

AYES: 7 Trustees: Avdis, Smith, Bains, Lee-Reeder, Gilbert, Barandas, Perez

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:




Elena Lee Reeder

President, Board of Trustees

Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2022-12-02 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 9th of December 2022 and made a part of the minutes thereof.



Joleen Gutierrez, District Secretary

EXHIBIT A

List of vendors approved by the Board to be paid electronically:

Vendor	Item(s) Paid
CalPERS	Pension/Health/Deferred Comp
PG&E	Utilities
City of Sacramento	Utilities
City of Sacramento – Dept of Finance	Quarterly City Pool A Fees
Verizon	Wireless Phone Service
Comcast	Internet Service
Smile Business	Office Equipment Maintenance
Alhambra	Water Service
Airgas	Shop Service
Berkshire Hathaway	Worker’s Comp
Home Depot Credit	Shop Supplies
Napa Auto Parts	Equipment Supplies/Parts
Tractor Supply	Equipment Parts
Waste Management	Garbage/Recycling
ACWA JPIA	Dental/Vision/Life Insurance
US Healthworks	DOT Screening
Sacramento County Utilities	Utilities
Cintas	First Aid/Field Janitorial



RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 9, 2024

AGENDA ITEM NO. 5.6

TITLE: Receive and File

SUBJECT: Receive and File Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2024.

EXECUTIVE SUMMARY:

The District participates in the County of Sacramento's Pooled Investment Fund. On an annual basis, the District must receive and file the County's Annual Investment Policy of the Pooled Investment Fund (Attachment No. 1).

RECOMMENDATION:

Staff recommends the Board receive and file the Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2024.

FINANCIAL IMPACT:

None

ATTACHMENTS:

1. Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2024.

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 02/01/2024

Department of Finance

Chad Rinde
Director



Divisions
Auditor-Controller
Consolidated Utilities Billing &
Service
Investments
Revenue Recovery
Tax Collection & Licensing
Treasury

AGENDA ITEM 5.6
ATTACHMENT NO. 1

County of Sacramento

January 24, 2024

To: Board Chair, Pooled Investment Fund Participant Agency

Subject: **CALENDAR YEAR 2024 INVESTMENT POLICY FOR THE POOLED INVESTMENT FUND**

Since 1987, the Director of Finance has submitted a statement of investment policy to the Sacramento County Board of Supervisors for consideration and adoption. The Board of Supervisors approved the enclosed calendar year 2024 investment policy on December 5, 2023.

The 2024 investment policy raises the maximum maturity for negotiable certificates of deposit that may be purchased to 270 days from 180 days.

I recommend that the legislative body of your agency receive and file the enclosed Sacramento County Annual Investment Policy of the Pooled Investment Fund — Calendar Year 2024 at its next regular meeting. Your action to receive and file the policy constitutes consideration at a public meeting as recommended by Government Code section 53646(a)(2). The investment policy is also available on the Department of Finance – Investment Division webpage at <https://finance.saccounty.gov/investments>.

The following investment-related reports are also publicly available on the Investment Division webpage listed above:

- Pooled Investment Fund Monthly Review
- Quarterly Pooled Investment Fund Report
- Non-Pooled Investment Funds Portfolio Report

If you have any questions about the investment policy or management of the Pooled Investment Fund portfolio, please call me at (916) 874-6744 or Chief Investment Officer Bernard Santo Domingo at (916) 874-7320.

Sincerely,

Chad Rinde
Director of Finance

Enclosure

700 H Street, Suite 3650, Sacramento, CA 95814
Office (916) 874-6744 | finance.saccounty.gov



SACRAMENTO COUNTY

Annual Investment Policy of the Pooled Investment Fund

CALENDAR YEAR 2024

*Approved by the
Sacramento County Board of Supervisors*

December 5, 2023
Resolution No. 2023-0979

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SACRAMENTO COUNTY
Annual Investment Policy
of the Pooled Investment Fund
CALENDAR YEAR 2024

I. Authority

Under the Sacramento County Charter, the Board of Supervisors established the position of Director of Finance and by ordinance will annually review and renew the Director of Finance's authority to invest and reinvest all the funds in the County Treasury.

II. Policy Statement

This Investment Policy (Policy) establishes cash management and investment guidelines for the Director of Finance, who is responsible for the stewardship of the Sacramento County Pooled Investment Fund. Each transaction and the entire portfolio must comply with California Government Code and this Policy. All portfolio activities will be judged by the standards of the Policy and its investment objectives. Activities that violate its spirit and intent will be considered contrary to the Policy.

III. Standard of Care

The Director of Finance is the Trustee of the Pooled Investment Fund and therefore, a fiduciary subject to the prudent investor standard. The Director of Finance, employees involved in the investment process, and members of the Sacramento County Treasury Oversight Committee (Oversight Committee) shall refrain from all personal business activities that could conflict with the management of the investment program. All individuals involved will be required to report all gifts and income in accordance with California state law. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the Director of Finance shall act with care, skill, prudence, and diligence to meet the aims of the investment objectives listed in Section IV, Investment Objectives.

IV. Investment Objectives

The Pooled Investment Fund shall be prudently invested in order to earn a reasonable return, while awaiting application for governmental purposes. The specific objectives for the Pooled Investment Fund are ranked in order of importance.

A. Safety of Principal

The preservation of principal is the primary objective. Each transaction shall seek to ensure that capital losses are avoided, whether they be from securities default or erosion of market value.

B. Liquidity

As a second objective, the Pooled Investment Fund should remain sufficiently flexible to enable the Director of Finance to meet all operating requirements that may be reasonably anticipated in any depositor's fund.

C. Public Trust

In managing the Pooled Investment Fund, the Director of Finance and the authorized investment traders should avoid any transactions that might impair public confidence in Sacramento County and the participating local agencies. Investments should be made with precision and care, considering the probable safety of the capital as well as the probable income to be derived.

D. Maximum Rate of Return

As the fourth objective, the Pooled Investment Fund should be designed to attain a market average rate of return through budgetary and economic cycles, consistent with the risk limitations, prudent investment principles and cash flow characteristics identified herein. For comparative purposes, the State of California Local Agency Investment Fund (LAIF) will be used as a performance benchmark. The Pooled Investment Fund quarterly performance benchmark target has been set at or above LAIF's yield. This benchmark was chosen because LAIF's portfolio structure is similar to the Pooled Investment Fund.

V. Pooled Investment Fund Investors

The Pooled Investment Fund investors are comprised of Sacramento County, school and community college districts, districts directed by the Board of Supervisors, and independent special districts and joint powers authorities whose treasurer is the Director of Finance. Any local agencies not included in this category are subject to California Government Code section 53684 and are referred to as outside investors.

VI. Implementation

In order to provide direction to those responsible for management of the Pooled Investment Fund, the Director of Finance has established this Policy and will provide it to the Oversight Committee and render it to legislative bodies of local agencies that participate in the Pooled Investment Fund. In accordance with California Government Code section 53646, et seq., the Board of Supervisors shall review and approve this Policy annually at a public meeting.

This Policy provides a detailed description of investment parameters used to implement the investment process and includes the following: investable funds; authorized instruments; prohibited investments; credit requirements; maximum maturities and concentrations; repurchase agreements; Community Reinvestment Act Program; criteria and qualifications of broker/dealers and direct issuers; investment guidelines, management style and strategy; Approved Lists; and calculation of yield and costs.

VII. Internal Controls

The Director of Finance shall establish internal controls to provide reasonable assurance that the investment objectives are met and to ensure that the assets are protected from loss, theft, or misuse. To assist in implementation and internal controls, the Director of Finance has established an Investment Group and a Review Group.

The Investment Group, which is comprised of the Director of Finance and his/her designees, is responsible for maintenance of the investment guidelines and Approved Lists. These guidelines and lists can be altered daily, if needed, to adjust to the ever-changing financial markets. The guidelines can be more conservative or match the policy language. In no case can the guidelines override the Policy.

The Review Group, which is comprised of the Director of Finance and his/her designees, is responsible for the monthly review and appraisal of all the investments purchased by the Director of Finance and staff. This review includes bond proceeds, which are invested separately from the Pooled Investment Fund and are not governed by this Policy.

The Director of Finance shall establish a process for daily, monthly, quarterly, and annual review and monitoring of the Pooled Investment Fund activity. The following articles, in order of supremacy, govern the Pooled Investment Fund:

1. California Government Code
2. Annual Investment Policy
3. Current Investment Guidelines
4. Approved Lists (see page 9, Section IX.K)

The Director of Finance shall review the daily investment activity and corresponding bank balances.

Monthly, the Review Group shall review all investment activity and its compliance to the corresponding governing articles and investment objectives.

All securities purchased, with the exception of bank deposits, money market mutual funds, and LAIF, shall be delivered to the independent third-party custodian selected by the Director of Finance. This includes all collateral for repurchase agreements. All trades, where applicable, will be executed by delivery versus payment by the designated third-party custodian.

VIII. Sacramento County Treasury Oversight Committee

In accordance with California Government Code section 27130 et seq., the Board of Supervisors, in consultation with the Director of Finance, has created the Sacramento County Treasury Oversight Committee (Oversight Committee). Annually, the Oversight Committee shall cause an audit to be conducted on the Pooled Investment Fund. The meetings of the Oversight Committee shall be open to the public and subject to the Ralph M. Brown Act.

A member of the Oversight Committee may not be employed by an entity that has contributed to the campaign of a candidate for the office of local treasurer, or contributed to the campaign of a candidate to be a member of a legislative body of any local agency that has deposited funds in the county treasury, in the previous three years or during the period that the employee is a member of the Oversight Committee. A member may not directly or indirectly raise money for a candidate for local treasurer or a member of the Sacramento County Board of Supervisors or governing board of any local agency that has deposited funds in the county treasury while a member of the Oversight Committee. Finally, a member may not secure employment with, or be employed by bond underwriters, bond counsel, security brokerages or dealers, or financial services firms, with whom the treasurer is doing business during the period that the person is a member of the Oversight Committee or for one year after leaving the committee.

The Oversight Committee is not allowed to direct individual investment decisions, select individual investment advisors, brokers or dealers, or impinge on the day-to-day operations of the Department of Finance treasury and investment operations.

IX. Investment Parameters

A. Investable Funds

Total Investable Funds (TIF) for purposes of this Policy are all Pooled Investment Fund moneys that are available for investment at any one time, including the estimated bank account float. Included in TIF are funds of outside investors, if applicable, for which the Director of Finance provides investment services. Excluded from TIF are all funds held in separate portfolios.

The Cash Flow Horizon is the period in which the Pooled Investment Fund cash flow can be reasonably forecasted. This Policy establishes the Cash Flow Horizon to be one (1) year.

Once the Director of Finance has deemed that the cash flow forecast can be met, the Director of Finance may invest funds in securities with maturities beyond one year. These securities will be referred to as the Core Portfolio.

B. Authorized Investments

Authorized investments shall match the general categories established by the California Government Code sections 53601 et seq. and 53635 et seq. Authorized investments shall include, in accordance with California Government Code section 16429.1, investments into LAIF. Authorization for specific instruments within these general categories, as well as narrower portfolio concentration and maturity limits, will be established and maintained by the Investment Group as part of the Investment Guidelines. As the California Government Code is amended, this Policy shall likewise become amended.

C. Prohibited Investments

No investments shall be authorized that have the possibility of returning a zero or negative yield if held to maturity except for securities issued by, or backed by, the United States government during a period of negative market interest rates. Prohibited investments shall include inverse floaters, range notes, and interest only strips derived from a pool of mortgages.

All legal investments issued by a tobacco-related company are prohibited. A tobacco-related company is defined as an entity that makes smoking products from tobacco used in cigarettes, cigars, or snuff or for smoking in pipes. The tobacco-related issuers restricted from any investment are any component companies in the Dow Jones U.S. Tobacco Index or the NYSE Arca Tobacco Index.

D. Credit Requirements

Except for municipal obligations and Community Reinvestment Act (CRA) bank deposits and certificates of deposit, the issuer's short-term credit ratings shall be at or above A-1 by Standard & Poor's, P-1 by Moody's, and, if available, F1 by Fitch, and the issuer's long-term credit ratings shall be at or above A by Standard & Poor's, A2 by Moody's, and, if available, A by Fitch. There are no credit requirements for Registered State Warrants. All other municipal obligations shall be at or above a short-term rating of SP-1 by Standard & Poor's, MIG1 by Moody's, and, if available, F1 by Fitch.

Community Reinvestment Act Program Credit Requirements

Maximum Amount	Minimum Requirements
Up to the FDIC- or NCUSIF-insured limit for the term of the deposit	Banks — FDIC Insurance Coverage
	Credit Unions — NCUSIF Insurance Coverage <i>Credit unions are limited to a maximum deposit of the NCUSIF-insured limit since they are not rated by nationally recognized rating agencies and are not required to provide collateral on public deposits.</i>
Over the FDIC- or NCUSIF-insured limit	<p>(Any 2 of 3 ratings)</p> <p>S&P: A-2</p> <p>Moody's: P-2</p> <p>Fitch: F-2 OR</p> <p>Through a private sector entity that assists in the placement of deposits to achieve FDIC insurance coverage of the full deposit and accrued interest.</p> <p>Collateral is required</p>

Eligible banks must have Community Reinvestment Act performance ratings of "satisfactory" or "outstanding" from their federal regulator. In addition, deposits greater than the federally-insured amount must be collateralized. Banks must either have a letter of credit issued by the Federal Home Loan Bank of San Francisco or place securities worth between 110% and 150% of the value of the deposit with the Federal Reserve Bank of San Francisco, the Home Loan Bank of San Francisco, or a trust bank.

Since credit unions do not have Community Reinvestment Act performance ratings, they must demonstrate a commitment to community reinvestment lending and charitable activities comparable to what is required of banks.

All commercial paper and medium-term note issues must be issued by corporations operating within the United States and having total assets in excess of one billion dollars (\$1,000,000,000).

The Investment Group may raise these credit standards as part of the Investment Guidelines and Approved Lists. Appendix A provides a Comparison and Interpretation of Credit Ratings by Standard & Poor's, Moody's, and Fitch.

E. Maximum Maturities

Due to the nature of the invested funds, no investment with limited market liquidity should be used. Appropriate amounts of highly-liquid investments, such as U.S. Treasury and Agency obligations, should be maintained to accommodate unforeseen withdrawals.

The maximum maturity, determined as the term from the date of ownership to the date of maturity, for each investment shall be established as follows:

U.S. Treasury and Agency Obligations	5 years
Washington Supranational Obligations ¹	5 years
Municipal Notes	5 years
Registered State Warrants.....	5 years
Bankers Acceptances	180 days
Commercial Paper	270 days
Negotiable Certificates of Deposit.....	270 days
CRA Bank Deposit/Certificates of Deposit	1 year
Repurchase Agreements	1 year
Reverse Repurchase Agreements	92 days
Medium-Term Corporate Notes.....	180 days
Collateralized Mortgage Obligations	180 days

¹The International Bank for Reconstruction and Development, International Finance Corporation, and Inter-American Development Bank.

The Investment Group may reduce these maturity limits to a shorter term as part of the Investment Guidelines and the Approved Lists.

The ultimate maximum maturity of any investment shall be five (5) years. The dollar-weighted average maturity of all securities shall be equal to or less than three (3) years.

F. Maximum Concentrations

No more than 80% of the portfolio may be invested in issues other than U.S. Treasury and Agency obligations. The maximum allowable percentage for each type of security is set forth as follows:

U.S. Treasury and Agency Obligations.....	100%
Municipal Notes.....	80%
Registered State Warrants	80%
Bankers Acceptances.....	40%
Commercial Paper	40%
Washington Supranational Obligations.....	30%
Negotiable Certificates of Deposit and CRA Deposit/Certificates of Deposit .	30%
Repurchase Agreements.....	30%
Reverse Repurchase Agreements	20%
Medium-Term Corporate Notes	30%
Money Market Mutual Funds.....	20%
Collateralized Mortgage Obligations.....	20%
Local Agency Investment Fund (LAIF)	(per State limit)

The Investment Group may reduce these concentrations as part of the Investment Guidelines and the Approved Lists.

Excluding U.S. Treasury and Agency obligations, no more than 10% of the portfolio, may be invested in securities of a single issuer including its related entities.

Where a percentage limitation is established above, for the purpose of determining investment compliance, that maximum percentage will be applied on the date of purchase.

G. Repurchase Agreements

Under California Government Code section 53601, paragraph (j) and section 53635, the Director of Finance may enter into Repurchase Agreements and Reverse Repurchase Agreements. The maximum maturity of a Repurchase Agreement shall be one year. The maximum maturity of a reverse repurchase agreement shall be 92 days, and the proceeds of a reverse repurchase agreement may not be invested beyond the expiration of the agreement. The reverse repurchase agreement must be "matched to maturity" and meet all other requirements in the code.

All repurchase agreements must have an executed Sacramento County Master Repurchase Agreement on file with both the Director of Finance and the Broker/Dealer. Repurchase Agreements executed with approved broker-dealers must be collateralized with either: (1) U.S. Treasury and Agency obligations with a market value of 102% for collateral marked to market daily; or (2) money market instruments on the Approved Lists of the County that meet the qualifications of the Policy, with a market value of 102%. Since the market value of the underlying securities is subject to daily market fluctuations, investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102% no later than the next business day. Use of mortgage-backed securities for collateral is not permitted. Strictly for purposes of investing the daily excess bank balance, the collateral provided by the Sacramento County's depository bank can be U.S. Treasury and Agency obligations valued at 110%, or mortgage-backed securities valued at 150%.

H. Community Reinvestment Act Program

The Director of Finance has allocated within the Pooled Investment Fund, a maximum of \$90 million for the Community Reinvestment Act Program to encourage community investment by financial institutions, which includes community banks and credit unions, and to acknowledge and reward local financial institutions that support the community's financial needs. The Director of Finance may increase this amount, as appropriate, while staying within the investment policy objectives and maximum maturity and concentration limits. The eligible banks and savings banks must have Community Reinvestment Act performance ratings of "satisfactory" or "outstanding" from each financial institution's regulatory authority. The minimum credit requirements are located on page 5 of Section IX.D.

I. Criteria and Qualifications of Brokers/Dealers and Direct Issuers

All transactions initiated on behalf of the Pooled Investment Fund and Sacramento County shall be executed through either government security dealers reporting as primary dealers to the Market Reports Division of the Federal Reserve Bank of New York or direct issuers that directly issue their own securities that have been placed on the Approved List of brokers/dealers and direct issuers. Further, these firms must have an investment grade rating from at least two national rating services, if available.

Brokers/Dealers and direct issuers that have exceeded the political contribution limits, as contained in Rule G-37 of the Municipal Securities Rulemaking Board, within the preceding four-year period to the Director of Finance, any member of the Board of Supervisors, or any candidate for the Board of Supervisors, are prohibited from the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer will be sent a copy of this Policy and a list of those persons authorized to execute investment transactions. Each firm must

acknowledge receipt of such materials to qualify for the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer authorized to do business with Sacramento County shall, at least annually, supply the Director of Finance with audited financial statements.

J. Investment Guidelines, Management Style and Strategy

The Investment Group shall issue and maintain Investment Guidelines specifying authorized investments, credit requirements, permitted transactions, and issue maturity and concentration limits consistent with this Policy.

The Investment Group shall also issue a statement describing the investment management style and current strategy for the entire investment program. The management style and strategy can be changed to accommodate shifts in the financial markets, but at all times they must be consistent with this Policy and its objectives.

K. Approved Lists

The Investment Group, named by the Director of Finance, shall issue and maintain various Approved Lists. These lists are:

1. Approved Domestic Banks for all legal investments.
2. Approved Foreign Banks for all legal investments.
3. Approved Commercial Paper and Medium Term Note Issuers.
4. Approved Money Market Mutual Funds.
5. Approved Firms for Purchase or Sale of Securities (Brokers/Dealers and Direct Issuers).
6. Approved Banks / Credit Unions for the Community Reinvestment Act Program.

L. Calculation of Yield and Costs

The costs of managing the investment portfolio, including but not limited to: investment management; accounting for the investment activity; custody of the assets; managing and accounting for the banking; receiving and remitting deposits; oversight controls; and indirect and overhead expenses are charged to the investment earnings based upon actual labor hours worked in respective areas. Costs of these respective areas are accumulated by specific cost accounting projects and charged to the Pooled Investment Fund on a quarterly basis throughout the fiscal year.

The Department of Finance will allocate the net interest earnings of the Pooled Investment Fund quarterly. The net interest earnings are allocated based upon the average daily cash balance of each Pooled Investment Fund participant.

IX. Reviewing, Monitoring and Reporting of the Portfolio

The Review Group will prepare and present to the Director of Finance at least monthly a comprehensive review and evaluation of the transactions, positions, performance of the Pooled Investment Fund and compliance to the California Government Code, Policy, and Investment Guidelines.

Quarterly, the Director of Finance will provide to the Board of Supervisors, the Oversight Committee, and to any local agency participant that requests a copy, a detailed report on the Pooled Investment Fund. The report will also be posted on the Department of Finance website. Pursuant to California Government Code section 53646, the report will list the type of investments, name of issuer, maturity date, par and dollar amount of the investment. For the total Pooled Investment Fund, the report will list average maturity, the market value, and the pricing source. Additionally, the report will show any funds under the management of contracting parties, a statement of compliance to the Policy and a statement of the Pooled Investment Fund's ability to meet the expected expenditure requirements for the next six months.

XI. Withdrawal Requests for Pooled Fund Investors

The Director of Finance will honor all requests to withdraw funds for normal cash flow purposes that are approved by the Director of Finance at a one dollar net asset value. Any requests to withdraw funds for purposes other than immediate cash flow needs, such as for external investing, are subject to the consent of the Director of Finance. In accordance with California Government Code Sections 27133(h) and 27136, such requests for withdrawals must first be made in writing to the Director of Finance. When evaluating a request to withdraw funds, the Director of Finance will take into account the effect of a withdrawal on the stability and predictability of the Pooled Investment Fund and the interests of other depositors. Any withdrawal for such purposes will be at the market value of the Pooled Investment Fund on the date of the withdrawal.

XII. Limits on Honoraria, Gifts, and Gratuities

In accordance with California Government Code Section 27133(d), this Policy establishes limits for the Director of Finance; individuals responsible for management of the portfolios; and members of the Investment Group and Review Group who direct individual investment decisions, select individual investment advisors and broker/dealers, and conduct day-to-day investment trading activity. The limits also apply to members of the Oversight Committee. Any individual who receives an aggregate total of gifts, honoraria and gratuities in excess of \$50 in a calendar year from a broker/dealer, bank or service provider to the Pooled Investment Fund must report the gifts, dates and firms to the designated filing official and complete the appropriate State forms.

No individual may receive aggregate gifts, honoraria, and gratuities from any single source in a calendar year in excess of the amount specified in Section 18940.2(a) of Title 2, Division 6 of the California Code of Regulations. This limitation is \$590 for the period January 1, 2023, to December 31, 2024. Any violation must be reported to the State Fair Political Practices Commission.

XIII. Terms and Conditions for Outside Investors

Outside investors may invest in the Pooled Investment Fund through California Government Code Section 53684. Their deposits are subject to the consent of the Director of Finance. The legislative body of the local agency must approve the Sacramento County Pooled Investment Fund as an authorized investment and execute a Memorandum of Understanding. Any withdrawal of these deposits must be made in writing 30 days in advance and will be paid based upon the market value of the Pooled Investment Fund. If the Director of Finance considers it appropriate, the deposits may be returned at any time to the local agency.

Appendix A

Comparison and Interpretation of Credit Ratings

Long Term Debt & Individual Bank Ratings			
Rating Interpretation	Moody's	S&P	Fitch
<i>Best-quality grade</i>	Aaa	AAA	AAA
<i>High-quality grade</i>	Aa1	AA+	AA+
	Aa2	AA	AA
	Aa3	AA-	AA-
<i>Upper Medium Grade</i>	A1	A+	A+
	A2	A	A
	A3	A-	A-
<i>Medium Grade</i>	Baa1	BBB+	BBB+
	Baa2	BBB	BBB
	Baa3	BBB-	BBB-
<i>Speculative Grade</i>	Ba1	BB+	BB+
	Ba2	BB	BB
	Ba3	BB-	BB-
<i>Low Grade</i>	B1	B+	B+
	B2	B	B
	B3	B-	B-
<i>Poor Grade to Default</i>	Caa	CCC+	CCC
<i>In Poor Standing</i>	-	CCC	-
	-	CCC-	-
<i>Highly Speculative Default</i>	Ca	CC	CC
	C	-	-
<i>Default</i>	-	-	DDD
	-	-	DD
	-	D	D

Short Term / Municipal Note Investment Grade Ratings			
Rating Interpretation	Moody's	S&P	Fitch
<i>Superior Capacity</i>	MIG-1	SP-1+/SP-1	F1+/F1
<i>Strong Capacity</i>	MIG-2	SP-2	F2
<i>Acceptable Capacity</i>	MIG-3	SP-3	F3

Appendix A

Short Term / Commercial Paper Investment Grade Ratings			
Rating Interpretation	Moody's	S&P	Fitch
<i>Superior Capacity</i>	P-1	A-1+/A-1	F1+/F1
<i>Strong Capacity</i>	P-2	A-2	F2
<i>Acceptable Capacity</i>	P-3	A-3	F3



RECLAMATION DISTRICT 1000

DATE: FEBRUARY 9, 2024

AGENDA ITEM NO. 5.7

TITLE: Annual Banking Authorization (Sacramento County)

SUBJECT: Review and Consider Adoption of Resolution No. 2024-02-01 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer.

EXECUTIVE SUMMARY:

Reclamation District No. 1000 is required to adopt and file a new Banking Resolution with the Sacramento County Treasurer annually authorizing Officers and Trustees as Signatories to the Operations and Maintenance Fund, a revolving Fund held by the Sacramento County Treasurer. Resolution No. 2024-02-01 (Attachment 1) has been prepared to fulfill this requirement.

BACKGROUND:

The California Water Code allows the Board to create a revolving fund for paying expenses. The District maintains an O/M Revolving Fund with the County of Sacramento. Annually, the Board is required to adopt and file a new Banking Resolution with the Sacramento County Treasurer. The attached Resolution 2024-02-01 sets forth account terms as well as use parameters.

RECOMMENDATION:

Staff recommends that the Board of Trustees adopt Resolution 2024-02-01, Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by the Sacramento County Treasurer.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

1. Resolution No. 2024-02-01 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer.

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 02/01/2024



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2024-02-01

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
AUTHORIZING OFFICERS AND TRUSTEES AS SIGNATORIES TO THE OPERATIONS AND
MAINTENANCE FUNDS HELD BY SACRAMENTO COUNTY TREASURER.**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 9th day of February 2024, the following resolution was approved and adopted:

WHEREAS, Reclamation District No. 1000 maintains an Operation and Maintenance Fund held by the Sacramento County Treasurer; and

WHEREAS, Reclamation District No. 1000 also maintains a Revolving Fund pursuant to Water Code Section 50657; and Reclamation District No. 1000 assumes responsibility for disbursement of such Revolving Fund and agrees to hold and save the Sacramento County Treasurer harmless from any improper disbursement of such Revolving Fund as required by Water Code Section 50658; and

WHEREAS, the Board of Trustees by this Resolution desires to set forth the names and specimen signatures of the Officers and Trustees of Reclamation District No. 1000 and set forth the names and required signatures for withdrawal or payment of funds from such accounts;

NOW THEREFORE BE IT RESOLVED THAT: The Board of Trustees of Reclamation District No. 1000 affirm the names and specimen signatures of the Trustees of Reclamation District No. 1000, as provided herein:

Nicholas Avdis	_____
Jag Bains	_____
Tom Barandas	_____
Edwin Perez	_____
Thomas M. Gilbert	_____
Elena Lee Reeder	_____
Thomas W. Smith	_____

BE IT FURTHER RESOLVED THAT: The Board of Trustees of Reclamation District No. 1000 affirm the names and specimen signatures of the Officers of Reclamation District No. 1000, as provided herein:

Kevin L. King

General Manager

Joleen Gutierrez

District Secretary

BE IT FURTHER RESOLVED THAT: Funds held in the Reclamation District No. 1000 Operation and Maintenance Fund held by the Sacramento County Treasurer may be withdrawn or paid solely by warrant signed by any four or more of the Trustees of the District as identified in this resolution and attested to by the Secretary of the Board of Trustees or General Manager as identified in this resolution.

BE IT FURTHER RESOLVED THAT: Funds on deposit in the District’s revolving fund may be withdrawn or paid by check signed by any one of the Trustees identified in this resolution or the District Manager or District Secretary as identified in this resolution, for amounts less than \$20,000.00 and any two of the Trustees as identified in this resolution or the General Manager as identified and a Trustee as identified of this resolution for amounts exceeding \$20,000.00.

BE IT FURTHER RESOLVED THAT: Funds on deposit in the District’s revolving fund may be withdrawn or paid via electronic fund transfer (ACH) to specific vendors as provided in Exhibit A of this resolution. Electronic fund transfers paid to vendors specified in Exhibit A shall not exceed \$20,000.00. If an amount to be paid via electronic transfer exceeds \$20,000.00, a written authorization must be received from a Trustee as identified in this Resolution in addition to authorization by the General Manager, an email authorization is considered a written authorization. Amounts of \$20,000.00 or less may be authorized by any of the Trustees identified in this resolution or the District Manager or District Secretary as identified in this resolution.

ON A MOTION BY Trustee _____, seconded by Trustee _____, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 9th day of February 2024, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

Elena Lee Reeder
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2024-02-01 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 9th of February 2024 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2024-01-01

EXHIBIT A

List of vendors approved by the Board to be paid electronically:

Vendor	Item(s) Paid
ACWA	Membership
ACWA JPIA	Dental/Vision/Life Insurance
ADP	Payroll
Airgas	Shop Service
Alhambra	Water Service
Amplify 360	Public Relations
Berkshire Hathaway	Worker's Comp
Bode&Bode	Parts
Boutin Jones	Legal
Brookman Protection Services	Security Patrol
CA Dept of Tax and Fees	Government Fees
CalPERS	Pension/Health/Deferred Comp
Cintas	First Aid/Field Janitorial
City of Sacramento	Utilities
City of Sacramento – Dept of Finance	Quarterly City Pool A Fees
City of Sacramento - Revenue	Govt Fees
Civil Engineering Solutions	MAP Project
Contour Sierra Aebi	Parts
Denochea Digital	Records Management
Dossier Systems	Field Inventory Management
Downey Brand	Legal
Duperon	Facility Repairs
Forensiclean	Field Services
Foster & Foster	GASB Reporting
Grow West	Parts
HireRight	DOT/Personnel
Home Depot Credit	Shop Supplies
J Franko	Facility Repairs
Jan Pro	Janitorial

LEHR	Parts
Matrix Consulting	OMB Rate
Mead & Hunt	Engineering
NAFSMA	Membership
Napa Auto Parts	Equipment Supplies/Parts
Natomas Chamber of Commerce	Membership/Events
NBS	Assessment Report
Nutrien Ag Solutions	Herbicides
Pacific Corrugated Pipe	Facility Repair
Page Design	Graphic Designer
PG&E	Utilities
Replicon	Timekeeping
Rexel	Facility Repair
Richardson & Company	Audit
Sacramento County Utilities	Utilities
Smile Business	Office Equipment Maintenance
State Water Resources Control	Govt Fees
Stratton	Insurance
Streamline	Website
T Mobile	Field Services
Terrapin Technology	Tech Support
Tesco	SCADA
Tractor Supply	Equipment Parts
Verizon	Wireless Phone Service
Waste Management	Garbage/Recycling
West Yost	Engineering



RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 9, 2024

AGENDA ITEM NO. 6.1

TITLE: LWA Professional Services Agreement

SUBJECT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with LWA, INC. for RD 1000 Development Impact Fee – Update and Support Services

EXECUTIVE SUMMARY:

Reclamation District No. 1000 (RD1000) adopted a Development Impact Fee (DIF) in 2016. The DIF is due to be updated to reflect current development proposals and to consider improvements identified in the recently updated Capital Improvement Program. LWA prepared the nexus study for the 2016 DIF and prepared a draft procedures manual. They also assisted with outreach to the land use agencies in Natomas as part of the DIF adoption. LWA has prepared the attached Letter Proposal (Attachment No. 2) to update the 2016 DIF and provide administrative support for future implementation.

RECOMMENDATION:

Staff recommends the Board review and consider authorizing the General Manager to Execute the Professional Services Agreement for the RD 1000 Development Impact Fee Support Services (Attachment No. 1).

FINANCIAL IMPACT:

Budget impact of \$50K in Fiscal Years 2023/2024 and 2024/2025.

ATTACHMENTS:

1. Professional Services Agreement – LWA
2. Letter Proposal – LWA: December 15, 2023

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 1/30/2024

Name of Project: Development Impact Fee – Support Services

RECLAMATION DISTRICT NO. 1000

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into in the City of Sacramento on February 9, 2024 by and between RECLAMATION DISTRICT NO. 1000, a public entity of the State of California, hereinafter referred to as District, and LARSEN, WURZEL AND ASSOCIATES, INC., hereinafter referred to as Consultant.

WITNESSETH

WHEREAS, in May 2016 the District’s Board adopted a Development Impact Fee (DIF)

WHEREAS, the adopted DIF is due to be updated and the District needs assistance in developing the administrative procedures for implementation of the fee

WHEREAS, Consultant submitted a letter proposal that was accepted by District for said services.

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the parties hereto agree as follows:

- 1. Scope of Services.** The District hereby engages the Consultant, and the Consultant agrees to perform the services described in Exhibit A (the “Services”), in accordance with the terms of this Agreement. In case of conflict between this Agreement and any Exhibit hereto, this Agreement shall control over any Exhibit.
- 2. Compensation.** Compensation for the Services described on the attached Exhibit A shall be on a time and materials basis not to exceed \$50,000 based on the LWA Rate Schedule attached thereto.
- 3. Term.** The term of this Agreement shall be from the date this Agreement is made and entered, as first written above, until acceptance or completion of said services.

4. **Contract Extension and Cost Increases.** The term of the contract may be extended by mutual consent. During this extended period, labor rates may be increased to reflect increased labor costs and overhead at each one-year contract anniversary, provided the District is notified of the increases in advance. Rates may be increased to reflect actual cost increases up to a percentage equal to the percentage increase in the U.S. Consumer Price Index/All Urban Consumers (CPI-U) from March in the previous year to March in the year of adjustment upon request of Contractor.
5. **Work Delays.** Should the Consultant be obstructed or delayed in the work required to be done hereunder by changes in the work or by any default, act, or omission of the District, or by strikes, fire, earthquake, or any other Act of God, or by the inability to obtain materials, equipment, or labor due to federal government restrictions arising out of defense or war programs, then the time of completion may, at the District's sole option, be extended for such periods as may be agreed upon by the District and the Consultant. In the event that there is insufficient time to grant such extensions prior to the completion date of the contract, the District may, at the time of acceptance of the work, waive liquidated damages that may have accrued for failure to complete on time, due to any of the above, after hearing evidence as to the reasons for such delay, and making a finding as to the causes of same.
6. **Termination.** If, during the term of the contract, the District determines that the Consultant is not faithfully abiding by any term or condition contained herein, the District may notify the Consultant in writing of such defect or failure to perform. This notice must give the Consultant a 10 (ten) calendar day notice of time thereafter in which to perform said work or cure the deficiency.

If the Consultant has not performed the work or cured the deficiency within the ten days specified in the notice, such shall constitute a breach of the contract and the District may terminate the contract immediately by written notice to the Consultant to said effect. Thereafter, neither party shall have any further duties, obligations, responsibilities, or rights under the contract except, however, any and all obligations of the Consultant's surety shall remain in full force and effect, and shall not be extinguished, reduced, or in any manner waived by the termination thereof.

In said event, the Consultant shall be entitled to the reasonable value of its services performed from the beginning date in which the breach occurs up to the day it

received the District's Notice of Termination, minus any offset from such payment representing the District's damages from such breach. "Reasonable value" includes fees or charges for goods or services as of the last milestone or task satisfactorily delivered or completed by the Consultant as may be set forth in the Agreement payment schedule; compensation for any other work, services or goods performed or provided by the Consultant shall be based solely on the District's assessment of the value of the work-in-progress in completing the overall work scope.

The District reserves the right to delay any such payment until completion or confirmed abandonment of the project, as may be determined in the District's sole discretion, so as to permit a full and complete accounting of costs. In no event, however, shall the Consultant be entitled to receive in excess of the compensation quoted in its proposal.

The District also reserves the right to terminate the contract for convenience, providing a 30 (thirty) calendar day notice, at any time upon a determination by the General Manager that termination of the contract is in the best interest of the District. In this case the Consultant will be paid compensation due and payable to the date of termination.

- 7. Ability to Perform.** The Consultant warrants that it possesses, or has arranged through subcontracts, all capital and other equipment, labor, materials, and licenses necessary to carry out and complete the work hereunder in compliance with any and all applicable federal, state, county, city, and special district laws, ordinances, and regulations.
- 8. Sub-contract Provisions.** No portion of the work pertinent to this contract shall be subcontracted without written authorization by the District, except that which is expressly identified in the Consultant's qualification proposal. Any substitution of sub-consultants must be approved in writing by the District. For any sub-contract for services in excess of \$25,000, the subcontract shall contain all provisions of this agreement.
- 9. Contract Assignment.** The Consultant shall not assign, transfer, convey or otherwise dispose of the contract, or its right, title or interest, or its power to execute such a contract to any individual or business entity of any kind without the previous written consent of the District.

10. Inspection. The Consultant shall furnish District with every reasonable opportunity for District to ascertain that the services of the Consultant are being performed in accordance with the requirements and intentions of this contract. All work done and all materials furnished, if any, shall be subject to the District's inspection and approval. The inspection of such work shall not relieve Consultant of any of its obligations to fulfill its contract requirements.

11. Record Retention and Audit. For the purpose of determining compliance with various laws and regulations as well as performance of the contract, the Consultant and sub-consultants shall maintain all books, documents, papers, accounting records and other evidence pertaining to the performance of the contract, including but not limited to the cost of administering the contract. Materials shall be made available at their respective offices at all reasonable times during the contract period and for three years from the date of final payment under the contract. Authorized representatives of the District shall have the option of inspecting and/or auditing all records.

12. Conflict of Interest. The Consultant shall disclose any financial, business, or other relationship with the District that may have an impact upon the outcome of this contract, or any ensuing District project. The Consultant shall also list current clients who may have a financial interest in the outcome of this contract, or any ensuing District project which will follow. The Consultant staff shall provide a Conflict of Interest Statement where determined necessary by the District.

The Consultant covenants that it presently has no interest, and shall not acquire any interest— direct, indirect or otherwise—that would conflict in any manner or degree with the performance of the work hereunder. The Consultant further covenants that, in the performance of this work, no sub-consultant or person having such an interest shall be employed. The Consultant certifies that no one who has or will have any financial interest in performing this work is an officer or employee of the District. It is hereby expressly agreed that, in the performance of the work hereunder, the Consultant shall at all times be deemed an independent Consultant and not an agent or employee of the District.

13. Rebates, Kickbacks or Other Unlawful Consideration. The Consultant warrants that this contract was not obtained or secured through rebates, kickbacks or other unlawful consideration, either promised or paid to any District employee. For breach or violation of the warranty, the District shall have the right in its discretion;

to terminate the contract without liability; to pay only for the value of the work actually performed; to deduct from the contract price; or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.

14. Covenant Against Contingent Fees. The Consultant warrants by execution of this contract that no person or selling agency has been employed, or retained, to solicit or secure this contract upon an agreement or understanding, for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Consultant for the purpose of securing business. For breach or violation of this warranty, the District has the right to annul this contract without liability; pay only for the value of the work actually performed, or in its discretion, to deduct from the contract price or consideration, or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee.

15. Compliance with Laws and Wage Rates. The Consultant shall keep itself fully informed of and shall observe and comply with all applicable state and federal laws and county and City of Sacramento ordinances, regulations and adopted codes during its performance of the work. This includes compliance with prevailing wage rates and their payment in accordance with California Labor Code. For purposes of this paragraph, "construction" includes work performed during the design and preconstruction phases of construction, including but not limited to, inspection and land surveying work.

16. Payment of Taxes. The contract prices shall include full compensation for all taxes that the Consultant is required to pay.

17. Permits, Licenses and Filing Fees. The Consultant shall procure all permits and licenses, pay all charges and fees, and file all notices as they pertain to the completion of the Consultant's work. The District will pay all application fees for permits required for the completion of the project including regulatory permit application fees. Consultant will provide a 10-day notice for the District to issue a check.

18. Safety Provisions. The Consultant shall conform to the rules and regulations pertaining to safety established by OSHA and the California Division of Industrial Safety.

- 19. Public and Employee Safety.** Whenever the Consultant's operations create a condition hazardous to the public or District employees, it shall, at its expense and without cost to the District, furnish, erect and maintain such fences, temporary railings, barricades, lights, signs and other devices and take such other protective measures as are necessary to prevent accidents or damage or injury to the public and employees.
- 20. Preservation of District Property.** The Consultant shall provide and install suitable safeguards, approved by the District, to protect District property from injury or damage. If District property is injured or damaged resulting from the Consultant's operations, it shall be replaced or restored at the Consultant's expense. The facilities shall be replaced or restored to a condition as good as when the Consultant began work.
- 21. Immigration Act of 1986.** The Consultant warrants on behalf of itself and all sub-consultants engaged for the performance of this work that only persons authorized to work in the United States pursuant to the Immigration Reform and Control Act of 1986 and other applicable laws shall be employed in the performance of the work hereunder.
- 22. Consultant Non-Discrimination.** In the award of subcontracts or in performance of this work, the Consultant agrees that it will not engage in, nor permit such sub-consultants as it may employ, to engage in discrimination in employment of persons on any basis prohibited by State or Federal law.
- 23. Accuracy of Specifications.** The specifications for this project are believed by the District to be accurate and to contain no affirmative misrepresentation or any concealment of fact. Consultants are cautioned to undertake an independent analysis of any test results in the specifications, as District does not guaranty the accuracy of its interpretation of test results contained in the specifications package. In preparing its qualification proposal, the Consultant and all sub-consultants named shall bear sole responsibility for preparation errors resulting from any misstatements or omissions in the specifications that could easily have been ascertained by examining either the project site or accurate test data in the District's possession. Although the effect of ambiguities or defects in the specifications will be as determined by law, any patent ambiguity or defect shall give rise to a duty of Consultant to inquire prior to submittal of the qualification proposal. Failure to so inquire shall cause any such ambiguity or defect to be

construed against the Consultant. An ambiguity or defect shall be considered patent if it is of such a nature that the Consultant, assuming reasonable skill, ability and diligence on its part, knew or should have known of the existence of the ambiguity or defect. Furthermore, failure of the Consultant or sub-consultants to notify District in writing of specification defects or ambiguities prior to submittal of the qualification proposal shall waive any right to assert said defects or ambiguities subsequent to submittal of the qualification proposal.

To the extent that these specifications constitute performance specifications, the District shall not be liable for costs incurred by the successful Consultant to achieve the project's objective or standard beyond the amounts provided therefor in the qualification proposal.

In the event that, after awarding the contract, any dispute arises as a result of any actual or alleged ambiguity or defect in the specifications, or any other matter whatsoever, Consultant shall immediately notify the District in writing, and the Consultant and all sub-consultants shall continue to perform, irrespective of whether or not the ambiguity or defect is major, material, minor or trivial, and irrespective of whether or not a change order, time extension, or additional compensation has been granted by District. Failure to provide the hereinbefore described written notice within one (1) working day of Consultant's becoming aware of the facts giving rise to the dispute shall constitute a waiver of the right to assert the causative role of the defect or ambiguity in the plans or specifications concerning the dispute.

24. Indemnification for Professional Liability. To the fullest extent permitted by law, the Consultant shall indemnify, protect, defend and hold harmless the District and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including attorney's fees and cost which arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

25. Non-Exclusive Contract. The District reserves the right to contract for the services from other consultants during the contract term.

26. Standards. Documents shall conform to industry Standards for technical reports and similar documents.

27. Consultant Endorsement. Technical reports, plans and specifications shall be stamped and signed by the Consultant where required.

28. Required Deliverable Products and Revisions. The Consultant will be required to provide documents addressing all elements of the work scope. District staff will review any documents or materials provided by the Consultant and, where necessary, the Consultant will respond to staff comments and make such changes as deemed appropriate. Submittals shall include the previous marked up submittal (returned to the Consultant) to assist in the second review. Changes shall be made as requested or a notation made as to why the change is not appropriate.

Draft reports and plan submittals shall be submitted as paper copies or electronic files as determined by the District's General Manager.

Final documents shall be submitted as camera-ready original, unbound, each page printed on only one (1) side, including any original graphics in place and scaled to size, ready for reproduction AND one electronic copy submitted in *Adobe Acrobat* format including all original stamps and signatures AND one (1) electronic copy submitted in *Microsoft Word* format. Electronic files shall be submitted on a USB Flash Drive or through a file transfer protocol site (FTP) and all files must be compatible with the *Microsoft* operating system.

29. Ownership of Materials. Upon completion of all work under this contract, ownership and title to all reports, documents, plans, specifications, and estimates produced as part of this contract will automatically be vested in the District and no further agreement will be necessary to transfer ownership to the District. The Consultant shall furnish the District all necessary copies of data needed to complete the review and approval process.

It is understood and agreed that all calculations, drawings and specifications, whether in hard copy or machine-readable form, are intended for one-time use in the project for which this contract has been entered into.

The Consultant is not liable for claims, liabilities, or losses arising out of, or connected with the modification, or misuse by the District of the machine-readable information and data provided by the Consultant under this agreement. Further, the Consultant is not liable for claims, liabilities, or losses arising out of, or

connected with any use by District of the project documentation on other projects, except such use as may be authorized in writing by the Consultant.

- 30. Release of Reports and Information.** Any reports, information, data, or other material given to, prepared by or assembled by the Consultant as part of the work or services under these specifications shall be the property of District and shall not be made available to any individual or organization by the Consultant without the prior written approval of the District.

The Consultant shall not issue any news release or public relations item of any nature, whatsoever, regarding work performed or to be performed under this contract without prior review of the contents thereof by the District and receipt of the District's written permission.

- 31. Copies of Reports and Information.** If the District requests additional copies of reports, drawings, specifications, or any other material in addition to what the Consultant is required to furnish in limited quantities as part of the work or services under these specifications, the Consultant shall provide such additional copies as are requested, and District shall compensate the Consultant for the costs of duplicating of such copies at the Consultant's direct expense.

- 32. Attendance at Meetings and Hearings.** As part of the work scope and included in the contract price is attendance by the Consultant at up to three (3) public meetings to present and discuss its findings and recommendations. Consultant shall attend as many "working" meetings with staff as necessary in performing work scope tasks.

- 33. Requests for Review.** The Consultant shall respond to all requests for submittal review within two (2) weeks of receipt of the information from the District.

- 34. Consultant Invoices.** The Consultant shall deliver a monthly invoice to the District, itemized by project work phase. Invoice must include a breakdown of hours billed and miscellaneous charges and any sub-consultant invoices, similarly broken down, as supporting detail.

- 35. Payment.** For providing services as specified in this Agreement, District will pay and Consultant shall receive therefore compensation in a total sum not to exceed the individual agreed upon project fee. Should the Consultant's designs, drawings

or specifications contain errors or deficiencies, the Consultant shall be required to correct them at no increase in cost to the District.

The Consultant shall be reimbursed for hours worked at the hourly rates attached to this agreement. Hourly rates include direct salary costs, employee benefits, overhead and fee. In addition, the Consultant shall be reimbursed for direct costs other than salary and vehicle cost that have been identified and are attached to this agreement. The Consultant's personnel shall be reimbursed for per diem expenses at a rate not to exceed that currently authorized for State employees under State Department of Personnel Administration rules.

36. Payment Terms. The District's payment terms are 30 days from the receipt and approval by the District of an original invoice and acceptance by the District of the materials, supplies, equipment or services provided by the Consultant (Net 30).

37. Resolution of Disputes. Any dispute, other than audit, concerning a question of fact arising under this contract that is not disposed of by agreement shall be decided by a committee consisting of the District's General Manager and the District's Administrative Services Manager, who may consider written or verbal information submitted by the Consultant. Not later than thirty (30) days after completion of all deliverables necessary to complete the project, the Consultant may request review by the District Board of Trustees of unresolved claims or disputes.

Any dispute concerning a question of fact arising under an audit of this contract that is not disposed of by agreement, shall be reviewed by the District's Administrative Services Manager. Not later than thirty (30) days after issuance of the final audit report, the Consultant may request a review by the District's Administrative Services Manager of unresolved audit issues. The request for review must be submitted in writing.

Neither the pendency of a dispute, nor its consideration by the District will excuse the Consultant from full and timely performance in accordance with the terms of this contract.

38. Agreement Parties.

District: Kevin L. King
General Manager

Reclamation District No. 1000
1633 Garden Highway
Sacramento, CA 95833

Consultant: Scott Brown
Principal
Larsen, Wurzel and Associates INC.
2450 Venture Oaks Way, Suite 240
Sacramento, CA 95833

All written notices to the parties hereto shall be sent by United States mail, postage prepaid by registered or certified mail addressed as shown above.

39. Incorporation by Reference

40. Amendments. Any amendment, modification or variation from the terms of this Agreement shall be in writing and shall be effective only upon approval by the District General Manager.

41. Working Out of Scope. If, at any time during the project, the consultant is directed to do work by persons other than the District General Manager and the Consultant believes that the work is outside of the scope of the original contract, the Consultant shall inform the General Manager immediately. If the General Manager and Consultant both agree that the work is outside of the project scope and is necessary to the successful completion of the project, then a fee will be established for such work based on Consultant's hourly billing rates or a lump sum price agreed upon between the District and the Consultant. Any extra work performed by Consultant without prior written approval from the District General Manager shall be at Consultant's own expense.

42. Complete Agreement. This written agreement, including all writings specifically incorporated herein by reference, shall constitute the complete agreement between the parties hereto. No oral agreement, understanding or representation not reduced to writing and specifically incorporated herein shall be of any force or effect, nor shall any such oral agreement, understanding or representation be binding upon the parties hereto. For and in consideration of the payments and agreements hereinbefore mentioned to be made and performed by District,

Consultant agrees with District to do everything required by this Agreement, the said specification and incorporated documents.

43. Authority to Execute Agreement. Both District and Consultant do covenant that each individual executing this agreement on behalf of each party is a person duly authorized and empowered to execute Agreements for such party.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the day and year first above written.

RECLAMATION DISTRICT NO. 1000:

LARSEN, WURZEL & ASSOCIATES, INC.

Kevin L. King, General Manager

Scott Brown, Principal

EXHIBIT A

December 15, 2023

Mr. Kevin King
Reclamation District 1000
1633 Garden Highway
Sacramento, CA 95833

RE: Drainage & Flood Control Development Impact Fee – Administration Support (**LWA #13700**)

Dear Mr. King,

Larsen Wurzel & Associates, Inc. (LWA) appreciates the opportunity to continue to support Reclamation District 1000's (RD 1000) administration of its Development Impact Fee (DIF) program in the Natomas Basin. In May 2016, the District took the necessary actions to adopt the DIF. Afterward, LWA assisted RD 1000 with implementation and administration of the DIF program, developing fee lock agreements for the Greenbrier and South Sutter Pointe developments and developing draft administrative procedures. The purpose of this letter is to outline the scope of services to provide needed administrative support to reengage with the development community and land use agencies in support of the DIF Program.

Scope of Services

The following scope of work has been separated into two tasks to (i) provide management support to RD 1000 related to implementation of the DIF program, and (ii) provide ongoing administrative support for the DIF Program on an as needed basis as development advances in the Natomas Basin.

Task 1: Management Services in support of the DIF Program

LWA will meet with RD 1000 to review current planned development and prior discussions between RD 1000, land use agencies and development project proponents. LWA will coordinate with RD 1000 and KSN to update the planned capital facilities/projects and costs allocable to the DIF. LWA will then update the Nexus Study, incorporating and changes to capital improvement projects and costs, as well as changes in development projections to determine a revised fee rate. Based on the updated Nexus Study and assumptions regarding development absorption, LWA will prepare an estimate of the total amount of future fee revenues.

After the Nexus Study has been updated, LWA will work with RD 1000 to confirm, or establish, administration procedures to ensure proper accounting and expenditures of fee revenues. LWA will also assist with reengaging land use agencies with regards to the approach for implementing RD1000 DIF payment conditions, how the DIF

will be collected to satisfy conditions, and the policies RD 1000 will apply as part of the collection process. LWA will incorporate any updates to the latest draft administrative procedures manual based on these discussions.

LWA will provide on-going management support to stay aware of proposed developments, help ensure impacted developers are informed about the fee, and support RD 1000's review of projects to ensure appropriate conditions are placed on project entitlements.

Task 2: Ongoing DIF Program Administrative Support

LWA will provide ongoing administrative support to RD 1000 to assist with the calculation, collection and administration of the fee program over time. This will include negotiating with developers subject to the fee to incorporate fee payment into drainage improvement agreements, providing ad hoc fee calculations and estimates and assisting with the fee collections. LWA will also assist with any required reporting related to and updates to the fee program.

Budget and Schedule

For the effort required to reengage with RD 1000, land use agencies and impacted developers, LWA proposes an initial budget of \$50,000 and expects to complete this work by December 2024. Work will be billed on a time-and-expense basis according to the attached Standard Billing Rate Schedule.

Based on our understanding that will result from this initial effort, LWA will provide an estimated annual budget to provide on-going management and administrative support beginning in FY2024/25.

Again, LWA appreciates this opportunity to continue to work RD 1000 on implementation of the DIF Program. Please do not hesitate to contact me at (916) 827-1707 if you have any questions related to this proposal.

Sincerely,



Scott Brown
Principal

Larsen Wurzel & Associates, Inc.
Hourly Rate Schedule

Staff Position	2024*
Managing Principal	\$280
Principal	\$275
Senior Consultant	\$280-340
Supervising Project Manager	\$270
Senior Project Manager II	\$263
Senior Project Manager I	\$257
Associate Project Manager II	\$251
Associate Project Manager I	\$246
Project Manager II	\$240
Project Manager I	\$234
Supervising Associate	\$249
Senior Associate II	\$237
Senior Associate I	\$226
Associate III	\$214
Associate II	\$202
Associate I	\$191
Senior Analyst	\$179
Analyst II	\$161
Analyst I	\$144
Supervising Engineer	\$250
Senior Engineer II	\$241
Senior Engineer I	\$234
Project Engineer	\$226
Associate Engineer	\$203
Assistant Engineer II	\$191
Assistant Engineer I	\$179
CAD Tech/GIS Specialist	\$156
Junior Engineer	\$146
Senior Project Coordinator	\$161
Project Coordinator	\$144
Project Assistant	\$137
Technical Editor	\$119
Clerical Staff	\$108
Intern	\$84

**Rates subject to adjustment on January 1st of each year.*

Automobile mileage is billed at the IRS federal reimbursement rate.
Professional services provided by others billed through LWA are billed at cost plus a service charge of 5%.



RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 9, 2024

AGENDA ITEM NO. 6.2

TITLE: Sponsorship Request

SUBJECT: Review and Consider Sponsorship Request from Asian Pacific Islander American Public Affairs (APAPA) – Nonprofit Fed Tax ID #55-0849384

EXECUTIVE SUMMARY:

Reclamation District No. 1000 (RD1000) received a request from the Asian Pacific Islander American Public Affairs (APAPA) – Nonprofit Fed Tax ID #55-0849384 to sponsor their Honoring Women Event in March. The event honors women during Women’s Month and this year they will be honoring Board President Elena Lee Reeder. The District has been asked to sponsor the event at the Silver Level, see Attachment No. 1 for more information.

RECOMMENDATION:

Staff recommends the Board review and consider the sponsorship request.

FINANCIAL IMPACT:

\$1K in Fiscal Year 2023/2024.

ATTACHMENTS:

1. APAPA – Honoring Women Event Flyer

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 2/2/2024

APAPA
GREATER SACRAMENTO CHAPTER
presents
HONORING WOMEN WHO IGNITE CHANGE

AGENDA ITEM 6.2
ATTACHMENT NO. 1



KEYNOTE SPEAKER

Tani Cantil-Sakauye
President and CEO of PPIC
Former Chief Justice, CA Supreme Court

DISTINGUISHED HONOREES



Lisa Kaplan
Councilmember,
Sacramento City Council



Elena Lee Reeder
President,
Reclamation District 1000

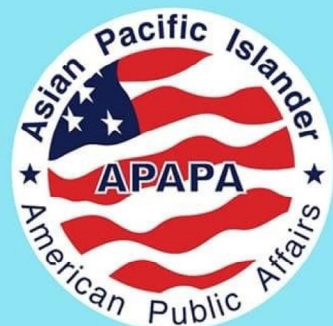


Christine Miyashiro
Consultant, CA Assembly Budget
Former APAPA Intern

Join us in celebration of Women's Month at the Asian Pacific Islander American Public Affairs (APAPA) National Headquarters. This event recognizes and honors the incredible women who have made a positive impact in our community.

Mark your calendar and join us for an evening of recognizing strong leaders and hearing their insightful stories. We can't wait to see you there.

Individual ticket is \$75. For more information and tickets, please visit:
<http://tiny.cc/t09awz>



THURSDAY, MARCH 21, 2024

5:00pm - 7:30pm

Heavy Appetizers

APAPA NATIONAL HEADQUARTERS

4000 Truxel Road, Suite 3 - Sacramento

BOARD PACKET

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APAPA GREATER SACRAMENTO CHAPTER

Community Champions Celebration



HONORING EXTRAORDINARY WOMEN
WHO IGNITE CHANGE

SAVE OUR DATE

THURSDAY, MARCH 21, 2024

5:00 PM - 7:30 PM

APAPA NATIONAL HEADQUARTERS
4000 TRUXEL RD SUITE 3
SACRAMENTO, CA 95834

THIS IS A FUNDRAISER WITH ALL PROCEEDS SUPPORTING
APAPA GREATER SACRAMENTO CHAPTER



APAPA
GREATER SACRAMENTO CHAPTER (GSC)
Event Sponsorship Opportunities

Gold Sponsor \$2500+

- Admission for 6
- Stage recognition
- 2 minutes of stage time
- Logo at event
- Logo on website and social media
- Organization/business video played at event

Silver Sponsor \$1000+

- Admission for 4
- Stage recognition
- Logo at event
- Logo on website and social media

Bronze Sponsor \$500+

- Admission for 2
- Logo at event
- Logo on website and social media

Friend of APAPA \$75

- Admission for 1





RECLAMATION DISTRICT NO. 1000

DATE: FEBRUARY 9, 2024

AGENDA ITEM NO. 7.1

TITLE: Committee Meeting Minutes

SUBJECT: Committee Meeting Minutes since the January Board Meeting

Executive Committee Meeting – January 31, 2024

A meeting of the Reclamation District No. 1000 Executive Committee was held on Wednesday, January 31, 2024, at 8:00 a.m. at the District's office. In attendance were Trustees Lee Reeder and Gilbert. Staff in attendance were General Manager King, Operations Manager Holleman, Administrative Services Manager Gutierrez and General Counsel Smith. There were no members of the public present, therefore no public comments were received.

General Manager King presented the proposed agenda for the February 9, 2024, Board of Trustees meeting. The Committee reviewed the agenda and approved.

With no further business on the Executive Committee Agenda, meeting adjourned at 9:15 a.m.