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## RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES

FEBRUARY 9, 2024  
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board Vice President Thomas Gilbert; Trustee Nick Avdis; Trustee Thomas Barandas; Trustee Thomas Smith; General Counsel Rebecca Smith (remote); General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez; and Administrative Assistant Christina Forehand.

### 1. PRELIMINARY

#### 1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

#### 1.2. Roll Call

Trustees Present: Trustee Gilbert, Avdis, Barandas, Smith

Trustees Absent: Trustee Lee Reeder, Bains, Perez

#### 1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Trustee Barandas

AYES: Trustee Avdis, Barandas, Gilbert, Smith

NOES: None

ABSENT: Trustee Lee Reeder, Bains, Perez

ABSTAIN: None

ACTION: The motion to approve the February 9, 2024, Board Meeting agenda is approved.

#### 1.4. Pledge of Allegiance

Trustee Smith led the Pledge of Allegiance.

#### 1.5. Conflict of Interest

There were no public comments.

### 2. PRESENTATIONS

There were no scheduled presentations

### 3. PUBLIC COMMENT (NON-AGENDA ITEMS)

No public comments were received or made during the meeting.

#### **4. INFORMATIONAL ITEMS**

##### 4.1. GENERAL MANAGER'S REPORT: Update on activities since the January 2024 Board Meeting.

General Manager King stated that he has been fielding inquiries from the media and the public regarding recent storms and flood protection. He also said that while we have addressed repairs as they have come up, there is still a risk of failure due to aging mechanical and electrical equipment. Despite this, we are as prepared as possible with our available resources.

##### Recent Storms

GM King shared that a concern this year is the combination of high winds and saturated soil, which leads to downed trees and power outages. In the last storm, we lost power at Pumping Plant 1B, but power was restored within 10 seconds with the switchgear transitioning to generator power. Currently, the District has one backup generator and one offline plant. Thankfully, restoring power to the District pumping plants is a priority for SMUD and PG&E due to our essential service. He also said that staff is actively seeking grant funding and appropriations for additional backup generators since we currently only have one.

In the recent storm, the District fared well. The exterior levee system performed as expected, as did the interior canals and drainage system. Pumping also performed as expected.

##### CSDA

GM King announced that CSDA Board of Directors nominations are opening up, and he is interested in being nominated again.

GM King had an opportunity through CSDA to meet with Congressman Bera, talk about Special Districts, and advocate for project funding for flood protection in Natomas. Congressman Bera is looking forward to our submitted application for the Community Project Fund.

CSDA is driving a national dialogue on a federal definition for Special Districts. CSDA's goal is to streamline the allocated federal resources to districts that urgently need the funding.

##### Parcel Acquisition

GM King noted that we are in the middle of the Pumping Plant 8 design and have identified the need for additional space. To address this, he has engaged nearby property owners, and the South of Plant 8 owner is interested and motivated in selling the entire parcel. GM King is working with KSN and an appraiser to see the cost of acquiring the whole parcel. The parcel includes an existing tilted warehouse, ideal for a flood storage facility, and additional space for a potential corporation yard and training center. GM King would consider selling Rosin Court to facilitate the purchase of the new Plant 8 parcel.

### Billboards on District Property

GM King has identified four locations on district property that could be ideal for electronic billboards. GM King is working with a consultant he worked with previously to prepare a cost of services for the permitting process. The same consultant would serve as the project manager for this project and prepare a feasibility cost/benefit analysis for identified locations. The District would then RFQ out to advertising companies to design/build. Anticipated income is over 100k annually.

#### 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the January 2024 Board Meeting.

OM Holleman informed that the operations crew has been actively engaged in pumping plant rounds, ensuring all equipment is serviced and working correctly. The crew has spent some time with encampment removal postings at San Juan and Airport Road. OM Holleman stated that he is waiting for the weather to clear before equipment can access this area for a cleanup.

GM King added the following operations updates:

#### Storm Updates/Communications

To avoid potential serial meetings and Brown Act violations, GM King announced that he would deliver storm and Emergency Action Plan updates through app alerts rather than rely on group text messages or email exchanges. ASM Gutierrez has already identified several apps suitable for this purpose.

#### River Levels/Emergency Action Plan

GM King reported river levels reached 32 ft level at Verona. We had staff on 12-hour days but did not activate EAP monitoring because the weather was forecasted to dry out, providing relief.

#### 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the January 2024 Board Meeting.

District Counsel provided a verbal update on activities in January 2024.

### **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

There were no comments or questions.

MOVED/SECOND: Trustee Avdis/Trustee Barandas

AYES: Trustee Avdis, Barandas, Gilbert, Smith

NOES: None

ABSENT: Trustee Lee Reeder, Bains, Perez

ABSTAIN: None

ACTION: The motion to approve the Consent Calendar is approved.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the January 12, 2024, Board Meeting.
- 5.2. TREASURER’S REPORT: Approve Treasurer’s Report for January 2024.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for January 2024.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for January 2024.
- 5.5. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.
- 5.6. RECEIVE AND FILE: Receive and File Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2024.
- 5.7. BANKING AUTHORIZATION: Review and Consider Adoption of Resolution No. 2024-02-01 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds Held by Sacramento County Treasurer.

## **6. SCHEDULED ITEMS**

- 6.1. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with LWA, INC. for Development Impact Fee Study Update and Support Services.

GM King stated that the District should revisit and update the District’s Development Impact Fee every five years. The last update was in 2019. GM King would request that LWA reviews evaluate to determine if it fits into the Fee and determine the rate if it does, and then write up the conditions of approval and submit the conditions of approval for that development.

Trustee Smith inquired about the purpose of impact fees. GM King explained that these fees cover additional expenses surpassing current costs. For example, an increase in the District’s cost of asset replacement (capital improvements) and a larger pump for stormwater removal, electrical, or operational costs that exceed the current costs would all have to be paid for by the developer to ensure that existing rate-payers are not subsidizing them.

There were no public comments made.

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Avdis, Barandas, Gilbert, Smith

NOES: None

ABSENT: Trustee Lee Reeder, Bains, Perez

ABSTAIN: None

ACTION: The motion to authorize the General Manager to execute a Professional Services Agreement with LWA, Inc. for Development Impact Fee Study Update and Support Services is approved.

6.2. SPONSORSHIP REQUEST: Review and Consider Sponsorship Request from Asian Pacific Islander American Public Affairs (APAPA) – Nonprofit Fed Tax ID #55-0849384.

GM King noted that the District has received a sponsorship request (at the Silver Level) from Asian Pacific Islander American Public Affairs (APAPA). Recognized at this event will be RD1000 Board President Elena Lee Reeder.

GM King stated the District would be looking to update its sponsorship policy soon, but nothing precludes the District from sponsoring an event without one in place.

Trustee Smith and Avdis agree to support the event, receive recognition for our Board President, and receive additional exposure for RD1000.

There were no public comments and no further discussion by the Board.

MOVED/SECOND: Trustee Smith/Trustee Avdis

AYES: Trustee Avdis, Barandas, Gilbert, Smith

NOES: None

ABSENT: Trustee Lee Reeder, Bains, Perez

ABSTAIN: None

ACTION: The motion to respond to the APAPA sponsorship request at the Silver Level (\$1,000) to support the event is approved.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### **7.1. BOARD ACTIVITY UPDATES:**

#### **7.1.1. Committee Meetings Since Last Board Meeting**

- Executive Committee (Lee Reeder & Gilbert) January 31, 2024

#### **7.1.2. Upcoming Meetings**

- SAFCA Board Meeting – February 15, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – February 28, 2024 @ 8:00 am
- RD 1000 Board Meeting – March 8, 2024 @ 8:00 am

## **8. CLOSED SESSION**

8.1. PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager. If any substantial changes in duties, compensation or benefits are to be considered or proposed, they will be considered in open session.

The Board went into Closed Session at 8:42 am.

**9. RECONVENE TO OPEN SESSION**

9.1. Report from Closed Session.

Counsel Smith stated that there are no updates or information to share from the closed session.

**10. ADJOURN**

MOVED/SECOND: Trustee Avdis/Smith

AYES: Trustee Avdis, Barandas, Gilbert, Smith

NOES: None

ABSENT: Trustee Lee Reeder, Bains, Perez

ABSTAIN: None

ACTION: None