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RECLAMATION DISTRICT NO. 1000

BOARD OF TRUSTEES

REGULAR BOARD MEETING

FRIDAY, JANUARY 12, 2024

8:00 A.M.

DISTRICT OFFICE

1633 GARDEN HIGHWAY
SACRAMENTO, CA 95833

Members of the public may participate in this meeting in person. Members of the public will have an opportunity to address the Board during Public Comment. Comments may also be emailed prior to the meeting to kking@rd1000.org.

1. PRELIMINARY

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest

2. PRESENTATIONS

No Scheduled Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.

Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).

Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.

AGENDA

RD 1000 Board Meeting
January 12, 2024

4. INFORMATIONAL ITEMS

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the December 2023 Board Meeting.
- 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the Dec. 2023 Board Meeting.
- 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the Dec. 2023 Board Meeting.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the December 8, 2023, Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for December 2023.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for December 2023.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for December 2023.
- 5.5. SECURITY EQUIPMENT PURCHASE: Review and Consider Authorizing the General Manager to Purchase Security Equipment from Sonitrol.

6. SCHEDULED ITEMS

- 6.1. COMMITTEE ASSIGNMENTS: Review and Consider Approval of Board Committee Assignments for 2024.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) January 3, 2024

7.1.2. Upcoming Meetings

- SAFCA Board Meeting – January 18, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – January 31, 2024 @ 8:00 am
- RD 1000 Board Meeting – February 9, 2024 @ 8:00 am

8. CLOSED SESSION

No Closed Session Items

9. ADJOURN



RECLAMATION DISTRICT 1000

DATE: JANUARY 12, 2024

AGENDA ITEM NO. 4.1

TITLE: General Manager's Report – January 2024

SUBJECT: Update on Activities Since the December 2023 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District. Noteworthy activities from December 2023 is provided below:

1. Administration Services

a. Human Resources

i. No Update.

b. FY 2024-2025 Budget Process

Budget Timeline: The intent of the schedule provided below is to outline the steps and milestones necessary to have a final budget ready for the Trustees to consider for adoption at the June 2023 scheduled Board Meeting.

- **Personnel Committee** (Week of April 3rd) – Meet and review Staff's recommendation on Cost-of-Living Adjustments (COLA) and Salary Adjustments.
- **Operations Committee** (Week of April 10th) – Meet and review Budget assumptions for Operations & Maintenance (O&M) and Capital Improvement Program (CIP).
- **Finance Committee** (Week of April 17th) – Meet and review Draft Budget and Projected Cash Flow Analysis.
- **RD 1000 Board Meeting** (May 10, 2023) - Present Draft Budget to Trustees for review and comment. Staff to receive comments from the Trustees and adjust as directed.
- **RD 1000 Board Meeting** (June 14, 2023) – Present Final Budget to Trustees for consideration of adoption.

2. District Operations

a. Routine Operations & Maintenance:

i. District Crews continue to perform routine maintenance and operations of the District's infrastructure. See Agenda Item 4.2 for information regarding activities performed in October 2023.

b. Status Of District Pumping Plants

i. PUMPING PLANT #1A

TITLE: General Manager's Report – January 2024

- Fully Operational
- ii. PUMPING PLANT #1B
 - Fully Operational
 - Emergency generator operational
- iii. PUMPING PLANT #2
 - Pump #1 MCC Cabinet failure. MCC switch gear order has been placed, ETA is July 2024.
- iv. PUMPING PLANT #3
 - Fully operational
- v. PUMPING PLANT #4
 - Pump testing complete. Still waiting for dual voltage switch gear and permanent power from PG&E. Temporary power for the motor heaters has been complete.
- vi. PUMPING PLANT #5
 - Fully operational
- vii. PUMPING PLANT #6
 - Pumps 1-3 fully operational. Diagnosis of pump #4 needs to be performed, motor will not turn.
- viii. PUMPING PLANT #8
 - Pumps #4 & #5 are non-operational due to shorted conductors from the motors to the MCC cabinets, repairs will be performed during the non-flood season.

3. Capital Improvement Projects

a. CIP Update

- i. KSN is developing a final design concept-based project phasing as it relates to Pumping Plant #8, including potential property acquisition and construction drawings. The final design completion date is June 2024.

4. Development Project Updates

a. MAP

- i. Reviewed updated drainage study and provided comments. Pending mapping north of I-5. All modeling supports the need for installing the new pump in spare bay at Plant 3 (spare bay previously financed by MAP).
- ii. A meeting is forthcoming to discuss a potential funding agreement.

b. Upper West Side

TITLE: General Manager's Report – January 2024

- i. Financing plan review comments provided.
 - ii. A meeting with SMUD was held on 7/26 associated to new OH on orchard lane. The District is to assist with developing cross sections to help determine OHE easement offset from WDC.
 - iii. Wood Rodgers provided updated drainage study on 9/22/2023.
 - iv. Drainage study is under review, West Yost is expected to provide comments November 2023.
- c. City of Sacramento Discharge Pipes
- i. Sac City has discontinued work at Sump 58 (Lower NEMDC).
- d. Sutter Pointe
- i. Provided review comments related to updated drainage pump station on 4/24. A majority of the comments have been addressed.

TITLE: General Manager's Report – January 2024

- ii. Provided approval for pump outfall on 6/15, pending resubmittal on grading for east side toe of levee.
- iii. Application comments provided on 9/20/2023.
- iv. Outfall structure has been approved.
- v. Meeting scheduled for 11/8/23 with the CVFPB to discuss the sewer main crossing application.
- e. Anton Dev Co Fong Ranch Road
 - i. Preliminary land use plan provided. Concerns about the layout that encroaches on the levee and required setbacks. Bridge is no longer being considered. City Parks and Rec plans for Fong Ranch Park reviewed related to area north of B Drain. Drainage comments provided.
- f. Panhandle
 - i. Panhandle 105 rough grading has commenced.
- g. Northpointe Industrial Park
 - i. Provided feedback to designer on 4/19.
- h. Ninos Parkway Trail – B Drain
 - i. Met with Dewberry and City 9/25 to discuss drainage along trail. Dewberry to investigate options. Additional meetings are forthcoming.
 - ii. Drainage concept received on 10/25/23, review forthcoming.
- i. MAP Schnitzer
 - i. Meeting scheduled to review M-7 drainage canal piping. Piping of drain was rejected by RD 1000. County wants to avoid ditch crossing, may require culvert extension.
- j. Airport South Industrial
 - i. Additional meetings forthcoming to discuss the Powerline Road widening and M-7 ditch relocation.
 - ii. Met with the City on 9/12 to discuss comments on the latest drainage plan ULDC needs.
- k. Russel at Truxel Apartments (Fong Ranch Road)
 - i. Submitted comments to developer 08/17/2023.

5. General Engineering Updates

- a. Basin-wide Hydraulic Model
 - i. Reviewed draft work maps and provided comments. Flood plan limits are generally less with new 2D maps. There are a number of isolated areas that could be removed at City/County options.
 - ii. Currently checking culvert sizes in model and updating for completed Greenbriar work. Expect updated model and maps mid-November. Need to schedule meetings with City/Counties on mapping requirements.
- b. Facility Mapping Tool
 - i. Working with M&H to complete field mapping tool (GIS)
- c. PGCC Culvert Video Inspections
 - i. Working with M&H to perform.
- d. Howsley Bridge
 - i. No further action at this time. Reach E plans have been coordinated with future work. Conditional permit endorsement provided to the CVFPB.
- e. USACE O&M Manual
 - i. The O&M manual was adopted at the April 28, 2023 CVFPB meeting.

6. Natomas Levee Improvement Projects

The Corps continues to work with the State and SAFCA on borrow for the project. The Corps is evaluating needs for each Reach and available sources to minimize delays and maximize efficiency.

The Corps completed their flood risk assessment for the remaining contracts in Reach E, F, G, Pump Plant 5, Highway 99 and Reach I contract 2.

- a. Reach A
 - i. The Contract was awarded in September 2021 to Ahtna-Great Lakes (joint venture) for the base contract levee work. Construction is currently in progress and is expected to continue for a duration of three years.
 - ii. Modifications to Plant 1B and 1A have been included in the project. The contract includes the provisions in the agreement between the District and SAFCA to ensure Plant 1A and 1B are operational during the flood season throughout the project and partial operation of Plant 1B during the irrigation season for rice drainage.
 - iii. SAFCA/State continue coordinating with the Corps on SMUD, AT&T and PGE relocations which are underway. The team is also working with the City of Sacramento on waterline and service connections along Garden Highway.

TITLE: General Manager's Report – January 2024

b. Reach B

- i. Construction continued on Reach B including relocation of the Riverside Canal and replacement of other Natomas Water Company facilities. This project is 97% complete, a majority of the remaining tasks are related to the borrow site, including weir and culvert crossings.
- ii. Outfall, discharge pipes, pumps and electrical replacement have been completed. O&M training and official pump testing is complete. Expected project completion date is 30 November 2023.
- iii. Construction at the I-5 window crossing the Sacramento River south of Bayou Road which began in 2021 is essentially complete with a punch list of final items needed to close out the project.

c. Reach C

- i. The Reach C project is complete, and the District is providing the operation and maintenance.

d. Reach D

- i. The reconstruction of Pumping Plant 4, discharge pipes and outfall structure is substantially complete. The plant will be non-operational a portion of this flood season as the electrical protection equipment delivery is scheduled for January 2024. Temporary power installation for pump motor heaters is complete.
- ii. The Corps is working on the package to turn the previously completed levee improvements in Reach D over to the non-federal sponsors (and RD 1000) though the District has effectively taken over the O&M of the levee.

e. Reach E

- i. PG&E relocations are complete, AT&T service pole relocations are in progress. Levee grading work has commenced. Slurry wall, working platform and culvert underdrain replacements are in progress.
- ii. SAFCA has acquired all the right of way for construction and utility relocations and has physical possession of the property. This includes the Brookfield property which could yield sufficient borrow for the remainder of the Natomas project.

f. Reach F

- i. The Corps is working with the State, SAFCA and RD 1000 to close out comments from the 95% and 100 % design. Final plans and specifications are to be completed by October 2023. The Corps has an issue with their internal review process which could delay the final design.

TITLE: General Manager's Report – January 2024

- ii. Critical issues include right of way acquisition (some which require relocations); relocation of existing WAPA tower (lead time for relocation more than a year); utility relocations and borrow source.
- iii. The contract for tree removal within the levee footprint is scheduled for award in November 2023. Levee construction award is scheduled for November 2024 with construction in 2025 and 2026.
- g. Reach G
 - i. See notes above for Reach F as Reaches F and G are combined into a single design and construction contract.
- h. Reach H
 - i. Construction at Reach H continues, including fence relocations, landside lower patrol road and I-80 berm. This project is expected to continue into 2024.
- i. Reach I
 - i. Construction of the cutoff wall has been completed and project finalization and turnover to SAFCA and the District is in progress. A final construction report has been submitted for SAFCA and the District to review.
 - ii. Design for the Reach I Contract 2 to construct a patrol / maintenance road and perform levee slope flattening has been completed. SAFCA is working on real estate acquisition and coordination with utilities for relocation. All tree removal has been completed. Letter of Acceptance sent to SAFCA. O&M manual was provided by the USACE
- j. Other Projects
 - i. Plant 5 replacement—The Corps has awarded the design contract to the Stantec/Kleinfelder team. The new pumping plant will be located approximately 400 feet east from the current location. The Corps is working with the State, SAFCA and RD 1000 to close out comments from the 95% plans. The current schedule is for construction in 2024.
 - ii. Highway 99 Window – HDR Engineers are doing the design for the closure of the Highway 99 crossing gap at the Natomas Cross Canal. The 100% plans were submitted and reviewed by the design team in October with no significant issues identified. Caltrans is now engaged with the project and provided their comments on the proposed lane closures to allow the cutoff wall constructed across the travel lanes but concur in general with the proposal. The schedule has shifted for Caltrans review with scheduled award in November 2023 and construction in 2024.

TITLE: General Manager's Report – January 2024

7. Miscellaneous

- a. Sacramento Area Flood Control Agency (SAFCA)
 - i. December 2023 Meeting Canceled

ATTACHMENTS:

None

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 01/04/2024



RECLAMATION DISTRICT 1000

DATE: January 12, 2024

AGENDA ITEM NO. 4.2

TITLE: Operations Manager's Report – January 2024

SUBJECT: Update on Activities Since the December 2023 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of December 2023. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels. Noteworthy activities include all-weather access road repairs along the North Drain, West Drain and the Riverside Pump Station. Additionally, staff conducted numerous homeless encampment postings and removals throughout the District. Crews continued to place RSP related to various washouts along the East Main Drainage Canal. Emerald Site Services successfully carried out waterside vegetation removal services along Garden Highway, spanning from Sierra Health to the Arden Garden Connector. This project was linked to the current year's FMAP funding.

The Operations Manager's report was created to provide monthly updates to the Board of Trustees on field-related activities within the District boundaries, as well as provide a historical record. This allows for the District and the public an opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

RECOMMENDATION:

There are no staff recommendations, the information provided is strictly informational.

ATTACHMENTS:

1. Operations Manager's Report Data Sheet

STAFF RESPONSIBLE FOR REPORT:

Handwritten signature of Gabriel J. Holleman in blue ink.

Gabriel J. Holleman, Operations Manager

Date: 01/05/2024

Handwritten signature of Kevin L. King in blue ink.

Kevin L. King, General Manager

Date: 01/05/2024



Operations Manager's Report January 2024

Rain Fall Totals:

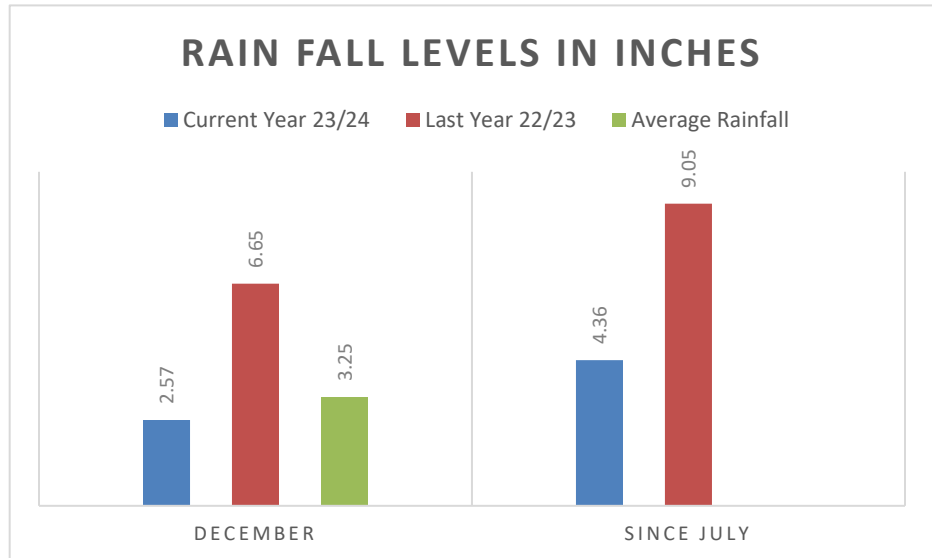
December 2023

Rain Totals = 2.57"

December Average = 3.25"

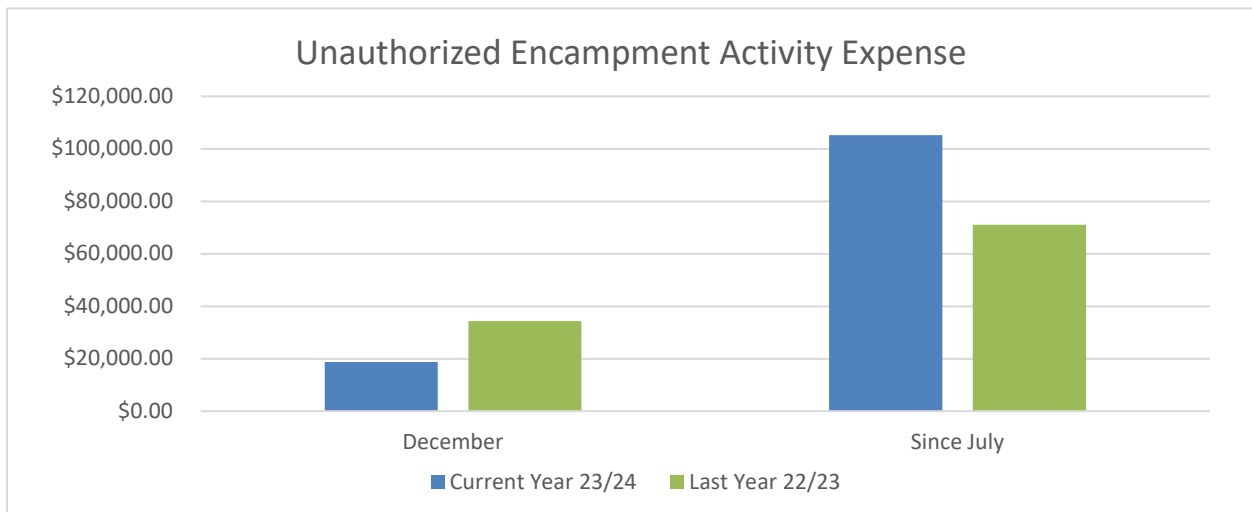
Rain Totals Since

July 1, 2023= 4.36"



Unauthorized Encampment Activity During the month of December, the District spent a total of 124 hours on unauthorized encampment related activities, with a total cost to the District of \$18,724. This total includes labor and equipment costs.

Unauthorized Encampment Activity – Year to Date This fiscal year to date the District has spent a total of 670 crew hours on unauthorized encampment activity for a total cost to the district of \$105,214. This total includes labor,* equipment costs.



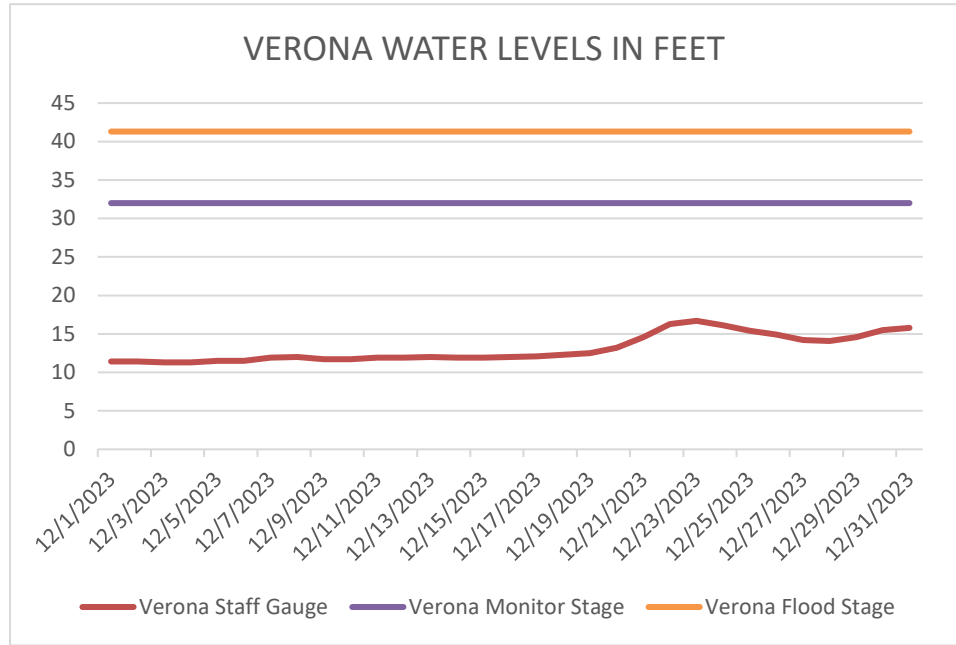
Verona River Levels:

H: 16.7'

L: 11.3'

Monitor Level: 32'

Flood Stage: 41.3'



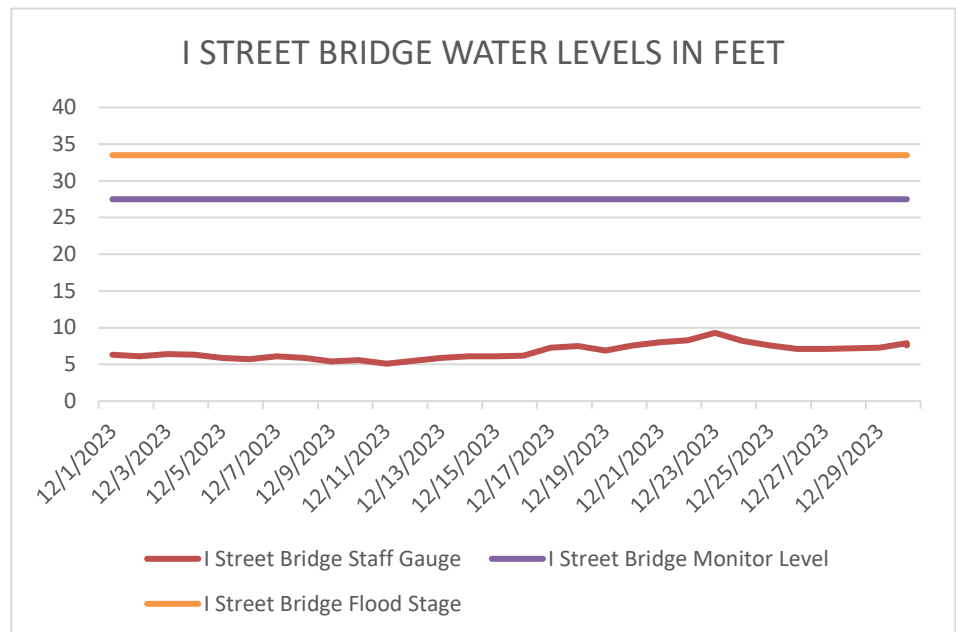
I Street River Levels:

H: 9.3'

L: 5.1'

Monitor Level: 27.5'

Flood Stage: 33.5'



The chart below represents various activities the field crew spent their time working on during the month of December 2023.

RD 1000 Field Crew	*Field Hours Worked	Activity
	228	Canal Erosion Program
	157	Pumping Plant Maintenance
	143	Equipment Maintenance/Repair
	128	Pumping Plant Maintenance
	80	Mowing

**Hours worked do not include the Operations Manager's time.*

Pumping

Please review the pumping data below, specifically pertaining to pump totals in December. A total of 3609.9 acre-feet was pumped from the Basin.

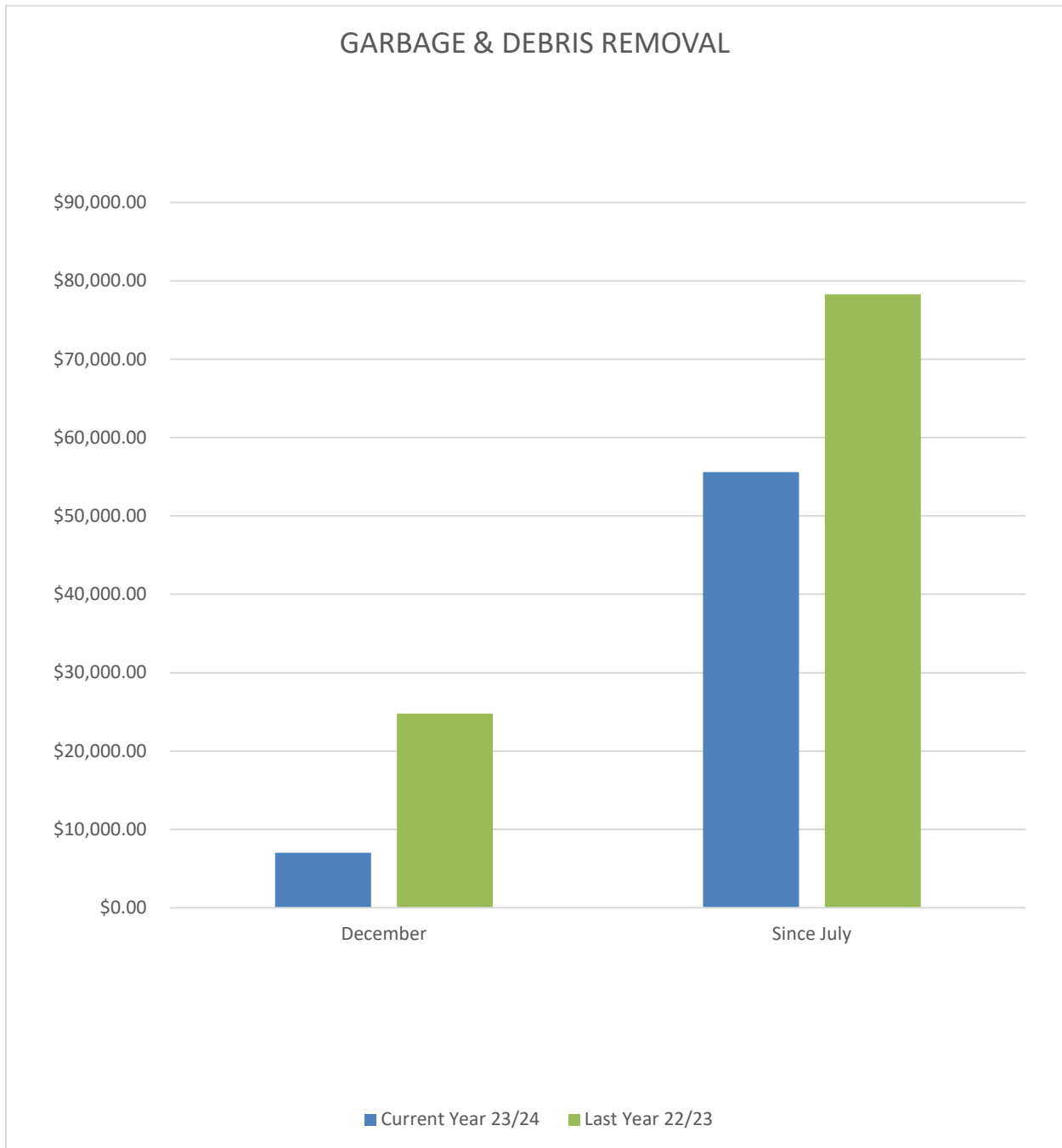
Pumping Plant	Pump	Hours / Ac-ft
Plant 1B	Pump #2	172.5 Hrs / 1690.5 Ac-ft
	Pump #4	22.9 Hrs / 224.4 Ac-ft
Plant 3	Pump #1	244 Hrs / 1098 Ac-ft
Plant 8	Pump #3	157.1 Hrs / 597 Ac-ft

Safety Topics for the Month of December

- Material Handling and Storage – Guidelines for Using Slings to Lift
- Material Handling and Storage – Sling Rigging Method Affects Capacity
- Material Handling and Storage – How Sling Angles Affect Capacity
- Material Handling and Storage – Inspecting Wire Rope Slings

Garbage & Debris Activity – During the month of December, the District spent a total of 24 crew hours on garbage removal activities with at total cost to the District of \$7,023.12. This total includes labor and equipment costs.

Garbage & Debris Activity – Year to Date This fiscal year to date the District spent a total of 348.50 crew hours on garbage removal activities with at total cost to the District of \$55,588.41. This total includes labor and equipment costs.



Maintenance Work Schedule		1-Dec Through 31-Dec		
Crew 1	1-Dec	8-Dec	15-Dec	22-Dec
Beto Gutierrez				
Truck # 57	<ul style="list-style-type: none"> * Pre-Emergent application at all pumping plants * Performed all weather access road repairs at Pumping Plant #5 and Plant #2 	<ul style="list-style-type: none"> * Pre-Emergent application at all pumping plants * Multiple homeless encampment cleanups throughout the District * Social media training 	<ul style="list-style-type: none"> * Pumping rounds at all pumping plants * Performed culvert assessments throughout the District 	<ul style="list-style-type: none"> * Washout repairs along the North Drain west of Powerline Road * Pumping rounds at all pumping plants * Performed culvert assessments throughout the District
Crew 2	1-Dec	8-Dec	15-Dec	22-Dec
John Chilton				
Truck # 56	<ul style="list-style-type: none"> * Mowing activities along the GGS Canal 	<ul style="list-style-type: none"> * Mowing activities along the GGS Canal * Multiple homeless encampment cleanups throughout the District 	<ul style="list-style-type: none"> * Pumping rounds at all pumping plants * Performed culvert assessments throughout the District 	Leave
Crew 3	1-Dec	8-Dec	15-Dec	22-Dec
Taylor Tikalsky				
Truck # 55	<ul style="list-style-type: none"> * RSP erosion repairs along the East Drain * Performed all weather access road repairs at Pumping Plant #5 	<ul style="list-style-type: none"> * RSP erosion repairs along the East Drain * Multiple homeless encampment cleanups throughout the District 	<ul style="list-style-type: none"> * Performed all weather access road repairs at Pumping Plant #5 and Plant #2 	<ul style="list-style-type: none"> * Performed all weather access road repairs at the Riverside Pump Plant
Crew 4	1-Dec	8-Dec	15-Dec	22-Dec
Bryan Hall				
Truck # 69	<ul style="list-style-type: none"> * Unit #65 - Transmission Repairs * #39 - Hydraulic system repairs * #6 - Replaced batteries * Unit #65 & #24 - Tire repairs * Access control gate repairs at Elkhorn and E Levee 	<ul style="list-style-type: none"> * Unit #22 - DPF repairs and major PM * Repaired pump house and electrical building man doors at PP#6 * #61 - Replaced rear window * Access control gate repairs at Elkhorn and E Levee 	<ul style="list-style-type: none"> * Dripper solenoid repairs at PP#3 * Installed equipment badges with new logo * Unit #49 - Electrical system repairs * Unit #53 - Replaced mower blades and damaged driveshaft covers 	<ul style="list-style-type: none"> * Diesel Opacity Tests * Performed tool inventory
Crew 5	1-Dec	8-Dec	15-Dec	22-Dec
Ray Lewis				
Truck: #58	<ul style="list-style-type: none"> * RSP erosion repairs along the East Drain * Performed all weather access road repairs at Pumping Plant #5 	<ul style="list-style-type: none"> * RSP erosion repairs along the East Drain * Multiple homeless encampment cleanups throughout the District 	<ul style="list-style-type: none"> * Performed all weather access road repairs at Pumping Plant #5 and Plant #2 	<ul style="list-style-type: none"> * Washout repairs along the North Drain west of Powerline Road * Performed all weather access road repairs at the Riverside Pump Plant
Crew 6	1-Dec	8-Dec	15-Dec	22-Dec
Michael Rhoads				
Truck: #59	<ul style="list-style-type: none"> * Multiple homeless encampment postings throughout the District * Performed all weather access road repairs at Pumping Plant #5 * RSP erosion repairs along the East Drain 	<ul style="list-style-type: none"> * RSP erosion repairs along the East Drain * Multiple homeless encampment cleanups throughout the District * Assisted ENGeo with geotechnical explorations at PP#8 	<ul style="list-style-type: none"> * Dripper solenoid repairs at PP#3 * Performed culvert assessments throughout the District * Assisted ENGeo with geotechnical explorations at PP#8 	<ul style="list-style-type: none"> * Pumping rounds at all pumping plants * Performed culvert assessments throughout the District
Crew 7	1-Dec	8-Dec	15-Dec	22-Dec
Mark Jenkins				
Truck #60	<ul style="list-style-type: none"> * Performed all weather access road repairs at Pumping Plant #5 * RSP erosion repairs along the East Drain 	<ul style="list-style-type: none"> * RSP erosion repairs along the East Drain * Multiple homeless encampment cleanups throughout the District 	<ul style="list-style-type: none"> * Performed all weather access road repairs at Pumping Plant #5 and Plant #2 	<ul style="list-style-type: none"> * Washout repairs along the North Drain west of Powerline Road * Performed all weather access road repairs at the Riverside Pump Plant



Homeless Encampment Activity Report January 2024

The attachement below is intended to inform the Board of the homeless encampment activites durning the month of December. Following the direction of our SOP, the District is obligated to carry out three (3) postings at each encampment, as outlined below. Noteworthy activities include encampment postings and removals along the East Drain, Main Drain and the C-1 Channel.

	DECEMBER											
	M	T	W	TH	F	S	S	M	T	W	TH	F
Activity	12/4/2023	12/5/2023	12/6/2023	12/7/2023	12/8/2023	12/9/2023	12/10/2023	12/11/2023	12/12/2023	12/13/2023	12/14/2023	12/15/2023
Final Posting along the East Drain (Truxel Rd.)	X											
Final Posting along the C-1 Channel	X											
Final Posting along the East Drain (North Bend Drive.)	X											
Final Posting along Main Drain (Bridgecross Rd.)	X											
Final Posting along East Drain (Club Center Drive.)	X											
Final Posting along the East Drain (Del Paso Rd.)	X											
Encampment Removal along the East Drain (Truxel Rd.)									X	X	X	X
Encampment Removal along the C-1 Channel									X	X	X	X
Encampment Removal along the East Drain (North Bend Drive.)									X	X	X	X
Encampment Removal along Main Drain (Bridgecross Rd.)									X	X	X	X
Encampment Removal along East Drain (Club Center Drive.)									X	X	X	X
Encampment Removal along the East Drain (Del Paso Rd.)									X	X	X	X

Below is a calendar related to homeless encampment activities for the month of January. Noteworthy activities include encampment postings and removals along the East Drain, Main Drain and the C-1 Channel.

	JANUARY											
	F	S	S	M	T	W	TH	F	S	S	M	T
Activity	1/5/2024	1/6/2024	1/7/2024	1/8/2024	1/9/2024	1/10/2024	1/11/2024	1/12/2024	1/13/2024	1/14/2024	1/15/2024	1/16/2024
First Posting along the East Drain (Truxel Rd.)	X											
First Posting along the C-1 Channel (Gateway Park Blvd)	X											
First Posting along the Main Drain (The Cove Development)	X											
Second Posting along the East Drain (Truxel Rd.)				X								
Second Posting along the C-1 Channel (Gateway Park Blvd)				X								
Second Posting along the Main Drain (The Cove Development)				X								
Final Posting along the East Drain (Truxel Rd.)							X					
Final Posting along the C-1 Channel (Gateway Park Blvd)							X					
Final Posting along the Main Drain (The Cove Development)							X					
Encampment Removal along the East Drain (Truxel Rd.)												X
Encampment Removal along the C-1 Channel (Gateway Park Blvd)												X
Encampment Removal along the Main Drain (The Cove Development)												X



RECLAMATION DISTRICT NO. 1000

DATE: JANUARY 12, 2024

AGENDA ITEM NO. 4.3

TITLE: District Counsel's Report – January 2024

SUBJECT: Update on Activities Since the December 2023 Board of Trustees Meeting

EXECUTIVE SUMMARY:

Reclamation District 1000's (RD 1000; District) General Counsel, Rebecca Smith and/or Scott Shapiro to provide verbal report of work performed during the month of December 2023.

ATTACHMENTS:

None

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 01/04/2024



RECLAMATION DISTRICT NO. 1000

DATE: JANUARY 12, 2024

AGENDA ITEM NO. 5.1

TITLE: Approval of Minutes

SUBJECT: Approval of Minutes from December 8, 2023 Regular Board Meeting

EXECUTIVE SUMMARY:

This staff report serves as the official record of the Board of Trustees monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussions, and the Board's actions. Staff recommends Board approval of meeting minutes from the following Board Meeting:

- December 8, 2023 Regular Board Meeting (Attachment No. 1)

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies demonstrate a need for confidentiality. Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes to further comply with transparency.

RECOMMENDATION:

Staff recommends that the Board approve the Minutes from the following Board Meeting:

- December 8, 2023 Regular Board Meeting (Attachment No. 1)

ATTACHMENTS:

1. December 8, 2023 Regular Board Meeting

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Service Manager

Date: 01/04/2024



Kevin L. King, General Manager

Date: 01/04/2024



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RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES MEETING

DECEMBER 8, 2023
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Trustee Thomas Gilbert; Trustee Nick Avdis; Trustee Jag Bains; Trustee Thomas Barandas; Trustee Edwin Perez; Trustee Thomas Smith General Counsel Rebecca Smith; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez; and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

Absent: None

*Trustee Bains departed the meeting at 9:08 am.

1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Trustee Lee Reeder

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the December 8, 2023, Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Gilbert led the Pledge of Allegiance.

1.5. Election of Board President and Vice President

The Board elected to maintain Trustee Elena Lee Reeder as Board President and Trustee Thomas M. Gilbert as Vice President.

MOVED/SECOND: Trustee Avdis/Trustee Bains

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to maintain the current Board President and Vice President is approved.

1.6. Designation of Board Secretary

The Board elected to maintain ASM Joleen Gutierrez as Board Secretary.

MOVED/SECOND: Trustee Gilbert/Trustee Smith

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to maintain the current Board Secretary is approved.

1.7. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified by the Trustee involved*)

Trustee Perez identified a conflict of interest with Item 6.2 and requested to abstain from the vote.

2. **PRESENTATIONS**

No Scheduled Presentations.

3. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

Any person desiring to speak on a matter that is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction not on the Agenda.

There were no public comments received.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the November 2023 Board Meeting.

GM Kevin King provided a verbal update on activities in the past month.

GM Kevin King informed the Board of two incidents of vandalism and burglary of district property over the past two weeks. He reported an unknown person with a district key stole 1,000 gallons of fuel from a backup generator at Plant 1B – a loss of almost \$5k. Plant 6 suffered a burglary/wire stripping.

Security video surveillance is being considered and is included in the CIP Plan. Contracted security services along the NEMDC have proven to be very effective. An RFQ for Security Services has been drafted and will be issued publicly on January 1.

Trustee Tom Smith asked if any surveillance cameras captured any activity related to the fuel theft at Plant 1B. GM King confirmed that the District office has exterior cameras but did not capture related theft activities at the pumping plant.

The Board briefly moved to the Consent Calendar to accommodate a time conflict. Trustee Bains departed the meeting at 9:08 am.

GM King announced the completion of the FY 2022-2023 annual audit. He thanked his staff and accounting consultant, Rob Merritt, for their work and another clean audit. A full copy of the audit report will be available on the District's website.

The District seeks a change in banking services. Bank of the West (now BMO) services have been unsatisfactory. The Finance Committee favors issuing a Banking and Investment RFQ. The RFQ will be released publicly on January 1, 2024.

Staff will prepare the Annual Fee, Annual Assessment, and Total Compensation RFQs. All RFQs will be released during the first quarter of 2024.

GM King noted the Natomas Chamber of Commerce's Annual Tree Lighting was a success, with very high community engagement at RD1000's booth.

Trustee Smith complimented the District's social media management. GM King acknowledged the Administrative Staff's work on social media and Trustee Lee Reeder's push to enhance our social media presence.

The Stormwater Service Fee correction postcards were mailed out. For properties incorrectly assessed, the Stormwater Service Fee will have two options for correction. The District's Stormwater Service Fee consultant NBS will handle community questions about this process.

GM King explained that he has planned professional development for management staff. The general manager, operations manager, and administrative services manager will attend CSDA's Special Districts Leadership Academy in San Diego from April 14-17, 2024.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the November 2023 Board Meeting.

A copy of the Operation Manager's Report has been included in the December 10, 2023 Board packet.

Operations Manager Holleman noted an increase in homeless encampments throughout the District, and the operations crew has been working on signpostings to combat this increase.

Nordic Industries provided a large amount of rock at no cost to the District; the crew has placed it along drainage canals as part of ongoing maintenance.

FMAP-funded vegetation clearing is underway. GM King noted the visible difference around the bike trail along Garden Highway with the vegetation and encampment removal.

Trustee Gilbert inquired about the required clearing distance along the levee. OM Holleman clarified that the distance for visibility must be to the lowest hanging branch.

GM King stated that RD1000 is due to host the Flood Board Executive Officer for a tour. Next week, a meeting with the Board's enforcement staff is planned to discuss high-hazard encroachments.

Trustee Perez inquired about the encampment clearing process, as there have been many related emails from the public. OM Holleman explained this process and made known that RD1000 does the posting with assistance from the City.

GM King suggested that a social media post could be done to highlight the process of homeless encampment removal. He will meet with the community member who brought up the property tax bill to discuss RD1000's responsibility in encampment removals. Councilwoman Talamantes will visit one of the sites with recurring homeless encampments and help RD1000 coordinate a meeting with the City and Regional San to improve site security.

Trustee Smith noted that an intensifying lawsuit against the City of Sacramento regarding trash on the levee and rivers may risk dragging RD1000 in. GM King explained that RD1000

is the underlying property owner of the affected areas. The Regional Water Quality Control Board issues cease and desist orders to property owners who allow unlawful discharge. RD1000 will not be taking a position in the legal dispute between the City and the D.A. RD1000 provided the requested documents regarding property ownership to the D.A.

Trustee Lee Reeder expressed appreciation for the OM calendar being included in every Operations Manager's Report. GM King suggested that the OM Calendar be uploaded to the website.

Trustee Perez praised the District's operations, maintenance, and community outreach work.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the November 2023 Board Meeting.

Co-Counsel Smith provided a verbal update of counsel's work during November 2023.

GM King added that RD1000 submitted a letter of support for ACA 13 and has joined CSDA's coalition. Legislative updates are being included in the General Manager's Report.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items routine and will adopt them in one motion. There is no discussion on these items before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Bains/Trustee Avdis

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the December 8, 2023, Consent Calendar is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the November 10, 2023 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for November 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for November 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for November 2023.

5.5. DISTRICT POLICY HANDBOOK & POLICY UPDATES: Review and Consider Adoption of Resolution No. 2023-12-01 – Adopting District Policy Handbook & Policy Updates.

6. SCHEDULED ITEMS

6.1. AUDITED FINANCIAL STATEMENTS: Review and Receive the Audited Financial Statements for Fiscal Year End June 30, 2023.

GM King stated that the Finance Committee met with Richardson & Company, the District's auditor, to review the audited financial statements. He reported receiving another clean audit with a few recommendations involving the policy handbook - the Credit Card and Purchasing Policy have been approved today under item 5.5 of the Consent Calendar. The remaining policies are planned for completion by the end of the fiscal year.

Also noted was a minor change; the District's accountant adjusted our financials after the close of year-end; this was out of our control; the County amended their rate of return.

Trustee Gilbert stated that the audit book provided to the Board went into extensive detail about the Finance Committee meeting and that all points had been discussed. The Finance Committee recommends the Audit Report received and filed, which is our process for the annual audit.

GM King noted a drastic change of almost \$1M in the OPEB liability due to market fluctuations. He pointed out that the District is still in good shape, noting that this year's budget was increased to a 5-year amortization schedule to help pay off the liability.

MOVED/SECOND: Trustee Lee Reeder/Trustee Avdis

AYES: Trustee Lee Reeder, Gilbert, Avdis, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Bains

ABSTAIN: None

ACTION: The motion to receive and file the FY 2022-2023 Audit Report is approved.

6.2. AUTHORIZATION TO EXECUTE FUNDING AGREEMENT: Review and Consider Adoption of Resolution No. 2023-12-02 – Authorizing General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood System Repair Program (FSRP).

GM King announced that RD1000 received \$435,000 in funding to participate in the Flood System Repair Program.

Trustee Smith asked inquired about the funding. OM Holleman explained it is due to the damages from the January and March 2023 storm events for the access patrol roads.

MOVED/SECOND: Trustee Smith/Trustee Avdis

AYES: Trustee Lee Reeder, Gilbert, Avdis, Barandas, Smith

NOES: None

ABSENT: Trustee Bains

ABSTAIN: Trustee Perez

ACTION: The motion to adopt Resolution No. 2023-12-02 is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

GM King acknowledged Administrative Clerk Luis Enriquez's work for the District, as his internship will soon end.

GM King stated that he intends to send a holiday card to RD1000's partners and requested that Board members provide electronic signatures.

7.1.1. Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) November 21, 2023
- Finance Committee (Gilbert, Bains, Perez) November 21, 2023
- Executive Committee (Lee Reeder & Gilbert) November 29, 2023

7.1.2. Upcoming Meetings

- RD 1000 Executive Committee Meeting – January 3, 2024 @ 8:00 am
- RD 1000 Board Meeting – January 12, 2024 @ 8:00 am

8. CLOSED SESSION

No Scheduled Closed Session.

9. ADJOURN

Motioned by Trustee Avdis and seconded by Trustee Lee Reeder. All trustees present said, Aye. The motion to adjourn the meeting was approved.



RECLAMATION DISTRICT NO. 1000

DATE: JANUARY 12, 2024

AGENDA ITEM NO. 5.2

TITLE: Treasurer's Report

SUBJECT: Approve Treasurer's Report for December 2023

EXECUTIVE SUMMARY:

This Staff Report aims to inform the Board of the current total funds in the District's checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The attached report provides monthly beginning and ending balances for operations and maintenance cash flow. It includes the current month's receipts, fund-to-fund transfers, accounts payable, and payroll. The Treasurer's Report also features notable fund and cash flow items for December 2023.

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and BMO. In the fiscal year 2023-2024, the District will primarily rely on levied property assessments and the newly approved Stormwater Fee for its income. Sacramento and Sutter County property tax bills collect these assessments and fees.

The Board of Trustees approves an annual resolution that designates officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District's Financial Reserve Policy guides current, future, and unexpected funding requirements. In contrast, the District's Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

RECOMMENDATION:

Staff recommends the Board approve the December 2023 Treasurer's Report.

ATTACHMENTS:

1. Treasurer's Report December 2023

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 01/04/2024



Kevin L. King, General Manager

Date: 01/04/2024

Reclamation District 1000
Treasurer's Report
December 2023

Treasurer's Report for December 2023

December 2023		Ending Balance @ 12/31/23
Total Funds at 12/31/23		8,338,015.12
BMO - Checking*	Included in O&M cash flow below	114,263.27
BMO - Money Market	Included in O&M cash flow below	190,401.24
BMO FMAP	Included in O&M cash flow below	379,545.27
Sacramento County Treasurer		3,601,491.23
State Treasurer - Local Agency Investment Fund		1,801,796.66
City of Sacramento - Pool A		2,250,517.45

December 2023 - Operations and Maintenance Cash Flow	Money Market	FMAP	Operating Checking	Combined O&M
Beginning Balance at 12/1/23	250,399.72	379,542.05	191,267.54	821,209.31
Transfers from money market to operating account	(160,000.00)	-	160,000.00	-
Transfers from County Treasury to operating account	-	-	1,000,000.00	1,000,000.00
Transfers to LAIF from operating account	-	-	(1,000,000.00)	(1,000,000.00)
Transfers from LAIF to money market account	100,000.00	-	-	100,000.00
Current months receipts in operating account	-	-	99,022.36	99,022.36
Monthly interest credit	1.52	3.22	2.63	7.37
Accounts Payable*	-	-	(224,962.83)	(224,962.83)
Payroll	-	-	(111,066.43)	(111,066.43)
Ending Balance at 12/31/23	190,401.24	379,545.27	114,263.27	684,209.78

*See Attached Check Register

Current months receipts are made up of the following:

Cal OES grant	93,662.72
Security patrol reimbursement - Natomas Basin	5,000.00
Credit card incentive payment	359.64
	<u>99,022.36</u>



RECLAMATION DISTRICT NO. 1000

DATE: JANUARY 12, 2024

AGENDA ITEM NO. 5.3

TITLE: Expenditure Report

SUBJECT: Review and Accept Reports for December 2023

EXECUTIVE SUMMARY:

This Staff Report informs the Board of monthly expenditures and provides an explanation for any expenses outside of the usual course of business. Staff recommends that the Board review and accept the Expenditure Report for December 2023.

The Administrative Services Manager reviews, and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report.

The Expenditure Report (Attachment 1) notes a few items: \$23,640 to Brookman Protection Services for security patrol on the NEMDC, \$82,500 to Emerald Site Services for FMAP vegetation management services, and \$12,654 to NBS for the Stormwater Fee implementation for fiscal year 2023-2024.

RECOMMENDATION:

Staff recommends that the Board review and accept the Expenditure Reports for December 2023.

ATTACHMENTS:

1. December 2023 Expenditure Report

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 01/04/2024



Kevin L. King, General Manager

Date: 01/04/2024

December 2023 Expenditure Report – O&M

Type	Date	Num	Name	Memo	Debit	Credit	Balance
							191,267.54
1011.00	·	BMO - O&M Checking					191,267.54
Transfer	12/01/2023			Funds Transfer - Warrant Deposit	1,000,000.00		1,191,267.54
Deposit	12/01/2023	7064574	US Bank Corp	Deposit	359.64		1,191,627.18
Bill Pmt - Check	12/01/2023	1002515208	Cal Pers	457 November Pt 1		1,600.00	1,190,027.18
Bill Pmt - Check	12/01/2023	1002515210	Cal Pers	Gutierrez 457 November		1,030.64	1,188,996.54
General Journal	12/01/2023			12/1/23 payroll activity		14,475.14	1,174,521.40
General Journal	12/01/2023			12/1/23 payroll activity		47,994.80	1,126,526.60
Bill Pmt - Check	12/05/2023	12052023	Alhambra & Sierra Springs	Inv 6169212120123		111.78	1,126,414.82
Bill Pmt - Check	12/05/2023	1002519126	Cal Pers	Inv 17370310 UAL - Classic		9,430.08	1,116,984.74
Bill Pmt - Check	12/05/2023	249536370	Napa Auto Parts	Inv 416344		114.00	1,116,870.74
Bill Pmt - Check	12/05/2023	33902346685	PG&E	Acct 8886406823-9		206.63	1,116,664.11
Bill Pmt - Check	12/05/2023	52184	ACWA JPIA	Inv 0710347		1,978.64	1,114,685.47
Bill Pmt - Check	12/05/2023	52185	Airgas NCN	Inv 5504232652		496.69	1,114,188.78
Bill Pmt - Check	12/05/2023	52186	AMCS Group	Inv 147287		947.00	1,113,241.78
Bill Pmt - Check	12/05/2023	52187	Cintas	Inv 4175188446, 9249953190, 9249952513		363.63	1,112,878.15
Bill Pmt - Check	12/05/2023	52188	Interstate Oil Company	Inv 623946		4,220.92	1,108,657.23
Bill Pmt - Check	12/05/2023	52189	Pape Machinery	Inv 14924257, 14930443, 14931634		878.08	1,107,779.15
Bill Pmt - Check	12/05/2023	52190	Smile Business Products	Inv 1162955		196.39	1,107,582.76
Bill Pmt - Check	12/05/2023	52191	State Water Resources Control Board	Inv 0232588		3,576.00	1,104,006.76
Bill Pmt - Check	12/05/2023	52192	Streamline	Inv A14BC0AB6-0037		249.00	1,103,757.76
Transfer	12/06/2023			Funds Transfer		1,000,000.00	103,757.76
Transfer	12/07/2023			Funds Transfer	60,000.00		163,757.76
Bill Pmt - Check	12/11/2023	16870444563	Comcast	Final Payment		71.32	163,686.44
Bill Pmt - Check	12/11/2023	1002524003	Cal Pers	November 457 pt 2		1,600.00	162,086.44
Bill Pmt - Check	12/12/2023	12122023	Alhambra & Sierra Springs	Inv 21217024120923		34.37	162,052.07
Bill Pmt - Check	12/12/2023	34646632322	City of Sacramento	Acct 0010065857		73.82	161,978.25
Bill Pmt - Check	12/12/2023	80085135939	Waste Management of Sacramento			1,199.29	160,778.96
Bill Pmt - Check	12/12/2023	34646603463	City of Sacramento	Acct 3558295526		64.72	160,714.24
Bill Pmt - Check	12/12/2023	34646590682	City of Sacramento	Acct 1292576619		87.15	160,627.09
Bill Pmt - Check	12/12/2023	34646577057	City of Sacramento	Acct 0160532019		103.00	160,524.09
Bill Pmt - Check	12/12/2023	34646619385	City of Sacramento	Acct 7029676079		52.70	160,471.39
Bill Pmt - Check	12/12/2023	52193	AT&T	INv 20903183		2,658.76	157,812.63
Bill Pmt - Check	12/12/2023	52194	Blankenship & Associates, Inc.	Inv 9224		1,782.50	156,030.13
Bill Pmt - Check	12/12/2023	52195	Brookman Protection Services, Inc.	Inv 23-289, 23-290		23,640.00	132,390.13
Bill Pmt - Check	12/12/2023	52196	CA Special Districts Association	2024 SDLA San Diego - King, Holleman, Gutierrez		1,700.00	130,690.13
Bill Pmt - Check	12/12/2023	52197	Carson Landscape Industries	Inv 419978, 420292		1,234.00	129,456.13
Bill Pmt - Check	12/12/2023	52198	County of Sacramento - Municipal Servces	Inv 73103		6,552.90	122,903.23

Bill Pmt - Check	12/12/2023	52199	Emerald Site Services, Inc	INv 1123-31088		82,500.00	40,403.23
Bill Pmt - Check	12/12/2023	52200	J Franko Electric	Inv 23273, 23012, 23271, 23270, 23272		5,374.70	35,028.53
Bill Pmt - Check	12/12/2023	52201	Kjeldsen, Sinnock & Neudeck, Inc.	Inv 36546		10,890.00	24,138.53
Bill Pmt - Check	12/12/2023	52202	NBS	INv 202312-3541		12,654.00	11,484.53
Bill Pmt - Check	12/12/2023	52203	Robert G Merritt	Inv 1660		1,900.00	9,584.53
Bill Pmt - Check	12/12/2023	52204	US Bank Corp			9,207.56	376.97
Bill Pmt - Check	12/12/2023	52205	West Yost Associates	Inv 2055971		3,625.00	-3,248.03
Deposit	12/13/2023		Cal OES	2023 Stoms PW26 DR4699	56,316.68		53,068.65
Deposit	12/13/2023		Cal OES	2023 Storms PW 97 DR4699	37,346.04		90,414.69
Check General Journal	12/15/2023	EFT	ADP			112.60	90,302.09
General Journal	12/15/2023			12/15/23 special payroll		110.82	90,191.27
General Journal	12/15/2023			12/15/23 special payroll		581.64	89,609.63
General Journal	12/18/2023			12/15/23 payroll activity		12,928.50	76,681.13
General Journal	12/18/2023			12/15/23 payroll activity		34,975.53	41,705.60
Bill Pmt - Check	12/20/2023	52206	Green Light Termite and Pest	Inv 015558209		85.00	41,620.60
Bill Pmt - Check	12/20/2023	52207	Interstate Oil Company	Inv 1824079		267.96	41,352.64
Bill Pmt - Check	12/20/2023	52208	Powerplan	Inv 14943787		1,005.95	40,346.69
Bill Pmt - Check	12/20/2023	52209	Security & Asset Management, LP	INv 5250921		4,685.32	35,661.37
Bill Pmt - Check	12/20/2023	52210	Snap-on Industrial Supply Industrial Hardware LLC	Inv 201507372		3,599.44	32,061.93
Bill Pmt - Check	12/20/2023	52211	Valley Hydraulics & Machine, Inc.	Inv 576579/1		41.14	32,020.79
Bill Pmt - Check	12/20/2023	52212		Inv 149922		483.74	31,537.05
Bill Pmt - Check	12/20/2023	52213	Valley Tire Center, Inc.	Inv 40010525, 40010795		1,248.90	30,288.15
Bill Pmt - Check	12/20/2023	52214	Verizon	Inv 9950719390		198.19	30,089.96
Bill Pmt - Check	12/20/2023	52215	Pape Machinery	Inv 14924179, 331717, 14939908, 14955539		1,918.63	28,171.33
Transfer	12/20/2023			Funds Transfer	100,000.00		128,171.33
Deposit	12/20/2023		The Natomas Basin Conservancy	Deposit	5,000.00		133,171.33
Bill Pmt - Check	12/26/2023	1002534720	Cal Pers	457 December Pt 1		1,600.00	131,571.33
Bill Pmt - Check	12/26/2023	1002534716	Cal Pers	November Pension		17,220.59	114,350.74
General Journal	12/29/2023		Bank of the West	December 2023 monthly interest credit	2.63		114,353.37
Check	12/29/2023	EFT	ADP			90.10	114,263.27
						<u>1,259,024.99</u>	<u>1,336,029.26</u>
						<u>1,259,024.99</u>	<u>1,336,029.26</u>
Total						<u>1,259,024.99</u>	<u>1,336,029.26</u>

Activity Summary

Transfers from Money Market account	160,000.00
Transfers from County Treasury	1,000,000.00
Transfers to LAIF	-1,000,000.00
Current months receipts & interest	99,024.99

Accounts payable disbursements	-224,962.83
Payroll disbursements	<u>-111,066.43</u>
Net activity	<u><u>-77,004.27</u></u>



RECLAMATION DISTRICT NO. 1000

DATE: JANUARY 12, 2024

AGENDA ITEM NO. 5.4

TITLE: Budget to Actual Report

SUBJECT: Review and Accept Report for December 2023

EXECUTIVE SUMMARY:

The Budget to Actual report provides a monthly snapshot of how well the district meets its budget goals for the fiscal year. The monthly report contains a three-column presentation of actual expenditures, budgeted expenditures, and the budget percentage. Each line item compares budgeted amounts against real-to-date expenses. Significant budgeted line item variances (if any) will be explained below.

Attachment 1 provides a report for the month ending December 2023. The most significant Administrative expenditures to date include annual Worker's Compensation Insurance, Mitigation Land Expenses, Property Taxes, and Annual Memberships. The most significant Operations expenditures include Shop Equipment, Utilities, Government fees and permits, and Security Patrol.

BACKGROUND:

Annually, the Board of Trustees adopts the district's annual budget in June. Typically, three board committees review the draft budget prepared by staff. The Personnel Committee reviews the wage and benefits portion of the budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations regarding the budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Proposed Budget is presented to the entire Board for review and thirty days later for adoption at a regular Board meeting.

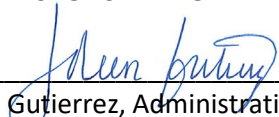
RECOMMENDATION:

Staff recommends the Board review and accept the Budget to Actual Report for December 2023.

ATTACHMENTS:

1. Budget to Actual Report December 2023

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 01/04/2024



Kevin L. King, General Manager

Date: 01/04/2024

Reclamation District No. 1000
 Budget to Actual Comparison
 July 1, 2023 to December 31, 2023 (Six Months Ending of Fiscal 2024)

	Year to Date July 1, 2023 to December 31, 2023	Budget	Percent of Budget
Operation & Maintenance Income			
Property Assessments	832	4,025,874	0.02%
Rents	18,681	24,000	77.84%
Interest Income	45,622	80,000	57.03%
SAFCA - O/M Assessment	-	1,463,950	0.00%
Misc Income	45,388	-	Not budgeted
FMAP Grant	238,309	421,000	56.61%
Annuitant Trust Reimbursement	-	-	Not budgeted
FEMA/OES Reimbursement	93,662	100,000	93.66%
Security Patrol Reimbursement	19,200	60,000	32.00%
Total	461,694	6,174,824	7.48%
Restricted Fund			
Metro Airpark Groundwater Pumping	-	30,000	0.00%
Total Combined Income	461,694	6,204,824	7.44%

Administration, Operations and Maintenance - Expenses

Administration

Government Fees/Permits	1,631	21,950	7.43%
Legal	30,102	102,500	29.37%
Liability/Auto Insurance	-	197,000	0.00%
Office Supplies	2,957	25,000	11.83%
Computer Costs	20,963	42,600	49.21%
Accounting/Audit	32,395	57,000	56.83%
Admin. Services	8,260	24,500	33.71%
Utilities (Phone/Water/Sewer)	9,236	35,700	25.87%
Mit. Land Expenses	4,995	5,500	90.82%
Administrative Consultants	41,520	81,500	50.94%
Assessment/Property Taxes (SAFCA - CAD)	14,309	11,500	124.43%
Admin - Misc./Other Expenses	1,615	2,800	57.68%
Memberships	40,194	37,600	106.90%
Office Maintenance & Repair	11,281	33,700	33.47%
Payroll Service	1,242	4,500	27.60%
Public Relations	26,508	90,000	29.45%
Small Office & Computer Equipment	13,834	20,750	66.67%
Election	1,220	45,500	2.68%
Conference/Travel/Professional Development	16,817	60,000	28.03%
Sub Total	279,079	899,600	31.02%

Personnel/Labor

Wages	653,459	1,264,664	51.67%
Group Insurance	88,417	161,096	54.88%
Worker's Compensation Insurance	23,259	35,000	66.45%
OPEB - ARC	-	75,205	0.00%
Dental/Vision/Life	13,796	28,628	48.19%
Payroll Taxes	46,433	93,356	49.74%
Pension	111,424	340,941	32.68%
Continuing Education	5,481	12,000	45.68%
Trustee Fees	11,700	30,000	39.00%
Annuitant Health Care	47,285	97,631	48.43%
Sub Total	1,001,254	2,138,521	46.82%

Operations			
Power	214,092	490,000	43.69%
Supplies/Materials	12,345	23,000	53.67%
Herbicide	89,777	160,000	56.11%
Fuel	33,098	85,000	38.94%
Field Services	101,508	260,500	38.97%
Field Operations Consultants	13,329	16,200	82.28%
Equipment Rental	-	4,000	0.00%
Refuse Collection	19,039	50,000	38.08%
Equipment Repair/Service	12,103	40,000	30.26%
Equipment Parts/Supplies	30,233	35,000	86.38%
Facility Repairs	128,037	561,000	22.82%
Shop Equipment (not vehicles)	31,057	30,000	103.52%
Field Equipment	3,264	17,000	19.20%
Misc/Other 2	2,252	5,000	45.04%
Utilities - Field	12,740	16,891	75.42%
Government Fees/Permits - Field	5,568	3,500	159.09%
FEMA Permits	-	11,500	0.00%
Sub Total	708,442	1,808,591	39.17%
Equipment			
Equipment	2,100	260,000	0.81%
Sub Total	2,100	260,000	
Consulting/Contracts/Memberships			
Engineering/Technical Consultants	38,860	107,000	36.32%
Security Patrol	145,480	215,000	67.67%
Temporary Admin	5,736	20,000	28.68%
Sub Total	190,076	342,000	55.58%
FMAP Expenditures			
LOI/SWIF (Consultants)	2,630	-	Not budgeted
Equipment	-	-	Not budgeted
Operations & Maintenance (Field)	261,389	421,000	62.09%
Administrative	206	-	Not budgeted
Sub Total	264,225	421,000	62.76%
Total A, O & M Expenses	2,445,176	5,869,712	41.66%
Capital Expenses			
Capital Office Upgrades	4,144	125,000	3.32%
Capital RE Acquisition	-	-	Not budgeted
Capital Office Facility Repair	-	75,000	0.00%
Capital Facilities	52,250	975,000	5.36%
Sub Total	56,394	1,175,000	4.80%
Total All Expenditures	2,501,570	7,044,712	35.51%



RECLAMATION DISTRICT 1000

DATE: JANUARY 12, 2024

AGENDA ITEM NO. 5.5

TITLE: Authorization to Purchase Security Equipment

SUBJECT: Review and Consider Authorizing the General Manager to Purchase Security Equipment from Sonitrol.

EXECUTIVE SUMMARY:

Reclamation District 1000 (RD 1000) has experienced a series of theft incidents at various pumping plants within the district in recent years. In 2023, a Sonitrol security system was successfully implemented at Pumping Plant #8, proving to be a highly effective deterrent against potential theft and vandalism. Recognizing the importance of securing Pumping Plant #1B, one of the district's crucial pumping facilities, there is a need for a similar security system installation. The proposed scope of services (Attachment 1) encompasses the installation of security equipment at Pumping Plant #1B.

RECOMMENDATION:

Staff recommends the Board review and Consider the Authorizing General Manager to Purchase Security Equipment from Sonitrol. (Attachment No. 1)

FINANCIAL IMPACT:

Up to \$40,100 in Fiscal Year 2023/2024.

ATTACHMENTS:

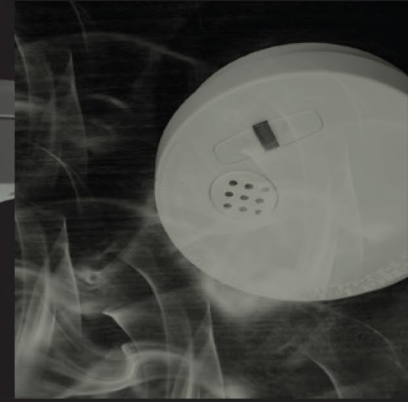
1. Sonitrol Security System Purchase and Installation.

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 1/08/2024



INTRUSION ALARM
ACCESS CONTROL
VIDEO SURVEILLANCE
FIRE DETECTION
ALWAYS ON THE JOB.

INTRUSION- VIDEO SURVEILLANCE- SUREVIEW PROPOSAL

for

1630 Garden Hwy, Sacramento, CA 95833



Proposal # 42277-2

Presented by: Adrian Saetes
asaetes@sonitrolsac.com
Direct: (916) 517-4512
Mobile: (916) 247-2084

Issue Date: 12/05/2023
Prices valid for 30 days

CSLB# 101-4028
(800) 266-7111

Sonitrol of Sacramento
1334 Blue Oaks Blvd
Roseville, CA 95678

About Us

An innovator of verified electronic security solutions, Sonitrol is known for the apprehension of burglars and intruders for over 5 decades. Since pioneering verified surveillance alarms in 1964, Sonitrol has been dedicated to refining and updating its unique impact-activated audio verification technology to deliver 100% volumetric coverage of commercial businesses and schools; all monitored in real-time. Founded to maximize the efficiency of local law enforcement agencies' time and resources, Sonitrol's alarm verification technology and protocols have built an unrivaled reputation with police departments throughout the United States, Canada and the United Kingdom.

Sonitrol, the highest rate of apprehension rate in the industry—and the fewest dispatches and the lowest false alarms.

Today, Sonitrol provides tailored local service throughout the United States, Canada and the UK and is the leader in verified electronic security. More than 178,000+ apprehensions and counting...

Our technology sets us apart. The ability to verify an alarm event in real time gives Sonitrol unrivaled credibility with local law enforcement. That is a key advantage as a growing number of municipalities pass Verified Response regulations requiring verification that an intrusion is actually taking place before police will dispatch personnel to the site.

And our integrated system allows us to customize a solution to include other services such as managed access control, IP Video and verification on alarms.

Full Line of integrated Security Solutions

At Sonitrol, we can deliver everything you need from a single source and backed up by our unrivaled guarantees. From Intrusion Alarms, to Access Control to Fire Monitoring to IP Video Surveillance.

Team Overview

Sonitrol of Sacramento
1334 Blue Oaks Blvd, Roseville, CA 95678
www.SonitrolCA.com

Account Executive: Adrian Saetes
(916) 517-4512 Direct
(916) 247-2084 Mobile
asaetes@sonitrolsac.com

Service Requests:
(916) 517-4525
Service@sonitrolsac.com

Install Requests:
(916) 517-4535
install@sonitrolsac.com

Customer Service Requests:
(916) 517-4511
Customerservice@sonitrolsac.com

Key Fob/Card Order Requests:
(916) 517-4524
Keyfobs@sonitrolsac.com

Accounts Receivables Requests:
(916) 517-4541
AR@sonitrolsac.com

Scope Details

Intrusion: Sonitrol will install a FlexIP Control Panel with Sole Path Cellular communication to Central Station. Sonitrol will install qty-4 single door contacts, qty-1 double door contact, qty-5 motion detectors, qty-1 Sonitrol network keypads installed at the designated areas on the map below. Sonitrol will setup the client with mySonitrol access to the new Panel to allow for Add/Edit/Deletes for these partitions, users, call list, etc. The Sonitrol App with Arm/Disarm rights will be provided to all users if approval is received by Site Admin. Training on the new system will be provided to staff that Reclamation District 1000 determines necessary. The new system will allow for remote arm/disarm with the Sonitrol App and Central Station will be able to assist with remote arm/disarm without someone being needed at location.

Video Surveillance System: Sonitrol is one of the first dual-patented, verified response company in the world protecting your people and assets with video solutions. The Sureview Video Verification solution stands alone in providing clear, relevant information for Central Station Operators and customers, leading to more apprehensions.

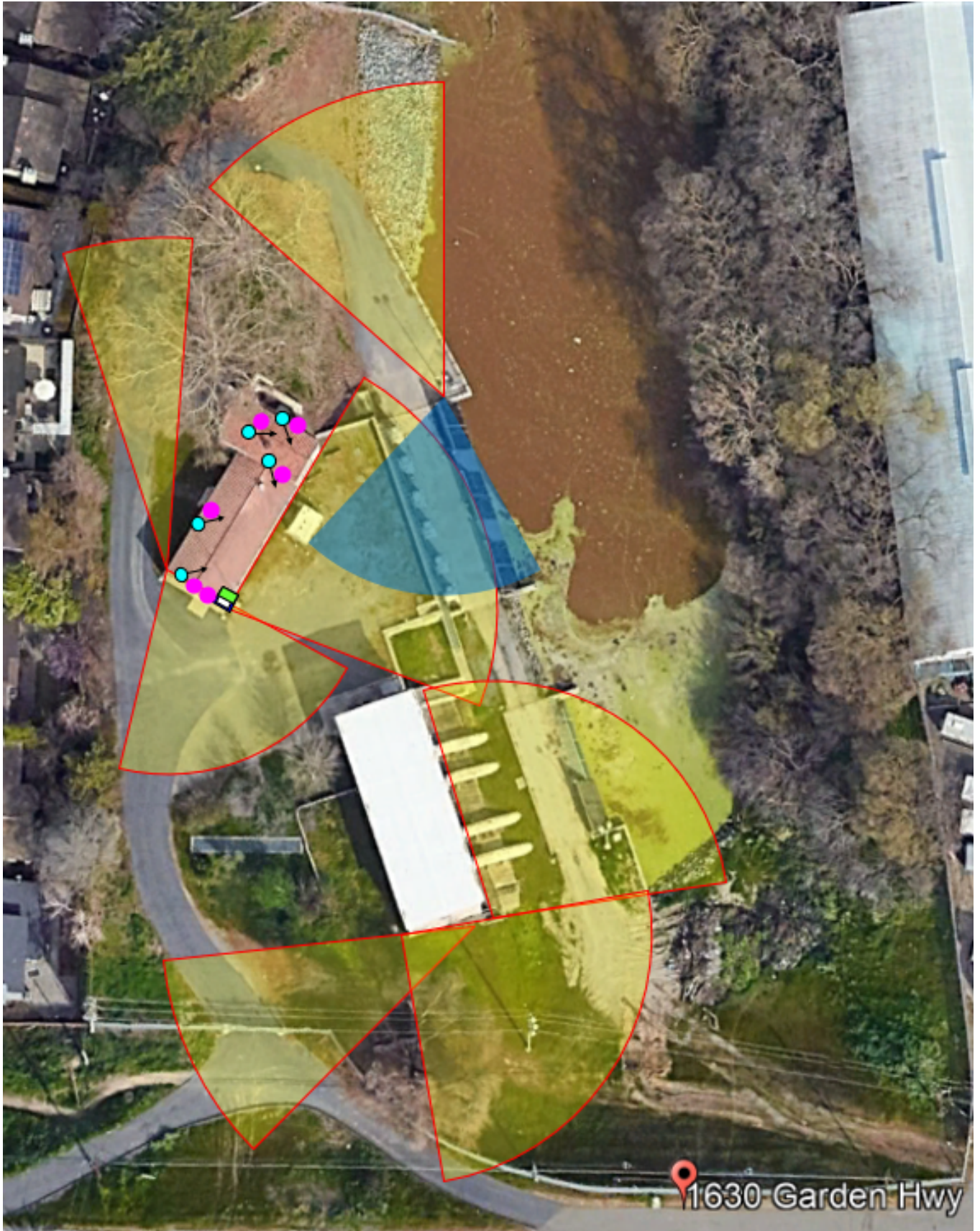
Key Features:

1. Operators evaluate video more efficiently with the help of the Video Viewer software that brings pertinent footage front and center.
2. Operators can adjust video quality on the fly, giving better image quality exactly when it's needed.
3. Use the OpenEye Mobile App to access the same live and recorded video footage that the Central Station viewed, from anywhere, at any time.

The Sureview system is designed to arm/disarm with the Sonitrol FlexIP Intrusion System in place. Detection and verification areas are highlighted in red and is an estimate based upon the existing lighting installed on-site, and the supplies staged. Performance may vary depending on site conditions. Sonitrol will replace the existing 3xLogic SonaVision system and will install qty-7 Hanwha 8.0MP Bullet Analytic IP cameras that will be monitored by Central Station when the system is armed, and the cameras will be self-viewing by client and there will be local recordings for all cameras at site. The analytic activation will feed a clip that created the incident and concurrently provide a live camera feed to the operator for real time viewing to allow for a verified alarm for dispatch. This type of verification allows for the Police Department to know the incident is verified to prevent dispatching for a non-verified alarm. Sonitrol will install qty-1 Hanwha 8.0MP Bullet IP camera for self viewing designated in blue on the map below. Sonitrol will install an OpenEye 8CH POE NVR in the main building. The proposed configuration will allow for approximately 30 days of playback with 24/7 recordings. Sonitrol will setup all users at location with the Mobile App or Desktop client for viewing determined by Management of Reclamation District 1000.

Provided by client:

- Network Connectivity or Sole Path Cradlepoint SIM provided by Reclamation District 1000
- AC Power at each building
- Outside rated GFI 110 outlet on Pole- Sonitrol will provide the Hoffman enclosure for Reclamation District 1000 to mount on the pole.



Purchase Summary

System Detail	Purchase/Install	Platinum Services
Intrusion- Pumping Plant 1B	\$7,704.82	\$113.32
Video Surveillance- Pumping Plant 1A & 1B	\$32,376.87	\$445.31
Total:	\$40,081.69	\$558.63

Equipment Summary

Intrusion- Pumping Plant 1B

QTY	Description
1	ALTRONIX SMP5PMCTX SUPVSIED PWR W/ ENCL.
1	CRADLEPOINT CELLULAR ROUTER TB3-600C150M-NNN
5	OPTEX 40FT PIR MX40PIR
1	SONIP FLEXIP W/ 18" ENCLOSURE
4	Warehouse single door contact (10ft conduit/box)
1	SONIP STANDARD IP KEYPAD (ECONO)
1	Double Door Contact
	*All Prevailing Wage Labor and wire included

Video Surveillance- Pumping Plant 1A & 1B

QTY	Description
1	APC BE650G1 BACK-UPS 650VA 8 OUTLET
7	HANWHA 8MP AI IR BULLET 4.5-10MM PNO-A9081R
1	HANWHA 8MP IR BULLET 4.5-10MM PNO-A9082R
2	HOFFMAN A12R106HCR TYPE 3R ENCL. 12"X10"X6"
2	KBC WES3AXCF 5GHz SINGLE POINT TRANSMITTER
1	KBC 5Ghz Wireless Receiver WES3AXBF WES3
1	8 PORT POE NVR 12TB OE-MDX0812
8	OWS SINGLE CAMERA LICENSE STD OE-OWS247-S
2	TRENDNET TI-PG541 5 PORT HARDENED POE SWITCH
	*All Prevailing Wage Labor and wire included

Total Proposal Amount	\$40,081.69
Monthly Professional Services	\$558.63
Deposit Due in Advance	\$20,040.84
Balance Due Upon Completion	\$20,040.85
<i>The above price includes Tax.</i>	

Service Details

At Sonitrol, we pride ourselves on providing the best client service interaction in the industry. Below are the details we provide with your Sonitrol services:

Platinum Service:

- 24/7/365 System Monitoring
- MySonitrol.com & Mobile App
- 24/7 Local Technical Support
- Software licensing and firmware updates
- Collaborative Maintenance
- On-Going Training at no additional hourly charge
- All labor necessary to service or repair system (unless physically damaged)
- Guarantee of equipment repair or replacement unless physically damaged (NVR Server Typically Not Included without Platinum + Service)
- 4-Hour emergency service tech response guarantee 24/7/365
- Loaner NVR if existing must be sent in for repair

General Exclusions:

- Physically Damaged or Tampered with Equipment
- Phone Line, Network, PC Hardware/Software
- Damage occurring from Power Surge, Power Outage, Flood, Fire or Act of Nature

Billable: At current service rates



RECLAMATION DISTRICT 1000

DATE: JANUARY 12, 2024

AGENDA ITEM NO. 6.1

TITLE: 2024 Committee Assignments

SUBJECT: Review and Consider Approval of Trustee Committee Assignments for 2024.

EXECUTIVE SUMMARY:

On an annual basis, the Board of Trustees of Reclamation District No. 1000 (RD 1000; District) assigns Trustees to serve on Board Committees. The recommended Committee assignments for 2024 are provided below in Table 1:

Table 1 - 2024 Committee Assignments

Committee	Chair	Member	Member
Executive Committee	Elena Lee Reeder	Thom Gilbert	-----
Finance	Thom Gilbert	Nick Avdis	Tom Barandas
Legal	Nick Avdis	Thom Gilbert	Tom Smith
Operations	Jag Bains	Ed Perez	Thomas Smith
Personnel	Tom Barandas	Jag Bains	Ed Perez
SAFCA	Nick Avdis	Jag Bains	Alt: Lee Reeder Perez
Urbanization	Ed Perez	Elena Lee Reeder	Thomas Smith

RECOMMENDATION:

Staff recommends the Board review and consider approval of Trustee Committee Assignments for 2024.

STAFF RESPONSIBLE FOR REPORT:



 Kevin L. King, General Manager

Date: 01/04/2024



RECLAMATION DISTRICT NO. 1000

DATE: JANUARY 12, 2024

AGENDA ITEM NO. 7.1

TITLE: Committee Meeting Minutes

SUBJECT: Committee Meeting Minutes since the December Board Meeting

Executive Committee Meeting – January 3, 2023

A meeting of the Reclamation District No. 1000 Executive Committee was held on Wednesday, January 3, 2023, at 8:00 a.m. at the District's office. In attendance were Trustees Lee Reeder and Gilbert. Staff in attendance were General Manager King, Operations Manager Holleman and General Counsel Shapiro. There were no members of the public present, therefore no public comments were received.

General Manager King discussed an the proposed agenda for the January 12, 2024, Board of Trustees meeting. The Committee reviewed the agenda and approved.

With no further business on the Executive Committee Agenda, meeting adjourned at 9:04 a.m.