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## RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES

FRIDAY, DECEMBER 19, 2024  
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person. Present were Board President Elena Lee Reeder, Board Vice President Thomas Gilbert, Trustee Thomas Smith, Trustee Nick Avdis, Trustee Eva Hill, General Manager Kevin King, General Counsel Scott Shapiro, Operations Manager Gabriel Holleman, Administrative Services Manager Joleen Gutierrez and Administrative Assistant Christina Forehand.

### PRELIMINARY

#### 1.1. Call Meeting to Order

Board President Lee Reeder Called the meeting to order.

#### 1.2. Roll Call

PRESENT: Trustee Lee Reeder, Avdis, Gilbert, Hill, and Smith.

ABSENT: Trustee Bains, Perez

#### 1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Gilbert

AYES: Trustee Lee Reeder, Avdis, Gilbert, and Smith

NOES: None

ABSTAIN: None

ABSENT: Trustee Bains, Perez

ACTION: The motion to approve the December 19, 2024, Board Meeting agenda is approved.

#### 1.4. Pledge of Allegiance

Trustee Avdis led the Pledge of Allegiance.

#### 1.5. Oath of Office – Trustees Nick Avdis, Thom Gilbert, Eva Hill & Tom Smith

Board President Elena Lee Reeder administered the Oath of Office for the swearing-in of Trustee Nick Avdis, Trustee Thom Gilbert, Trustee Eva Hill, and Trustee Tom Smith.

1.6. Election of Board President and Vice President

The Board elected to maintain Trustee Elena Lee Reeder as Board President and Trustee Thomas M. Gilbert as Vice President.

MOVED/SECOND: Trustee Avdis/Trustee

AYES: Trustee Lee Reeder, Gilbert, Avdis, Hill, Smith

NOES: None

ABSENT: Trustee Bains, Perez

ABSTAIN: None

ACTION: The motion to maintain the current Board President and Vice President is approved

1.7. Designation of Board Secretary

The Board elected to maintain ASM Joleen Gutierrez as Board Secretary.

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Lee Reeder, Gilbert, Avdis, Hill, Smith

NOES: None

ABSENT: Trustee Bains, Perez

ABSTAIN: None

ACTION: The motion to maintain the current Board Secretary is approved

1.8. Conflict of Interest

There were no conflicts of interest identified.

**2. PRESENTATIONS**

No presentations were scheduled.

**3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

There were no public comments during the meeting or received before the meeting.

**4. INFORMATIONAL ITEMS**

4.1. GENERAL MANAGER'S REPORT:

General Manager Kevin King provided a verbal update on District activities.

Flood Season/NLIP

GM King informed the Board that flood season is in swing with one minor rain event thus far. The majority of the pumping plants are fully operational with only Pumping Plant 4 currently offline due to the Army Corps work on the Natomas Levee Improvement Project. He anticipates it will be offline for one more year.

GM King also updated the Board that they are currently in the process of scheduling the work along Garden Highway in Reach A which will include work on Pumping Plants 1A and 1B across from the District Office.

Trustee Tom Smith inquired about Pumping Plant 8 having one pump down and what capacity that would impact the plants pumping ability. OM Holleman responded that one pump accounted for less than ten percent of pumping capacity.

#### Outreach

GM King informed the Board that the Holiday Tree Lighting event with the Natomas Chamber of Commerce was a success and felt that the District's efforts over the last several years has really increased community awareness of the District and its mission. GM King also thanked ASM Gutierrez for her efforts in organizing community outreach events and providing outreach materials which are well received by community members.

#### 4.2. OPERATIONS MANAGER'S REPORT:

##### Encampments

Operations Manager Gabe Holleman provided an update on the District's efforts to address encampment issues throughout the area. There has been some community concern about encampments impeding the District's access roads, however, GM King stated that the encampments are not currently impacted.

Trustee Tom Smith asked if there has been an increase or decrease in the amount of encampments. OM Holleman stated that there has neither been an increase or decrease in the amount of unhoused, however, the larger encampments have broken into smaller encampments and have spread out more throughout the District.

Trustee Thom Gilbert noted a discrepancy in the I Street Bridge levels which indicated the river levels were significantly above flood stage for one day. OM Holleman informed the Board that it was an error in the report.

#### 4.3. DISTRICT COUNSEL'S REPORT:

District Counsel Scott Shapiro verbally updated her activities in the past month.

### 5. CONSENT CALENDAR

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. These items will not be discussed before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

GM King informed the Board that he had moved funds from the California Class into the District's River City Bank Money Market Account based on current investment yields.

MOVED/SECOND: Trustee Avdis/Smith

AYES: Trustee Lee Reeder, Avdis, Gilbert, Hill, Smith

NOES: None

ABSENT: Trustee Bains, Perez

ABSTAIN: None

ACTION: The motion to approve the Consent Calendar items 5.1 - 5.5 is approved.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the November 8, 2024 Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for November 2024.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for November 2024.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for November 2024.
- 5.5. INVESTMENT REPORT: Review and Accept Report for November 2024.

## **6. SCHEDULED ITEMS**

- 6.1. AUDITED FINANCIAL STATEMENTS: Review and Receive the Audited Financial Statements for Fiscal Year End June 30, 2024.

GM King provided a brief overview of the annual audit informing the Board that the District's Auditor of three years provided a clean unaudited opinion, which is the highest standard a government audit can receive. He thanked the staff for their efforts in working with the Auditor and District Accountant. GM King also informed the Board that based on the recommendations of the Auditor in the previous year, the District had implemented several financial policies, including an updated investment policy, credit card policy, and purchasing policy.

MOVED/SECOND: Trustee Smith/ Trustee Gilbert

AYES: Lee Reeder, Avdis, Gilbert, Hill, Smith

NOES: None

ABSENT: Trustee Bains, Perez

ABSTAIN: None

ACTION: The motion to receive and file the FY 2023-2024 Audit Report is approved.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS/ACTIVITY**

- 7.1. BOARD ACTIVITY:

Committee Meetings Since Last Board Meeting

- Finance Committee (Gilbert, Avdis & Barandas) November 26, 2024
- Executive Committee (Lee Reeder & Gilbert) December 4, 2024

## **8. CLOSED SESSION**

- 8.1. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (Pursuant to Gov. Code § 54956.9(d)(4).) Number of Cases: (1) Brookman Security Services

**9. REPORT FROM CLOSED SESSION**

- 9.1. REPORT ON CLOSED SESSION: Report on any reportable action taken by the Board during Closed Session.

General Counsel Scott Shapiro reported that no action was taken during Closed Session. It is the recommendation of Counsel to deny the claim.

- 9.2. CONSIDER APPROVING, DENYING, OR TAKING NO ACTION ON BROOKMAN SECURITY SERVICES CLAIM.

Trustee Nick Avdis stated he did not believe the claim had merit and made the motion to deny the claim.

MOVED/SECOND: Trustee Avdis/Gilbert

AYES: Trustee Avdis, Gilbert, Smith, Lee Reeder, Hill

NOES: None

ABSENT: Trustee Bains, Perez

ABSTAIN: None

ACTION: The motion to adjourn the meeting is approved.

**10. ADJOURN**

MOVED/SECOND: Trustee Smith/Hill

AYES: Trustee Avdis, Gilbert, Smith, Lee Reeder, Hill

NOES: None

ABSENT: Trustee Bains, Perez

ABSTAIN: None

ACTION: The motion to adjourn the meeting is approved.