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RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES

**JUNE 14, 2024
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person. Present were Board President Elena Lee Reeder, Board Vice President Thomas Gilbert, Trustee Nick Avdis, Trustee Thomas Smith, Trustee Edwin Perez, Trustee Tom Barandas, General Counsel Rebecca Smith, General Manager Kevin King, and Administrative Services Manager Joleen Gutierrez.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

Trustees Present: Lee Reeder, Gilbert, Avdis, Barandas, Perez, Smith

Trustees Absent: Bains

1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Lee Reeder, Avdis, Barandas, Gilbert, Smith, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to approve the agenda for the June 14, 2024, Board Meeting is approved.

1.4. Pledge of Allegiance

Trustee Smith led the Pledge of Allegiance.

1.5. Conflict of Interest

There were no conflicts of interest.

2. PRESENTATIONS

There were no scheduled presentations.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

No Public Comment Received.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the May 2024 Board Meeting.

General Manager King provided a brief overview of District activities.

Operations

GM King reported that the District's operations team has been focused on several encampment clean-ups as well as mowing. The District has received several calls regarding high weeds, which are typical this time of year. GM King did note that addressing weeds is a priority due to fire risks. GM King has been working with Councilmember Talamantes to assist on the issues surrounding unauthorized encampments around the District as a matter of further public safety.

Finance

GM King informed the Board that the appraisal for the warehouse should be available soon. A walkthrough with the seller had been completed. He would leave it up to the Board on how to proceed with review of the appraisal for the warehouse for affordability and possible financing options.

Grant Funding

GM King informed the Board that he had received an update on the Community Project funding through Congressman Bera's office and that the District's application is moving forward to the Appropriation's Committee, one of fourteen community projects recommended by Congressman Bera to move forward. GM King should receive an update in the early part of 2025.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the May 2024 Board Meeting.

GM King informed the Board that the District's crew has continued to focus on mowing throughout the basin, which is standard for this time of year. The District would also soon be performing aquatic herbicide applications. GM King also reported that ASM Gutierrez has been working on finalizing the workplace violence prevention program with training scheduled to be completed before July 1.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the May 2024 Board Meeting.

District Counsel provided a verbal update on activities in May 2024.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to approve the Consent Calendar items 5.1 - 5.7 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from May 10, 2024.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for May 2024.

5.3. EXPENDITURE REPORT: Review and Accept Report for May 2024.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for May 2024.

5.5. INVESTMENT REPORT: Review and Accept Report for May 2024.

5.6. LOCAL AGENCY INVESTMENT FUND (LAIF): Review and Consider Adoption of Resolution No. 2024-06-01 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.

5.7. COST ALLOCATION PLAN: Review and Consider Adoption of Resolution No. 2024-06-02: Adopting Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates.

6. SCHEDULED ITEMS

6.1. FISCAL YEAR 2024/2025 BUDGET: Review and Consider Adoption of Resolution No. 2024-06-03: Adopting Fiscal Year 2024/2025 Budget.

GM King reported that the budget presented to the Board has no changes from the draft budget presented at the May meeting and he had not received any comments or updates from Trustees.

There were no public comments made.

MOVED/SECOND: Trustee Avdis/Trustee Barandas

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to approve Item 6.1 is approved.

6.2 OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2024/2025: Review and Consider Adoption of Resolution No. 2024-06-04: Adopting Official Pay Rate Schedule for Fiscal Year 2024/2025.

The pay rate schedule was updated to include a 6% raise for the General Manager, as well as 3.4% COLAs for staff members and merit increases for those eligible. General Counsel Smith also informed the Board that the GM would be awarded an additional 40 hours of vacation.

MOVED/SECOND: Trustee Avdis/Trustee Barandas

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to approve Item 6.2 is approved.

7. **BOARD ACTIVITY UPDATES:**

7.1.1. Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) June 5, 2024

7.1.2. Upcoming Meetings

- SAFCA Board Meeting – June 18, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – July 3, 2024 @ 8:00 am
- RD 1000 Board Meeting – July 12, 2024 @ 8:00 am

8. **ADJOURN**

MOVED/SECOND: Trustee Smith/Lee Reeder

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to adjourn the meeting is approved.