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RECLAMATION DISTRICT NO. 1000

BOARD OF TRUSTEES

REGULAR BOARD MEETING

FRIDAY, NOVEMBER 8, 2024

8:00 A.M.

DISTRICT OFFICE

1633 GARDEN HIGHWAY
SACRAMENTO, CA 95833

Members of the public may participate in this meeting in person. Members of the public will have an opportunity to address the Board during Public Comment. Comments may also be emailed prior to the meeting to kking@rd1000.org.

1. PRELIMINARY

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest

2. PRESENTATIONS

No Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.

Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).

Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.

AGENDA

RD 1000 Board Meeting
November 8, 2024

4. INFORMATIONAL ITEMS

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the October 2024 Board Meeting.
- 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the October 2024 Board Meeting.
- 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the October 2024 Board Meeting.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the October 11, 2024, Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for October 2024.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for October 2024.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for October 2024.
- 5.5. INVESTMENT REPORT: Review and Accept Report for October 2024.

6. SCHEDULED ITEMS

- 6.1. TRUSTEE VACANCY: Review and Consider Recommendation for Appointment of Trustee.
- 6.2. DEVELOPMENT PROJECT PROCESSING: Review and Consider Authorizing the General Manager to Execute and Amend Various Development Project Processing Agreements.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS/ACTIVITY

7.1. BOARD ACTIVITY:

Committee Meetings Since Last Board Meeting

- Finance Committee (Gilbert, Avdis & Barandas) October 11, 2024
- Executive Committee (Lee Reeder & Gilbert) November 1, 2024

Upcoming Meetings

- SAFCA Board Meeting – November 21, 2024 @ 3:00 pm
- RD 1000 Finance Committee Meeting – TBD November 2024
- RD 1000 Executive Committee Meeting – December 4, 2024 @ 8:00 am
- RD 1000 Holiday Breakfast – December 20, 2024 @ 8:00 am
- RD 1000 Board Meeting – December 20, 2024 @ 9:00 am

8. ADJOURN



RECLAMATION DISTRICT 1000

DATE: NOVEMBER 8, 2024

AGENDA ITEM NO. 4.1

TITLE: General Manager's Report – November 2024

SUBJECT: Update on Activities Since the October 2024 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District. Noteworthy activities from October 2024 is provided below:

1. Administration Services

- a. Human Resources
 - i. No Update.
- b. Fiscal Year 2023/2024 Financial Audit
 - i. Finance Committee Meeting to be scheduled in November 2024

2. District Operations

- a. Routine Operations & Maintenance:
 - i. District Crews continue to perform routine maintenance and operations of the District's infrastructure. See Agenda Item 4.2 for information regarding activities performed in October 2024.
- b. Status Of District Pumping Plants
 - i. PUMPING PLANT #1A
 - Fully Operational
 - ii. PUMPING PLANT #1B
 - Fully Operational
 - Emergency generator operational
 - iii. PUMPING PLANT #2
 - Pump #1 MCC Cabinet failure. MCC switch gear installation has been completed, programming and testing is forthcoming.
 - iv. PUMPING PLANT #3
 - Fully operational
 - v. PUMPING PLANT #4
 - Pump testing complete. Awaiting capacitor bank delivery, which is necessary for PG&E to connect permanent power, ETA is January 2025. Temporary power for the motor heaters has been complete.

TITLE: General Manager's Report – November 2024

- vi. PUMPING PLANT #5
 - Fully operational
- vii. PUMPING PLANT #6
 - Procurement of replacement materials has been initiated.
- viii. PUMPING PLANT #8
 - Pumps #4 & #5 are non-operational due to shorted conductors from the motors to the MCC cabinets, repairs will be performed as time becomes available.

3. Capital Improvement Projects

a. CIP Update

- i. KSN is working on a final design concept and project phasing for Pumping Plant #8. An offer has been made to the property owner adjacent to Pumping Plant #8, however the owner is performing an internal appraisal. The final design is expected to be completed by June 2025.

4. Development Project Updates

a. MAP (Metro Air Park)

- i. Reviewed updated drainage study and modeling reviewed by Mark Kubick. Identified I-5 culvert impacts for review of proposed WSEL raise north of I-5 (floodplain mapping incomplete). Downstream improvements mainly influenced by new pump at Plant 3. Additionally, L Drain widening south of Interstate 5.
- ii. Reviewed with Sac County on 6/14/24, comments provided to Wood Rodgers/MAP on 6/19/24.

b. Upper West Side

- i. A new SMUD plan has been submitted, the plan is to reroute facilities, utilizing existing lines to the east and north along the East Drainage Canal.
- ii. Drainage Study comments final review completed with Wood Rodgers & County on 05/23/2024.
- iii. Met with SMUD at locations along the East Drain related to pole placement.

c. Sutter Pointe

- i. CVFPB permit application for the Sewer main crossing has been endorsed.
- ii. Pump Station and Storm Drain outfall structure is under construction. Currently reviewing associated submittals.

TITLE: General Manager's Report – November 2024

- iii. Phase 1 Infrastructure submittals ongoing.
- iv. Provided comments on radio communications intercommunication our Corp Yard SCADA server.
- d. Grandpark
 - i. Met with project manager representing the ownership group to discuss project scope and potential development agreement, ongoing discussions forthcoming.
 - ii. Met with developer on 8/21. Awaiting technical memo highlighting proposed routing of the East Drainage Canal.
 - iii. Reimbursement agreement is currently being developed.
- e. Anton Dev Co Fong Ranch Road
 - i. Preliminary land use plan provided. Concerns about the layout that encroaches on the levee and required setbacks. Bridge is no longer being considered. City Parks and Rec plans for Fong Ranch Park reviewed related to area north of B Drain. Drainage comments provided.
- f. Panhandle 105
 - i. Construction in progress
 - ii. Phase 2 grading plan reviewed with McKay and Soms for levee coordination, with minor revisions.
 - iii. Drainage flows for interim condition under review. MSCE sent revised hydrographs.
 - iv. Model runs have been completed for the 100-year 24 indicate sufficient detention provided. The 100-year 10 day model run is in progress.
- g. Panhandle 180
 - i. Received tentative map on 6/19/24, comments are forthcoming.
 - ii. Received Village 1-5 Tentative Map on 7/17/24.
 - iii. Reimbursement agreement is pending board approval.
- h. Ninos Parkway Trail – B Drain
 - i. Construction has been suspended until after the flood season.
- i. MAP Schnitzer
 - i. Meeting scheduled to review M-7 drainage canal piping. Piping of drain was rejected by RD 1000. County wants to avoid ditch crossing, may require culvert extension.
 - ii. Coordinated with Count DWR as it relates to the water surface profiles.

TITLE: General Manager's Report – November 2024

- j. Airport South Industrial
 - i. Met with the City on 9/12 to discuss comments on the latest drainage plan ULDC needs.
 - ii. RD1000 comments are no net impact to 200-year. Provide City water surface elevations from HEC-RAS.
 - iii. Meetings forthcoming as it relates to the potential Powerline Road widening project.
 - iv. Currently under review is the recently submitted Notice of Availability of Draft EIR.
- k. Russel at Truxel Apartments (Fong Ranch Road)
 - i. Submitted comments to developer 08/17/2023.

5. General Engineering Updates

- a. Basin-wide Hydraulic Model
 - i. Basin-wide Hydraulic Model is complete
 - ii. Internal discussions will be initiated should there be a necessity to officially adopt the model.
 - iii. Met with FEMA on 6/21/24 and presented model, received positive feedback. FEMA will begin the hydrology review.
 - iv. FEMA has no issue with RD1000 leading the review separate from future Map revisions by City/Counties.
 - v. Hydrology report was submitted to FEMA on 08/21/24, mapping will be updated based on final hydrology report.
 - vi. Met with FEMA for the Sutter County mapping on 8/21/24.
- b. Facility Mapping Tool
 - i. Working with M&H to complete field mapping tool (GIS)
- c. PGCC Culvert Video Inspections
 - i. Working with M&H to perform.
- d. Howsley Bridge
 - i. No further action at this time. Reach E plans have been coordinated with future work. Conditional permit endorsement provided to the CVFPB.
 - ii. Boring plans TBD
- e. USACE O&M Manual
 - i. The O&M manual was adopted at the April 28, 2023 CVFPB meeting.

- f. SYSTEM-WIDE IMPROVEMENT FRAMEWORK (SWIF)
 - i. The SWIF was approved on September 16, 2024.
 - ii. Meeting forthcoming to discuss work plan implementation.

6. Natomas Levee Improvement Projects

The Corps continues to work with the State and SAFCA on borrow for the project. The Corps is evaluating needs for each Reach and available sources to minimize delays and maximize efficiency.

The Corps completed their flood risk assessment for the remaining contracts in Reach E, F, G, Pump Plant 5, Highway 99 and Reach I contract 2.

- a. Reach A
 - i. The Contract was awarded in September 2021 to Ahtna-Great Lakes (joint venture) for the base contract levee work. The second construction has commenced.
 - ii. Cutoff Wall and utility relocations in progress.
 - iii. SAFCA/State continue coordinating with the Corps on SMUD, AT&T and PGE relocations which are underway. The team is also working with the City of Sacramento on waterline and service connections along Garden Highway.
- b. Reach D
 - i. The reconstruction of Pumping Plant 4, along with the discharge pipes and outfall structure, is largely complete. A meeting was held on 8/5/24 to discuss the capacitor bank design, which is necessary to meet PG&E's voltage drop specifications for a permanent power connection.
 - ii. Contract modifications have been issued for the permanent power capacitor bank installation, which should be complete before next flood season. Capacitor bank ETA is January 2025.
 - iii. The Corps is working on the package to turn the previously completed levee improvements in Reach D over to the non-federal sponsors (and RD 1000) though the District has effectively taken over the O&M of the levee.
- c. Reach E
 - i. PG&E relocations are complete, AT&T service pole relocations are in progress. Levee grading work, SB cutoff wal, working platform and culvert underdrain tie-ins are included in this project.
 - ii. SAFCA has acquired all the right of way for construction and utility relocations and has physical possession of the property.
- d. Reach F
 - i. Final design documents completed by USACE.

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- ii. Critical issues include right of way acquisition (some which require relocations); relocation of existing WAPA tower (lead time for relocation more than a year); utility relocations and borrow source.
- iii. Levee construction award is scheduled for 2024 with construction in 2025 and 2026. Ongoing coordination with easements, O&M features and Pumping Plant #6 work.
- e. Reach G
 - i. See notes above for Reach F as Reaches F and G are combined into a single design and construction contract.
- f. Reach I
 - i. Construction of the cutoff wall has been completed and project finalization and turnover to SAFCA and the District is in progress. A final construction report has been submitted for SAFCA and the District to review.
 - ii. Design for the Reach I Contract 2 to construct a patrol / maintenance road and perform levee slope flattening has been completed. SAFCA is working on real estate acquisition and coordination with utilities for relocation. All tree removal has been completed. Letter of Acceptance sent to SAFCA. O&M manual was provided by the USACE
- g. Hwy 99/NCC Cutoff Wall
 - i. Construction expected June-October 2025, however 90% of the geotechnical drilling is complete.
- h. Other Projects
 - i. Plant 5 replacement—The Corps has awarded the design contract to the Stantec/Kleinfelder team. The new pumping plant will be located approximately 400 feet east from the current location. The Corps is working with the State, SAFCA and RD 1000 to close out comments from the 95% plans. The current schedule is for construction in 2025.
 - ii. West Drainage Canal Relocation – The West Drainage Canal will realign the westernmost portion of the canal and reshaped approximately 11,000 LF of the existing channel. This will improve drainage in the area, stabilize bank slopes, which will reduce bank sloughing and improve water quality. The improvements will construct habitat to promote migration of the Giant Garter Snake. The realigned portion is an attempt to reduce bird strikes between incoming and outgoing aircraft from SMF. This project is currently at the 35% design phase, with an anticipated start date in 2028.

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7. Miscellaneous

- a. Sacramento Area Flood Control Agency (SAFCA)
 - i. Board Meeting – October 17, 2024 (Attachment No. 1)

ATTACHMENTS:

- 1. SAFCA Board Meeting – October 17, 2024

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 11/05/2024



Board of Directors Action Summary of OCTOBER 17, 2024 - 3:00 PM

Sacramento County Administration Building

Board of Supervisors' Chambers - 700 H Street

Sacramento County, CA 95814

This Meeting of the Sacramento Area Flood Control District met in person at the Sacramento County Administration Building, referenced above.

Documents and materials related to Agenda Items are available on SAFCA's website at <https://agendanet.saccounty.gov/SAFCA/Meetings/Search?dropid=7&mtids=130>

Directors/Alternates Present: **Avdis, Frost, Holloway, Hume, Kennedy, Perez, and Serna**

Directors Absent: **Conant, Desmond, Kaplan, Ta**

ROLL CALL

PLEDGE/ANNOUNCEMENTS

PUBLIC COMMENTS – No public comments were made or received

SEPARATE MATTERS

- 1. Information** - History of Sacramento Level of Flood Protection

CLOSED SESSION – Nothing to report on the following items

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Sutter County APN: **35-150-004**

Property: **2700 Sankey Road**, Pleasant Grove, CA 95668

Negotiating Party: **Gary Livaich, Esq. on behalf of Odysseus Farms**, James R. Scott and Rebecca Lynn Scott on behalf of The Scott Family Trust dated November 06, 2000, David W. Lanza on behalf of Hust Brothers, Inc.

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot

Under Negotiation: Price and terms of payment

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Sutter County APNs: **35-220-027, 35-220-029**

Property: **South Side of Sankey Road and East of Pacific Ave**, Pleasant Grove, CA 95668

Negotiating Party: **Gary Livaich, Esq. on behalf of Odysseus Farms**

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot

Under Negotiation: Price and terms of payment

Government Code Section 54957 - Regarding **Public Employee Performance Evaluation - Executive Director (Johnson)**

CONSENT MATTERS

Motion by Director Serna and seconded by Director Hume, approving Resolution Nos: 2024-085; 2024-086; 2024-087; 2024-088; 2024-089; 2024-090; 2024-091; 2024-092; 2024-093 and 2024-094 of Consent Matters

AYES: Avdis, Frost, Holloway, Hume, Jennings, Johns, Kennedy, Perez, and Serna

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

ABSENT: Conant, Desmond, Kaplan, Talamantes

2. **Approving** the Action Summary for September 19, 2024

3. **Resolutions** - Authorizing the Executive Director to Execute Two Year Government Relations Services Contracts

A. Resolution No. 2024-085 - The Gualco Group, Inc.

B. Resolution No. 2024-086 - Dawson and Associates, Inc.

C. Resolution No. 2024-087 - Steinberg and Associates

4. **Resolution No. 2024-088** - Authorizing the Executive Director to Execute an Amendment to Contract No. 1573 with Chevron U.S.A. Inc., to Regrade the Detention Basin Located at 2420 Front Street, Sacramento, California
5. **Resolution No. 2024-089** - Authorizing the Executive Director to Execute Amendment No. 4 to the Funding Agreement with the State of California, Department of Water Resources for the Lower Elkhorn Basin Levee Setback Project, Interior Drainage and Pump Station Project, Yolo County, California
6. **Resolution No. 2024-090** - Authorizing the Executive Director to Execute Amendment No. 3 To Contract No. 1506 with Wood Rodgers, Inc., for Professional Engineering Services Related to Design Levee Improvements Along the North Beach Lake Levee and Morrison Creek
7. **Resolution No. 2024-091** - Authorizing the Executive Director to Execute Amendment No. 8 to Contract No. 1422 with Gualco Consulting for Local Government Relations, Community Outreach, and Right of Way Support Activities Related to the American River Common Features 2016 Project
8. **Resolution No. 2024-092** - Authorizing the Executive Director to Amend Contract No. S109 with the County of Sacramento Sheriff's Office for Security Services for the American River Watershed Folsom Dam Raise Project
9. **Resolution No. 2024-093** - Authorizing the Executive Director to Execute Amendment No. 1 to Contract No. 1589 with Blackburn Consulting for Professional Services Related to SAFCA's Levee Accreditation and Certification Program
10. **Resolution No. 2024-094** - Authorizing the Executive Director to Execute Amendment No. 6 to Contract No. 1371 with Mead & Hunt, Inc., for Engineering Design Services Related to the Natomas Levee Improvement Project

EXECUTIVE DIRECTOR'S REPORT

11. **Information** - Executive Director's Report for October 17, 2024

RECEIVE AND FILE

12. Report of **Construction Contract Change Orders** Issued Under Delegated Authority for the First Quarter, Fiscal Year 2024-25
13. Report of **Insurance Claims** Settled Under Delegated Authority for the First Quarter, Fiscal Year 2024-25
14. Report of **Professional Services** Agreements Issued Under Delegated Authority for the First Quarter, Fiscal Year 2024-25
15. Status Reports of **Environmental Consulting** Master Services Agreements for the First Quarter, Fiscal Year 2024-25
16. Report of **Real Property Transactions** Where Just Compensation is Less than \$500,000 Executed Under Delegated Authority for the First Quarter, Fiscal Year 2024-25
17. Status Reports of **Right of Way** Consulting Master Services Agreements for the First Quarter, Fiscal Year 2024-25
18. Report of **California Uniform Public Construction Cost Accounting Act** (CUPCCAA) Contracts Issued Under Delegated Authority for the First Quarter, Fiscal Year 2024-25
19. Status Reports of **Flood Risk Management Planning** Master Services Agreements for the First Quarter, Fiscal Year 2024-25
20. Status Reports of **Land Survey and Mapping** Master Services Agreements for the First Quarter, Fiscal Year 2024-25
21. Report of **Real Property Transactions** Where Just Compensation is More Than \$500,000 Up to \$1,250,000 Executed Under Delegated Authority for the First Quarter, Fiscal Year 2024-25

ADJOURN

Respectfully submitted,
Lyndee Russell
Clerk of the Board



RECLAMATION DISTRICT 1000

DATE: NOVEMBER 8, 2024

AGENDA ITEM NO. 4.2

TITLE: Operations Manager's Report – November 2024

SUBJECT: Update on Activities Since the October 2024 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of October 2024. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels. Noteworthy activities included mechanically cleaning interior ditches throughout the District, as well as conducting an aquatic coontail treatment along the Main, East, West and North drainage canals. Additionally, District staff cleared homeless encampments along the Natomas East Main Drainage Canal (NEMDC) and the East Drainage Canal. Furthermore, staff performed pumping plant maintenance in preparation for this year's upcoming flood season.

The Operations Manager's report was created to provide monthly updates to the Board of Trustees on field-related activities within the District boundaries, as well as provide a historical record. This allows for the District and the public an opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

RECOMMENDATION:

There are no staff recommendations, the information provided is strictly informational.

ATTACHMENTS:

1. Operations Manager's Report Data Sheet

STAFF RESPONSIBLE FOR REPORT:

Handwritten signature of Gabriel J. Holleman in blue ink.

Gabriel J. Holleman, Operations Manager

Date: 11/01/2024

Handwritten signature of Kevin L. King in blue ink.

Kevin L. King, General Manager

Date: 11/01/2024



Operations Manager's Report November 2024

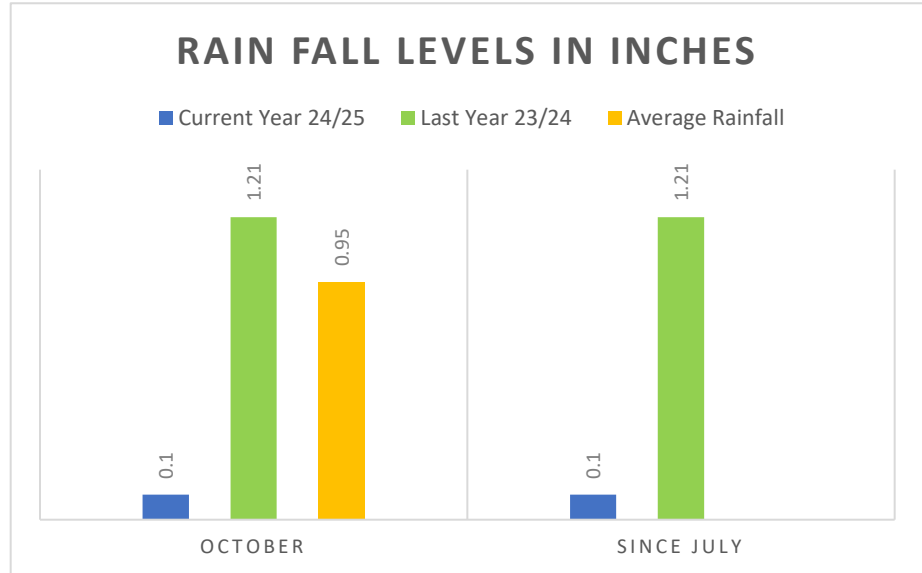
**Rain Fall Totals:
October 2024**

Rain Totals = .10

October Average = 0.95"

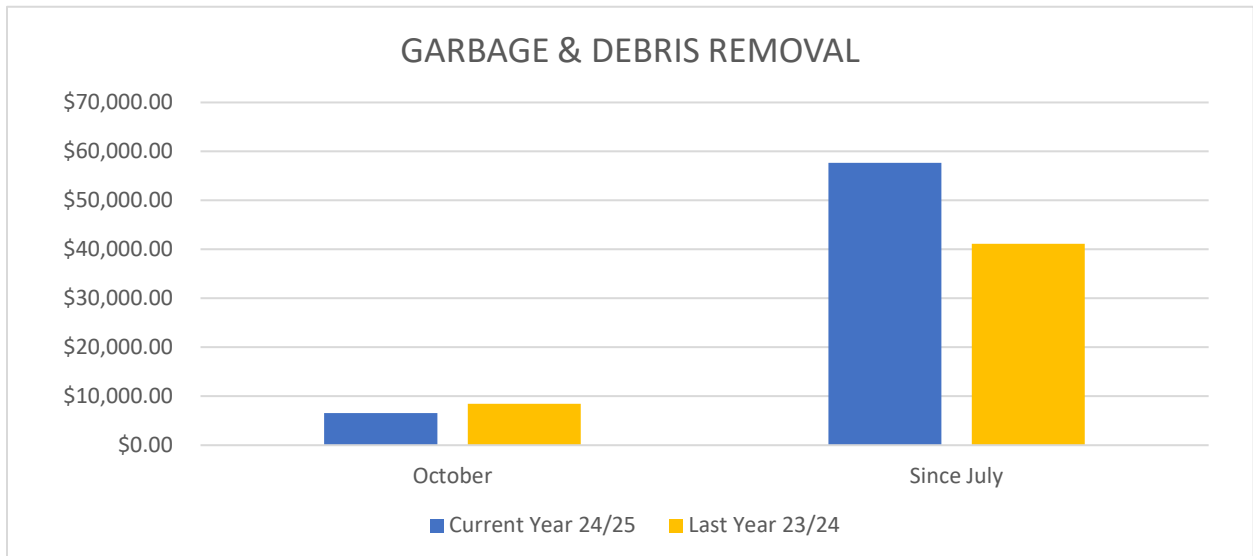
Rain Totals Since

July 1, 2024 = .10"



Garbage & Debris Activity – During the month of the October, the District spent a total of 41 crew hours on garbage removal activities with at total cost to the District of \$6,570.28. This total includes labor and equipment costs.

Garbage & Debris Activity – During the month of the October, the District spent a total of 41 crew hours on garbage removal activities with at total cost to the District of \$6,570.28. This total includes labor and equipment costs.



The chart below represents various activities the field crew spent their time working on during the month of October 2024.

RD 1000 Field Crew	*Field Hours Worked	Activity
	385	Pumping Plant Maintenance
	146	Garbage/Debris Removal
	123	Weed Control
	120	Tree Trimming
	117	Equipment Maintenance/Repairs

**Hours worked do not include the Operations Manager's time.*

Pumping

Please review the pumping data below, specifically pertaining to pump totals in October. A total of 561.9 acre-feet was pumped from the Basin. This was primarily driven by agricultural water releases.

Pumping Plant	Pump	Hours / Ac-ft
Plant 1B	Pump #2	37.5 Hrs / 367.5 Ac-ft
	Pump #4	5.6 Hrs / 54.9 Ac-ft
Plant 8	Pump #3	36.7 Hrs / 139.5 Ac-ft

Safety Topics for the Month of October

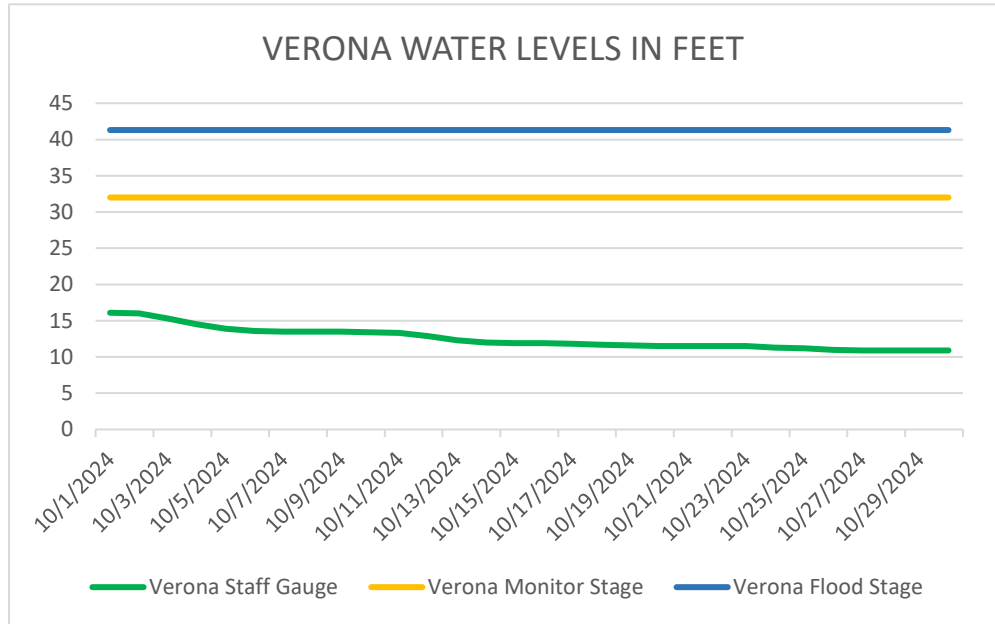
OSHA's Lockout/Tagout Standards – Why They Affect Everyone

OSHA's Revised Hazard HAZ-Com Standard – “Non-Mandatory” Information

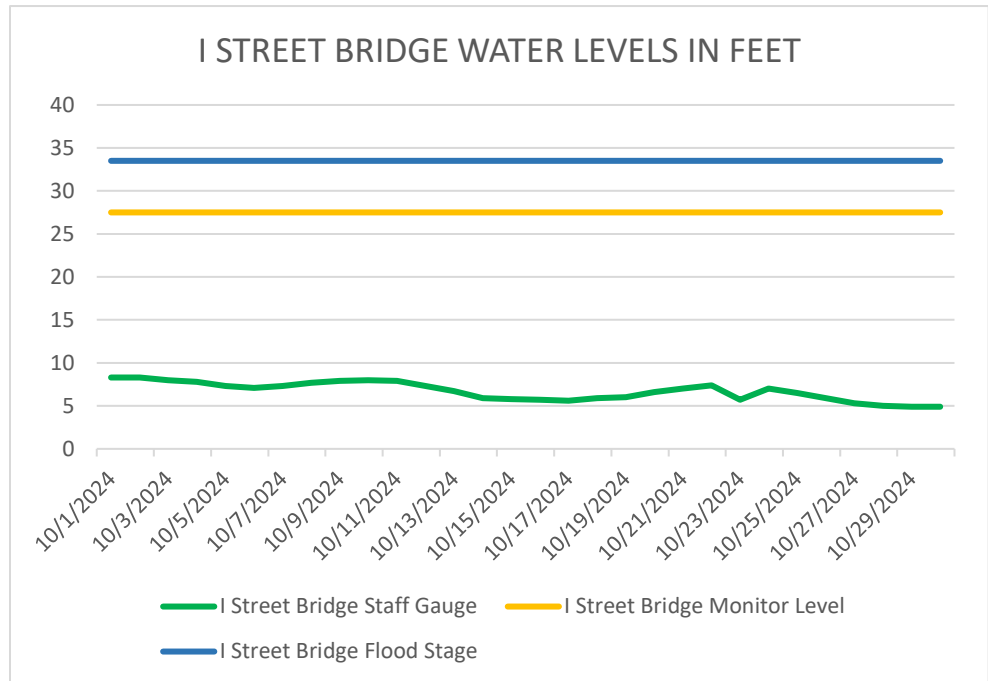
OSHA's Revised Hazard HAZ-Com Standard – Safety Data Sheets (SDS's)

OSHA's Revised Hazard HAZ-Com Standard – “Exclamation Mark” Pictogram

Verona River
Levels:
 H: 16.1'
 L: 10.7'
 Monitor Level: 32'
 Flood Stage: 41.3'

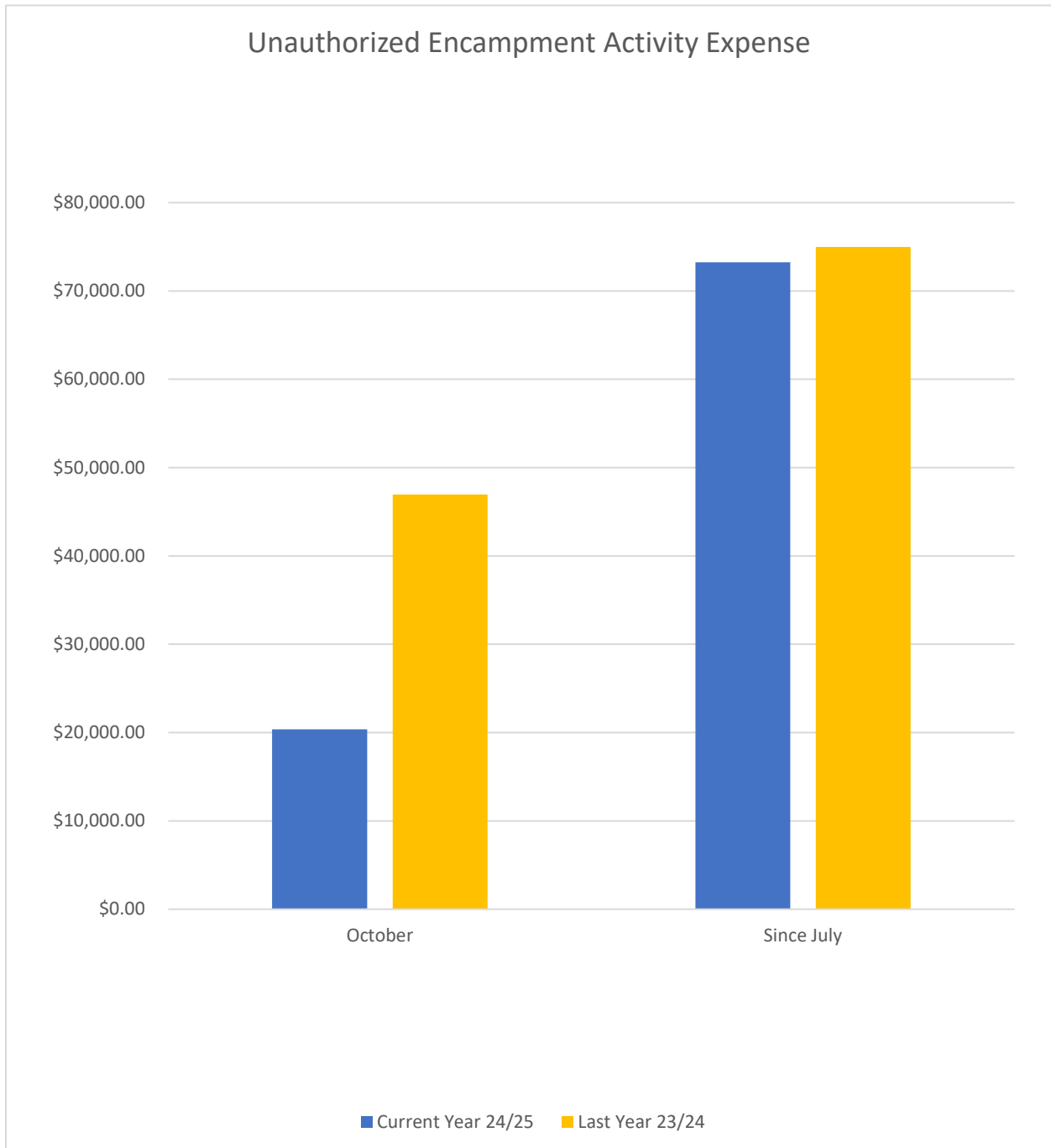


I Street River
Levels:
 H: 8.3'
 L: 4.9'
 Monitor Level: 27.5'
 Flood Stage: 33.5'

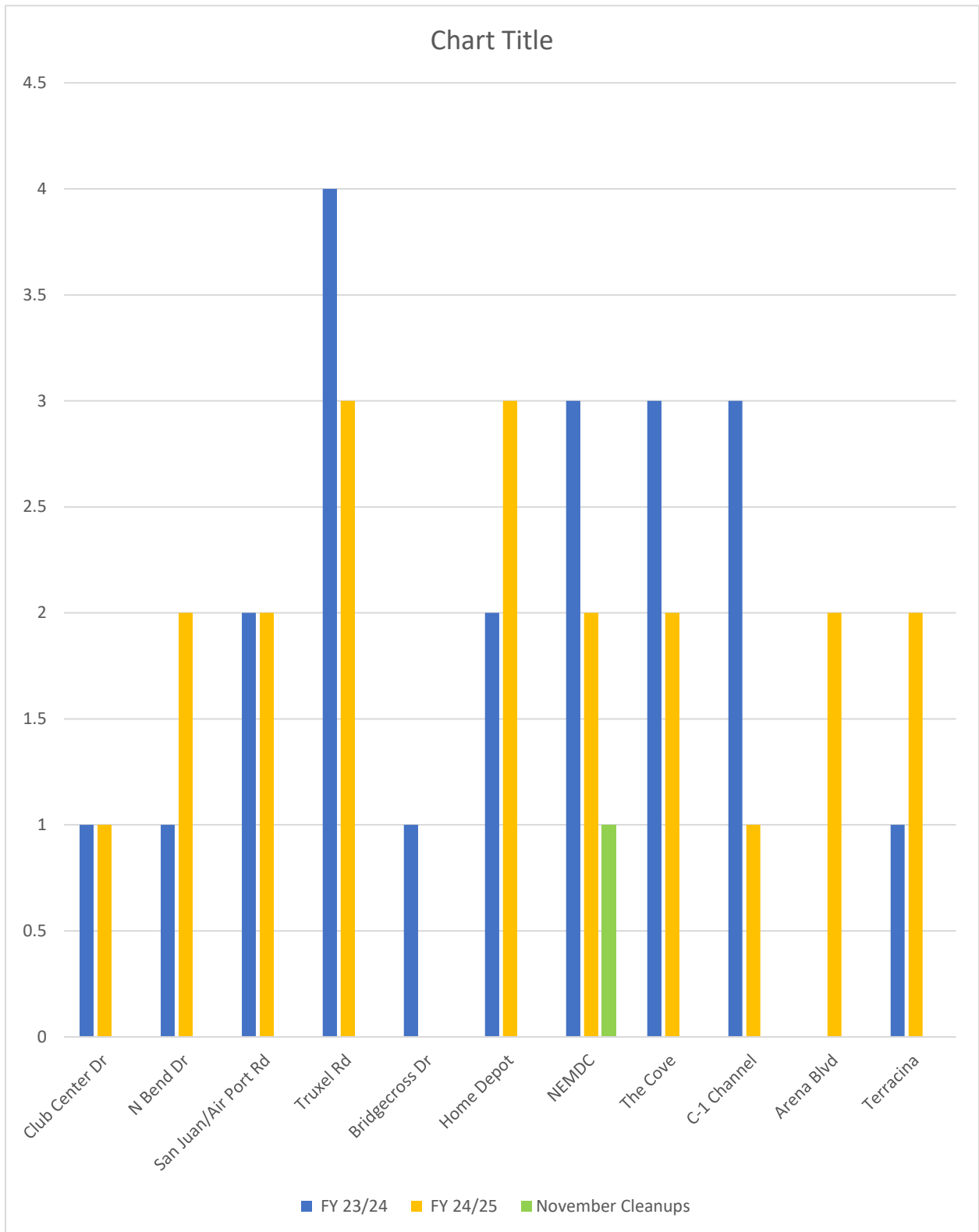


Unauthorized Encampment Activity During the month of October, the District spent a total of 124 hours on unauthorized encampment related activities, with a total cost to the District of \$20,350.44. This total includes labor and equipment costs.

Unauthorized Encampment Activity – Year to Date This fiscal year to date the District has spent a total of 455 crew hours on unauthorized encampment activity for a total cost to the district of \$73,241.22. This total includes labor and equipment costs.



Homeless Encampment Removal Report During the month of October, District staff cleared homeless encampments along the East Drainage Canal behind Home Depot, along Arena Blvd, Terracina Road and N. Bend. Planned cleanups for November include the Natomas East Main Drainage Canal (NEMDC).



Maintenance Work Schedule		1-Oct	Through	31-Oct	
Crew 1	1-Oct	8-Oct		15-Oct	22-Oct
Beto Gutierrez					
Truck # 57	<ul style="list-style-type: none"> * Annual Steelhead Creek Cleanup * Beaver damage repairs along the East Drain * Homeless encampment postings along the NEMDC * Performed aquatic coontail treatment 	<ul style="list-style-type: none"> * Assisted Sonitrol with PP#3 security camera installation * Assisted with aquatic coontail treatment * Aquatic vegetation treatment in Zone D 		<ul style="list-style-type: none"> * Aquatic vegetation treatment in Zone D * Prepped equipment for the Highwater Jamboree * Cattail treatment along Fisherman's Lake * Mowing activities along the Simpson Drain 	<ul style="list-style-type: none"> * Aquatic vegetation treatment in Zone D & J * Performed continuing education for spray license * Garbage removal throughout the District * Homeless encampment postings/removals along the East Drain
Crew 2	1-Oct	8-Oct		15-Oct	22-Oct
Jose Ramirez					
Truck # 56	<ul style="list-style-type: none"> * Annual Steelhead Creek Cleanup * PP#1B standby generator testing * Homeless encampment posting and removals along the NEMDC 	<ul style="list-style-type: none"> * Pumping Plant maintenance at PP#8 * Assisted with aquatic coontail treatment 		<ul style="list-style-type: none"> * Pumping Plant maintenance at PP#1A/1B, PP#5 and PP#3 * Prepped equipment for the Highwater Jamboree 	<ul style="list-style-type: none"> * Pumping Plant maintenance at PP#1A/1B, San Juan and Riverside * Vegetation removal along the B Drain * Garbage removal throughout the District * Homeless encampment postings/removals along the East Drain
Crew 3	1-Oct	8-Oct		15-Oct	22-Oct
Taylor Tikalsky					
Truck # 55	<ul style="list-style-type: none"> * Annual Steelhead Creek Cleanup * Beaver damage repairs along the East Drain * Homeless encampment postings along the NEMDC * Mowing activities along Garden Hwy 	<ul style="list-style-type: none"> * Pumping Plant maintenance at PP#8 		<ul style="list-style-type: none"> * Pumping Plant maintenance at PP#1A/1B, PP#5 and PP#3 	<ul style="list-style-type: none"> * Pumping Plant maintenance at PP#1A/1B, San Juan and Riverside * Vegetation removal along the B Drain * Garbage removal throughout the District * Homeless encampment postings/removals along the East Drain
Crew 4	1-Oct	8-Oct		15-Oct	22-Oct
Bryan Hall					
Truck # 69	<ul style="list-style-type: none"> * Unit #59 - Replaced batteries * Unit #22 - HVAC repairs * Unit #17 - Replaced mower head control switch * Unit #52 - Rear diff repairs * Unit #19 - Hydraulic system repairs and minor P.M. * Parts inventory 	<ul style="list-style-type: none"> * Advanced EV Training * Unit #52 - Rear diff repairs * Unit #58 - Tire repairs 		<ul style="list-style-type: none"> * Unit #52 - Rear diff repairs * Unit #64 - Electrical system repairs * Cleaned & Organized shop * Unit #57 - Tire replacements 	<ul style="list-style-type: none"> * Unit #57 - Tire replacement * Unit #52 - Mower head repairs * Unit #22 - Air brake repairs
Crew 5	1-Oct	8-Oct		15-Oct	22-Oct
Ray Lewis					
Truck: #58	<ul style="list-style-type: none"> * Annual Steelhead Creek Cleanup * Beaver damage repairs along the East Drain * Homeless encampment postings along the NEMDC * Mowing activities along Garden Hwy 	<ul style="list-style-type: none"> * Pumping Plant maintenance at PP#8 		<ul style="list-style-type: none"> * Pumping Plant maintenance at PP#1A/1B, PP#5 and PP#3 * Garbage removal throughout the District 	<ul style="list-style-type: none"> * Pumping Plant maintenance at PP#1A/1B, San Juan and Riverside * Vegetation removal along the B Drain * Garbage removal throughout the District * Homeless encampment postings/removals along the East Drain
Crew 6	1-Oct	8-Oct		15-Oct	22-Oct
Oscar Mendoza					
Truck #60	<ul style="list-style-type: none"> * Annual Steelhead Creek Cleanup * PP#1B standby generator testing * Homeless encampment posting and removals along the NEMDC 	<ul style="list-style-type: none"> * Pumping Plant maintenance at PP#8 		<ul style="list-style-type: none"> * Pumping Plant maintenance at PP#1A/1B, PP#5 and PP#3 * Garbage removal throughout the District 	<ul style="list-style-type: none"> * Pumping Plant maintenance at PP#1A/1B, San Juan and Riverside * Vegetation removal along the B Drain * Garbage removal throughout the District * Homeless encampment postings/removals along the East Drain
Crew 6	1-Oct	8-Oct		15-Oct	22-Oct
Mark Jenkins					
Truck #60	<ul style="list-style-type: none"> * Annual Steelhead Creek Cleanup * Mechanically cleaned the G-1 Drain 	<ul style="list-style-type: none"> * Assisted with aquatic coontail treatment * Mechanically cleaned the G-1 Drain * Performed pumping plant maintenance at Plant #8 		<ul style="list-style-type: none"> * Pumping Plant maintenance at PP#5 and PP#3 * Mechanically cleaned the Simposn Homes ditch 	<ul style="list-style-type: none"> * Mechanically cleaned the Simposn Homes ditch * Homeless encampment postings/removals along the East Drain



RECLAMATION DISTRICT NO. 1000

DATE: NOVEMBER 8, 2024

AGENDA ITEM NO. 4.3

TITLE: District Counsel's Report – November 2024

SUBJECT: Update on Activities Since the October 2024 Board of Trustees Meeting

EXECUTIVE SUMMARY:

Reclamation District No. 1000 (RD 1000; District) General Counsel, Rebecca Smith and/or Scott Shapiro to provide verbal report of work performed during the month of October 2024.

ATTACHMENTS:

None

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 11/05/2024



RECLAMATION DISTRICT NO. 1000

DATE: NOVEMBER 8, 2024

AGENDA ITEM NO. 5.1

TITLE: Approval of Minutes

SUBJECT: Approval of Minutes from October 11, 2024 Regular Board Meeting

EXECUTIVE SUMMARY:

This staff report serves as the official record of the Board of Trustees monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussions, and the Board's actions. Staff recommends Board approval of meeting minutes from the following Board Meeting:

- October 11, 2024 Regular Board Meeting (Attachment No. 1)

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies demonstrate a need for confidentiality. Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes to further comply with transparency.

RECOMMENDATION:

Staff recommends that the Board approve the Minutes from the following Board Meeting:

- October 11, 2024 Regular Board Meeting (Attachment No. 1)

ATTACHMENTS:

1. October 11, 2024 Regular Board Meeting

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Service Manager

Date: 11/01/2024



Kevin L. King, General Manager

Date: 11/01/2024



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RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES

FRIDAY, OCTOBER 11, 2024
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person. Present were Board President Elena Lee Reeder, Trustee Thomas M. Gilbert, Trustee Jag Bains, Trustee Tom Barandas, Trustee Edwin Perez, Trustee Thomas W. Smith, General Manager Kevin King, General Counsel Scott Shapiro, Operations Manager Gabriel Holleman, Administrative Services Manager Joleen Gutierrez.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Lee Reeder called the meeting to order.

1.2. Roll Call

PRESENT: Trustee Lee Reeder, Gilbert, Bains, Barandas, Perez, Smith

ABSENT: Trustee Avdis

1.3. Approval of Agenda

MOVED/SECOND: Trustee Perez / Trustee Smith

AYES: Trustee Lee Reeder, Gilbert, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Avdis

ABSTAIN: None

ACTION: The motion to approve the October 11, 2024 Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Gilbert led the Pledge of Allegiance.

1.5. Conflict of Interest

The Trustees identified no conflicts of interest.

2. PRESENTATIONS

No presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments during the meeting or received before the meeting.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the September 2024 Board Meeting.

General Manager King provided a verbal update on two items that were not included in his written GM Report.

Board Election

By the close of the election nomination period, the District received three valid nominations for four seats in the RD1000 Trustee Election for 2024. The three nominations received are from incumbents Tom Smith, Nick Avdis, and Thom Gilbert. Trustee Tom Barandas did not file his nomination paperwork. Hence, the vacant seat and his term expires in December 2024. Based on Water and Election Codes, we do not need an election this year. Per the Water Code and Election Code, a letter will be drafted and sent to the Sacramento County Board of Supervisors requesting the appointment of the three incumbents. The County Board of Supervisors will also appoint a Trustee for the fourth vacant seat, and if the Board has a recommendation of who they would like to see appointed for the vacancy when it occurs, they can make their recommendation known. Otherwise, anyone interested in being on the Board can petition the County Board of Supervisors to make their interest known. The Supervisors do not have to choose the District's recommendation.

Trustee Gilbert inquired whether the District need to provide notice for the nominees so the County can place them on their November agenda. The District will make that request. If the District would like to make a recommendation for an appointment, we could publicly notice that, and the Board could interview potential nominees.

Trustee Lee Reeder also inquired about the timeline.

Technically, there's no notice requirement, but in fairness, public notice would open it up to all potential nominees.

Trustee Barandas said he was initially willing to step aside to allow for other potential candidates. Still, he would be willing to remain on the Board if the Board wanted him to continue to serve.

Trustees agreed that, for transparency, anyone would be welcome to present themselves at the November Board meeting to express interest in a Board recommendation. In anticipation of an interested party, GM King will craft a staff report recommending that the Board recommend someone to the Board of Supervisors. Since staff have become aware that Trustee Barandas is willing to be recommended in the absence of someone else the Board believes is more qualified, Staff would recommend that Trustee Barandas be nominated.

Meeting with City Staff re Digital Billboards

GM King met with City staff who were open to discussing the process, and the timing of such a proposal. Staff realized a mutual benefit and possible revenue sharing. However, the District

learned there is no formal request process for such a project; the request must originate from a council member. To move the plan forward, District staff will reach out to two of the council members with the request, hoping to move something forward.

Pumping Plant 8 (Warehouse Purchase Offer)

The District has submitted its formal property offer to purchase a warehouse near Pumping Plant #8. The property owner reviewed the offer and plans to obtain an appraisal, which they have thirty days to do. GM King expects further negotiations once an appraisal is obtained.

4.2. OPERATIONS MANAGER’S REPORT: Update on activities since the Sept. 2024 Board Meeting.

Operations Manager Gabe Holleman provided a verbal report.

4.3. DISTRICT COUNSEL’S REPORT: Update on activities since the September 2024 Board Meeting.

Counsel Scott Shapiro provided a verbal update on work since the September Board meeting.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Barandas/Smith

AYES: Trustee Lee Reeder, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Avdis

ABSTAIN: Trustee Gilbert

ACTION: The motion to approve the Consent Calendar items 5.1 – 5.5 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the September 13, 2024, Board Meeting.

5.2. TREASURER’S REPORT: Approve Treasurer’s Report for September 2024.

5.3. EXPENDITURE REPORT: Review and Accept Report for September 2024.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for September 2024.

5.5. INVESTMENT REPORT: Review and Accept Report for September 2024.

6. SCHEDULED ITEMS

No Scheduled Items.

7. BOARD OF TRUSTEE’S COMMENTS/REPORTS/ACTIVITY

7.1. BOARD ACTIVITY:

Committee Meetings Since Last Board Meeting

- RD 1000 Finance Committee Meeting – October 11, 2024 @ 9:30 am
- SAFCA Board Meeting – October 17, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – November 1, 2024 @ 9:00 am

8. ADJOURN

MOVED/SECOND: Trustee Smith/Perez

AYES: Trustee Lee Reeder, Gilbert, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Avdis

ABSTAIN: None

ACTION: The motion to adjourn the meeting is approved.



RECLAMATION DISTRICT NO. 1000

DATE: NOVEMBER 8, 2024

AGENDA ITEM NO. 5.2

TITLE: Treasurer’s Report

SUBJECT: Approve Treasurer's Report for October 2024

EXECUTIVE SUMMARY:

This Staff Report aims to inform the Board of the current total funds in the District’s checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The attached report provides monthly beginning and ending balances for operations and maintenance cash flow. It includes the current month’s receipts, fund-to-fund transfers, accounts payable, and payroll. The Treasurer’s Report also features notable fund and cash flow items for October 2024.

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and River City Bank. In the fiscal year 2024-2025, the District will primarily rely on levied property assessments and the newly approved Stormwater Fee for its income. Sacramento and Sutter County property tax bills collect these assessments and fees.

The Board of Trustees approves a resolution annually that designates officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District’s Financial Reserve Policy guides current, future, and unexpected funding requirements. In contrast, the District’s Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

RECOMMENDATION:

Staff recommends the Board approve the October 2024 Treasurer's Report.

ATTACHMENTS:

- 1. Treasurer's Report October 2024

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Services Manager

Date: 11/01/2024



 Kevin L. King, General Manager

Date: 11/01/2024

Reclamation District 1000
Treasurer's Report
October 2024

Treasurer's Report for October 2024

October 2024		Ending Balance @ 10/31/24
Total Funds at 10/31/24		9,296,081.78
River City Operating*	Included in O&M cash flow below	145,168.91
River City Money Market	Included in O&M cash flow below	4,321,585.96
River City Grants	Included in O&M cash flow below	384,434.87
Sacramento County Treasurer		346,728.96
Sacramento County Treasurer - Stormwater Fund		19,673.00
State Treasurer - Local Agency Investment Fund		1,264,242.70
California Class		2,511,426.03
City of Sacramento - Pool A		302,821.35

October 2024 - Operations and Maintenance Cash Flow	River City Operating	River City Money Market	River City Grants	Combined O&M
Beginning Balance at 10/1/24	3,468,097.52	1,777,297.57	1,089.36	5,246,484.45
Transfers from RCB money market account	760,347.25	(760,347.25)	-	0.00
Transfers from RCB operating account	(3,286,631.44)	3,286,631.44	-	0.00
Current months receipts	16,021.19	-	382,124.96	398,146.15
Monthly interest	-	18,004.20	1,220.55	19,224.75
Accounts Payable*	(711,544.79)	-	-	(711,544.79)
Payroll	(101,120.82)	-	-	(101,120.82)
Ending Balance at 10/31/24	145,168.91	4,321,585.96	384,434.87	4,851,189.74

*See Attached Check Register

Current months receipts are made up of the following

Developer receipts	845.64
Rental receipt	6,227.15
Security patrol reimbursement	1,666.67
FEMA reimbursement	7,281.73
Gravel toe road reimbursement	382,124.96
Total	398,146.15



RECLAMATION DISTRICT NO. 1000

DATE: NOVEMBER 8, 2024

AGENDA ITEM NO. 5.3

TITLE: Expenditure Report

SUBJECT: Review and Accept Reports for October 2024

EXECUTIVE SUMMARY:

This Staff Report informs the Board of monthly expenditures and provides an explanation for any expenses outside of the usual course of business. Staff recommends that the Board review and accept the Expenditure Report for October 2024.

The Administrative Services Manager reviews, and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report.

The Expenditure Report (Attachment 1) notes a few items: \$115,585.00 to Emerald Site Services, Inc., \$134,075.25 to Emerald Site Services, both for FMAP vegetation modification services along Garden Highway; \$52,071 to PCF Insurance for quarterly general liability insurance; \$18,888 to ACWA for the District's annual membership; \$41,199 to SMUD for power.

RECOMMENDATION:

Staff recommends that the Board review and accept the Expenditure Reports for October 2024.

ATTACHMENTS:

1. October 2024 Expenditure Report

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 11/01/2024



Kevin L. King, General Manager

Date: 11/01/2024

**Reclamation District 1000
Transaction Report
October 2024**

Cash and Investments River City Operating	Date	Name	Memo/Description	Amount	Balance
		Beginning Balance			3,468,097.52
	10/01/2024	Greenbriar		845.64	3,468,943.16
	10/01/2024		Transfer from RCB Operating to RCB MM	-3,216,313.46	252,629.70
	10/02/2024	Emerald Site Services, Inc	Inv #s: 0724-36286 0724-36477 0924-37244	-115,585.00	137,044.70
	10/02/2024	MBK Engineers	Invoice #: 15156	-10,386.50	126,658.20
	10/02/2024	Roth Staffing Services	Invoice #s: 16196728 & 16206939	-3,290.69	123,367.51
	10/02/2024	Smile Business Products	Invoice #: 1228092	-94.38	123,273.13
	10/02/2024	City of Sacramento		-93.28	123,179.85
	10/03/2024	Cal Pers		-31,514.16	91,665.69
	10/03/2024	Cal Pers		-1,288.60	90,377.09
	10/04/2024	City of Sac - Fire		6,227.15	96,604.24
	10/04/2024		10/4/24 payroll activity	-35,380.47	61,223.77
	10/04/2024		10/4/24 payroll activity	-15,259.72	45,964.05
	10/04/2024		Security reimbursement from Natomas Basin Conservancy	1,666.67	47,630.72
	10/07/2024	Emerald Site Services, Inc		-134,075.25	-86,444.53
	10/07/2024	Supply Industrial Hardware LLC	29860	-202.63	-86,647.16
	10/08/2024	PCF Insurance Services	Inv #s: 827407, 827408, 8274109	-52,071.00	-138,718.16
	10/09/2024	ACWA	RD1000 Dues	-18,885.00	-157,603.16
	10/09/2024	Robert G Merritt	Inv #: 1761	-4,702.50	-162,305.66
	10/09/2024	AT&T	Inv #: 000022385938	-2,668.05	-164,973.71
	10/09/2024	Pape Machinery	Inv #: 15625307	-2,491.33	-167,465.04
	10/09/2024	ACWA JPIA	Inv #: 0704051	-1,925.76	-169,390.80
	10/09/2024	Roth Staffing Services	Inv #: 16209397	-1,768.00	-171,158.80
	10/09/2024	Carson Landscape Industries	Inv #s: IVC00432557 & IVC00432846	-1,120.00	-172,278.80
	10/09/2024	National Fire Systems, Inc.	Inv #: 115469	-1,076.52	-173,355.32
	10/09/2024	Terrapin Technology Group	Inv #: 24-1678	-1,012.34	-174,367.66
	10/09/2024	Contour Sierra Aebi, LLC	Inv #: 14858	-916.07	-175,283.73
	10/09/2024	Blue Ribbon Maintenance	Inv #: 556898	-895.00	-176,178.73
	10/09/2024	Terra Realty Advisors, Inc.	Inv #: 2024-01850	-875.16	-177,053.89
	10/09/2024	Verizon Connect Fleet USA LLC	Inv #: 615000064123	-632.95	-177,686.84
	10/09/2024	Airgas NCN	Inv #: 5511439565	-518.21	-178,205.05
	10/09/2024	J Franko Electric	Inv #: 24218	-480.00	-178,685.05
	10/09/2024	Cintas		-423.19	-179,108.24
	10/09/2024	Pinnacle Pressure Washing LLC	Inv #: 8770	-400.00	-179,508.24
	10/09/2024	Supply Industrial Hardware LLC	29860	-317.83	-179,826.07
	10/09/2024	Alhambra & Sierra Springs	33167566169212	-251.82	-180,077.89
	10/09/2024	Napa Auto Parts	20906137	-198.70	-180,276.59
	10/09/2024	Green Light Termite and Pest	Inv #: 97400	-85.00	-180,361.59
	10/09/2024	City of Sacramento - Revenue Division	Inv #: POLPFA31072	-60.00	-180,421.59
	10/09/2024	PG&E		-19.86	-180,441.45
	10/10/2024	SMUD	7000000317	-41,199.50	-221,640.95
	10/10/2024	Emerald Site Services, Inc	Inv #: 0924-37856	-15,286.00	-236,926.95
	10/10/2024	Waste Management of Sacramento		-1,520.76	-238,447.71
	10/10/2024	Waste Management of Sacramento		-1,425.69	-239,873.40
	10/10/2024	City of Sacramento		-220.76	-240,094.16
	10/11/2024		ADP payroll fees	-119.25	-240,213.41
	10/11/2024	Brookman Protection Services, Inc.	Inv #: 24-205	-7,800.00	-248,013.41
	10/11/2024	Larsen Wurzel & Associates	Inv #: 2409000 -0824	-1,120.00	-249,133.41
	10/11/2024	Occupational Health Centers of CA		-115.00	-249,248.41
	10/12/2024	Alhambra & Sierra Springs	33167566169212	-197.04	-249,445.45
	10/15/2024		10/15/24 payroll/U. Gutierrez This should be paid back by ADP	670.23	-248,775.22
	10/15/2024		10/15/24 payroll	-34,811.36	-283,586.58
	10/15/2024		10/15/24 payroll	-16,339.50	-299,926.08
	10/15/2024	County of Sacramento - Municipal Servces	Inv #: 75931	-2,578.05	-302,504.13
	10/16/2024	Mead & Hunt	Inv #: 373208	-7,447.25	-309,951.38
	10/16/2024	County of Sacramento - Municipal Servces	Inv #: 76211	-1,402.60	-311,353.98

10/16/2024	Municipal Maintenance Equipment	Inv #: 027814	-115,294.58	-426,648.56
10/16/2024	Interstate Oil Company	41-0068266	-6,544.44	-433,193.00
10/16/2024	Denecochea Digital	Inv #: 70655	-2,555.63	-435,748.63
10/16/2024	Roth Staffing Services	Inv #: 16211831	-1,768.00	-437,516.63
10/16/2024	Security & Asset Management, LP	Inv #: 5269562	-1,180.88	-438,697.51
10/16/2024	McClatchy	Inv #: 600679	-411.94	-439,109.45
10/16/2024	Verizon	Inv #: 9975291924	-199.46	-439,308.91
10/16/2024	City of Sacramento		-189.58	-439,498.49
10/16/2024	Grow West	Inv #: 1286119	-176.04	-439,674.53
10/16/2024	Holt of California	Inv # PS011166732	-163.80	-439,838.33
10/16/2024	Napa Auto Parts	20906137	-65.84	-439,904.17
10/16/2024	Valley Tire Center, Inc.	Inv #: 40020165	-55.99	-439,960.16
10/16/2024	Pape Machinery	Inv #: 15669242 & 15669257	-41.46	-440,001.62
10/16/2024	Cintas		-7.78	-440,009.40
10/17/2024		FEMA reimbursement for prior year storms	7,281.73	-432,727.67
10/17/2024	Cal Pers		-18,934.25	-451,661.92
10/17/2024	Edwin Perez	2024 CSDA Conference 9/9 - 9/12 2024	-2,333.31	-453,995.23
10/17/2024	Cal Pers		-1,300.00	-455,295.23
10/18/2024	US Bank Corp	Statement Date: 9/23/2024	-2,147.41	-457,442.64
10/23/2024		Cashiers check for SMUD bill, redeposited on 10/29/24	-41,217.50	-498,660.14
10/24/2024	Roth Staffing Services		-3,571.80	-502,231.94
10/25/2024		ADP Payroll fees	-106.25	-502,338.19
10/25/2024	Kjeldsen, Sinnock & Neudeck, Inc.	Inv#38793	-1,587.53	-503,925.72
10/25/2024	Yolo County Public Works	51	-890.33	-504,816.05
10/25/2024	Valley Tire Center, Inc.	218041	-398.50	-505,214.55
10/25/2024	Verizon	972466087-00002 INV# 9976197232	-268.74	-505,483.29
10/25/2024	PG&E		-4.65	-505,487.94
10/25/2024	City of Sacramento		-189.45	-505,677.39
10/25/2024	City of Sacramento		-87.15	-505,764.54
10/25/2024	City of Sacramento		-58.28	-505,822.82
10/25/2024	City of Sacramento		-9.39	-505,832.21
10/25/2024	City of Sacramento		-5.64	-505,837.85
10/28/2024	City of Sacramento		-184.49	-506,022.34
10/29/2024		Transfer from RCB operating to RCB MM	-35,480.29	-541,502.63
10/29/2024		Transfer from RCB operating to RCB MM	-34,837.69	-576,340.32
10/29/2024		SMUD service charge	-18.00	-576,358.32
10/29/2024		Redeposit of cashiers check for SMUD bill from 11/23/24	41,217.50	-535,140.82
10/29/2024	SMUD	7000000317	-50,215.59	-585,356.41
10/29/2024	Valley Tire Center, Inc.	218041	-3,186.60	-588,543.01
10/29/2024	County of Sacramento		-1,976.00	-590,519.01
10/30/2024	CA Special Districts Association		-9,073.00	-599,592.01
10/30/2024	Mead & Hunt		-4,386.75	-603,978.76
10/31/2024		Transfer from M/M to operating	447.25	-603,531.51
10/31/2024		Transfer from RCB money market to RCB operating	605.34	-602,926.17
10/31/2024		Transfer from RCB money market to RCB operating	916.07	-602,010.10
10/31/2024		Transfer from RCB money market to RCB operating	1,219.23	-600,790.87
10/31/2024		Transfer from RCB money market to RCB operating	3,115.04	-597,675.83
10/31/2024		Transfer from RCB money market to RCB operating	5,416.94	-592,258.89
10/31/2024		Transfer from RCB money market to RCB operating	6,336.47	-585,922.42
10/31/2024		Transfer from RCB money market to RCB operating	11,548.31	-574,374.11
10/31/2024		Transfer from RCB money market to RCB operating	36,918.74	-537,455.37
10/31/2024		Transfer from RCB money market to RCB operating	38,333.80	-499,121.57
10/31/2024		Transfer from RCB money market to RCB operating	39,555.48	-459,566.09
10/31/2024		Transfer from RCB money market to RCB operating	40,564.51	-419,001.58
10/31/2024		Transfer from RCB money market to RCB operating	44,874.70	-374,126.88
10/31/2024		Transfer from RCB money market to RCB operating	50,640.19	-323,486.69
10/31/2024		Transfer from RCB money market to RCB operating	91,656.16	-231,830.53

			Transfer from RCB money market to RCB operating	115,691.08	-116,139.45
10/31/2024			Transfer from RCB money market to RCB operating	126,148.21	10,008.76
10/31/2024			Transfer from RCB money market to RCB operating	146,359.73	156,368.49
10/31/2024	Sacramento County			-11,199.58	145,168.91
Total for River City Operating				<u>-\$ 3,322,928.61</u>	
Total for Cash and Investments				<u>-\$ 3,322,928.61</u>	
TOTAL				<u>-\$ 3,322,928.61</u>	

Net Activity

Receipts	16,021.19
Vendor Payments	-711,544.79
Payroll	-101,120.82
Transfers Out	-3,286,631.44
Transfers In	760,347.25

-3,322,928.61



RECLAMATION DISTRICT NO. 1000

DATE: NOVEMBER 8, 2024

AGENDA ITEM NO. 5.4

TITLE: Budget to Actual Report

SUBJECT: Review and Accept Report for October 2024

EXECUTIVE SUMMARY:

The Budget to Actual report provides a monthly snapshot of how well the district meets its budget goals for the fiscal year. The monthly report contains a three-column presentation of actual expenditures, budgeted expenditures, and the budget percentage. Each line item compares budgeted amounts against real-to-date expenses. Significant budgeted line item variances (if any) will be explained below.

Attachment 1 provides a report for the month ending October 2024. The most significant administrative expenditures include annual workers' compensation insurance, mitigation land expenses, property taxes, and annual memberships. The most significant Operations expenditures include Field Services, the FSRP Grant, Equipment Parts and Repairs, and Temporary Administrative support.

BACKGROUND:

Annually, the Board of Trustees adopts the district's annual budget in June. Typically, three board committees review the draft budget prepared by staff. The Personnel Committee reviews the wage and benefits portion of the budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations regarding the budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Proposed Budget is presented to the entire Board for review and thirty days later for adoption at a regular Board meeting.

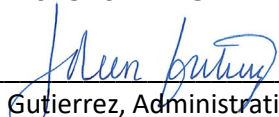
RECOMMENDATION:

Staff recommends the Board review and accept the Budget to Actual Report for October 2024.

ATTACHMENTS:

1. Budget to Actual Report October 2024

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 11/01/2024



Kevin L. King, General Manager

Date: 11/01/2024

Reclamation District No. 1000
Budget to Actual Comparison
July 1, 2024 to October 31, 2024 (Four Months Ending of Fiscal 2025)

	Year to Date July 1, 2024 to October 31, 2024	Budget	Percent of Budget
Operation & Maintenance Income			
Property Assessments	11,674	4,070,141	0.29%
Rents	6,227	24,000	25.95%
Interest Income	101,154	154,919	65.29%
SAFCA - O/M Assessment	-	1,485,909	0.00%
Misc Income	28,888	3,484,683	0.83%
FMAP Grant	-	442,900	0.00%
DWR Reimbursement Grant	424,583	Not Budgeted	N/A
FEMA/OES Reimbursement	7,282	3,745,966	0.19%
Total	579,808	13,408,518	4.32%
Restricted Fund			
Metro Airpark Groundwater Pumping	-	40,000	0.00%
Total Combined Income	579,808	13,448,518	4.31%

Administration, Operations and Maintenance - Expenses

Administration

Government Fees/Permits	197	36,950	0.53%
Legal	17,242	102,500	16.82%
Liability/Auto Insurance	107,651	415,000	25.94%
Office Supplies	1,253	25,000	5.01%
Computer Costs (Information Technology)	6,033	42,600	14.16%
Accounting/Audit	16,805	63,000	26.67%
Admin. Services	9,836	25,250	38.95%
Utilities (Phone/Water/Sewer)	8,971	32,850	27.31%
Mit. Land Expenses	5,205	5,500	94.64%
Administrative Consultants	34,270	101,500	33.76%
Assessment/Property Taxes (SAFCA - CAD)	11,200	20,000	56.00%
Admin - Misc./Other Expenses	(151)	6,250	-2.42%
Memberships	42,745	43,215	98.91%
Office Maintenance & Repair	7,422	35,961	20.64%
Payroll Service	905	4,500	20.11%
Public Relations	6,240	90,000	6.93%
Small Office & Computer Equipment	-	20,750	0.00%
Election	-	121,000	0.00%
Conference/Travel/Professional Development	3,351	50,000	6.70%
Unbudgeted Administration	7,218	-	N/A
Sub Total	286,393	1,241,826	23.06%

Personnel/Labor

Wages	393,041	1,358,830	28.92%
Group Insurance	49,589	159,298	31.13%
Worker's Compensation Insurance	32,835	40,000	82.09%
OPEB - ARC	-	84,724	0.00%
Dental/Vision/Life	8,964	24,079	37.23%
Payroll Taxes	28,800	101,912	28.26%
Pension	84,938	422,969	20.08%
Continuing Education	2,090	10,000	20.90%

Trustee Fees	5,850	25,000	23.40%
Annuitant Health Care	32,191	70,930	45.38%
Sub Total	638,298	2,297,742	27.78%
Operations			
Power	128,189	458,032	27.99%
Supplies/Materials	6,539	23,000	28.43%
Herbicide	-	160,000	0.00%
Fuel	22,467	82,917	27.10%
Field Services	94,192	236,500	39.83%
Field Operations Consultants	1,116	16,500	6.76%
Equipment Rental	-	5,000	0.00%
Refuse Collection	13,826	50,000	27.65%
Equipment Repair/Service	9,796	30,000	32.65%
Equipment Parts/Supplies	13,412	35,000	38.32%
Facility Repairs	227,443	5,171,861	4.40%
Shop Equipment (not vehicles)	-	27,500	0.00%
Field Equipment	185	9,500	1.95%
Misc/Other 2 (FSRP Grant)	31,558	4,500	701.29%
Utilities - Field	8,257	21,876	37.74%
Government Fees/Permits - Field	2,066	11,500	17.97%
Sub Total	559,046	6,343,686	8.81%
Equipment			
Equipment	115,295	530,000	21.75%
Sub Total	115,295	530,000	
Consulting/Contracts/Memberships			
Engineering/Technical Consultants	67,105	99,000	67.78%
Security Patrol	6,133	270,000	2.27%
Temporary Admin	18,741	7,500	249.88%
Sub Total	91,979	376,500	24.43%
FMAP Expenditures			
LOI/SWIF (Consultants)	16,906	-	Not budgeted
Equipment	-	-	Not budgeted
Operations & Maintenance (Field)	264,946	442,900	59.82%
Administrative	-	-	Not budgeted
Sub Total	281,852	442,900	63.64%
Total A, O & M Expenses	1,972,863	11,232,654	17.56%
Capital Expenses			
Capital Office Upgrades	-	30,000	0.00%
Capital Facilities	76,730	4,650,000	1.65%
Sub Total	76,730	4,680,000	1.64%
Total All Expenditures	2,049,593	15,912,654	12.88%



RECLAMATION DISTRICT NO. 1000

DATE: NOVEMBER 8, 2024

AGENDA ITEM NO. 5.5

TITLE: Investment Report

SUBJECT: Monthly District Investment Report – October 2024

INTRODUCTION:

The Monthly Investment Report informs the Board of the District's investment activity to ensure alignment with the District's Investment Policy, focusing on "Security, Liquidity, and Yield."

The monthly investment reporting lags by one month due to the release timing of monthly yields for all investment accounts.

EXECUTIVE SUMMARY:

1. Investment Holdings Summary:

The District holds investment funds in Sacramento City Pool A, Sacramento County Treasury, LAIF, California Class, and River City Bank.

2. Performance Metrics:

City Pool A distributes the lowest yield during this reporting period and the second-highest fee structure at .26% basis points. The Pool's most recent monthly yield reported is 2.999% for September 2024.

Sacramento County Treasury's month-over-month yield slightly dipped from 4.597% to 4.558% during this reporting period. The County Treasury maintains the third-lowest management fee structure at .06% basis points.

LAIF distributed a monthly reporting yield of 4.518%, in October, lower than the previous month's 4.575%. LAIF has the highest monthly management fee structure at .34% basis points.

California Class dipped, with a monthly yield of 4.989%, slightly down from 5.406% the previous month. CA Class offers a steady 0.1% management fee.

River City Bank's yield remains steady month over month, at 4.99%, the second-highest investment yield the district receives with zero management fees.

3. Compliance and Policy Adherence:

The District's investments adhere to the District's investment policy.

The District invests in the County Treasury, LAIF, and Sacramento City Pool. Additionally, the District holds funds in stable money market accounts with California Class and River City Bank.

RECOMMENDATION:

Staff recommend that the Board review the attached Investment Report. As of November 5, 2024, neither the Administrative Services Manager nor the General Manager has been advised of any adjustments to the current distribution of funds; however, economic conditions should continue to be closely monitored.

ATTACHMENTS:

1. Monthly Investment Report (October 2024)

Note: The “current reporting yield” may be one month behind. Because of this, it may not accurately represent the actual to-date yield or account balances for the “current reporting period.”

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Service Manager

Date: 11/05/2024



Kevin L. King, General Manager

Date: 11/05/2024

Investment Report (October 2024)

FY 24/25	City Pool A Reported Interest	Sacramento County Treasury	LAIF	CA Class (Prime)	River City Bank**
Average Reported Interest	2.855%	4.748%	4.213%	5.449%	4.990%

10/31/2024	Not Available	Not Available	4.518%	4.989%	4.990%
9/30/2024	2.990%	4.558%	4.575%	5.405%	4.990%
8/31/2024	3.000%	4.597%	4.579%	5.406%	4.990%
7/31/2024	3.070%	4.714%	4.516%	5.420%	4.990%
6/30/2024	3.050%	4.744%	4.480%	5.401%	4.990%
5/31/2024	2.930%	4.753%	4.332%	5.394%	4.990%
4/30/2024	2.870%	4.788%	4.272%	5.405%	4.990%
3/31/2024	2.760%	4.792%	4.232%	5.421%	4.990%
2/29/2024	2.900%	4.867%	4.122%	5.439%	4.990%
1/31/2024	2.790%	4.861%	4.012%	5.498%	4.990%
12/31/2023	2.600%	4.833%	3.929%	5.542%	4.990%
11/30/2023	2.610%	4.695%	3.843%	5.545%	4.990%
10/31/2023	2.690%	4.591%	3.670%	5.514%	4.990%
Management Fees (Basis Points)	0.26%	0.06%	0.34%*	0.1%	0%

*Previous fiscal year

**Guaranteed rate



RECLAMATION DISTRICT NO. 1000

DATE: NOVEMBER 8, 2024

AGENDA ITEM NO. 6.1

TITLE: Trustee Vacancy

SUBJECT: Review and Consider Recommendation for Appointment of Trustee

EXECUTIVE SUMMARY:

Reclamation District No. 1000 (“RD 1000”) holds its elections in November of every other even-numbered year. This year, four seats on the RD 1000 Board of Trustees were up for election. Consistent with the requirements of the California Reclamation District Law, RD 1000 published a notice seeking nomination petitions for the four seats. Eligible persons were required to file a nomination petition to RD 1000 by 4:30 p.m. on Thursday, September 19, 2024. As of the filing deadline, RD 1000 only received three nomination petitions to fill four seats and did not receive a petition to hold an election. Thus, RD 1000 will not hold the November general election, and instead, the three nominees will be appointed by the Sacramento County Board of Supervisors.

Since RD 1000 only received three nomination petitions for four seats, the Sacramento County Board of Supervisors, in its discretion, will appoint any “eligible person” to fill the fourth spot. RD 1000 may chose to help guide the Board of Supervisors’ exercise of that discretion and “select” an eligible person that it will recommend the Board of Supervisors appoint.

Reclamation Districts can help guide the Board of Supervisor’s discretion by “selecting” eligible persons to serve as Trustees and recommending their appointment to the Board of Supervisors. There is no formal process for “selecting” eligible persons in Reclamation District Law or the Elections Code. That said, as a general rule, the RD 1000’s decisions must be rational, comply with California’s open government laws, and avoid the appearance of bias.

RECOMMENDATION:

Staff recommends the Board review and consider “eligible persons” for recommendation to the Sacramento County Board of Supervisors for Appointment of Trustee.

ATTACHMENTS:

None

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 11/05/2024



RECLAMATION DISTRICT NO. 1000

DATE: NOVEMBER 8, 2024

AGENDA ITEM NO. 6.2

TITLE: Development Project Processing

SUBJECT: Review and Consider Authorizing the General Manager to Execute and Amend Various Development Project Processing Agreements

EXECUTIVE SUMMARY:

Reclamation District No. 1000 (RD 1000; District) is routinely and regularly engaged in the review and conditioning of proposed development projects within the District's boundaries. In 2019, the District developed a standard form of agreement that provides the terms and conditions by which the District and Developer will participate cooperatively on proposed developments, including payment to the District for services rendered.

District Staff requests the Board review and consider authorizing the General Manager to perform the following:

1. Execute Development Project Processing Agreements for:
 - a. Panhandle 180
 - b. Grandpark Specific Plan
2. Amend Development Project Processing Agreements for:
 - a. Sutter Pointe Specific Plan (Phase 1)
 - b. Metro Airpark
 - c. Upper Westside

RECOMMENDATION:

Staff recommends the Board review and consider authorizing the General Manager to perform the following:

1. Execute Development Project Processing Agreements for:
 - a. Panhandle 180
 - b. Grandpark Specific Plan
2. Amend Development Project Processing Agreements for:
 - a. Sutter Pointe Specific Plan (Phase 1)
 - b. Metro Airpark
 - c. Upper Westside

STAFF RESPONSIBLE FOR REPORT:

A blue ink signature of Kevin L. King, General Manager, written over a horizontal line.

Kevin L. King, General Manager

Date: 11/05/2024



RECLAMATION DISTRICT NO. 1000

DATE: NOVEMBER 8, 2024

AGENDA ITEM NO. 7.1

TITLE: Committee Meeting Minutes

SUBJECT: Committee Meeting Minutes since the October Board Meeting

Finance Committee Meeting – October 11, 2024

A meeting of the Reclamation District No. 1000 Finance Committee was held on Friday, October 11, 2024, at 9:30 a.m. at the District's office. In attendance were Trustees Gilbert, Avdis and Barandas. Staff in attendance were General Manager King, Administrative Services Manager Gutierrez, Operations Manager Holleman and District Consultant Courtney Ramos (Matrix).

The Finance Committee performed the following items:

1. Finance Committee Meeting

1.1. Review and Discuss the District's Cost Allocation Plan.

The Committee reviewed and discussed the District's Cost Allocation Plan and received a presentation from the District's Rate Consultant - Courtney Ramos (Matrix). After discussion and in consideration of the Public Comment received the Finance Committee recommended Staff develop alternatives and return to the Board in November 2024 with a recommendation for consideration (See Agenda Item 6.2)

2. Public Comment

The Committee received public comment from representatives from Sutter Pointe, Metro Airpark and Grandpark Developers. The representatives expressed concern with the District's Administrative Rate being applied to indirect expenses and asked the Committee to consider alternatives.

3. Adjournment

With no further business on the agenda, the meeting adjourned at 10:35 a.m.

Executive Committee Meeting – November 1, 2024

A meeting of the Reclamation District No. 1000 Executive Committee was held on Friday, November 1, 2024, at 9:00 a.m. at the District's office. In attendance were Trustees Lee Reeder and Gilbert. Staff in attendance were General Manager King, Operations Manager Holleman and District Counsel Smith.

TITLE: Committee Meeting Minutes

The Executive Committee performed the following items:

1. Executive Committee Meeting

1.1. Review Agenda for November 8, 2024 - Regular Board of Trustees Meeting

The Committee reviewed and discussed the proposed agenda and approved as presented.

1.2. General Manager's Report

General Manager King provided an update to the Executive Committee about various District activities and upcoming events.

2. Public Comment

No public comments were received.

3. Adjournment

With no further business on the agenda, the meeting adjourned at 9:32 a.m.