



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**DECEMBER 9, 2022  
MEETING MINUTES**

In compliance with CA Assembly Bill 361, members of the Board of Trustees and members of the public participated in this meeting by teleconference. Present were Board President Thomas (Thom) M. Gilbert; Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jagtेशwar (Jag) Bains; Trustee Thomas (Tom) Barandas; Trustee Edwin Perez; Trustee Thomas (Tom) W. Smith; General Co-Counsel Rebecca Smith; General Co-Counsel Scott Shapiro; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez; Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

**1.1. Call Meeting to Order**

Board President Thomas M. Gilbert called the December 9, 2022 Board Meeting to order.

**1.2. Roll Call**

ASM Gutierrez called the roll.

Trustees Present: Gilbert, Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

Trustees Absent: None

**1.3. Approval of Agenda**

MOVED/SECOND: Barandas/Lee Reeder

AYES: Trustees Gilbert, Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the December 9, 2022 Board Meeting Agenda is approved.

**1.4. Pledge of Allegiance**

Board President Thomas W. Gilbert led the Pledge of Allegiance.

**1.5. Oath of Office – Trustees Jag Bains, Elena Lee Reeder, Edwin Perez**

Board President Thomas M. Gilbert administered the Oath of Office for the swearing-in of Trustee Jag Bains, Trustee Elena Lee Reeder, and Trustee Edwin Perez.

GM King congratulated and welcomed all trustees. He announced it was a historic District

election this year with a record number of votes cast and candidates.

Trustee Smith inquired about the election vote tally and whether the vote count is posted on the RD1000 website. GM King made known that AA Forehand sent a link through Zoom chat and that he would distribute the link to all trustees.

#### 1.6. Election of Board President and Vice President

##### Nominations for Board President

Board President Gilbert opened the floor for Board President nominations. He then nominated Elena Lee Reeder for Board President; making this nomination historic, as she is the first woman in the history of the district to receive this nomination. Elena Lee Reeder accepted the nomination.

MOVED/SECOND: Trustee Avdis/Trustee Bains

AYES: Trustees Gilbert, Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve Elena Lee Reeder as Board President is approved.

***In a historic action, Elena Lee Reeder will serve as the first woman Board President in the history of RD1000.***

##### Nominations for Board Vice President

General Manager King asked for nominations for Board Vice President. Trustee Lee Reeder nominated Thomas M. Gilbert for Board Vice President. Trustee Avdis seconded the nomination.

MOVED/SECOND: Trustee Lee Reeder/ Trustee Avdis

AYES: Trustees Gilbert, Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve Thom Gilbert as Vice President is approved.

#### 1.7. Designation of Board Secretary

General Manager King stated the Board Secretary is selected annually. Joleen Gutierrez currently serves in this role and GM recommends she continues to fill this role unless any changes are desired. No changes were desired.

MOVED/SECOND: Trustee Gilbert/Trustee Avdis

AYES: Trustee Gilbert, Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to designate Joleen Gutierrez as the Board Secretary is approved.

- 1.8. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts of interest identified by the Trustees.

## **2. PRESENTATIONS**

No presentations were scheduled.

## **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

### Commentor

Former Trustee Debra G. Jones congratulated Jag Bains and Elena Lee Reeder on their return to the Board. She also congratulated and welcomed Edwin Perez on his election to the Board. She wished everyone much success.

## **4. INFORMATIONAL ITEMS**

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the November 2022 Board Meeting.  
A copy of the General Manager's Report was included in the December 9, 2022 Board packet.  
There we no questions or comments.

- 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the Nov. 2022 Board Meeting.  
  
A copy of the Operations Manager's Report was included in the December 9, 2022 Board packet.

GM King made known that the District continues to receive calls about homeless encampment cleanup work and shared that the district is moving forward in its cleanup coordination efforts with the County. The next cleanup will occur in mid-December. GM King acknowledged operations staff for continued efforts toward cleanups.

- 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the November 2022 Board Meeting.  
  
Counsel provided a verbal report of activities since the November 2022 Board meeting. Counsel spent time on housing issues, the district's election, and the stormwater ballot.

## **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

Trustee Perez requested a correction to his name on Item 5.6, Resolution 2022-12-02. Trustee Gilbert requested his name to appear as Thomas M. Gilbert. Trustee Smith requested his name to appear as Thomas W. Smith. All changes were accepted.

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Gilbert, Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

NOES: None.

ABSENT: None.

ABSTAIN: None.

ACTION: A Motion to approve Consent Calendar Items 5.1 through 5.6 with recommended changes is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the November 18, 2022 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for November 2022.

5.3. EXPENDITURE REPORT: Review and Accept Report for November 2022.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for November 2022.

5.5. ASSEMBLY BILL 361: Review and Consider Adoption of Resolution No. 2022-12-01 - Proclaiming a Local Emergency, Ratifying the Covid-19 State of Emergency, and Authorizing Remote Teleconference Meetings of Reclamation District No. 1000 Pursuant to The Ralph M. Brown Act.

5.6. BANKING AUTHORIZATION: Review and Consider Adoption of Resolution No. 2022-12-02 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds Held by Sacramento County Treasurer.

## **6. SCHEDULED ITEMS**

6.1. AUDITED FINANCIAL STATEMENTS: Review and Receive the Audited Financial Statements for Year End June 30, 2022.

General Manager Kevin King presented the FYE June 30, 2022 Audited Financial Statements and introduced Auditor Ingrid Shepline, from Richardson & Company, to provide highlights of the audit.

Overall, it is the Auditor's opinion that RD1000 staff follow accounting rules and apply them correctly. Auditor recommendations were general manager signoffs on the payroll register, completing purchase orders in full, and developing a District purchasing policy. Development of a purchase policy has been assigned to the Finance Committee to work on in the second quarter of 2023, with plans to bring the policy to the Board by the next fiscal year.

GM King stated the Finance Committee had already reviewed The District's FYE June 30, 2022 Audit and recommended the Board review and receive the statements. Trustee discussed issues concerning payroll approvals and district purchasing policies as noted by the auditor.

MOVED/SECOND: Trustee Lee Reeder/Trustee Barandas

AYES: Trustee Gilbert, Lee Reeder, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Avdis

ABSTAIN: None

ACTION: The motion to review and receive the Audited Financial Statements for Year End June 30, 2022 is approved.

6.2. PROPOSITION 218: Review and Consider Adoption of Resolution 2022-12-03 Approving Procedures for Proposition 218 Election.

Counsel Rebecca Smith explained the importance of having a resolution in place that outlines procedures for the District's proposed Prop 218 Stormwater Service Fee. She made known that Proposition 218 (The Right to Vote on Taxes Act) and the California Constitution fail to provide many planning details about how the ballot process should be conducted. Resolution 2022-12-03 sets forth clarity on this process and the resolution has been created using the California League of Cities model Prop 218 procedures for agencies to adopt and rely upon in their consideration of proposed fees and assessments.

Correction to dates: Resolution 2022-12-03, page 2, #2 Mailed notice of Fee Ballot; and page 2, #5 Return of Ballots. Both dates should be changed to March 10, 2023.

Trustee Perez asked about balloting and the requirement for the measure to pass. Counsel Smith stated that only a majority of returned ballots are needed for the measure to pass. GM King confirmed that a majority equivalent to 50% plus one returned responses is needed to approve the measure.

There were no public comments on this item.

MOVED/SECOND: Trustee Gilbert/Trustee Bains

AYES: Trustee Gilbert, Lee Reeder, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Avdis

ABSTAIN: None

ACTION: The motion to approve Resolution 2022-12-03 adopting Proposition 218 procedures for our 2023 Stormwater Fee Balloting Process is approved.

6.3. RECOGNITION OF SERVICE: Review and Consider Adoption of Resolution No. 2022-12-04 Recognizing Sacramento City Council Member & Sacramento Area Flood Control Agency Board of Director, Angelique Ashby, for Service to the Community.

Angelique Ashby was unable to attend the meeting to receive her Recognition of Service. There were no comments made.

MOVED/SECOND: Trustee Lee Reeder/Trustee Barandas

AYES: Trustee Gilbert, Lee Reeder, Bains, Barandas, Perez, Smith

NOES:

ABSENT: Trustee Avdis

ABSTAIN:

ACTION: The motion to adopt Resolution No. 2022-12-04 is approved.

**7. BOARD OF TRUSTEE’S COMMENTS/REPORTS**

GM King made known that Board Committee assignments will be announced in January. Board President Lee Reeder will make committee assignments.

**7.1. BOARD ACTIVITY UPDATES:**

**7.1.1. RD 1000 Committee Meetings Since Last Board Meeting**

- Executive Committee (Gilbert & Lee Reeder) November 30, 2022

**7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting**

- Finance Committee (Gilbert, Bains & Burns)
- Legal Committee (Avdis, Barandas, & Gilbert)
- Operations Committee (Bains, Barandas & Burns)
- Personnel Committee (Bains, Barandas & Smith)
- Urbanization Committee (Lee Reeder, Burns & Smith)

**8. CLOSED SESSION**

No Closed Session Items

**9. ADJOURN**

MOVED/SECOND: Trustee Barandas/Trustee Lee Reeder

AYES: None.

NOES: None.

ABSENT: Trustee Avdis

ABSTAIN: None.

ACTION: A motion to adjourn the December 9, 2022 Board Meeting is approved.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**JANUARY 13, 2023  
MEETING MINUTES**

In compliance with CA Assembly Bill 361, members of the Board of Trustees and members of the public participated in this meeting by teleconference. Present were Board President Elena Lee Reeder; Vice President Thomas M. Gilbert; Trustee Nick Avdis; Trustee Jag Bains; Trustee Thomas Barandas, Trustee Edwin Perez; Trustee Thomas W. Smith; General Co-Counsel Rebecca Smith; General Co-Counsel Scott Shapiro; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez; Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the January 13, 2023 Board meeting to order.

1.2. Roll Call

PRESENT: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith.

ABSENT: None.

1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Trustee Gilbert

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: Motion to approve the January 13, 2023 agenda is approved.

1.4. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Gilbert.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts of interest identified by the Trustees.

## **2. PRESENTATIONS**

There were no scheduled presentations.

## **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

There were no public comments made.

## **4. INFORMATIONAL ITEMS**

### **4.1. GENERAL MANAGER'S REPORT: Update on activities since the December 2022 Board Meeting.**

GM King updated the Board on items since the first of the year, mainly the storm events which caused the district significant trouble with infrastructure due to wind and power outages.

Pumping Plant 2 experienced a significant failure. SMUD restored the power, but we only have a 200-hp pump operable. The Plant 2 400-hp pump is offline until we can get equipment and replacement parts.

We have requested the U.S. Army Corps of Engineers bring a backup generator to power up Pumping Plant 4, which is currently inoperable. Pumping Plant 3 is in a similar situation where it is unusable. We also need the Corps to complete pump testing before turning Plant 3 over to us. The Corps has authorized \$500k for this project and agreed to bring a backup generator for Pumping Plant 4 by next week.

Other agencies have assisted with rerouting water for us, and water levels have decreased. GM King reported that the exterior levee system is holding up as expected. However, back-to-back power failure will be our biggest concern if these events continue.

GM King has also been doing media interviews and working on the Prop 218 ballot for the Stormwater Fee. Ballots will be mailed out by January 24 to meet the 45-day deadline to return ballots.

GM King started looking into digital business cards for Trustees. The card would be returned once a trustee is no longer associated with the District. GM King will test two digital cards and report to the Board.

### **Trustee Avdis Comments**

Trustee Avdis thanked the Corps for backfilling the need for a generator. He acknowledges the storms have hit the District hard and further underscores the need to invest in our generators for our most widely used pumping plants. He asked the operations manager to tell the crews that he appreciated their hard work.



#### Trustee Lee Reeder Comments

Trustee Lee Reeder thanked the general and operations managers for their work with ABC 10 and CBS and for getting the District's message out. She also shared her appreciation for the crew and the work they do.

#### Trustee Barandas Comments

Trustee Barandas inquired whether the crew creates a daily end-of-shift status report of what is happening in the District. GM King said the Operations crew uses a WhatsApp form to communicate daily reports. This information is shared amongst internal operations staff only, but if there is a significant event, the Trustees will be the first to know. Trustee Barandas asked if updates could be posted on the District's website. GM King stated that he likes the suggestion but has insufficient resources or capabilities to do that at this time. He hopes to have drain monitors installed to make real-time updates available, as called for in the Capital Improvement Plan.

#### Trustee Perez

Trustee Perez thanked the general and operations managers for their work and tour of the District. He found recent media interviews helpful and noted the recent storms helped explain the District's need for funding.

#### 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the Dec. 2022 Board Meeting.

A copy of the Operations Manager's report has been included in the January 13, 2023, Board packet. Most field activities in the past month were spent on homeless cleanups, monitoring, and inspections (24/7 patrols).

#### 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the December 2022 Board Meeting.

Counsel Smith reported that the Prop 218 Stormwater Fee ballots have been approved and will be mailed next week. She reminded trustees that remote participation (AB 361) would soon end. She recommended coordinating closely with staff if trustees cannot attend in person so that meetings can be properly noticed. GM King added staff is preparing for a hybrid meeting option in March.

### **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

General Manager King reported that in Item 5.4, Budget to Actual, we are trending above budgeted projections for Outreach and Election line items. This is mainly due to the outreach and graphics design team's work to increase visibility, awareness, and messaging. This work should begin to wind down shortly after March 10.

MOVED/SECOND: Trustee Avdis/Trustee Gilbert

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None

ABSENT: None

ACTION: The Motion to approve Consent Calendar Items 5.1 through 5.5 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the December 9, 2022 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for December 2022.

5.3. EXPENDITURE REPORT: Review and Accept Report for December 2022.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for December 2022.

5.5. ASSEMBLY BILL 361: Review and Consider Adoption of Resolution No. 2023-01-01 - Proclaiming a Local Emergency, Ratifying the Covid-19 State of Emergency, and Authorizing Remote Teleconference Meetings of Reclamation District No. 1000 Pursuant to The Ralph M. Brown Act.

**6. SCHEDULED ITEMS**

6.1. COMMITTEE ASSIGNMENTS: Review and Consider Approval of Board Committee Assignments for 2023.

General Manager King made known that new committee assignments are made every January after the Board President and Vice President are selected. He shared that Board President Lee Reeder has recommended the 2023 Committee Assignments in consultation with the Trustees. The assignments are as follows:

Committee	Chair	Member	Member
Executive Committee	Elena Lee Reeder	Thom Gilbert	-----
Finance	Thom Gilbert	Jag Bains	Ed Perez
Legal	Nick Avdis	Thom Gilbert	Tom Barandas
Operations	Jag Bains	Thomas Smith	Ed Perez
Personnel	Thom Gilbert	Elena Lee Reeder	Nick Avdis
SAFCA	Nick Avdis	Jag Bains	Alt: Lee Reeder Barandas
Urbanization	Elena Lee Reeder	Tom Barandas	Thomas Smith

There were no public comments.

MOVED/SECOND: Perez/Lee Reeder

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None

ABSENT: None

ACTION: Motion to Approve 2023 Committee Assignments is approved.

**7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

There were no questions or comments.

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) January 4, 2023

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee
- Legal Committee
- Operations Committee
- Personnel Committee
- Urbanization Committee

**8. CLOSED SESSION**

There were no Closed Session items.

**9. ADJOURN**

MOTION/SECOND: Trustee Avdis/Trustee Lee Reeder

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None

ABSENT: None

ACTION: Motion to adjourn the January 13, 2023 Board Meeting is approved.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**FEBRUARY 10, 2023  
MEETING MINUTES**

In compliance with CA Assembly Bill 361, members of the Board of Trustees and members of the public participated in this meeting by teleconference. Present were Board President Elena Lee Reeder; Vice President Thomas M. Gilbert; Trustee Nick Avdis; Trustee Thomas Barandas, Trustee Edwin Perez; Trustee Thomas W. Smith; General Co-Counsel Rebecca Smith; General Co-Counsel Scott Shapiro; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez; Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the February 10, 2023 Board meeting to order.

1.2. Roll Call

Board Secretary Gutierrez called the roll.

PRESENT: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Barandas, Trustee Perez, Trustee Smith

ABSENT: Trustee Bains

1.3. Approval of Agenda

Trustee Lee Reeder requested that trustees identify themselves when making a motion.

MOVED/SECOND: Trustee Smith/Trustee Avdis

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None

ABSENT: Trustee Bains

ABSTAIN: None

ACTION: Motion to approve the February 10, 2023 agenda is approved.

1.4. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Smith.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts of interests identified by the Trustees.

**2. PRESENTATIONS**

There were no scheduled presentations.

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

There were no public comments made.

### **4. INFORMATIONAL ITEMS**

#### **4.1. GENERAL MANAGER'S REPORT: Update on activities since the January 2023 Board Meeting.**

General Manager King updated the Board on several items since the January board meeting. He made known that the Prop 218 Stormwater Fee ballots were mailed out, ballots are being returned, and phone calls regarding the ballot are being answered. Ballots are due by 8:00 am on March 10, 2023; ballot counting should take several days.

The budget process will begin in the first week of April. GM King will meet with several board committees to go over budget components with the goal of completing a draft budget for presentation in May.

District pumping plants are functioning mostly well. The backup generator for Pumping Plant 4 was delivered; however, the Corps may decide to take the generator back at any point. Future rentals of such generators will cost \$50,000 per month, which may entail a Special Board meeting if this option is considered for future storms.

General Manager King, Operations Manager Holleman, and Paul Devereux have been coordinating with district engineering consultants at Mead & Hunt to discuss and respond to development project plans.

CSDA's annual conference will be held from August 28 through August 31. Trustees are welcome to attend. GM King requested that trustees notify him by March 1, if planning to attend.

#### **Comments**

Trustee Lee Reeder inquired about the new hybrid meeting model that will be introduced in the March board meeting. The meeting will also be broadcasted on Zoom so that the public has the option to attend virtually. After the March meeting, Trustees will have the option to attend meetings virtually but must abide by specific Brown Act requirements. Trustees are allowed two excused absences per year. GM King requested to have Trustees notify him as soon as possible if an excused absence is needed.

#### **4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the Jan. 2023 Board Meeting.**

A copy of the Operations Manager's report has been included in the February 10, 2023 Board packet. Most field activities in the past month were spent on homeless cleanups, monitoring, and inspections (24/7) patrols.

General Manager King mentioned that a large amount of field staff time has been focused on Steelhead Creek cleanups. The Unauthorized Encampment Activity Expense chart does not reflect disposal or gas fees. It reflects hourly compensation of Field staff. The hours include the Steelhead Creek cleanup effort and the two major cleanups that were done in conjunction with the City of Sacramento. The District receives an abundance of calls requesting cleanup efforts.

## Comments

Trustee Smith stated that the current encampment cleanup expenses appear to be well above what was planned for in the budget. GM King explained that staff time is allocated in the budget with added contingencies. The labor budget has not been exceeded, rather time and labor has been focused on cleanups. The information is tracked to provide information for trustees and other agencies.

Trustee Avdis commented about some land (right of way areas) that may be conveyed to the district. He would like to make sure that operations and maintenance expenses are accounted for in those areas. GM King stated that SAFCA is working with DWR to determine the underlying property owners. In the event the property is transferred to the district, the board would be informed and encumbrances would be made known.

Trustee Perez asked if there are any Stormwater Fee ballot outreach items or posts scheduled. GM King shared that the iHeart Radio ads and billboard ads are still running. The Sacramento Bee will be picking up an op-ed. An ad is also running at the movie theater on Truxel Road. The outreach meetings were completed prior to the fee protest hearing. The Urbanization Committee will soon meet to go over social media analytics and outreach efforts.

### 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the January 2023 Board Meeting.

Counsel Smith reiterated the Brown Act changes that would be enacted in March. She has continued to provide support for the Prop 218 hearing in March and prepare for the general manager's review which will be held in closed session.

Counsel Shapiro stated that he has a conflict and will not attend the closed session meeting.

## **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

General Manager King reported that in Item 5.4, Budget to Actual, we are trending above budgeted projections for Outreach and Election line items. Overages are due to public relation and graphics design work to increase visibility, awareness, and messaging. This work will begin to wind down shortly after March 10.

MOVED/SECOND: Trustee Gilbert/Trustee Barandas

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Barandas, Trustee Perez, Trustee Smith.

NOES: None

ABSENT: Trustee Bains

ACTION: The Motion to approve Consent Calendar Items 5.1 through 5.7 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the January 13, 2023 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for January 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for January 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for January 2023.

- 5.5. ASSEMBLY BILL 361: Review and Consider Adoption of Resolution No. 2023-02-01 - Proclaiming a Local Emergency, Ratifying the Covid-19 State of Emergency, and Authorizing Remote Teleconference Meetings of Reclamation District No. 1000 Pursuant to The Ralph M. Brown Act.
- 5.6. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.
- 5.7. RECEIVE AND FILE: Receive and File Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2023.

## **6. SCHEDULED ITEMS**

There were no scheduled items.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

There were no questions or comments.

### **7.1. BOARD ACTIVITY UPDATES:**

#### **7.1.1. RD 1000 Committee Meetings Since Last Board Meeting**

- Executive Committee (Lee Reeder & Gilbert) January 18, 2023
- Executive Committee (Lee Reeder & Gilbert) February 1, 2023

#### **7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting**

- Finance Committee
- Legal Committee
- Operations Committee
- Personnel Committee
- Urbanization Committee

## **8. CLOSED SESSION**

8.1. PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager. If any substantial changes in duties, compensation or benefits are to be considered or proposed, they will be considered in open session.

## **9. RECONVENE TO OPEN SESSION**

9.1. There was no report out from the Closed Session.

## **10. ADJOURN**

MOVED/SECOND: Trustee Gilbert/Trustee Barandas

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Barandas, Trustee Perez, Trustee Smith.

NOES: None

ABSENT: Trustee Bains

ACTION: The Motion to adjourn is approved. The meeting is adjourned.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**MARCH 10, 2023  
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Vice President Thomas M. Gilbert; Trustee Nick Avdis; Trustee Jag Bains, Trustee Thomas Barandas, Trustee Edwin Perez; Trustee Thomas W. Smith; General Co-Counsel Rebecca Smith; General Co-Counsel Scott Shapiro; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez and Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

**1.1. Call Meeting to Order**

Board President Elena Lee Reeder called the March 10, 2023 Board meeting to order.

Note: General Manager Kevin King participated remotely.

**1.2. Roll Call**

Board Secretary Gutierrez called the roll.

PRESENT: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

ABSENT: None

**1.3. Approval of Agenda**

Trustee Lee Reeder requested that trustees identify themselves when making a motion.

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None

ABSENT: None

ABSTAIN: None

RECUSE: None

ACTION: The motion to approve the March 10, 2023 agenda is approved.

**1.4. Pledge of Allegiance**

The Pledge of Allegiance was led by Trustee Bains.



1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts of interest identified by the Trustees.

**2. PUBLIC HEARING**

2.1. PUBLIC HEARING ON PROPOSED RD 1000 STORMWATER SERVICE FEE: Conduct Public Hearing On Property-Related Fee Pursuant to Cal. Const. Article XIII D, Section 6 (Assessment and Property Related Fee Reform – Prop 218).

Trustee Lee Reeder stated that public commenters, including those online, who wished to speak would be allowed to do so. The time limit would be three minutes per person. There will be a final call for ballots afterward.

General Manager Kevin King provided background information on the 4Natomas program, which started a few years ago. In 2020, the District initiated a Capital Improvement Plan (CIP) update – a 30-year plan to replace aging infrastructure at specific intervals. Infrastructure life-cycle replacement would increase operational reliability while decreasing infrastructure failure and flood risk. The planned improvements would exceed current district revenue, so in 2021, a Comprehensive Financial Plan (CFP) was designed and approved by the Board. Phase 1 of the CFP worked with a financial model and studied the expenditures and revenue requirements for the next 30 years. Phase 2 of the CFP commenced in 2022 and was approved in November 2022. Phase two developed a funding plan for a flood-safe future.

GM King presented the history of district funding, the evolution of Natomas, the current state of RD1000 infrastructure, the concept of the “perfect storm,” the proposed new approach, and the public process.

Presently, the District receives \$3.7 million annually, with \$2.3 million coming from an existing district assessment and \$1.4 million coming from SAFCA’s Consolidated Capital Assessment District #2 (CCAD2), which will end in roughly 20 years. The District’s last rate change was in 1992. In Natomas, the cost of living has outpaced district rates. In 1992, an average home cost \$121,000; in 2022, the average price for the same-sized house was over \$800,000. District rates have remained static during this period. Since 1995, the need for flood protection has increased tremendously, with the basin now hosting almost 160,000 residents.

The current infrastructure is in a run-to-failure mode, as most of the infrastructure is past its useful life. Sacramento International Airport was nearly flooded in February due to an electrical explosion at Pumping Plant 2. Emergency repairs brought the plant back to 50% running capacity, and a catastrophe was avoided. Between the static funding rates, the exponential growth of the population in Natomas, and deferred infrastructure repairs, a “perfect storm” is created for elevated catastrophic flood risk. A new approach has been

developed to counteract the growing threat. A fiscally responsible future is a priority and will be ensured by identifying current and future infrastructure investment, comprehensive financial planning, and closing the funding gap. The District did not experience a majority protest during the November 2022 Proposed Stormwater Fee Hearing and did not experience a majority protest at the March 10 hearing, which concludes the second step.

GM King states there has been a significant effort in public outreach, and the District has worked hard to provide transparency to ensure that the fee is fiscally responsible and fair. There has also been an effort to educate the public on the need for flood funding. The vote tally will begin next week, and ballots will be opened following the hearing.

Trustee Lee Reeder opened the hearing for public comment.

Commentor Mr. Norman, needed to understand certain aspects of the methodology. He asked GM King to confirm that the service fee rate for agricultural land development is \$335 per acre. GM King indicated he would need to review the report, but he mentioned rate did not seem correct. He believes the rate will likely be about \$227 per acre. Mr. Norman indicated that he read in the draft report that the rate range was between \$200 and \$300. A \$250 per acre rate for farmers is only sustainable if the land is producing (i.e., a rice field). It is an excessive burden for those who own hundreds of acres. It is his opinion that the methodology should have been based on valuation.

Trustee Lee Reeder inquired whether public members online wished to comment. GM King indicated that no other public members were in virtual attendance.

Trustee Avdis asked GM King to respond to Mr. Norman's concerns over the burden on agricultural land.

GM King stated that the rates mentioned on the ballot equate to about \$227 per acre. The rate is applied equitably across all land in the District. However, the rates charged based on gross acreage are subject to an impervious surface coefficient (ISC) factor. For agricultural grounds, the ISC factor is 0.04. The gross square footage of a parcel is reduced by the ISC factor, resulting in the net square footage being significantly less than the gross acreage. ISC factors incorporate land use, with agricultural use having the lowest factor. Every acre in the District is charged at the same rate per net square foot. Once the ISC is applied, agricultural landowners, pay the least per acre in recognition of the infiltration rate.

Mr. Norman believes the farming industry will be impacted due to the hefty total fee.

GM King shared that he previously calculated a net difference for an agricultural producer who owns 1,400 acres to be \$6 per acre.

Trustee Avdis asked GM King to confirm that the per acre fee was derived from the calculation of the gross fee and the ISC factor calculation.

GM King reiterated that the gross rate is the same across all land in the District, and the ISC factor causes the difference. Sacramento County will pay most of the fee increase due to the airport. Twenty percent of the annual \$3.3 million revenue will come from the airport. Because agricultural land has less impervious land, such as concrete and asphalt, and therefore less runoff, their ISC is lower.

Trustee Avdis asked GM King to confirm that the per acre fee he calculated from the individual previously mentioned was \$6 per acre. GM King confirmed this statement.

Trustee Lee Reeder announced a last call for the public to submit ballots. A five-minute recess was announced at 8:32 am.

Board President Lee Reeder reconvened the meeting at 8:38 am. She announced the period for public comment closed. She entertained a motion to direct staff to begin tabulation and report the results on April 14, 2023, at 8 am.

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None.

ABSENT: None.

ABSTAIN: None.

RECUSE: None.

ACTION: The motion to direct staff to begin the Stormwater Fee ballot tabulation and announce results by April 14, 2023 at 8 am is approved.

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

There were no public comments made in person or virtually.

### **4. INFORMATIONAL ITEMS**

4.1. GENERAL MANAGER'S REPORT: Update on activities since the February 2023 Board Meeting.

A copy of General Manager King's report has been included in the March 10 Board Packet.

Trustee Lee Reeder requested to discuss the State of Natomas Sponsorship item in the GM's report. [Item 4.1 Attachment 2]

GM King announced that the Natomas Chamber's State of Natomas event is on March 23. The District has received an invitation to attend and sponsor the event. As in years

past, it is an opportunity to connect and receive updates from local leaders and businesses.

Trustee Perez noted that the chamber may have requested a district speaker to discuss recent storms. GM King has not received the request but would happily speak at the event.

Trustee Smith asked for more information about this event. GM King described this year's event as a mixer and dinner. Trustee Avdis noted that it is important to be actively engaged in our community, it is an opportunity to convey what we do, and he fully supports the event. Trustee Gilbert added that attending is good for transparency and community connection and supports the District in attending this event. GM King asked for the Boards comfort level of sponsorship. The Board acknowledged comfort with Platinum sponsorship (\$1800). Trustees were asked to contact GM King to confirm attendance. A motion is not necessary.

#### 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the Feb. 2023 Board Meeting.

GM King made known that the District is prepared for the upcoming storms.

The Sacramento River Verona Station is significantly lower than the 32 ft mark with necessitates 24/7 patrolling. Trustee Gilbert inquired when the weirs would open. GM King stated that the weirs open after several consecutive days above 32 ft and rising.

#### 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the February 2023 Board Meeting.

Counsel Rebecca Smith verbally updated work performed in the past month. She reminded everyone that for absence or remote Board meeting participation, it is necessary to give staff an early heads up so the information can be appropriately added to the agenda and meeting coverage.

### 5. **CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

MOVED/SECOND: Trustee Perez/Trustee Barandas

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith.

NOES: None.

ABSENT: None.

ABSTAIN: None.

RECUSE: None.

ACTION: The motion to approve Consent Calendar Items 5.1 through 5.4 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the February 10, 2023 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for February 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for February 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for February 2023.

## **6. SCHEDULED ITEMS**

6.1. ASSEMBLY BILL 557: Review and Consider Authorizing the General Manager to Submit a Letter of Support for Assembly Bill 557

The California Special Districts Association (CSDA) requests a letter of support for AB 557 (Hart) Open Meetings: local agencies. Teleconferences. The CA Constitution generally requires local agencies to ensure public access and to attend meetings of the legislative body of a local agency.

GM King describes this bill as a bridge between the executive order that recently suspended remote meetings and Brown Act Requirements. As introduced, this bill would enable local agencies to meet remotely should there be a proclaimed state of emergency in the future and set forth broadcasting options for public participation.

CSDA is requesting letters of support from their membership.

MOVED/SECOND: Trustee Avdis/Trustee Gilbert

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith.

NOES: None.

ABSENT: None.

ABSTAIN: None.

RECUSE: None.

ACTION: The motion to authorize General Manager King to submit a Letter of Support for AB 557 (Hart) is approved.

6.2. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION CALL FOR NOMINATIONS: Review and Consider Nominations for California Special Districts Association Call for Nominations

General Manager King stated that CSDA sends out a Call for Nominations to run for their Board every couple of years. Typically, Board members or executive staff are nominated. None of the Trustees expressed their interest in being nominated. GM King made know that he was interested in being nominated for the Sierra Network, Seat C.

Trustee Smith inquired about the time commitment to serve on the CSDA Board. GM King expects the time commitment to be minimal with limited travel and sees a great benefit to the District by having a representative on the CSDA Board.

Trustee Perez believes having a reclamation district member on the CSDA Board is important. He supports nominating GM King for the Sierra Network Seat C.

Trustee Avdis moved to nominate Kevin King to run for the CSDA Board Sierra Network Seat C.

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith.

NOES: None.

ABSENT: None.

ABSTAIN: None.

RECUSE: None.

ACTION: The motion to nominate General Manager Kevin King to run for the CSDA Board Sierra Network Seat C is approved.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### **7.1. BOARD ACTIVITY UPDATES:**

#### **7.1.1. RD 1000 Committee Meetings Since Last Board Meeting**

- Urbanization Committee (Lee Reeder, Barandas, Smith) February 22, 2023
- Executive Committee (Lee Reeder & Gilbert) March 1, 2023

#### **7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting**

- Finance Committee
- Legal Committee
- Operations Committee
- Personnel Committee

## **8. CLOSED SESSION**

There were no Closed Session items scheduled.

## **9. ADJOURN**

MOVED/SECOND: Trustee Avdis/Trustee Lee Reeder

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None.

ABSENT: None.

ABSTAIN: None.

ACTION: Motion to adjourn the meeting is approved.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**APRIL 14, 2023  
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Vice President Thomas M. Gilbert; Trustee Nick Avdis; Trustee Jag Bains, Trustee Thomas Barandas, Trustee Edwin Perez; Trustee Thomas W. Smith; General Co-Counsel Scott Shapiro; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez and Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

**1.1. Call Meeting to Order**

Board President Elena Lee Reeder called the meeting to order.

**1.2. Roll Call**

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

Absent: Avdis (absent for roll call, arrived at 8:32 am)

**1.3. Approval of Agenda**

MOVED/SECOND: Trustee Bains/Trustee Perez

AYES: Trustee Lee Reeder, Gilbert, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Avdis

ABSTAIN: None

ACTION: The motion to approve the April 14, 2023 Board Meeting agenda is approved.

**1.4. Pledge of Allegiance**

Trustee Perez led the Pledge of Allegiance.

**1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)**

There were no Conflicts of Interest identified by the Trustees.

## **2. PRESENTATIONS**

There were no Scheduled Presentations

## **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction not on the Agenda.*

General Manager Kevin King announced that he received a public comment email (prior to the board meeting) that contained a letter signed by 60 homeowners living in the Cove development along West El Camino Avenue. Their concern is regarding the unhoused and encampments. Recently, a cleanup occurred along Garden Highway where park rangers performed a large unhoused encampment removal. When these individuals were displaced, they began migrating into the surrounding neighborhoods. Several of them have since settled along the Main Drain Canal north of West El Camino; hence, the email received. The sent letter requested the District's help on the issue, and a similar ask was made to the City, County, and Councilmember Talamantes' office. GM King made known that some effort would be directed toward a response.

## **4. INFORMATIONAL ITEMS**

4.1. GENERAL MANAGER'S REPORT: Update on activities since the March 2023 Board Meeting.

A copy of the General Manager's Report is available in the April 14, 2023 Board Packet. A verbal report of his district highlights for March 2023 is described below.

GM King stated he submitted a community project fund request through Congressman Bera's office. The District requested \$4.5 million under FEMA's pre-flood mitigation program to support purchasing two mobile generators and two stationary generators for Plant 8.

The USAC O&M Manual for Unit 124 has been approved. The process has taken over ten years. The manual will be assigned to the Central Valley Flood Protection Board (CVFPB), which will then take action to assign the O&M responsibility to RD1000 in April 2023. This is a step closer to implementing and approving the SWIF and the O&M manual.

GM King shared that the District has received the executed funding agreement from DWR for FMAP funding in the amount of \$421,000. An advance payment request has been submitted to DWR. Funding will be applied toward the remaining fifty high-hazard encroachments along Garden Highway. At completion of the Natomas Levee Improvement Project (NILP), a Letter of Map Revision will be submitted to FEMA, in coordination with SAFCA, the Corps, and the City and County of Sacramento. This will allow the District to keep pace with the plan for 200-year flood protection. The District will work with the CVFPB Enforcement Division to ensure that the deadline is met for specific properties.

GM King briefed the Board on a presentation the CVFPB gave on a pilot program that targeted RD1000 because of its proactive engagement with abatement. In August 2022, the Board approved and



authorized GM King to apply to the program to abate trash and debris. GM King has submitted an application for the Sacramento and San Joaquin Drainage District Property Abatement Program with a potential \$465,000 in funding.

GM King announced that he, Greg Ghironzi from NBS, and Eric Grotenhuis from Page Design have been selected to host a panel discussion at CSDA's Annual Conference in August 2023. The discussion will cover the District Property Related Fee Project focusing on the financial, administrative, and public communications aspects. The panel will also discuss the lessons learned from the 4Natomas program.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the March 2023 Board Meeting.

A copy of the Operations Manager's report is available in the April 14, 2023 Board Packet.

Trustee Smith inquired about the calculations in the Operation Managers Report regarding rainfall and wondered if the district has enough pumping capacity. General Manager King walked through soil moisture and infiltration absorption scenarios.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the March 2023 Board Meeting.

Co-Counsel Shapiro provided a verbal update of Counsel's work in March. Time was spent on developer agreements, finalizing the Lone Tree Canal real estate transfer, Certification of Stormwater Fee and Election, and working with Trustees on collection of information for the general manager's review.

## 5. **CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

MOVED/SECOND: Trustee Perez/Trustee Barandas

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith.

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve Consent Calendar Items 5.1-5.6 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the March 10, 2023 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for March 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for March 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for March 2023.

5.5. PANHANDLE DEVELOPMENT PROJECT: Review and Consider Authorizing the General Manager to Execute Funding Agreement with MLC Holdings, INC. for Panhandle Development Project Processing

5.6. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.

## 6. SCHEDULED ITEMS

### 6.1. STORMWATER SERVICE FEE: Review and Consider Adoption of Resolution No. 2023-04-01 – Certifying the Property Related Fee Election.

General Manager King stated that the District's Proposition 218 Stormwater Fee passed having received 56% of the votes in approval of the fee. The District received 23% voter participation, correlating to outreach efforts in the past year. He praised the Board, staff, consultants and legal counsel for their support with the outreach and implementation processes.

Trustee Smith inquired about how the District's Prop 218 Stormwater Fee passed with a simple majority. General Manager King explained that Prop 218 was introduced after the existing assessment. Prop 218 has a two-step process for property related fees: 1) Majority Protest Vote; 2) Simple Majority Vote. Counsel Shapiro added that thresholds define whether a proposition is a tax, assessment, or fee. Being a stormwater fee, the requirement is for it to pass without a majority protest in either of the aforementioned steps. Other types of property-related fees would require a two-thirds majority to pass.

Trustee Avdis expressed his appreciation for the effort invested in the fee. He noted that it is a significant step in transitioning from an agricultural district to a more urbanized one. He inquired whether there were any participants online. GM King stated there were none, as public meetings have resumed, and virtual attendance is no longer a requirement. A recording of the meeting will be made available for public viewing.

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith.

NOES: None

ABSENT: None

ABSTAIN: None

RECUSE: None

ACTION: The motion to adopt No. 2023-04-01, Certifying the Property Related Fee Election, is approved.

### 6.2. PROPERTY RELATED FEE ADMINISTRATION: Review and Consider Authorizing the General Manager to Execute a Contract with NBS for Administration of Property Related Fee for Fiscal Year 2023/2024.

GM King stated that now that the Stormwater Service Fee is certified, annual fee administration will be necessary. The District currently contracts with SCI for its assessment and placement on the county rolls. SCI will continue to administer the existing assessment.

GM King is proposing a \$25,000 contract to have NBS handle the property-related fee. The plan is to include the fee on the tax rolls before August 1 and then continue with NBS until next year, when a RFQ will be solicited with the goal of having a singular consultant perform administration of the existing assessment and new property related fee for FY 2024/2025.

MOVED/SECOND: Trustee Avdis/Trustee Barandas

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None

ABSENT: None

ABSTAIN: None

RECUSE: None

ACTION: The motion to authorize the general manager to execute a contract with NBS for the Administration of Property Related Fee for Fiscal Year 2023/2024 is approved.

### 6.3. DISTRICT LOGO: Review and Consider Approval of Updated District Logo.

General Manager King discussed an updated District Logo with the Board, as recommended by the Urbanization Committee. Due to staff recommendation, images were passed out to Trustees instead of projecting the image on the screen, and there was mention of having the logo Trademarked. Eric Grotenhuis from Page Design was available remotely to discuss his vision for the design and was available for Board questions. Overall the Board was pleased with the new design, and after a few comments, the item was moved for approval.

MOVED/SECOND: Trustee Smith/Trustee Perez

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None

ABSENT: None

ABSTAIN: None

RECUSE: None

ACTION: The motion to approve the updated District logo is approved.

## 7. **BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### 7.1. BOARD ACTIVITY UPDATES:

#### 7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) April 5, 2023
- Personnel Committee (Gilbert, Lee Reeder, & Avdis) April 5, 2023
- Operations Committee (Bains, Smith, & Perez) April 11, 2023

General Manager King asked to enter into the record that he met with the Operations Committee on April 11 at 12:30 pm. The meeting was attended by Committee members Bains, Perez, and Smith. This meeting occurred after the publishing of the Board packet.

The Committee reviewed the draft Budget assumptions and had recommendations that will be incorporated into the draft budget to be presented to the full Board in May 2023 for discussion.

Consultants from KSN also attended the Committee meeting and gave a presentation and overview of the preliminary design of Pumping Plant #8.

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee
- Legal Committee
- Urbanization Committee

**8. CLOSED SESSION**

8.1. PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager.

**9. RECONVENE TO OPEN SESSION**

9.1. REPORT ON CLOSED SESSION: Discuss and take action on any changes in duties, compensation, or benefits for the General Manager.

Co-Counsel Shapiro announced that the Board took no reportable actions. The Board did not have an opportunity to finish General Manager's evaluation discussion. The item is requested to be put on next month to complete as a Closed Session.

**10. ADJOURN**

Trustee Lee Reeder asked for all in favor of adjournment of the meeting. All were in favor. The meeting is adjourned.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**May 12, 2023  
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Vice President Thomas M. Gilbert; Trustee Nick Avdis; Trustee Jag Bains, Trustee Thomas Barandas, Trustee Edwin Perez; Trustee Thomas W. Smith; General Co-Counsel Scott Shapiro; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez and Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

Absent: None

1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Trustee Bains

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the May 12, 2023 Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Smith led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts of interest identified by the Trustees.

**2. PRESENTATIONS**

There were no Scheduled Presentations

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction not on the Agenda.*

### **4. INFORMATIONAL ITEMS**

#### **4.1. GENERAL MANAGER'S REPORT: Update on activities since the April 2023 Board Meeting.**

The past month has seen ample time dedicated to closing out the current fiscal year's budget and preparing the new budget. The draft budget has been presented to the Finance Committee.

Trustee Smith referred to the update in the GM Report regarding construction updates in the reaches. He asked about when construction would be over. GM King responded that although the timeframe for completion is ever-changing, the current outlook may lie between 2026 and 2027. Legislation revision may be necessary at the SAFCA or City/County level to allow an extension for the project timelines.

Trustee Avdis stated that although the public cares about project completion, they likely care more about when FEMA remapping will be completed, which will be some time after construction. He asked Counsel Shapiro if there was an effort to move the SB 5 deadline.

Counsel Shapiro stated that SB 5, a statute passed back in 2006 or 2007, imposes a requirement for urban areas in the Central Valley to achieve or be in progress to achieve 200-year flood protection. The deadline is 2025. However, this deadline has been extended twice, once for the Stockton area (for Lathrop), and Manteca has been pushed back to 2028. The deadline for West Sacramento last year under SB 901 was pushed back to 2030. A current bill in the Legislature would extend the deadline for these two communities further. SAFCA elected not to participate in the bill, as it was unconvinced that an extension would be needed to cover the Natomas area. If SACFA determines that it is necessary to move the deadline, it should be able to do so through legislation. The bill SB 586 (Eggman) is likely to pass the Senate floor soon. It would change it from a hard date deadline to an as long as you make adequate progress with the Corps (Manteca and Stockton only), the deadline floats out accordingly.

Trustee Smith asked if the current deadline was 2027. Counsel Shapiro replied that there had not been an extension for Natomas, so the deadline is 2025.

Trustee Smith asked when mandatory flood insurance would be concluded. GM King responded that once a letter of map revision is submitted to FEMA, and Natomas is certified for 200-year flood protection, the hope is that mandatory flood insurance will no longer be required for the basin.

Trustee Perez inquired about a resident's letter to GM King before the April Board Meeting. GM King stated that the district followed up after the meeting. Beginning on Monday, May 15, a cleanup is scheduled in that area.

4.2. OPERATIONS MANAGER’S REPORT: Update on activities since the April 2023 Board Meeting.

Efforts have been spent on mowing, road repairs, and cleanup activities. NEMDC cleanup activities lasted about five days, with the assistance of Forensic Clean. Additional cleanup areas have been posted. The current focus is mowing due to high vegetation.

Operations Manager Holleman explained the Unauthorized Encampment Activity Expense.

Trustee Smith asked about the quantities shown under Pumping Plant 3’s Pump 2. The quantity shown was greater than the total rainfall. Operations Manager Holleman explained that this was due to residual water from fields. Trustee Smith requested that a note be placed in the next report with such an indication. Trustee Smith is trying to understand how much water is pumped versus how much rain falls in the district.

GM King added that the pumping values obtained are calculated rather than measured. They are illustrative calculations because they are calculated using pumping hours, which creates room for errors, as mechanical flaws are not accounted for.

4.3. DISTRICT COUNSEL’S REPORT: Update on activities since the April 2023 Board Meeting.

Co-Counsel Shapiro provided a verbal update of Counsel’s work in April 2023.

**5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

MOVED/SECOND: Trustee Barandas/Trustee Gilbert

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith.

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve Consent Calendar Items 5.1-5.4 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the April 14, 2023 Board Meeting.

5.2. TREASURER’S REPORT: Approve Treasurer’s Report for April 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for April 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for April 2023.

**6. SCHEDULED ITEMS**

6.1. FISCAL YEAR 2023/2024 DRAFT BUDGET: Review and Discuss Draft Budget for Fiscal Year 2023/2024.

General Manager King presented the Draft Fiscal Year 2023/2024 Budget then received questions/comments from Trustees:

Trustee Lee Reeder inquired about the nature of the Security Patrol Reimbursement. GM King explained that it is the cost-share agreement between Natomas Mutual and The Natomas Basin

Conservancy (TNBC). GM King also stated that he has a meeting scheduled next week with both organizations to discuss the long-standing agreement.

Trustee Smith asked why the Metro Air Park reimbursement is a separate line item. GM King explained that the reimbursement results from an agreement with Sacramento County to pump water at Metro Air Park.

Trustee Perez asked if GM King knew of any LMA items in the Governor's May Revise. GM King was unaware of any.

Trustee Avdis acknowledged the effective use of tax dollars and offered to anyone listening that we are good stewards and competently operating this organization.

Trustee Avdis asked GM King to summarize the district's use of livestock for weed removal and any cost-saving benefits it may have. GM King explained that it is an effective but costly method. For this reason, it has not been included in the budget. Trustee Avdis then asked if baling vegetation into hay is an option, to which GM King stated that this process is already in effect.

Trustee Avdis suggested that specific numbers for the cleanup of homeless encampments be added to the summary of labor costs. GM King said such a report could be generated using the total cost of these activities over the past two years and a Replicon report of employee hours. Trustee Avdis stated that a similar report or mention of refuse totals would be helpful.

Trustee Lee Reeder agreed and requested that a connection between hours spent on cleanups and security be summarized in the Operations Manager Report annually.

Trustee Lee Reeder asked if the herbicide budget needed to be increased, which GM King denied.

GM King made known that the Budget is based on Committee recommendations, any modifications will be made over the next month and brought before the Board for adoption on June 16.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### **7.1. BOARD ACTIVITY UPDATES:**

#### **7.1.1. RD 1000 Committee Meetings Since Last Board Meeting**

- Finance Committee (Gilbert, Bains, Perez) April 21, 2023
- Executive Committee (Lee Reeder & Gilbert) May 3, 2023

#### **7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting**

- Legal Committee
- Personnel Committee
- Operations Committee
- Urbanization Committee

## **8. CLOSED SESSION**

8.1. PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager.



**9. RECONVENE TO OPEN SESSION**

- 9.1. REPORT ON CLOSED SESSION: Discuss and take action on any changes in duties, compensation, or benefits for the General Manager.

Coming out of the closed session, the Board performed an annual evaluation of its general manager and gave counsel priorities to share with the general manager. The general manager talked with the Board to better understand it. State law requires a report on executive compensation for all general managers. The Board, consistent with the existing general manager's contract, will provide GM King the same COLA that all other employees receive for the next Fiscal Year. In recognition of the nights and weekends GM King worked on the Prop 218 Project, the Board also decided to award GM King a one-time, extra week of vacation (40 hours), to be accrued instantly at the beginning of FY 23-24.

The Board recognized there may be better ways to perform the general manager evaluation and has tasked the Personnel Committee with meeting and talking about options. Counsel Shapiro noted the Board is interested in supporting executive coaching for the District's Executive Staff and to include the expense in final Budget presented to the Board in June.

**10. ADJOURN**

Trustee Lee Reeder asked for all in favor of adjournment of the meeting. All were in favor. The meeting is adjourned.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**June 16, 2023  
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains, Trustee Thomas Barandas, Trustee Edwin Perez; Trustee Thomas W. Smith; General Co-Counsel Rebecca Smith; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez and Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

Absent: Trustee Gilbert

1.3. Approval of Agenda

MOVED/SECOND: Trustee Nick Avdis/Trustee Jag Bains

AYES: Trustee Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Gilbert

ABSTAIN: None

ACTION: The motion to approve the June 16, 2023 Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Avdis led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

Trustee Edwin Perez requested that items 5.6 & 5.7 be pulled from consent as he would be recusing himself from voting on both items.

**2. PRESENTATIONS**

There were no scheduled presentations.

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction not on the Agenda.*

There were no public comments made.

### **4. INFORMATIONAL ITEMS**

#### 4.1. GENERAL MANAGER'S REPORT: Update on activities since the May 2023 Board Meeting.

A copy of the General Manager's Report has been included in the June 16 Board packet.

#### 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the May 2023 Board Meeting.

A copy of the Operation Manager's Report has been included in the June 16 Board packet.

OM Gabe Holleman highlighted the newly added Homeless Encampment Activity page in the OM Report.

Trustee Smith asked if the district was funding the entire encampment activities, which OM Holleman confirmed. He stated that GM King has applied for the SSJDD grant to further assist in funding encampment cleanup efforts.

Trustee Perez asked for clarification on posting notices before scheduled encampment cleanups. OM Holleman explained that the process takes three weeks, with notices being placed weekly for three weeks. The cleanup event is then coordinated with local police departments. He also indicated that daily patrols would be present near Home Depot and The Cove to establish a presence.

#### 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the May 2023 Board Meeting.

Co-Counsel Smith provided a verbal update of counsel's work during May 2023.

### **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items routine and will adopt them in one motion. There is no discussion on these items before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

Trustee Perez requested that items 5.6 and 5.7 be pulled from the Consent Calendar and voted on separately.

GM King informed that an attachment for Item 5.8 (Resolution No. 2023-06-04) was handed out to Trustees at the beginning of the meeting.

GM King explained the nature of items 5.5 and 5.6. He indicated they were being included so that an agreement with DWR can be executed promptly once the application is approved. He also explained the nature of item 5.7

MOVED/SECOND: Trustee Nick Avdis/Trustee Tom Smith

AYES: Trustee Lee Reeder, Avdis, Bains, Barandas, Perez, Smith.

NOES: None

ABSENT: Trustee Gilbert

ABSTAIN: None

ACTION: The motion to approve Consent Calendar Items 5.1-5.5 and 5.8 & 5.9 is approved.

Items 5.6 & 5.7 were voted on separately.

MOVED/SECOND: Trustee Elena Lee Reeder/Trustee Nick Avdis

AYES: Trustee Lee Reeder, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None

ABSENT: Trustee Gilbert

RECUSED: Trustee Perez

ACTION: The motion to approve Consent Calendar Items 5.6-5.7 is approved.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the May 12, 2023 Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for May 2023.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for May 2023.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for May 2023.
- 5.5. AUTHORIZATION TO SUBMIT GRANT APPLICATION: Review and Consider Adoption of Resolution No. 2023-06-01 Authorizing General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2023/2024.
- 5.6. AUTHORIZATION TO EXECUTE FUNDING AGREEMENT: Review and Consider Adoption of Resolution No. 2023-06-02 Authorizing General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program 2023/2024.
- 5.7. AUTHORIZATION TO PARTICIPATE: Review and Consider Adoption of Resolution No. 2023-06-03: Authorizing the Intent to Participate in The State Of California Department Of Water Resources Flood System Repair Project To Receive State Cost-Share Funds.
- 5.8. AUTHORIZATION TO ACCEPT GRANT DEED: Review and Consider Adoption of Resolution No. 2023-06-04 – Authorizing the General Manager to Accept Grant Deed from Beazer Homes Holdings LLC (APN: 225-3190-004).

- 5.9. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION: Review and Consider Selection of California Special Districts Association Board of Director Seat C and Authorize Board Secretary to Cast Vote

## 6. SCHEDULED ITEMS

- 6.1. FISCAL YEAR 2023/2024 BUDGET: Review and Consider Adoption of Resolution No. 2023-06-05 – Adopting Fiscal Year 2023/2024 Budget.

GM King stated the proposed budget was mostly unchanged from the draft budget presented in the May board meeting, except for an additional \$30,000 for professional development. It was also noted the District will not receive the Community Project Fund. This line item has been removed from the budget.

MOVED/SECOND: Trustee Tom Smith/Trustee Nick Avdis  
AYES: Trustee Lee Reeder, Avdis, Bains, Barandas, Perez, Smith.  
NOES: None  
ABSENT: Trustee Gilbert  
ABSTAIN: None  
ACTION: The motion to approve Item 6.1 is approved.

- 6.2. OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2023/2024: Review and Consider Adoption of Resolution No. 2023-06-06 – Adopting Official Pay Rate Schedule for Fiscal Year 2023/2024.

GM King stated that the 5.5% COLA change is reflected for all positions in the Official Pay Rate Schedule including the General Manager.

MOVED/SECOND: Trustee Ed Perez/Trustee Tom Barandas  
AYES: Trustee Lee Reeder, Avdis, Bains, Barandas, Perez, Smith.  
NOES: None  
ABSENT: Trustee Gilbert  
ABSTAIN: None  
ACTION: The motion to approve Item 6.2 is approved.

- 6.3. SACRAMENTO LOCAL AGENCY FORMATION COMMISSION: Nominations for Special District Representation.

GM King asked if any trustee would be interested in being nominated for LAFCo Special District Representation. Trustee Perez expressed interest.

MOVED/SECOND: Trustee Nick Avdis/Trustee Elene Lee Reeder  
AYES: Trustee Lee Reeder, Avdis, Bains, Barandas, Perez, Smith  
NOES: None  
ABSENT: Trustee Gilbert  
ABSTAIN: None

ACTION: The motion to nominate Trustee Perez for LAFCo Special District Representation is approved.

**7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) May 31, 2023

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee
- Legal Committee
- Personnel Committee
- Operations Committee
- Urbanization Committee

**8. CLOSED SESSION**

There were no Closed Session items.

**9. ADJOURN**

Trustee Lee Reeder asked for all in favor of adjournment of the meeting. All were in favor. The meeting is adjourned.



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**July 14, 2023  
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Trustee Thomas Gilbert; Trustee Thomas Barandas; Trustee Edwin Perez; General Co-Counsel Rebecca Smith; General Manager Kevin King; Administrative Services Manager Joleen Gutierrez and Administrative Assistant Christina Forehand.

**1. PRELIMINARY**

**1.1. Call Meeting to Order**

Board President Elena Lee Reeder called the meeting to order.

**1.2. Roll Call**

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Gilbert, Barandas, Perez

Absent: Trustee Avdis, Bains, Smith

**1.3. Approval of Agenda**

MOVED/SECOND: Trustee Perez/Trustee Barandas

AYES: Trustee Lee Reeder, Gilbert, Barandas, Perez

NOES: None

ABSENT: Trustee Avdis, Bains, Smith

ABSTAIN: None

ACTION: The motion to approve the July 14, 2023 Board Meeting agenda is approved.

**1.4. Pledge of Allegiance**

Trustee Gilbert led the Pledge of Allegiance.

**1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)**

There were no conflicts identified by the Trustees.

## **2. PRESENTATIONS**

There were no scheduled presentations.

## **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction not on the Agenda.*

There were no public comments made.

## **4. INFORMATIONAL ITEMS**

### **4.1. GENERAL MANAGER'S REPORT: Update on activities since the June 2023 Board Meeting.**

A copy of the General Manager's Report has been included in the July 14 Board packet.

General Manager Kevin King stated that the district has been working with consultants from NBS and SCI assessment engineers to finalize property-related fees and assessment rates so that levies can be placed on the Sacramento and Sutter County 2023-2024 Assessment Roll. GM King also announced that he plans to release an RFQ to select a vendor to continue Stormwater Fee administration this fall.

GM King said that since May, over \$60,000 has been spent on security patrol services, and the current spending rate for security is not sustainable. He acknowledged that since patrols increased, homeless encampment reestablishment decreased along the East Main Drainage Canal, and most encampment-related trash has also been removed. GM King and Operations Manager Holleman will meet with security personnel to determine specific areas and times of day needing increased patrols.

Trustee Perez inquired about the status of the canal near Home Depot. GM King stated that the canal had been cleared of debris, noting difficulties.

Trustee Lee Reeder expressed concern about the increase in spending on security patrols. GM King responded that the intention is to meet with the security team to lower costs.

To end his report, GM King announced that on September 8, 2023, there will be an employee appreciation lunch. All Trustee bank card signers should plan to attend the lunch; a bank representative will be onsite to collect signatures.

### **4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the June 2023 Board Meeting.**

A copy of the Operation Manager's Report has been included in the July 14 Board packet.

### **4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the June 2023 Board Meeting.**

Co-Counsel Smith provided a verbal update of counsel's work during June 2023.



## **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items routine and will adopt them in one motion. There is no discussion on these items before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

MOVED/SECOND: Trustee Perez /Trustee Barandas

AYES: Trustee Lee Reeder, Gilbert, Barandas, Perez

NOES: None

ABSENT: Trustee Avdis, Bains, Smith

ABSTAIN: None

ACTION: The motion to approve Consent Calendar Items 5.1-5.7 is approved.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the June 16, 2023 Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for June 2023.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for June 2023.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for June 2023.
- 5.5. COST ALLOCATION PLAN: Review and Consider Adoption of Resolution No. 2023-07-01 Adopting Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates.
- 5.6. AUTHORIZATION TO INVEST IN LOCAL AGENCY INVESTMENT FUND: Review and Consider Adoption of Resolution No. 2023-07-02 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.
- 5.7. METRO AIR PARK DEVELOPMENT PROJECT: Review and Consider Authorizing the General Manager to Execute Funding Agreement with Metro Air Park, LLC. for Metro Air Park Development Project Processing.

## **6. SCHEDULED ITEMS**

- 6.1. PUBLIC HEARING – ADOPTION OF FISCAL YEAR 2023/2024 OPERATION AND MAINTENANCE ASSESSMENT: Review and Consider Adoption of Resolution No. 2023-07-03 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2023/2024.

GM King did not receive written comments, and no public comments were made during the hearing.

GM King announced property assessment fee reductions for constituents because of the introduction of the Stormwater Service Fee. The new rate will be three cents per hundred dollars of value, and the new minimum charge will be \$10. The district can raise the assessment in the future if needed.

MOVED/SECOND: Trustee Barandas/Trustee Gilbert

AYES: Trustee Lee Reeder, Gilbert, Barandas, Perez

NOES: None

ABSENT: Trustee Avdis, Bains, Smith

ABSTAIN: None

ACTION: The motion to adopt Resolution No. 2023-07-03 Authorizing Levying of the Operations and Maintenance Assessment for Fiscal Year 2023/2034 is approved.

- 6.2. CERTIFICATION OF LEGAL PROCESS FOR SPECIAL ASSESSMENT: Review and Consider Adoption of Resolution No. 2023-07-04 Certifying to the County of Sutter the Validity of the Legal Process Used to Place Direct Charges (Special Assessment) on the Secured Tax Roll for Fiscal Year 2023/2024.

GM King explained that this resolution certifies the legal process mentioned in Item 6.1 regarding the assessment fee for Sutter County.

MOVED/SECOND: Trustee Gilbert/Trustee Perez

AYES: Trustee Lee Reeder, Gilbert, Barandas, Perez

NOES: None

ABSENT: Trustee Avdis, Bains, Smith

ABSTAIN: None

ACTION: The motion to approve Resolution No. 2023-07-04 Certifying to the County of Sutter the Validity of the Legal Process Used to Place Direct Charges (Special Assessment) on the Secured Tax Roll for FY 2023/2024 is approved.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### 7.1. BOARD ACTIVITY UPDATES:

#### 7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) July 5, 2023

#### 7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee
- Legal Committee
- Personnel Committee
- Operations Committee
- Urbanization Committee

**Correction:** Trustee Gilbert was absent from the July 5, 2023 Executive Committee meeting.

## **8. CLOSED SESSION**

There were no Closed Session items.

## **9. ADJOURN**

Trustee Lee Reeder asked for all in favor of adjourning the meeting. All were in favor. The meeting is adjourned.

Trustees Present: Lee Reeder, Gilbert, Barandas, Perez

Trustees Absent: Trustee Avdis, Bains, Smith



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Learn more at [RD1000.ORG](http://RD1000.ORG)

## RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES MEETING

**August 11, 2023  
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Trustee Thomas Gilbert; Trustee Nick Avdis; Trustee Jag Bains; Trustee Thomas Barandas; Trustee Edwin Perez; Trustee Tom Smith; General Co-Counsel Scott Shapiro; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez and Administrative Assistant Christina Forehand.

### **1. PRELIMINARY**

#### 1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

#### 1.2. Roll Call

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

Absent: None

*Trustee Jag Bains departed the meeting at 8:37.*

#### 1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the August 11, 2023, Board Meeting agenda is approved.

#### 1.4. Pledge of Allegiance

Trustee Gilbert led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified by the Trustee involved*)

There were no conflicts identified by the Trustees.

**2. PRESENTATIONS**

2.1 Natomas Basin Hydrologic Model Update – Civil Engineering Solutions, Inc. (Thomas Plummer)

GM King introduced the speaker as Thomas Plummer from Civil Engineering Solutions. They have been updating the Natomas Basin Flood Model per a cost-share agreement made with the District.

Mr. Plummer provided a historical overview of the flood models used. He shared the District has been using the XPSWMM Model to map out flood risk across the District since the late 1980s. In the 1990s, improvements were made for FEMA flood mapping purposes. The most significant improvements to the model occurred between 2014-2017 when updated for the urban level of protection update studies. The model was a single model that does hydrology and hydraulics and represents system flows well. In the 2000s, the District purchased the Grandpark Model (two separate models, hydrology and hydraulics), which inspired the District's new Basin-wide model, where mapping improvements are being made by accounting for every sq ft water flow and infiltration rates using LiDAR, GIS, complex calculations and calibration.

The hydrology modeling program SACCALC can run two-year to 500-year flood events. Historic storms can also be input. This program solves the problem of how rainfall turns into runoff at the source.

A two-dimensional hydraulic model uses the physical characteristics of the basin to compute flow delay and behavior. It divides the floodplain into 1.6 million cells of varying sizes. The model includes essential infrastructure such as pump stations and their storage areas. It also includes time-corrected Sankey Gap Spill Flows and PGCC culverts that discharge into the basin. External flood elevations were included to allow PGCC culvert computing.

The 2017 precipitation event served as a calibration event for SACCALC. There are seven rainfall gages throughout the District.

A copy of Mr. Plummer's presentation slides will be provided to the trustees for further review.

Mr. Plummer ended his presentation by highlighting additional uses of the Basin-Wide Model: Development Impact Analysis and Assessment; Pump Station Operations and Optimization Assessments – internal (local agency pumps), RD1000 Pump Stations, and benefit assessments of specific pumps; Evaluations of Hydraulic Constraints; Evaluations of Attenuation Benefits; ULOP/ULDC Analysis; Evaluation of other Events; Evacuation Plans; Flood Damage Assessments; Flood Prediction and Forecasting as well as What If Scenarios.

Mr. Plummer stated that outreach to the stakeholders (i.e., the County and the City) has already been done. One of the most significant challenges will be recertifying the previously certified levees. Another step he is working towards is preparing the FEMA remapping application for the Interior areas of the Basin using modeling.

Overall, mapping efforts are close to being completed; however, the project may need to be put on hold while the city works towards recertifying the interior levees.

GM King mentioned that RD1000 has been meeting with the City and County to discuss the valuation of the interior drains and deficiencies that need to be addressed. He also expressed interest in an Operations Committee meeting once KSN provides the Engineer's Estimate for district canals.

Trustee Lee Reeder expressed her interest in the levee recertification topic.

Trustee Smith requested a comparison of the pre-project and post-project floodplain mapping. Mr. Plummer explained the differences between the two maps and the methods used to draw them. Trustee Smith then asked for clarification on the colors of the post-project map. Mr. Plummer explained that the dark green seen on the map represented floodplains.

Trustee Smith asked if events such as pump failures were included in the model, to which GM King indicated that this would be considered in future plans for the project.

Trustee Avdis expressed his appreciation for our work, district leadership, and Mr. Plummer's thoroughness on this project.

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction not on the Agenda.*

There were no public comments received or made.

### **4. INFORMATIONAL ITEMS**

#### **4.1. GENERAL MANAGER'S REPORT: Update on activities since the July 2023 Board Meeting.**

A copy of the General Manager's Report has been included in the August 11 Board packet.

General Manager King stated that he attended the National Association of Flood and Storm Management Agencies (NAFSMA) awards on behalf of RD1000, to accept a first-place award for Excellence in Communication for the 4Natomas outreach effort. Counsel Shapiro added that the only award decision that the NAFSMA panel was unanimous on was the District's first-place ranking.

GM King reported that Trustee Lee Reeder and Trustee Avdis met with Congressman Ami Bera earlier that week to follow up on the District's Community Project Fund application. The plan is to create a stronger application for next year's application window.

The September 8 Board Meeting will be scheduled for 10 a.m. A head count for attendance at the meeting, and the Employee BBQ was requested.

GM King announced that the District has won first place in CSDA's Excellence in Communication Award. He will present with the outreach team as a follow-up to the award.

GM King has presented a more sustainable alternative to an annual Steelhead Creek cleanup involving effective security patrols. A temporary restraining order (TRO) has been placed on the

City of Sacramento for the enforcement of the encampment ordinance, temporarily limiting the District's ability to vacate encampments before a cleanup.

An Operations Committee meeting is due soon to discuss several projects that have been determined to need correction before the recertification of the interior levees. The Operations Committee will discuss and hopefully recommend that RD1000 may not need interior levee recertification. Cost-sharing of the project corrections will also need to be discussed.

GM King invited the Trustees to schedule one-on-one lunches with him, as the Board desired.

Trustee Avdis requested that the Operations Committee meet sometime soon to follow up on Mr. Plummer's presentation.

Trustee Perez brought up concern for Sunday's cleanup (8/13), as the recently issued TRO issued to the City of Sacramento by a Sacramento Federal Judge preventing the removal of homeless camps until an injunction hearing decision extends or removes the TRO. GM King confirmed that this cleanup will be affected.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the July 2023 Board Meeting.

A copy of the Operation Manager's Report has been included in the August 11 Board packet.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the July 2023 Board Meeting.

Co-Counsel Smith provided a verbal update of counsel's work during July 2023.

**5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items routine and will adopt them in one motion. There is no discussion on these items before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Lee Reeder, Gilbert, Avdis, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Bains

ABSTAIN: None

ACTION: The motion to approve the August 11, 2023, Board Meeting agenda is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the July 14, 2023, Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for July 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for July 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for July 2023.

5.5. MEMORANDUM OF UNDERSTANDING: Authorize General Manager to Execute a Memorandum of Understanding with the City of Sacramento for Ninos Parkway Trail Crossing.

**6. SCHEDULED ITEMS**

No Scheduled Items

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### 7.1. BOARD ACTIVITY UPDATES:

#### 7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) August 2, 2023

#### 7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee
- Legal Committee
- Personnel Committee
- Operations Committee
- Urbanization Committee

## **8. CLOSED SESSION**

There were no Closed Session items.

## **9. ADJOURN**

Trustee Perez motioned to adjourn the meeting. Trustee Smith seconded. All trustees present said aye. The meeting was adjourned.



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## RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES MEETING

**September 8, 2023  
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Trustee Thomas Gilbert; Trustee Nick Avdis; Trustee Thomas Barandas; Trustee Edwin Perez; General Co-Counsel Rebecca Smith; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez and Administrative Assistant Christina Forehand.

### 1. PRELIMINARY

#### 1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

#### 1.2. Roll Call

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Gilbert, Avdis, Barandas, Perez

Absent: Trustee Bains, Smith

#### 1.3. Approval of Agenda

There were no changes to the agenda.

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Lee Reeder, Gilbert, Avdis, Barandas, Perez

NOES: None

ABSENT: Trustee Bains, Smith



ABSTAIN: None

ACTION: The motion to approve the September 8, 2023, Board Meeting agenda is approved.

#### 1.4. Pledge of Allegiance

Trustee Perez led the Pledge of Allegiance.

#### 1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified by the Trustee involved*)

There were no conflicts identified by the Trustees.

### **2. PRESENTATIONS**

No Scheduled Presentations

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter that is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction not on the Agenda.*

There were no public comments received or made.

### **4. INFORMATIONAL ITEMS**

#### 4.1. GENERAL MANAGER'S REPORT: Update on activities since the August 2023 Board Meeting.

General Manager Kevin King announced the District received CSDA's "Exceptional Outreach and Advocacy Award." Five trustees, the general manager, and the operations manager attended this conference. Greg from NBS and Eric from Page Design provided a 1.5-hour presentation about the District's various outreach project elements and how we navigated Prop 218. PR Newswire featured a press release of this achievement, and CSDA will also feature RD1000 in their September-October magazine edition (article: Small District Wins Big Award).

GM King made known the City of Sacramento has confirmed that the Highwater Jamboree will be held on October 21 at North Natomas Regional Park. Trustees are welcome to attend and help at the event. Set-up will begin at 7 a.m., and the event will run from 10 a.m. to 1 p.m.

GM King made known there is a statewide ballot initiative 21-0042A1 to amend the California Constitution (sponsored by the California Business Roundtable). As written, the initiative would restrict local and state governments and special districts from enacting, modifying, or expanding taxes, assessments, fees, and property-related (Prop 218 and Prop 26) charges. CSDA has issued a Take Action Brief, and GM King will submit a letter of opposition to CSDA on behalf of the District. General counsel is looking into the initiative and its challenges should it continue to move forward. Separately making its way through the legislature is ACA 13, an Assembly Constitutional Amendment that removes some troubling language from Initiative 21-0042A1. GM King will continue to monitor this legislation.

Trustee Barandas asked about the objective of the initiative. GM King explained that the purpose is to restrict new taxes, fees, and unjustifiable assessments. It would impact the ability to generate funds to provide essential services.

Trustee Perez inquired if the constitutionality of the retroactive date had been questioned. GM King explained that this was an ongoing conversation with the District's general counsel and that their legal opinion would be provided to the Trustees.

Trustee Gilbert asked about the supporters of the initiative, to which GM King stated that he had not yet read through the supporters. Trustee Lee Reeder expressed her concern.

Trustee Perez shared his plan to attend the Highwater Jamboree event and encouraged all Trustees to consider attending; many of our flood partners will attend.

#### 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the August 2023 Board Meeting.

A copy of the Operation Manager's Report has been included in the September 8 Board packet.

GM King announced the City's stay on encampment removals still affects our ability to conduct trash removals; however, district crews will continue to remove trash around the district, avoiding campers.

GM King reported that RD1000 has prevented the re-establishment of homeless encampments along the NEMDC. Still, the current spending on additional security patrols may be unsustainable if we do not receive support from other partners; the District's level of participation may need to be reevaluated, and we would rethink our approach.

Trustee Avdis stated that as a member of the Regional Water Quality Control Board (RWQCB), trash removal from the region's waterways is a priority. The RWQCB recognizes RD1000's extensive cleanup efforts.

Trustee Lee Reeder stressed the importance of the Steelhead Creek Cleanup being more evenly balanced in cost and burden sharing.

Trustee Perez asked if the City's injunction affected RD1000's cleanup efforts, which OM Holleman confirmed.

#### 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the August 2023 Board Meeting.

Co-Counsel Smith provided a verbal update of counsel's work during August 2023

Co-Counsel Smith informed the board that a legal analysis of Initiative 21-0042A1 would be provided. She informed the Board of a class action lawsuit against CalPERS alleging that CalPERS has underpaid. The district has been named in this action along with 1499 other agencies.

### 5. **CONSENT CALENDAR**

*The Board considers all Consent Calendar items routine and will adopt them in one motion. There is no discussion on these items before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

MOVED/SECOND: Trustee Gilbert/Trustee Avdis

AYES: Trustee Lee Reeder, Gilbert, Avdis, Barandas, Perez

NOES: None

ABSENT: Trustee Bains, Smith

ABSTAIN: None

ACTION: The motion to approve the September 8, 2023, Consent Calendar is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the August 11, 2023 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for August 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for August 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for August 2023.

5.5. FINANCIAL ASSISTANCE APPLICATION: Review and Consider Adoption of Resolution No. 2023-09-01: Authorizing the General Manager to Execute a Financial Assistance Application for Disaster Assistance with the California Governor's Office of Emergency Services.

## **6. SCHEDULED ITEMS**

No Scheduled Items

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### 7.1. BOARD ACTIVITY UPDATES:

#### 7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) August 22, 2023

#### 7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee
- Legal Committee
- Personnel Committee
- Operations Committee
- Urbanization Committee

## **8. CLOSED SESSION**

There were no Closed Session items.

## **9. ADJOURN**

Motioned by Trustee Perez and seconded by Trustee Barandas. All trustees said Aye. The motion to adjourn the meeting was approved.



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## RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES MEETING

OCTOBER 20, 2023  
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Trustee Thomas Gilbert; Trustee Jag Bains; Trustee Thomas Barandas; Trustee Edwin Perez; Trustee Thomas Smith General Co-Counsel Rebecca Smith; General Manager Kevin King; Operations Manager Gabe Holleman; and Administrative Services Manager Joleen Gutierrez.

### 1. PRELIMINARY

#### 1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

#### 1.2. Roll Call

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Gilbert, Bains, Barandas, Perez, Smith

Absent: Trustee Avdis

*Trustee Gilbert departed following the approval of Item 6.1.*

#### 1.3. Approval of Agenda

Agenda change by GM Kevin King. Due to Trustee time constraints, he requested to move Item 8.1 (Closed Session Item) ahead of Item 6.

MOVED/SECOND: Trustee Lee Reeder/Trustee Bains

AYES: Trustee Lee Reeder, Gilbert, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Avdis

ABSTAIN: None

ACTION: The motion to approve the October 20, 2023, Board Meeting agenda with the requested order change is approved.

#### 1.4. Pledge of Allegiance

Trustee Gilbert led the Pledge of Allegiance.

#### 1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified by the Trustee involved*)

There were no conflicts identified by the Trustees.

### 2. **PRESENTATIONS**

No Scheduled Presentations

### 3. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter that is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction not on the Agenda.*

There were no public comments received or made.

### 4. **INFORMATIONAL ITEMS**

#### 4.1. GENERAL MANAGER'S REPORT: Update on activities since the September 2023 Board Meeting.

GM Kevin King provided a verbal update on activities in the past month.

He announced that he would begin sharing legislative updates from CSDA, the CA League of Cities, in the GM report. An Amicus brief was filed on behalf of the League of CA Cities on the Boise decision about camping ordinances and the ban on doing such. They are asking for clarification and determination on cruel and unusual punishment, imposing a camping ordinance or not, and how it impacts civil rights.

GM King stated the temporary ban on the ability to enforce the homeless encampment removal ordinance is still in effect. A case recently presented questions about the constitutionality of the ordinance. RD1000 will continue working with the City on this issue.

Removal of trash and debris along the Natomas East Main Drain Canal (NEMDC) is now complete. The RD1000 operations crew, the City of Sacramento, and area partners made this achievement possible. Councilwoman Karina Talamantes praised RD1000 at a Chamber of Commerce Lunch event and explained the importance of our levees to the attendees.

GM King said he would begin including pertinent articles in the board packets. A brief CSDA video highlighting RD1000's role in flood protection was played. The video is also available on the district's website and YouTube Channel.

GM King announced that the trustee training matrix had been passed out to all the trustees. Trustees were reminded to ensure they were current with their required Sexual Harassment Prevention and Ethics training for elected officials. Trustees were offered two options: to take qualified training courses independently and request reimbursement for course registration costs or have the GM or ASM set up training where training would need to be completed within a specified time frame.

The Highwater Jamboree will be held on Saturday, October 20, and open to the public from 10 a.m. to 1 p.m. RD1000 will have a booth at the event to provide information and giveaways. Trustees were invited to attend the event and help at the booth if available. The event will be for all ages and family-friendly.

Trustee Lee Reeder requested that the Board receive weekly precipitation and water level updates when high precipitation storms occur. GM King stated that WhatsApp is currently used for updates between shifts but that weekly email updates to Trustees could also be incorporated when pumping activities are activated and shut down. GM King assured the Trustees that the district is actively preparing for flood season.

Trustee Smith asked about the current available capacity at Plant 8, to which OM Holleman responded we are at 80%. He added that most pumping plants, including Plant 1A, are working and available for the flood season.

Trustee Lee Reeder asked when reconstruction for Plant 1B is planned. GM King announced that Reach A is scheduled for reconstruction in 2024; until then, Plant 4 remains offline.

#### 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the September 2023 Board Meeting.

A copy of the Operation Manager's Report has been included in the October 20, 2023 Board packet.

Operations Manager Gabe Holleman announced that mowing activities were approaching an end. Encampment removals, sign postings, and cleanups have continued. The Home Depot, Airport, and San Juan area will be completed soon. Eighty thousand pounds of trash was removed from the NEMDC, and over 50,000 pounds have been removed from Steelhead Creek in conjunction with American River Flood Control and American River Water Alliance.

OM Holleman stated that routine pumping plant maintenance will begin next week. He mentioned a considerable amount of time has gone into Plant 5 design in this past period.

FMAP vegetation modification will kick off on October 30 from Sierra Health to Truxel Road.

Trustee Smith expressed his appreciation for the tough job our crews perform related to clean-ups.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the September 2023 Board Meeting.

Co-Counsel Smith provided a verbal update of counsel's work during September 2023

Co-Counsel Smith informed the board that Initiative 21-0042A1 is subject to a petition for a hearing before the California Supreme Court to remove it from the ballot. Protest letters have been sent out by various parties expressing their concern about the initiative's implications for local agencies.

Co-Counsel Smith noted that she could provide trustees with required training options.

**5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items routine and will adopt them in one motion. There is no discussion on these items before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

MOVED/SECOND: Trustee Bains/Trustee Barandas

AYES: Trustee Lee Reeder, Gilbert, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Avdis

ABSTAIN: None

ACTION: The motion to approve the October 20, 2023, Consent Calendar is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the September 8, 2023 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for September 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for September 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for September 2023.

5.5. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.

5.6. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with KSN, INC. for Pumping Plant 8 – Final Design.



## 6. **SCHEDULED ITEMS**

6.1. AUTHORIZATION TO OPPOSE INITIATIVE 21-0042A1: Review and Consider Adoption of Resolution No. 2023-10-01 Authorizing General Manager to Join the “NO “on Initiative 21-0042A1 coalition, on behalf of Reclamation District No. 1000.

GM King reviewed Initiative 21-0042A1 and the implications it would have for RD1000. He presented the proposed ACA13, which would effectively oppose the initiative. CSDA and other agencies have formed a coalition opposing this initiative as well.

MOVED/SECOND: Trustee Lee Reeder/Trustee Smith

AYES: Trustee Lee Reeder, Gilbert, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Avdis

ABSTAIN: None

ACTION: The motion to approve Item 6.1 is approved.

6.2. CALMUTUAL (JPRIMA) ELECTION OF BOARD DIRECTORS: Review and Consider Selection of Cal Mutual Board of Directors.

GM King stated that the Cal Mutual Board of Directors is upcoming and suggested that the trustees consider reviewing the candidates.

Trustee Perez moved to send the ballot in to return the ballot for purposes of quorum only as he did not feel familiar enough with the candidates to form an opinion.

Trustee Lee Reeder inquired if any candidates had reached out, to which GM King stated no.

MOVED/SECOND: Trustee Perez/Trustee Bains

AYES: Trustee Lee Reeder, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Avdis, Gilbert

ABSTAIN: None

ACTION: The motion to approve Item 6.2 is approved.

## 7. **BOARD OF TRUSTEE’S COMMENTS/REPORTS**

7.1. BOARD ACTIVITY UPDATES:

GM King mentioned that the Hootsuite and Social Media Reports presented to the Urbanization Committee were given to all trustees. Social media training is being researched with the intention of having office staff receive it.

Trustee Perez is a candidate for the special district seat for LAFCo. Future LAFCo projects could be advantageous to participate in if Trustee Perez is elected.

- 7.1.1. RD 1000 Committee Meetings Since Last Board Meeting
  - Urbanization Committee (Lee Reeder & Smith) September 21, 2023
  - Executive Committee (Lee Reeder & Gilbert) October 4, 2023
  
- 7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting
  - Finance Committee
  - Legal Committee
  - Personnel Committee
  - Operations Committee

## **8. CLOSED SESSION**

- 8.1. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (Pursuant to Gov. Code § 54956.9(d)(4).) Number of Cases: (1)

The Closed Session began following a 3-minute recess after the approval of Consent Calendar Items 5.1-5.6.

## **9. RECONVENE AFTER CLOSED SESSION**

- 9.1. REPORT ON CLOSED SESSION: Report any reportable action taken by the Board during Closed Session.

No reportable action was taken by the Board during Closed Session.

## **10. ADJOURN**

Motioned by Trustee Bains and seconded by Trustee Barandas. All trustees said Aye. The motion to adjourn the meeting was approved.



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## RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES MEETING

NOVEMBER 10, 2023  
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Trustee Thomas Gilbert; Trustee Nick Avdis; Trustee Jag Bains; Trustee Thomas Barandas; Trustee Edwin Perez; Trustee Thomas Smith General Counsel Scott Shapiro; General Manager Kevin King; Administrative Services Manager Joleen Gutierrez; and Administrative Assistant Christina Forehand.

### 1. PRELIMINARY

#### 1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

#### 1.2. Roll Call

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

Absent: None

#### 1.3. Approval of Agenda

MOVED/SECOND: N/A

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the November 10, 2023, Board Meeting agenda is approved.

#### 1.4. Pledge of Allegiance

Trustee Smith led the Pledge of Allegiance.

#### 1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified by the Trustee involved*)

There were no conflicts identified by the Trustees.

### 2. **PRESENTATIONS**

No Scheduled Presentations.

### 3. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter that is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction not on the Agenda.*

There were no public comments received or made.

### 4. **INFORMATIONAL ITEMS**

#### 4.1. GENERAL MANAGER'S REPORT: Update on activities since the October 2023 Board Meeting.

GM Kevin King provided a verbal update on activities in the past month.

GM King acknowledged the Veteran's Day holiday and recognized the military service of Trustee Smith and Trustee Gilbert.

GM King informed the Board that property tax bills with the District's new Stormwater Fee were mailed out to Natomas property owners. Erroneously, the fee was applied to all parcels in the District, rather than those applicable. The District is working on corrections with Sacramento County and fee administrator NBS. Corrections have already been issued for Sutter County parcels. Trustee Lee Reeder asked when the correction postcards would be mailed out. GM King replied and stated that they would be mailed the following week.

Encampment removal is complete along the NEMDC. It was noticed that encampment activity frequently moves between the Home Depot area and The Cove as cleanups are done in these areas. Trustee Avdis asked if impact teams are being sent out for homeless encampment removals, to which GM King confirmed.

GM King reminded the Board about upcoming Trustee Training deadlines.

Trustee Perez asked if gates were installed in the Home Depot area where encampments were common. GM King explained that physical barriers were already in place, but having all parties adhere to a standard for gate operation is an ongoing effort.

Trustee Smith asked if RD1000 had been cleaning up the trash from the Air Park development projects. GM King stated that the District is working with the developers to resolve the issue.

Trustee Gilbert inquired about the effects of a City pump failure. GM King explained that simulating such scenarios is part of the next evolution of the Natomas Basin Hydraulics Model to create a plan of action.

4.2. OPERATIONS MANAGER’S REPORT: Update on activities since the October 2023 Board Meeting.

A copy of the Operation Manager’s Report has been included in the November 10, 2023 Board packet.

4.3. DISTRICT COUNSEL’S REPORT: Update on activities since the October 2023 Board Meeting.

Co-Counsel Smith provided a verbal update of counsel’s work during October 2023.

GM King added that a meeting between executive staff and a coach recommended by Co-Counsel Shapiro had been organized. Social media training began this week and was an overall success. The training provided an abundance of helpful information. The lead field staff will also participate in the social media training course.

**5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items routine and will adopt them in one motion. There is no discussion on these items before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

MOVED/SECOND: Trustee Perez/Trustee Avdis

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the November 10, 2023, Consent Calendar is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the October 20, 2023 Board Meeting.

5.2. TREASURER’S REPORT: Approve Treasurer’s Report for October 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for October 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for October 2023.

**6. SCHEDULED ITEMS**

6.1. RECOGNITION OF SERVICE: Review and Consider Adoption of Resolution No. 2023-11-01 Recognizing District Engineer, Steve Sullivan (Mead & Hunt), for Service to the Community

GM King presented a plaque to District Engineer Steve Sullivan in recognition for his service to the District.

MOVED/SECOND: Trustee Avdis/Trustee Gilbert

AYES: Trustee Lee Reeder, Gilbert, Bains, Avdis, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to adopt Resolution No. 2023-11-01 is approved.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### **7.1. BOARD ACTIVITY UPDATES:**

#### **7.1.1. Committee Meetings Since Last Board Meeting**

- Executive Committee (Lee Reeder & Gilbert) November 1, 2023
- Executive Committee (Lee Reeder & Gilbert) November 3, 2023

#### **7.1.2. Upcoming Meetings**

- SAFCA Executive Committee – November 2, 2023 @ 4:00 pm
- RD 1000 Board Meeting – November 10, 2023 @ 8:00 am
- SAFCA Board Meeting – November 16, 2023 @ 3:00 pm
- RD 1000 Executive Committee Meeting (2x2) – November 21, 2023 @ 8:00 am
- RD 1000 Finance Committee Meeting – November 21, 2023 @ 9:00 am
- RD 1000 Executive Committee Meeting – November 29, 2023 @ 8:00 am
- RD 1000 Holiday Breakfast – December 8, 2023 @ 8:00 am
- RD 1000 Board Meeting – December 8, 2023 @ 9:00 am

## **8. CLOSED SESSION**

No Scheduled Closed Session.

## **9. ADJOURN**

Motioned by Trustee Avdis and seconded by Trustee Perez. All trustees said Aye. The motion to adjourn the meeting was approved.