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RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES MEETING

DECEMBER 8, 2023
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Trustee Thomas Gilbert; Trustee Nick Avdis; Trustee Jag Bains; Trustee Thomas Barandas; Trustee Edwin Perez; Trustee Thomas Smith General Counsel Rebecca Smith; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez; and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

Absent: None

*Trustee Bains departed the meeting at 9:08 am.

1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Trustee Lee Reeder

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the December 8, 2023, Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Gilbert led the Pledge of Allegiance.

1.5. Election of Board President and Vice President

The Board elected to maintain Trustee Elena Lee Reeder as Board President and Trustee Thomas M. Gilbert as Vice President.

MOVED/SECOND: Trustee Avdis/Trustee Bains

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to maintain the current Board President and Vice President is approved.

1.6. Designation of Board Secretary

The Board elected to maintain ASM Joleen Gutierrez as Board Secretary.

MOVED/SECOND: Trustee Gilbert/Trustee Smith

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to maintain the current Board Secretary is approved.

1.7. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified by the Trustee involved*)

Trustee Perez identified a conflict of interest with Item 6.2 and requested to abstain from the vote.

2. **PRESENTATIONS**

No Scheduled Presentations.

3. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

Any person desiring to speak on a matter that is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction not on the Agenda.

There were no public comments received.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the November 2023 Board Meeting.

GM Kevin King provided a verbal update on activities in the past month.

GM Kevin King informed the Board of two incidents of vandalism and burglary of district property over the past two weeks. He reported an unknown person with a district key stole 1,000 gallons of fuel from a backup generator at Plant 1B – a loss of almost \$5k. Plant 6 suffered a burglary/wire stripping.

Security video surveillance is being considered and is included in the CIP Plan. Contracted security services along the NEMDC have proven to be very effective. An RFQ for Security Services has been drafted and will be issued publicly on January 1.

Trustee Tom Smith asked if any surveillance cameras captured any activity related to the fuel theft at Plant 1B. GM King confirmed that the District office has exterior cameras but did not capture related theft activities at the pumping plant.

The Board briefly moved to the Consent Calendar to accommodate a time conflict. Trustee Bains departed the meeting at 9:08 am.

GM King announced the completion of the FY 2022-2023 annual audit. He thanked his staff and accounting consultant, Rob Merritt, for their work and another clean audit. A full copy of the audit report will be available on the District's website.

The District seeks a change in banking services. Bank of the West (now BMO) services have been unsatisfactory. The Finance Committee favors issuing a Banking and Investment RFQ. The RFQ will be released publicly on January 1, 2024.

Staff will prepare the Annual Fee, Annual Assessment, and Total Compensation RFQs. All RFQs will be released during the first quarter of 2024.

GM King noted the Natomas Chamber of Commerce's Annual Tree Lighting was a success, with very high community engagement at RD1000's booth.

Trustee Smith complimented the District's social media management. GM King acknowledged the Administrative Staff's work on social media and Trustee Lee Reeder's push to enhance our social media presence.

The Stormwater Service Fee correction postcards were mailed out. For properties incorrectly assessed, the Stormwater Service Fee will have two options for correction. The District's Stormwater Service Fee consultant NBS will handle community questions about this process.

GM King explained that he has planned professional development for management staff. The general manager, operations manager, and administrative services manager will attend CSDA's Special Districts Leadership Academy in San Diego from April 14-17, 2024.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the November 2023 Board Meeting.

A copy of the Operation Manager's Report has been included in the December 10, 2023 Board packet.

Operations Manager Holleman noted an increase in homeless encampments throughout the District, and the operations crew has been working on signpostings to combat this increase.

Nordic Industries provided a large amount of rock at no cost to the District; the crew has placed it along drainage canals as part of ongoing maintenance.

FMAP-funded vegetation clearing is underway. GM King noted the visible difference around the bike trail along Garden Highway with the vegetation and encampment removal.

Trustee Gilbert inquired about the required clearing distance along the levee. OM Holleman clarified that the distance for visibility must be to the lowest hanging branch.

GM King stated that RD1000 is due to host the Flood Board Executive Officer for a tour. Next week, a meeting with the Board's enforcement staff is planned to discuss high-hazard encroachments.

Trustee Perez inquired about the encampment clearing process, as there have been many related emails from the public. OM Holleman explained this process and made known that RD1000 does the posting with assistance from the City.

GM King suggested that a social media post could be done to highlight the process of homeless encampment removal. He will meet with the community member who brought up the property tax bill to discuss RD1000's responsibility in encampment removals. Councilwoman Talamantes will visit one of the sites with recurring homeless encampments and help RD1000 coordinate a meeting with the City and Regional San to improve site security.

Trustee Smith noted that an intensifying lawsuit against the City of Sacramento regarding trash on the levee and rivers may risk dragging RD1000 in. GM King explained that RD1000

is the underlying property owner of the affected areas. The Regional Water Quality Control Board issues cease and desist orders to property owners who allow unlawful discharge. RD1000 will not be taking a position in the legal dispute between the City and the D.A. RD1000 provided the requested documents regarding property ownership to the D.A.

Trustee Lee Reeder expressed appreciation for the OM calendar being included in every Operations Manager's Report. GM King suggested that the OM Calendar be uploaded to the website.

Trustee Perez praised the District's operations, maintenance, and community outreach work.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the November 2023 Board Meeting.

Co-Counsel Smith provided a verbal update of counsel's work during November 2023.

GM King added that RD1000 submitted a letter of support for ACA 13 and has joined CSDA's coalition. Legislative updates are being included in the General Manager's Report.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items routine and will adopt them in one motion. There is no discussion on these items before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Bains/Trustee Avdis

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the December 8, 2023, Consent Calendar is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the November 10, 2023 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for November 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for November 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for November 2023.

5.5. DISTRICT POLICY HANDBOOK & POLICY UPDATES: Review and Consider Adoption of Resolution No. 2023-12-01 – Adopting District Policy Handbook & Policy Updates.

6. SCHEDULED ITEMS

6.1. AUDITED FINANCIAL STATEMENTS: Review and Receive the Audited Financial Statements for Fiscal Year End June 30, 2023.

GM King stated that the Finance Committee met with Richardson & Company, the District's auditor, to review the audited financial statements. He reported receiving another clean audit with a few recommendations involving the policy handbook - the Credit Card and Purchasing Policy have been approved today under item 5.5 of the Consent Calendar. The remaining policies are planned for completion by the end of the fiscal year.

Also noted was a minor change; the District's accountant adjusted our financials after the close of year-end; this was out of our control; the County amended their rate of return.

Trustee Gilbert stated that the audit book provided to the Board went into extensive detail about the Finance Committee meeting and that all points had been discussed. The Finance Committee recommends the Audit Report received and filed, which is our process for the annual audit.

GM King noted a drastic change of almost \$1M in the OPEB liability due to market fluctuations. He pointed out that the District is still in good shape, noting that this year's budget was increased to a 5-year amortization schedule to help pay off the liability.

MOVED/SECOND: Trustee Lee Reeder/Trustee Avdis

AYES: Trustee Lee Reeder, Gilbert, Avdis, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Bains

ABSTAIN: None

ACTION: The motion to receive and file the FY 2022-2023 Audit Report is approved.

6.2. AUTHORIZATION TO EXECUTE FUNDING AGREEMENT: Review and Consider Adoption of Resolution No. 2023-12-02 – Authorizing General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood System Repair Program (FSRP).

GM King announced that RD1000 received \$435,000 in funding to participate in the Flood System Repair Program.

Trustee Smith asked inquired about the funding. OM Holleman explained it is due to the damages from the January and March 2023 storm events for the access patrol roads.

MOVED/SECOND: Trustee Smith/Trustee Avdis

AYES: Trustee Lee Reeder, Gilbert, Avdis, Barandas, Smith

NOES: None

ABSENT: Trustee Bains

ABSTAIN: Trustee Perez

ACTION: The motion to adopt Resolution No. 2023-12-02 is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

GM King acknowledged Administrative Clerk Luis Enriquez's work for the District, as his internship will soon end.

GM King stated that he intends to send a holiday card to RD1000's partners and requested that Board members provide electronic signatures.

7.1.1. Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) November 21, 2023
- Finance Committee (Gilbert, Bains, Perez) November 21, 2023
- Executive Committee (Lee Reeder & Gilbert) November 29, 2023

7.1.2. Upcoming Meetings

- RD 1000 Executive Committee Meeting – January 3, 2024 @ 8:00 am
- RD 1000 Board Meeting – January 12, 2024 @ 8:00 am

8. CLOSED SESSION

No Scheduled Closed Session.

9. ADJOURN

Motioned by Trustee Avdis and seconded by Trustee Lee Reeder. All trustees present said, Aye. The motion to adjourn the meeting was approved.



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RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES MEETING

**JANUARY 12, 2024
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Board Vice President Thomas Gilbert; Trustee Nick Avdis; Trustee Jag Bains; Trustee Thomas Barandas; Trustee Edwin Perez; Trustee Thomas Smith General Counsel Rebecca Smith (remote); General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez; and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

Absent: None

1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the January 12, 2024, Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Perez led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified by the Trustee involved*)

There were no conflicts of interest identified by the Trustees.

2. **PRESENTATIONS**

There were no scheduled presentations.

3. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

There were no public comments received.

4. **INFORMATIONAL ITEMS**

4.1. GENERAL MANAGER'S REPORT: Update on activities since the November 2023 Board Meeting.

GM Kevin King provided a verbal update on activities in the past month.

After a quiet holiday season, District staff is working on administrative wrap-ups and several RFQs. Security Services and Banking and Investment Services RFQs are undergoing final review and will be published on January 15. Both will circulate for a 45-day period and are due back for consideration on March 15, 2024. Staff will conduct an internal review for those who meet the qualifications and advance. GM King expects two or three finalists to meet with respective committees, followed by a recommendation for the board. Staff is also preparing a Total Compensation RFQ, Storm Water Fee Management RFQ, and Annual Assessment Management RFQ, which will all be published on March 1, 2024, (according to the set schedule) and circulate for 45 days.

GM King acknowledged a prior request for the Board to receive timely updates on the flood season. Although there hasn't been much to report, he assured the Trustees that weekly updates would be provided once the Emergency Action Plan is enacted. Specific river levels activate the plan.

Trustee Smith commented that 90% of our pumping plants are working. GM King stated that we are still working to get Pumping Plant 4 online. There have been several delays in getting a PG&E permit approved.

GM King made known that long-term weather forecasts are favorable. He will continue to keep an eye on reservoir levels, especially in late spring when snow begins to melt. He is aware that there is a risk of failure with aging infrastructure, but he is confident in the plant repairs performed last year and looks forward to implementing our CIP as soon as funding comes in.

GM King made known his desire to meet CARB requirements and have the District fleet become all-electric by 2035. He plans to do some piloting first to see how this would work for emergency responders who would depend on electricity for charging. He will discuss with the Operations Committee Chair how best to stagger the replacement of the fleet, depending on funding availability. The earlier we place orders, the better prepared we will be to keep pace with the 2035 deadline. GM King will meet with Tesla soon, report back to the Operations Committee, discuss other details related to planning for an EV fleet, and come back to the board with a recommendation to move forward.

Trustee Smith inquired whether EV fleet conversion is mandated and how close the District is to emergency vehicles. GM King stated that the Operations Committee would discuss this topic further and provide details.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the December 2023 Board Meeting.

A copy of the Operation Manager's Report has been included in the January 12, 2024 Board packet.

Noteworthy topics include all-weather access road repairs along the North Drain, West Drain, and the Riverside Pump Station. Staff also conducted numerous encampment postings and removals throughout the District. Crews continued to place RDP related to various washouts along the East Main Drainage Canal. Emerald Site Services successfully performed waterside vegetation removal services along Garden Highway from Gateway Oaks to the Arden-Garden connector.

Trustee Perez inquired whether a weekly spreadsheet of cleanups would be available on the District's website. GM King will get this done, and he shared about a recent cleanup by the River City Water Alliance.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the December 2023 Board Meeting.

Co-Counsel Smith provided a verbal update of counsel's work during December 2023.

5. **CONSENT CALENDAR**

The Board considers all Consent Calendar items routine and will adopt them in one motion. There is no discussion on these items before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Avdis/Trustee Barandas

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the December 8, 2023, Consent Calendar is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the November 10, 2023 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for November 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for November 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for November 2023.

5.5. Security Equipment Purchase: Review and Consider Authorizing the General Manager to Purchase Security Equipment from Sonitrol.

6. **SCHEDULED ITEMS**

6.1. COMMITTEE ASSIGNMENTS: Review and Consider Approval of Board Committee Assignments for 2024.

GM King previewed the 2024 Committee Assignments and asked Trustees to review these assignments to ensure that the agreed-upon assignments were correct. Committees will meet as needed, committee chairs will determine the schedule. Committee Chairs should take into consideration public meeting notice requirements and provide enough time for proper agenda notice. GM announced Committee members can expect the first half of the year to be busy with Budget meetings and RFQ reviews; in the second half of the year, we'll have the Trustee Election.

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Bains

ABSTAIN: None

ACTION: The motion to approve Committee Assignments is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) January 3, 2024

7.1.2. Upcoming Meetings

- SAFCA Board Meeting – January 18, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – January 31, 2024 @ 8:00 am
- RD 1000 Board Meeting – February 9, 2024 @ 8:00 am

8. CLOSED SESSION

There were no scheduled Closed Session items.

9. ADJOURN

Motioned by Trustee Bains and seconded by Trustee Smith. All trustees said Aye (Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith). The motion to adjourn the meeting was approved.



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RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES

FEBRUARY 9, 2024
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board Vice President Thomas Gilbert; Trustee Nick Avdis; Trustee Thomas Barandas; Trustee Thomas Smith; General Counsel Rebecca Smith (remote); General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez; and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

Trustees Present: Trustee Gilbert, Avdis, Barandas, Smith

Trustees Absent: Trustee Lee Reeder, Bains, Perez

1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Trustee Barandas

AYES: Trustee Avdis, Barandas, Gilbert, Smith

NOES: None

ABSENT: Trustee Lee Reeder, Bains, Perez

ABSTAIN: None

ACTION: The motion to approve the February 9, 2024, Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Smith led the Pledge of Allegiance.

1.5. Conflict of Interest

There were no public comments.

2. PRESENTATIONS

There were no scheduled presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

No public comments were received or made during the meeting.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the January 2024 Board Meeting.

General Manager King stated that he has been fielding inquiries from the media and the public regarding recent storms and flood protection. He also said that while we have addressed repairs as they have come up, there is still a risk of failure due to aging mechanical and electrical equipment. Despite this, we are as prepared as possible with our available resources.

Recent Storms

GM King shared that a concern this year is the combination of high winds and saturated soil, which leads to downed trees and power outages. In the last storm, we lost power at Pumping Plant 1B, but power was restored within 10 seconds with the switchgear transitioning to generator power. Currently, the District has one backup generator and one offline plant. Thankfully, restoring power to the District pumping plants is a priority for SMUD and PG&E due to our essential service. He also said that staff is actively seeking grant funding and appropriations for additional backup generators since we currently only have one.

In the recent storm, the District fared well. The exterior levee system performed as expected, as did the interior canals and drainage system. Pumping also performed as expected.

CSDA

GM King announced that CSDA Board of Directors nominations are opening up, and he is interested in being nominated again.

GM King had an opportunity through CSDA to meet with Congressman Bera, talk about Special Districts, and advocate for project funding for flood protection in Natomas. Congressman Bera is looking forward to our submitted application for the Community Project Fund.

CSDA is driving a national dialogue on a federal definition for Special Districts. CSDA's goal is to streamline the allocated federal resources to districts that urgently need the funding.

Parcel Acquisition

GM King noted that we are in the middle of the Pumping Plant 8 design and have identified the need for additional space. To address this, he has engaged nearby property owners, and the South of Plant 8 owner is interested and motivated in selling the entire parcel. GM King is working with KSN and an appraiser to see the cost of acquiring the whole parcel. The parcel includes an existing tilted warehouse, ideal for a flood storage facility, and additional space for a potential corporation yard and training center. GM King would consider selling Rosin Court to facilitate the purchase of the new Plant 8 parcel.

Billboards on District Property

GM King has identified four locations on district property that could be ideal for electronic billboards. GM King is working with a consultant he worked with previously to prepare a cost of services for the permitting process. The same consultant would serve as the project manager for this project and prepare a feasibility cost/benefit analysis for identified locations. The District would then RFQ out to advertising companies to design/build. Anticipated income is over 100k annually.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the January 2024 Board Meeting.

OM Holleman informed that the operations crew has been actively engaged in pumping plant rounds, ensuring all equipment is serviced and working correctly. The crew has spent some time with encampment removal postings at San Juan and Airport Road. OM Holleman stated that he is waiting for the weather to clear before equipment can access this area for a cleanup.

GM King added the following operations updates:

Storm Updates/Communications

To avoid potential serial meetings and Brown Act violations, GM King announced that he would deliver storm and Emergency Action Plan updates through app alerts rather than rely on group text messages or email exchanges. ASM Gutierrez has already identified several apps suitable for this purpose.

River Levels/Emergency Action Plan

GM King reported river levels reached 32 ft level at Verona. We had staff on 12-hour days but did not activate EAP monitoring because the weather was forecasted to dry out, providing relief.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the January 2024 Board Meeting.

District Counsel provided a verbal update on activities in January 2024.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

There were no comments or questions.

MOVED/SECOND: Trustee Avdis/Trustee Barandas

AYES: Trustee Avdis, Barandas, Gilbert, Smith

NOES: None

ABSENT: Trustee Lee Reeder, Bains, Perez

ABSTAIN: None

ACTION: The motion to approve the Consent Calendar is approved.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the January 12, 2024, Board Meeting.
- 5.2. TREASURER’S REPORT: Approve Treasurer’s Report for January 2024.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for January 2024.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for January 2024.
- 5.5. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.
- 5.6. RECEIVE AND FILE: Receive and File Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2024.
- 5.7. BANKING AUTHORIZATION: Review and Consider Adoption of Resolution No. 2024-02-01 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds Held by Sacramento County Treasurer.

6. SCHEDULED ITEMS

- 6.1. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with LWA, INC. for Development Impact Fee Study Update and Support Services.

GM King stated that the District should revisit and update the District’s Development Impact Fee every five years. The last update was in 2019. GM King would request that LWA reviews evaluate to determine if it fits into the Fee and determine the rate if it does, and then write up the conditions of approval and submit the conditions of approval for that development.

Trustee Smith inquired about the purpose of impact fees. GM King explained that these fees cover additional expenses surpassing current costs. For example, an increase in the District’s cost of asset replacement (capital improvements) and a larger pump for stormwater removal, electrical, or operational costs that exceed the current costs would all have to be paid for by the developer to ensure that existing rate-payers are not subsidizing them.

There were no public comments made.

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Avdis, Barandas, Gilbert, Smith

NOES: None

ABSENT: Trustee Lee Reeder, Bains, Perez

ABSTAIN: None

ACTION: The motion to authorize the General Manager to execute a Professional Services Agreement with LWA, Inc. for Development Impact Fee Study Update and Support Services is approved.

6.2. SPONSORSHIP REQUEST: Review and Consider Sponsorship Request from Asian Pacific Islander American Public Affairs (APAPA) – Nonprofit Fed Tax ID #55-0849384.

GM King noted that the District has received a sponsorship request (at the Silver Level) from Asian Pacific Islander American Public Affairs (APAPA). Recognized at this event will be RD1000 Board President Elena Lee Reeder.

GM King stated the District would be looking to update its sponsorship policy soon, but nothing precludes the District from sponsoring an event without one in place.

Trustee Smith and Avidis agree to support the event, receive recognition for our Board President, and receive additional exposure for RD1000.

There were no public comments and no further discussion by the Board.

MOVED/SECOND: Trustee Smith/Trustee Avidis

AYES: Trustee Avidis, Barandas, Gilbert, Smith

NOES: None

ABSENT: Trustee Lee Reeder, Bains, Perez

ABSTAIN: None

ACTION: The motion to respond to the APAPA sponsorship request at the Silver Level (\$1,000) to support the event is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) January 31, 2024

7.1.2. Upcoming Meetings

- SAFCA Board Meeting – February 15, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – February 28, 2024 @ 8:00 am
- RD 1000 Board Meeting – March 8, 2024 @ 8:00 am

8. CLOSED SESSION

8.1. PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager. If any substantial changes in duties, compensation or benefits are to be considered or proposed, they will be considered in open session.

The Board went into Closed Session at 8:42 am.

9. RECONVENE TO OPEN SESSION

9.1. Report from Closed Session.

Counsel Smith stated that there are no updates or information to share from the closed session.

10. ADJOURN

MOVED/SECOND: Trustee Avdis/Smith

AYES: Trustee Avdis, Barandas, Gilbert, Smith

NOES: None

ABSENT: Trustee Lee Reeder, Bains, Perez

ABSTAIN: None

ACTION: None



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RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES

MARCH 8, 2024
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person. Present were Board President Elena Lee Reeder, Board Vice President Thomas Gilbert, Trustee Nick Avdis, Trustee Thomas Barandas, Trustee Thomas Smith, Trustee Edwin Perez, Trustee Jag Bains, General Counsel Scott Shapiro, General Manager Kevin King, Operations Manager Gabe Holleman, Administrative Services Manager Joleen Gutierrez, and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

Trustees Present: Trustee Lee-Reeder, Bains, Perez, Gilbert, Avdis, Barandas, Smith

Trustees Absent: None

1.3. Approval of Agenda

General Manager Kevin King requested two changes to the Agenda. 1) Item 5.1, correct minutes to remove Trustee Lee Reeder and add Vice President Gilbert as called the meeting to order. 2) Item 5.5 on the Consent Calendar was pulled from the Agenda to allow the Finance Committee to adjust the proposed policies before bringing the item to the Board for full discussion.

MOVED/SECOND: Trustee Perez/Trustee Smith

AYES: Trustee Avdis, Barandas, Gilbert, Smith

NOES: None

ABSENT: Trustee Lee Reeder, Bains, Perez

ABSTAIN: None

ACTION: The motion to approve the March 8, 2024, Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Gilbert led the Pledge of Allegiance.

1.5. Conflict of Interest

There were no conflicts of interest.

2. **PRESENTATIONS**

There were no scheduled presentations.

3. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

No Public Comment Received.

4. **INFORMATIONAL ITEMS**

4.1. GENERAL MANAGER'S REPORT:

A written report was provided in the March 8 Board packet.

Recent Storms

GM King reported round-the-clock patrols over the past few weeks, and status updates were provided to the Board. 24/7 patrols concluded on March 7, and staff resumed their normal schedule as river levels dropped below the monitoring stage threshold.

GM King reported that the media highlighted a significant snowpack in the Sierras over the weekend, with Palisades receiving over 10 feet of snow during the most recent storm. As we approach the end of the flood season, the primary concern lies in early warm spring rains, which could accelerate snowmelt beyond what is typical. Staff will continue to monitor reservoir operations and scheduled releases, ensuring preparedness.

The district's exterior levee system performed well during patrols. However, geotechnical engineer Kleinfelder has been observing two boils located at Pumping Plant 2 on the waterside of the levee. These boils are related to leech fields and past interior projects rather than any weaknesses in the exterior levee. Fortunately, there is no cause for alarm.

Administrative Services RFQs

Four Requests for Qualifications (RFQs) have been published and circulated: Bank & Investing Services, Annual Administration of the District's Stormwater Fee, Annual Administration of the District's Assessment, and a Total Compensation and Benefits Study.

Banking Services: The District received five RFQ responses. Staff will begin evaluating the submissions from various banking institutions and shortlist three finalists. The next steps include scheduling the Finance Committee to conduct bank interviews and

recommending a banking partner to the Board at the April 12 Board meeting. With the Board's approval, staff will implement the transition to a newly selected banking partner by July 1.

The RFQs for the Annual Administration of the District's Stormwater Fee and the Annual Property Assessment were released in March. Interested parties must submit their qualifications by April 15.

A Total Compensation and Benefits Study RFQ will be released on March 15 and circulate for 30 days.

Trustee Form 700

GM King reminded the Board that Form 700 statements are due by April 1.

Operations

GM King informed the Board that the District's Request for Qualifications (RFQ) for Security Services was released on January 15 and concluded on March 1. Although the District received eight responses, the current security services provider did not participate in the RFQ. Consequently, the District will likely be transitioning to a new provider. To ensure alignment with the needs of the District's partner agencies, both, the Natomas Mutual Water Company and the Natomas Basin Conservancy will be actively involved in the interview process for the recommended provider. Following the selection process, staff will present their recommendation to the Board for consideration of executing a Professional Services Agreement.

Natomas Levee Project

GM King briefed the Board about the District's kick-off meeting with the Corps and their contractor on Monday, March 4. This meeting aimed to discuss the improvements for Reach A and levee work. Pumping Plants 1A and 1 B will be temporarily offline during specific phases. GM King expressed his concerns regarding performance delays and material-related setbacks, which had been communicated to the Corps earlier.

GM King stated that Plant 4 is still offline, but PG&E has accepted a design change and purchased a new transformer. However, this will be delayed by two years as most transformer manufacturing is done in Ukraine, which is currently impacted by the ongoing war. These delays are of significant concern due to the potential impact on upgrading Plants 1A and 1B.

Trustee Tom Smith asked for confirmation that the major item would be raising the slurry wall. Trustee Smith also asked if there would be any raising of the levee in Reach A. OM Holleman responded that Reach A would include levee widening and installation of new pump motors at our pumping plants. GM King reiterated that there would be a variety of improvements due to the critical nature of Reach A.

Trustee Smith also inquired as to the traffic impacts on Garden Hwy. OM Holleman stated that there would be lane closures.

4.2. OPERATIONS MANAGER'S REPORT:

Encampments

During the Operations Manager Report, GM King that the attachment for the homeless encampment update only covers February. Unfortunately, no progress has been made in March due to winter storms. The encampments at San Juan and Airport Road, behind Home Depot, and on Del Paso will be addressed in early March. OM Holleman stated that he contacted Councilmember Talamantes for assistance with encampment removals.

EV Procurement

OM Holleman is gathering information on EV procurement and infrastructure to meet the 2035 mandate. He plans to have a packet of information for GM King to review by March 22.

Grant Funding

OM Holleman informed the Board that the district received an approximately \$480,000 Flood System Repair Program (FSRP) funding award with a 75/25 cost share. The funding will be used for lower patrol roads and AB placement. An RFP for this project will be issued soon.

Questions

Trustee Avdis asked OM Holleman if there were discernible trends related to the current homeless encampment issue. OM Holleman indicated that the encampments have remained consistent. The groups appear to be relocating from place to place.

Trustee Avdis inquired if the individuals were taking any services the City/County offered. OM Holleman noted that 95% of people do not accept services due to shelter restrictions. The District collaborates with DCR (District Community Response) to offer services and shelter when conducting encampment removals. GM King added that on a positive note, the District's patrol and security enhancements have minimized the re-establishment of encampments on the exterior levees, reducing threats to critical infrastructure.

Trustee Avdis also inquired about access roads that were the district's responsibility for maintenance, such as weed abatement. OM Holleman responded that the district does spray pre-emergent on the AB directly but does not apply treatment to the waterside of the access road.

Trustee Gilbert asked if safe housing is available for the unhoused to be moved to. OM Holleman stated that it is dependent on their circumstances. The City and County primarily focus on family housing. Many safe housing sites have restrictions and

provisions on allowing pets, and typically the unhoused individuals refuse to surrender their pets, making them ineligible for housing.

Trustee Perez expressed concerns about the RVs that access District properties and establish encampments and asked if the District had any plans to address the issue. GM King highlighted several physical barriers were placed to deter vehicle traffic on District property, such as locks, boulders, etc. However, the options are limited due to the District's need to access patrol and levee maintenance facilities. It is an ongoing issue he hopes will partially be addressed with new security services. Trustee Avdis stated that while he understands that the issue is ongoing, the district should continue to respond promptly.

4.3. DISTRICT COUNSEL'S REPORT:

District Counsel provided a verbal update on activities in February 2024.

5. **CONSENT CALENDAR**

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

There were no comments or questions.

MOVED/SECOND: Trustee Gilbert/Trustee Barandas

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Bains, Perez

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the Consent Calendar is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from February 9, 2024, with changes.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for February 2024.

5.3. EXPENDITURE REPORT: Review and Accept Report for February 2024.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for February 2024.

5.5. DISTRICT INSURANCE: Authorize General Manager to Execute Agreements and Necessary Documents Required for District Insurance Renewal.

6. **SCHEDULED ITEMS**

6.1. CALIFORNIA COOPERATIVE LIQUID ASSETS SECURITIES SYSTEM: Review and Consider Adoption of Resolution No. 2024-03-01: Authorizing Reclamation District No. 1000 to Participate in and Purchase Shares of Beneficial Interest Issued by the California CLASS.

GM King informed the Board that he became aware of the California CLASS investment funds last year at the annual CSDA conference in Monterey.

The California CLASS is an investment vehicle available to public agencies like the State's Local Agency Investment Fund (LAIF). If the Board approves the resolution authorizing the District to invest in California CLASS, the plan is to consult with the Finance Committee before the April Board meeting. During this meeting, they will discuss initial deposits for investment. Additionally, the district's investment policy will need to be revised, and any updates will be presented to the board in April for approval. The goal is to include California CLASS as one of the district's investment diversification strategies.

Jerry Legg, Senior Director of Investment Services at California CLASS, presented on the California CLASS investment funds.

Trustee Smith inquired what the potential income would be for the district. GM King stated it would be based on the deposits or shares invested into the fund and the rate of return, which currently sits much higher than the district's current pooled investment funds, such as LAIF. Trustee Smith also appreciated the liquidity of access to district funds. Trustee Smith asked who would decide when or how much money would be invested into the California CLASS. GM King mentioned that if the Board approves the resolution to authorize participation and investment in CA CLASS, the Finance Committee will meet to create a guideline for staff regarding the timing and method of investment.

Trustee Gilbert, the Finance Committee Chair, stated that when the Finance Committee meets with Jerry Legg, they will focus on setting up internal controls, ensuring the district follows accounting standards, and meeting the provisions of the district's finance and investment policies. Gilbert also clarified that California CLASS's current rate of 5.4% was essentially an anomaly but that, over time, the district should anticipate a lower rate more in line with long-term investment rates.

Jerry Legg stated that currently, LAIF has a rate of return of approximately 4%, and the City Pool was around 2.6%, both of which are paid quarterly as opposed to the California CLASS, which disburses interest monthly, so it compounds three times before the other investments pay the district once. This is an opportunity for the district to maximize its rate of return before rates drop again and the market normalizes.

Trustee Avdis thanked Jerry Legg for his presentation and stated that his duty as a trustee is to act as a steward to the district's treasury. Trustee Avdis then inquired what the increased risk would be to the district if they invested in the California CLASS or if there was any increased risk as opposed to just standard risk from investment in any pooled investment fund.

Jerry Legg responded that it's about the same level of risk compared to other pools, but the FDIC covers LAIF, Sacramento County Treasury, and Sacramento City Pool; funds are

collateralized – the FDIC does not cover or collateralize CA CLASS Funds. In terms of risk, Jerry Legg stated that you would have to look at what the district would invest in. A list was included in the packet. California CLASS invests 33% in 1-day papers and repurchase agreements to provide liquidity. However, because it is liquid, they do not receive advance notice on whether an agency will pull funds.

Trustee Avdis asked how the California CLASS is funded and how it makes money. Jerry Legg responded that California CLASS has an administrative fee of 0.1%, or 10 basis points, on the value of the entire pool. GM King stated it would not be based on the district's investments.

Trustee Gilbert requested to see California CLASS's annual audit. Jerry Legg stated that their fiscal year closes in March so that the audit would be as of March 2023.

There were no public comments made.

MOVED/SECOND: Trustee Gilbert/Trustee Smith

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Bains, Perez

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to adopt Resolution No. 2024-03-01: Authorizing Reclamation District No. 1000 to be a Participant and Purchase Shares of Beneficial Interest Issued by the California CLASS is approved.

6.2. DISTRICT GENERAL ELECTION 2024: Review and Consider Adoption of Resolution No. 2024-03-02: Calling District 2024 General Election.

There were no public comments and no further discussion by the Board.

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Bains, Perez

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to adopt Resolution No. 2024-03-02 Calling for District Election is approved.

6.3. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION CALL FOR NOMINATIONS: Review and Consider Nominations for California Special Districts Association Call for Nominations.

GM King expressed interest in running for the CSDA board position, stating that he felt it would benefit the district to have a representative on the board.

Trustee Smith inquired how much time GM King would invest in serving on this board. GM King responded that it would typically require his attendance at four meetings

throughout the year and the annual conferences, which the district already participates in annually. GM King did not feel it would be a huge time commitment on his part, and he is already serving on the CSDA Fiscal Committee for this year.

MOVED/SECOND: Trustee Barandas/Trustee Smith

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Bains, Perez

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to nominate General Manager Kevin King to run for the California Special District Association (CSDA) Seat A is approved.

~~6.4. DISTRICT POLICY HANDBOOK & POLICY UPDATES: Review and Consider Adoption of Resolution No. 2024-03-03: Adopting District Policy Updates~~

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) February 28, 2024

7.1.2. Upcoming Meetings

- SAFCA Board Meeting – March 21, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – April 3, 2024 @ 8:00 am
- RD 1000 Board Meeting – April 12, 2024 @ 8:00 am

8. ADJOURN

MOVED/SECOND: Trustee Avdis/Trustee Gilbert

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Bains, Perez

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to adjourn the meeting is approved.



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RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES

APRIL 12, 2024
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person. Present were Board President Elena Lee Reeder, Board Vice President Thomas Gilbert, Trustee Nick Avdis, Trustee Thomas Barandas, Trustee Thomas Smith, Trustee Edwin Perez, General Counsel Rebecca Smith, General Manager Kevin King, Operations Manager Gabe Holleman, Administrative Services Manager Joleen Gutierrez, and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

Trustees Present: Lee Reeder, Gilbert, Avdis, Barandas, Perez, Smith

Trustees Absent: Bains

1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Trustee Gilbert

AYES: Trustee Lee Reeder, Avdis, Barandas, Gilbert, Smith

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to approve the agenda for the April 12, 2024, Board Meeting is approved.

1.4. Pledge of Allegiance

Trustee Smith led the Pledge of Allegiance.

1.5. Conflict of Interest

Trustee Perez requested that items 5.8 and 5.9 be pulled from the consent calendar to recuse himself from these items due to a conflict of interest.

2. PRESENTATIONS

There were no scheduled presentations.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

No Public Comment Received.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the March 2024 Board Meeting.

General Manager King provided a verbal update on activities since the March 2024 Board Meeting.

Admin Services

The District received multiple responses to issued RFQs and held committee meetings related to last month's Request for Qualifications for Banking Services and District budget preparation.

Grant Funding

GM King reported that the District has been working with FEMA for the last year to receive disaster relief and system rehabilitation funding related to the winter 2023 storms. The District has also pursued efforts with the Department of Water Resources (DWR) and the US Army Corps of Engineers (USACE).

FSRP—The District is pending the final execution of an agreement for approximately \$400K in FSRP program funding, which will be used for the District's AB program.

FEMA – The District received notice from FEMA that funding for erosion control of the D The District's interior drainage system has been approved for approximately \$4 million. The funding agreement is pending final execution following a 30-day mandatory public comment period for the Notice of Public Hearing. Postings for the Notice of Public Hearing are at the District office and the City of Sacramento's Town Hall. GM King informed the Board that this funding does have a 75/25 cost-share agreement in which FEMA would provide 75% of funding, and CalOES would provide 20-25% with the District's funding obligation of around \$500K, which will be included in the District 24/25 budget.

Trustee Smith inquired what the funding would be used for. OM Holleman stated that the funding would primarily be used for erosion repair to the District's canals that were heavily impacted by the winter 2023 storms.

Trustee Gilbert asked if the FEMA funding would be in the form of a reimbursement program. GM King stated that the District has not seen the final terms of the agreement

yet, but it would likely be a reimbursement program agreement in which the District would be required to provide expenditure reports on a monthly or quarterly basis which could impact District cash flow. However, final execution likely wouldn't occur for several months.

Staff Training

GM King informed the Board that the District's executive staff would participate in the California Special District's Association (CSDA) Special District Leadership Foundation (SDLF) conference in San Diego the week following the board meeting. Completing the courses during the conference would provide Certification of Good Governance to all attendees.

Operations

GM King informed the Board that the District received communication from the Central Valley Flood Protection Board (CVFPB) about significant high-hazard encroachments along the Garden Highway. The CVFPB plans to issue Notices to Comply for other high-hazard encroachment properties.

With the approval of board meeting Items 5.8 and 5.9 for FMAP funding of approximately \$450K, the District may provide funding to impacted residents for vegetation management and address the high-hazard encroachments along the Garden Highway as it has done in previous years with this program. Any funds not used for vegetation management could be used toward vegetation maintenance around district facilities.

Trustee Smith inquired about pending legal actions against the District for attempting to enforce Title 23. GM King clarified that there is no pending litigation against the District regarding Title 23. Trustee Avdis also stated that CVFPB is the actual enforcement agency and not the District. The District has been providing notification regarding Title 23. GM King further clarified that the District has made funding available to impacted residents to come into compliance with the O&M manual of Title 23.

Trustee Gilbert inquired as to how the District would handle future compliance. GM King replied that they had the option of submitting a notice of violation to the CVFPB and the property owner that was in violation and turning the property over to the state for enforcement action. However, he felt the most prudent action would be to plan to send out an annual notice to property owners to conduct mowing activities or other vegetation management measures ahead of inspection to ensure they comply. The District has only addressed the most critical high-hazard encroachments as part of the FEMA levee recertification process, approximately 100 properties.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the March 2024 Board Meeting.

OM Holleman informed the Board that the District’s crew had been primarily focused on mowing, which is standard for this time of year.

OM Holleman also informed the Board that the District has been issuing notices to various unauthorized encampments and has conducted several clean-ups of sites around the District. Unfortunately, many of the residents of the unauthorized encampments have moved into the area of the Cove development, causing an uptick in residential complaints. OM Holleman is anticipating further issues with unauthorized encampments due to the closure of the City safe site, Camp Resolution, located on a City plot on Garden Highway and Colfax. In approximately 3 weeks, residents of the safe site will be ordered to vacate.

4.3. DISTRICT COUNSEL’S REPORT: Update on activities since the March 2024 Board Meeting.

District Counsel provided a verbal update on activities in March 2024.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

Pulled for Discussion: Items 5.8 & 5.9

The consent calendar was presented to the Board before items 4.1, 4.2, and 4.3. However, items 5.8 and 5.9 were removed from the consent calendar due to a conflict of interest.

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to approve the Consent Calendar items 5.1 - 5.7 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from March 8, 2024.

5.2. TREASURER’S REPORT: Approve Treasurer’s Report for March 2024.

5.3. EXPENDITURE REPORT: Review and Accept Report for March 2024.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for March 2024.

5.5. MEMORANDUM OF UNDERSTANDING: Authorize the General Manager to Execute a Memorandum of Understanding with the City of Sacramento—B Drain Bike Trail Crossing.

- 5.6. AUTHORIZATION TO QUITCLAIM EASEMENT DEED: Review and Consider Adoption of Resolution No. 2024-04-01: Authorizing General Manager to Quit Claim Grant of Easement Deed (Pacific Gas & Electric).
- 5.7. AUTHORIZATION TO ACCEPT EASEMENTS: Review and Consider Adoption of Resolution No. 2024-04-02: Authorizing General Manager to Accept Grant of Easement Deeds (Caltrans).

Consent Items Pulled for Discussion: Items 5.8 and 5.9

Trustee Perez recused himself from these items and left the room. GM King stated that items 5.8 and 5.9 were the annual DWR FMAP Grant approval items the District applies for annually.

MOVED/SECOND: Trustee Avdis/Trustee Gilbert

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder

NOES: None

ABSENT: Bains

RECUSE: Perez

ACTION: The motion to approve items 5.8 and 5.9 is approved.

- 5.8. AUTHORIZATION TO SUBMIT GRANT APPLICATION: Review and Consider Adoption of Resolution No. 2024-04-03 Authorizing the General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2024/2025.
- 5.9. AUTHORIZATION TO EXECUTE FUNDING AGREEMENT: Review and Consider Adoption of Resolution 2024-04-04 Authorizing the General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program 2024/2025.

6. SCHEDULED ITEMS

- 6.1. DISTRICT POLICY UPDATES: Review and Consider Adoption of Resolution No. 2024-04-05: Adopting District Policy Updates.

GM King provided a brief overview of item 6.1. The District adopted several sections of a policy handbook in December 2023 using the CSDA example as a framework for District policies. The goal is to complete all District policy updates by the June 2024 board meeting. Item 6.1 would be for two financial policy updates: the Investment Policy and the Reserve Fund Policy. Adopting Item 6.1 would add the California CLASS, approved at the March board meeting, to one of the funds allowed for District investment. It would also add the Money Market account from item 6.3, should that item be approved, as an investment account in the update to the Investment Policy.

There were no public comments made.

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to adopt Resolution No. 2024-04-05: Adopting District Policy Updates is approved.

6.2. INVESTMENT FUND TRANSFERS: Review and Consider Approval of Transferring Funds Amongst Investment Accounts.

GM King provided a brief overview of Item 6.2 requesting the Board approval of a warrant transfer of all funds in excess of the minimum required balance to maintain an account at the Sacramento County Treasury, and the City of Sacramento's Investment Pool A, and invest 50% of those funds into the California CLASS and the other additional 50% into River City Bank Money Market Account, should the Board approve item 6.3. as part of the Investment Policy provision of "Security, Liquidity, and Yield". GM King informed the Board that City Pool A provides funding for local businesses and community projects but does not have a minimum required balance to maintain an account in City Pool A. GM King also informed the Board that the District

was informed by the County Treasurer that they do not have a minimum account balance, however, due to Water Code 5660 the County serves as the District's treasurer in the absence of an appointed and approved treasurer and that the majority of the District's funds should remain with the treasury and should not be dictated by yields or liquidity. GM King feels that this is in direct conflict with the adopted Investment Policy objective of "Security, Liquidity, and Yield" and that the County has never inquired in the past what funds withdrawn from the treasury would be utilized for.

GM King stated that staff is recommending sweeping the District's Special Benefit Assessment fund, leaving a balance of \$400K, approximately the amount of the 2nd installment of the Special Benefit Assessment, and sweeping the entire balance of the Stormwater Fee account, approximately \$1.4 million, with sweeps of funds after each installment. GM King also informed the Board that staff would be providing a monthly investment yield report as part of the Consent Calendar for the District's approved investment accounts.

Trustee Avdis noted the importance of the District being responsible custodians of the public's funds and this was part of the impetus for looking at where the District invests its funds as well as addressing liquidity. However, in light of the new information of the County Treasurer's response, he would require further elaboration on their position. Co-Counsel Smith responded that while the District would be required to keep some of its funds from the Special Benefit Assessment in the treasury to be managed by the County,

the Stormwater Fee is separate, and the minimum required for the Special Benefit Assessment account did not have a fixed number.

Upon further discussion, GM King recommended proceeding with a Warrant Transfer from the Special Benefit Assessment account for \$1.5 million, sweeping all funds from the Stormwater Fee account for approximately \$1.4 million, and sweeping all funds from the City of Sacramento Investment Pool A.

There were no public comments made.

MOVED/SECOND: Trustee Avdis/Trustee Barandas

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to issue a Warrant for \$1.5 million from the Special Benefit fund and sweep all funds from the Stormwater Fee account and the City of Sacramento's Investment Pool A is approved.

6.3. AUTHORIZATION TO ESTABLISH ACCOUNTS: Review and Consider Authorizing the General Manager to Finalize the Terms of the District's Partnership with River City Bank and Establish Accounts.

There were no public comments made.

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to authorize the general manager to finalize the terms of the District's partnership with River City Bank and establish accounts has been approved.

6.4. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Executive a Professional Services Agreement with Allied Universal for Security Services.

GM King provided a brief overview of the services agreement; however, due to security reasons, we will not discuss the details in an open session.

Trustee Gilbert inquired if the District is awaiting feedback from the Natomas Basin Conservancy (NBC). GM King stated that TNBC elected not to participate in discussions or interviews regarding security services within the Basin at this time. If the Board authorizes the execution of the agreement, the next step would be to reach out to interested parties to negotiate the terms of the agreement with the service provider.

There were no public comments made.

MOVED/SECOND: Trustee Gilbert/Trustee Smith

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to Authorize the General Manager to Executive a Professional Services Agreement with Allied Universal for Security Services is approved.

6.5. SPONSORSHIP OPPORTUNITY: Review and Consider Sponsorship – Natomas Chamber of Commerce: 2024 Annual State of Natomas.

GM King recommends that the Board sponsor the State of the Natomas at the Gold Level for four tickets due to the lack of attendance at the Platinum level (eight seats) in previous years.

There were no public comments made.

MOVED/SECOND: Trustee Avdis/Trustee Amith

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to sponsor the 2024 Annual State of Natomas at the Gold Level (\$1,300) is approved.

7. **BOARD ACTIVITY UPDATES:**

7.1.1. Committee Meetings Since Last Board Meeting

- Finance Committee (Gilbert, Barandas, & Avdis) March 21, 2024
- Personal Committee (Barandas, Bains, & Perez) April 2, 2024
- Executive Committee (Lee Reeder & Gilbert) April 3, 2024
- Finance Committee (Gilbert, Barandas, & Avdis) April 4, 2024
- Operations Committee (Bains, Perez, & Smith) April 11, 2024

7.1.2. Upcoming Meetings

- RD 1000 Finance Committee Meeting – April 22, 2024 @ 8:00 am
- State of Natomas – April 24, 2024 @ 1:00 pm
- SAFCA Board Meeting – April 25, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – May 1, 2024 @ 8:00 am
- RD 1000 Board Meeting – May 10, 2024 @ 8:00 am

8. CLOSED SESSION

8.1. PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager.

9. RECONVENE TO OPEN SESSION

9.1. REPORT ON CLOSED SESSION: Discuss and take action on any changes in duties, compensation, or benefits for the General Manager.

No reportable action was taken during the closed session. The Board reported that future changes to compensation would be discussed in connection with the 2024-2025 budget approval.

10. ADJOURN

MOVED/SECOND: Trustee Avdis/Smith

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to adjourn the meeting is approved.



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RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES

**MAY 10, 2024
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person. Present were Board President Elena Lee Reeder, Board Vice President Thomas Gilbert, Trustee Nick Avdis, Trustee Jag Bains, Trustee Thomas Smith, Trustee Edwin Perez, General Counsel Scott Shapiro, General Manager Kevin King, Operations Manager Gabe Holleman, Administrative Services Manager Joleen Gutierrez, and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

Trustees Present: Lee Reeder, Gilbert, Avdis, Bains, Perez, Smith

Trustees Absent: Barandas

1.3. Approval of Agenda

General Manager Kevin King requested item 5.10. be pulled from the Consent Calendar for further clarification and discussion.

MOVED/SECOND: Trustee Avdis/Trustee Bains

AYES: Trustee Lee Reeder, Avdis, Bains, Gilbert, Smith, Perez

NOES: None

ABSENT: Barandas

ABSTAIN: None

ACTION: The motion to approve the agenda for the May 10, 2024, Board Meeting is approved.

1.4. Pledge of Allegiance

Trustee Bains led the Pledge of Allegiance.

1.5. Conflict of Interest

There were no conflicts of interest.

2. **PRESENTATIONS**

2.1 Brady and Associates Geological Services – Steelhead Creek Restoration

Dr. Rolan Brady presented the ongoing efforts between his organization and the River City Waterway Alliance (RCWA), a community-organized group for environmental stewardship, to restore and preserve Steelhead Creek. Steelhead Creek falls within multiple agency jurisdictions and is significantly impacted by unauthorized encampments established along the waterway. Dr. Brady expressed his thanks for the District's efforts to assist in clean-ups along Steelhead Creek and hopes for a continued partnership.

3. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

No Public Comment Received.

4. **INFORMATIONAL ITEMS**

4.1. GENERAL MANAGER'S REPORT: Update on activities since the April 2024 Board Meeting.

General Manager King informed the Board of three items of note.

Hydraulic Model

GM King reported that the hydraulic model had been completed and was undergoing final review. He hoped the model would be approved for adoption in either June or July.

Legal

GM King shared that the District's Human Resources Legal Counsel, Gage Dungy, recently left Boutin Jones (the District's current HR legal firm) to join Liebert Cassidy Whitmore LLC. Counsel Dungy had taken over as the District's HR Counsel upon the retirement of Julia Jenness a few years prior. GM King informed the Board that he believed Boutin Jones might be phasing out their government sector legal services, and he thought it was in the District's best interests to continue working with Mr. Dungy while the District moves forward with compiling a new employee handbook and employment policies. GM King reported he had signed a service agreement with the new firm.

Grant Funding

GM King informed the Board that he had received an update on the Community Project funding through Congressman Bera's office and that the District's application is moving forward. Approval of the funding would impact the District's fiscal year 2024/2025 budget, which he would discuss further during the draft budget discussion in Item 6.1.

Trustee Smith inquired about the Flood Operations Specialist I recruitment under operations in the General Manager's report and asked whether this was a new position or to replace a staff member. GM King responded that one of the District's operations staff members had recently resigned and that the District was filling the opening left by his departure.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the March 2024 Board Meeting.

OM Holleman informed the Board that the District's crew has continued to focus on mowing throughout the basin, which is standard for this time of year.

OM Holleman also informed the Board that the District had just completed a clean-up of the Natomas East Main Drainage Canal (NEMDC) earlier in the week.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the April 2024 Board Meeting.

District Counsel provided a verbal update on activities in April 2024.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

Pulled for Discussion: Item 5.10

General Manager King requested item 5.10 be pulled for discussion.

MOVED/SECOND: Trustee Avdis/Trustee Bains

AYES: Trustee Avdis, Bains, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Barandas

ABSTAIN: None

ACTION: The motion to approve the Consent Calendar items 5.1 - 5.9 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from April 12, 2024.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for April 2024.

5.3. EXPENDITURE REPORT: Review and Accept Report for April 2024.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for April 2024.

5.5. INVESTMENT REPORT: Review and Accept Report for April 2024.

- 5.6. AUTHORIZATION TO INVEST IN SACRAMENTO CITY POOL A: Review and Consider Adoption of Resolution No. 2024-05-01: Authorizing the Investment of Reclamation District No. 1000 Monies in the City of Sacramento Investment Pool A).
- 5.7. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with SCI Consulting Group for Special Benefit Assessment Administrative Services.
- 5.8. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with NBS for Stormwater Fee Administrative Services.
- 5.9. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with Gallagher for the Classification and Total Compensation Study.

Consent Item Pulled for Discussion: Item 5.10.

- 5.10 DISTRICT GENERAL ELECTION PROCEDURES: Review and Consider Adoption of Resolution No. 2024-05-02: Adopting Election Procedures for 2024 District General Election.

GM King requested Item 5.10 be pulled for discussion due to an issue with the District's general election timeline. To hold the District's general election on the same day as the statewide general election, November 5, 2024, the District would have had to adopt its general election procedures on May 9, 2024, 180 days before the election. Due to this, GM King informed the Board that the election would be held the following Tuesday, November 12, 2024.

General Counsel Shapiro clarified that the District election procedures could not have been adopted at the April meeting due to the timeline restrictions within the Water Code.

MOVED/SECOND: Trustee Bains/Trustee Smith

AYES: Trustee Avdis, Bains, Gilbert, Smith, Lee Reeder

NOES: None

ABSENT: Barandas

RECUSE: None

ACTION: The motion to approve item 5.10 is approved.

6. SCHEDULED ITEMS

6.1. FISCAL YEAR 2024/2025 DRAFT BUDGET: Review and Discuss Draft Budget for Fiscal Year 2024/2025.

I. **Updated Draft Budget:**

- GM King informed the Board that he had provided an updated draft budget, distinct from the one he had issued previously.
- Based on the Finance Committee's recommendation, he added a column to show percentage changes in budget line items from the previous fiscal year's adopted budget.
- A small formula error was corrected, resulting in a more accurate representation of yearly percentile changes.

II. **Facility Repairs and Community Project Funding Grant:**

- In the facility repairs section, GM King initially included the cost-share percentage of work and should have included a total expenditure of the whole project amount. However, this approach depends on whether the community project funding grant is approved.
- If the grant is not awarded, both the revenue and expense sides related to facility repairs will be excluded from the budget.

III. **Budget Overview:**

- GM King then presented the draft 2024/2025, focusing on primary budget items in revenues and expenditures.
- Notable points:
 - **Operations Budget:** Represents the most significant portion of budgeted items (67%) due to scheduled facility repairs (part of the cost-share). Many of the expenditures were based on the community project funding grant.
 - **Personnel Expenditures:** Typically, around 30% of the personnel budget, the budget is impacted by pension liabilities due to a change in the actuarial report (increasing long-term liability by nearly one million dollars).
 - **Administration:** The District's liability insurance expense is significant, reflecting the remaining fiscal year and next year's insurance liability expense due to renewal timelines.

- **Consultants and Contracts:** Increased funding for the Security Patrol is the most significant driving factor for the increase due to increased funding for Security Patrols totaling \$270,000.

Trustee Smith and Trustee Avdis noted during the presentation that they did not want additional full-time staff added; any assistance needed by the District to complete projects should be contracted out.

GM King confirmed that due to limited resources, the District would rely on multiple contractors to complete many of the capital projects anticipated in the future.

There were no public comments made.

7. **BOARD ACTIVITY UPDATES:**

7.1.1. Committee Meetings Since Last Board Meeting

- Finance Committee (Gilbert, Barandas, & Avdis) April 22, 2024
- Executive Committee (Lee Reeder & Gilbert) May 1, 2024

7.1.2. Upcoming Meetings

- SAFCA Board Meeting – May 16, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – June 5, 2024 @ 8:00 am
- RD 1000 Board Meeting – June 14, 2024 @ 8:00 am

8. **ADJOURN**

MOVED/SECOND: Trustee Avdis/Smith

AYES: Trustee Avdis, Bains, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Barandas

ABSTAIN: None

ACTION: The motion to adjourn the meeting is approved.



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RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES

**JUNE 14, 2024
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person. Present were Board President Elena Lee Reeder, Board Vice President Thomas Gilbert, Trustee Nick Avdis, Trustee Thomas Smith, Trustee Edwin Perez, Trustee Tom Barandas, General Counsel Rebecca Smith, General Manager Kevin King, and Administrative Services Manager Joleen Gutierrez.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

Trustees Present: Lee Reeder, Gilbert, Avdis, Barandas, Perez, Smith

Trustees Absent: Bains

1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Lee Reeder, Avdis, Barandas, Gilbert, Smith, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to approve the agenda for the June 14, 2024, Board Meeting is approved.

1.4. Pledge of Allegiance

Trustee Smith led the Pledge of Allegiance.

1.5. Conflict of Interest

There were no conflicts of interest.

2. PRESENTATIONS

There were no scheduled presentations.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

No Public Comment Received.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the May 2024 Board Meeting.

General Manager King provided a brief overview of District activities.

Operations

GM King reported that the District's operations team has been focused on several encampment clean-ups as well as mowing. The District has received several calls regarding high weeds, which are typical this time of year. GM King did note that addressing weeds is a priority due to fire risks. GM King has been working with Councilmember Talamantes to assist on the issues surrounding unauthorized encampments around the District as a matter of further public safety.

Finance

GM King informed the Board that the appraisal for the warehouse should be available soon. A walkthrough with the seller had been completed. He would leave it up to the Board on how to proceed with review of the appraisal for the warehouse for affordability and possible financing options.

Grant Funding

GM King informed the Board that he had received an update on the Community Project funding through Congressman Bera's office and that the District's application is moving forward to the Appropriation's Committee, one of fourteen community projects recommended by Congressman Bera to move forward. GM King should receive an update in the early part of 2025.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the May 2024 Board Meeting.

GM King informed the Board that the District's crew has continued to focus on mowing throughout the basin, which is standard for this time of year. The District would also soon be performing aquatic herbicide applications. GM King also reported that ASM Gutierrez has been working on finalizing the workplace violence prevention program with training scheduled to be completed before July 1.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the May 2024 Board Meeting.

District Counsel provided a verbal update on activities in May 2024.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to approve the Consent Calendar items 5.1 - 5.7 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from May 10, 2024.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for May 2024.

5.3. EXPENDITURE REPORT: Review and Accept Report for May 2024.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for May 2024.

5.5. INVESTMENT REPORT: Review and Accept Report for May 2024.

5.6. LOCAL AGENCY INVESTMENT FUND (LAIF): Review and Consider Adoption of Resolution No. 2024-06-01 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.

5.7. COST ALLOCATION PLAN: Review and Consider Adoption of Resolution No. 2024-06-02: Adopting Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates.

6. SCHEDULED ITEMS

6.1. FISCAL YEAR 2024/2025 BUDGET: Review and Consider Adoption of Resolution No. 2024-06-03: Adopting Fiscal Year 2024/2025 Budget.

GM King reported that the budget presented to the Board has no changes from the draft budget presented at the May meeting and he had not received any comments or updates from Trustees.

There were no public comments made.

MOVED/SECOND: Trustee Avdis/Trustee Barandas

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to approve Item 6.1 is approved.

6.2 OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2024/2025: Review and Consider Adoption of Resolution No. 2024-06-04: Adopting Official Pay Rate Schedule for Fiscal Year 2024/2025.

The pay rate schedule was updated to include a 6% raise for the General Manager, as well as 3.4% COLAs for staff members and merit increases for those eligible. General Counsel Smith also informed the Board that the GM would be awarded an additional 40 hours of vacation.

MOVED/SECOND: Trustee Avdis/Trustee Barandas

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to approve Item 6.2 is approved.

7. **BOARD ACTIVITY UPDATES:**

7.1.1. Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) June 5, 2024

7.1.2. Upcoming Meetings

- SAFCA Board Meeting – June 18, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – July 3, 2024 @ 8:00 am
- RD 1000 Board Meeting – July 12, 2024 @ 8:00 am

8. **ADJOURN**

MOVED/SECOND: Trustee Smith/Lee Reeder

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains

ABSTAIN: None

ACTION: The motion to adjourn the meeting is approved.



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RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES

JULY 12, 2024
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person. Present were Board President Elena Lee Reeder, Board Vice President Thomas Gilbert, Trustee Thomas Smith, Trustee Edwin Perez, Trustee Tom Barandas, General Manager Kevin King, General Counsel Rebecca Smith, Operations Manager Gabriel Holleman, Administrative Services Manager Joleen Gutierrez, and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

Trustees Present: Lee Reeder, Gilbert, Barandas, Perez, Smith

Trustees Absent: Bains, Avdis

1.3. Approval of Agenda

MOVED/SECOND: Trustee Perez/Trustee Barandas

AYES: Trustee Lee Reeder, Barandas, Gilbert, Smith, Perez

NOES: None

ABSENT: Bains, Avdis

ABSTAIN: None

ACTION: The motion to approve the agenda for the July 12, 2024, Board Meeting is approved.

1.4. Pledge of Allegiance

Trustee Gilbert led the Pledge of Allegiance.

1.5. Conflict of Interest

There were no conflicts of interest.

2. PRESENTATIONS

Scott Sheldon from Terra Realty Advisors presented several District property sites that could potentially host digital billboards to generate revenue. He discussed each site's pros, cons, and permitting requirements to address in order to proceed.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

No Public Comment Received.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the June 2024 Board Meeting.

General Manager King provided a brief overview of items not included in the General Manager's Report.

Operations

General Manager King informed the Board that the U.S. Supreme Court recently overturned the Martin v. Boise ruling. This ruling had previously prevented enforcement of camping ordinances on public properties. GM King does not anticipate an immediate change to current District operations or how the District addresses encampments. This is because enforcement of camping ordinances are managed by local law enforcement agencies. Decisions on addressing unauthorized encampments will still be made primarily at the City and County level. However, the ruling does provide the City and County with more options for managing encampments and the District will continue to work cooperatively with the City and County and within the constraints of the resources made available.

CA Initiative 1935

GM King informed the Board that the CA Supreme Court had removed the Taxpayer Protection Act (CA Initiative 1935) from the November ballot. The court ruled that the proposed changes to voting thresholds for new taxes amounted to a revision of the state constitution, which cannot be enacted via a citizen initiative. This decision preserves the existing requirements for voter approval of new taxes and fees. Local governments must still obtain a majority of voter approval for general taxes and two-thirds of voter approval for special taxes.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the June 2024 Board Meeting.

Operations Manager Holleman updated the Board on several ongoing and upcoming activities. The district is currently focusing on mowing throughout the basin, as well as encampment removals and clean-ups. OM Holleman also informed the Board that the FSRP program is expected to start in the next few weeks. Meanwhile, the District's

contractor for the FMAP program has already begun removing vegetation along the levees.

Trustee Smith asked if fire was ever an issue when mowing during the summer. OM Holleman responded that the district has a water truck, and staff conducts fire suppression to prevent fires.

Trustee Lee Reeder inquired about using goats in the FMAP vegetation removal program. OM Holleman replied that the District would not be using goats this year due to cost.

4.3. DISTRICT COUNSEL’S REPORT: Update on activities since the June 2024 Board Meeting.

District Counsel provided a verbal update on activities in June 2024.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items routine and will adopt them in one motion. These items will not be discussed before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Perez/Trustee Barandas

AYES: Trustee Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains, Avdis

ABSTAIN: None

ACTION: The motion to approve the Consent Calendar items 5.1 - 5.7 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from June 14, 2024.

5.2. TREASURER’S REPORT: Approve Treasurer’s Report for June 2024.

5.3. EXPENDITURE REPORT: Review and Accept Report for June 2024.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for June 2024.

5.5. INVESTMENT REPORT: Review and Accept Report for June 2024.

5.6. OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2024/2025: Review and Consider Adoption of Resolution No. 2024-07-01 Adopting Official Pay Rate Schedule for Fiscal Year 2024/2025.

5.7. ACCEPTANCE OF EASEMENT DEED: Review and Consider Adoption of Resolution No. 2024-07-02: Authorizing General Manager to Accept Flood Control Works Easement Deed from Sacramento Flood Control Agency.

6. SCHEDULED ITEMS

6.1. PUBLIC HEARING – ADOPTION OF FISCAL YEAR 2024/2025 OPERATION AND MAINTENANCE ASSESSMENT: Review and Consider Adoption of Resolution No. 2024-07-03 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2024/2025.

Board President Lee Reeder formally called the Public Hearing to order and directed staff to provide a brief overview of agenda item 6.1, adopting the Fiscal Year 2024/2024 Operation and Maintenance Assessment.

GM King briefly reviewed the historical process of adopting the District’s annual O&M Special Benefit Assessment, which predates Prop 218. Last fiscal year, the District reduced the Special Benefit Assessment by 60% following the adoption of the Stormwater Fee. However, due to delinquencies and changes in land use, the District did not meet its financial objectives last year and is proposing a 2% year-over-year escalated increase to the Special Benefit Assessment. This would increase the assessment from \$0.30/\$100 to \$0.31/\$100 of assessed value.

Trustee Smith inquired if any pushback would be anticipated from an increase. GM King does not anticipate much pushback as the District received no public comments before the noticed Public Hearing. Trustee Lee Reeder also stated that the District has not increased its assessment in over 30 years, which has contributed to a funding gap, and an increase would be necessary to keep pace with costs and avoid a growing deficit.

No public comments were made during the Public Comments period.

Trustee Lee Reeder formally closed the Public Hearing.

MOVED/SECOND: Trustee Perez/Trustee Barandas

AYES: Trustee Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains, Avdis

ABSTAIN: None

ACTION: The motion to Adopt Resolution No. 2024-07-03 is approved.

6.2 CERTIFICATION OF LEGAL PROCESS FOR SPECIAL ASSESSMENT: Review and Consider Adoption of Resolution No. 2024-07-04: Certifying to the County of Sutter the Validity of the Legal Process Used to Place Direct Charges (Special Assessment) on the Secured Tax Roll for Fiscal Year 2024/2025.

GM King informed the Board that this would be for the same Special Benefit Assessment as previously adopted in item 6.1, with the same recommendation to increase the Special

Benefit Assessment by 2%; it was just a matter of legal process required by Sacramento versus Sutter counties.

MOVED/SECOND: Trustee Smith/Trustee Barandas

AYES: Trustee Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains, Avdis

ABSTAIN: None

ACTION: The motion to Adopt Resolution No. 2024-07-04 is approved.

6.3 STORMWATER SERVICE FEE: Review and Consider Adoption of Resolution No. 2024-07-05: Authorizing The Levy And Collection Of The Stormwater Service Fee For Fiscal Year 2024/25.

GM King provided a brief overview of the Stormwater Fee, which was initially adopted through the Prop 218 election during the last fiscal year. The District's annual Stormwater Fee has a built-in escalation rate of 2%. The District is not required to revalidate the fee study annually. The Stormwater Fee adoption process would be for both counties, Sacramento and Sutter.

MOVED/SECOND: Trustee Gilbert/Trustee Smith

AYES: Trustee Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains, Avdis

ABSTAIN: None

ACTION: The motion to Adopt Resolution No. 2024-07-05 is approved.

7. **BOARD ACTIVITY UPDATES:**

7.1.1. Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) July 3, 2024

7.1.2. Upcoming Meetings

- SAFCA Board Meeting – July 18, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – July 31, 2024 @ 8:00 am
- RD 1000 Board Meeting – August 8, 2024 @ 8:00 am

8. **ADJOURN**

MOVED/SECOND: Trustee Perez/Smith

AYES: Trustee Barandas, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Bains, Avdis

ABSTAIN: None

ACTION: The motion to adjourn the meeting is approved.



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RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES

**AUGUST 9, 2024
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person. Present were Board President Elena Lee Reeder, Board Vice President Thomas Gilbert, Trustee Thomas Smith, Trustee Edwin Perez, Trustee Tom Barandas, Trustee Nick Avdis, Trustee Jag Bains, General Manager Kevin King, General Counsel Austin Cho, Operations Manager Gabriel Holleman, Administrative Services Manager Joleen Gutierrez, and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

Trustees Present: Lee Reeder, Gilbert, Barandas, Perez, Smith, Avdis, Bains

1.3. Approval of Agenda

MOVED/SECOND: Trustee Lee Reeder/Trustee Bains

AYES: Trustee Lee Reeder, Barandas, Gilbert, Smith, Perez, Avdis, Bains

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the agenda for the August 9, 2024, Board Meeting is approved.

1.4. Pledge of Allegiance

Trustee Smith led the Pledge of Allegiance.

1.5. Conflict of Interest

There were no conflicts of interest.

2. PRESENTATIONS

There were no scheduled presentations.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

No Public Comment Received.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the July 2024 Board Meeting.

General Manager King provided a brief overview of items not included in the General Manager's Report.

Urbanization Committee Meeting Update

General Manager Kevin King informed the Board that staff had the opportunity to meet with the Urbanization Committee the previous week. The Committee discussed community events and outreach. Staff was directed to participate in the National Night Out (NNO) on August 6th and shared that the event was a great success overall. GM King reported that more community members know who RD1000 is than in previous years and believes it is directly related to the District's outreach efforts over the last few years.

GM King also informed the Board of the district's intent to participate in two fall events: the City of Sacramento Highwater Jamboree Flood Expo, which kicks off Flood Preparedness Week, and The Hampton's Community Foundation Autumn Festival and Night Market. The District also plans to participate in the Natomas Chamber's Annual Tree Lighting event.

Several Trustees who attended the NNO event also reported that it was a success and expressed interest in participating again in future years. Trustee Perez recommended that the District consider bringing flood-fighting equipment next year due to its popularity among community members.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the July 2024 Board Meeting.

Operations Manager Gabe Holleman updated the Board on several ongoing and upcoming activities. The district is currently focusing on mowing throughout the basin and encampment removals and clean-ups; however, there was a delay in one planned clean-up due to a lack of available law enforcement officers. OM Holleman also informed the Board that the FSRP program is nearly complete, with approximately 400 tons of AB placed. Meanwhile, the District's contractor for the FMAP program has already begun

removing vegetation along the levees and has completed work along the Garden Hwy from the Natomas East Main Drainage Canal (NEMDC) to the Arden/Garden connector at Northgate Blvd.

Several Trustees inquired about the Governor's orders on encampment removal, the Grants Pass decision impacting how agencies can address encampments, and whether the City had updated its Standard Operation Procedures (SOP). OM Holleman responded that the District meets monthly with the City to address encampment issues and enforcement. However, the lack of resources and available staff for enforcing local camping ordinances remains an issue. As of that time, the City was working to revise its SOP and that encampments should get smaller over time due to the unhoused only being allowed to physically carry out items instead of using other conveyance methods from site to site.

Trustee Avdis inquired about the parameters of the Flood Maintenance FSRP program and if it included ongoing maintenance for vegetation management (weeds) which over time affect the integrity of roads. OM Holleman stated that they would be using pre-emergent along the AB to reduce issues with weeds.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the July 2024 Board Meeting.

District Counsel Cho provided a verbal update on activities in July 2024.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items routine and will adopt them in one motion. These items will not be discussed before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Perez/Trustee Gilbert

AYES: Trustee Barandas, Gilbert, Smith, Lee Reeder, Perez, Avdis, Bains

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the Consent Calendar items 5.1 - 5.5 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from July 12, 2024.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for July 2024.

5.3. EXPENDITURE REPORT: Review and Accept Report for July 2024.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for July 2024.

5.5. INVESTMENT REPORT: Review and Accept Report for July 2024

6. SCHEDULED ITEMS

There were no scheduled items for discussion.

7. BOARD ACTIVITY UPDATES:

7.1.1. Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) July 31, 2024
- Urbanization Committee (Perez, Lee Reeder, Smith) July 31, 2024

7.1.2. Upcoming Meetings

- SAFCA Board Meeting – August 15, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – September 4, 2024 @ 8:00 am
- RD 1000 Board Meeting – September 13, 2024 @ 8:00 am

8. CLOSED SESSION

8.1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Pursuant to Government Code § 54956.8 Property: APN: 237-0011-016; Sacramento County, 4395 Northgate Boulevard, Sacramento, CA. Agency Negotiator: Kevin King and Gabe Holleman
Negotiating Party: Gini Properties, L.P.
Under Negotiation: Price and Terms of Payment

9. RECONVENE TO OPEN SESSION

9.1. General Counsel reported that the Board has given Staff authorization and direction regarding Real Property at 4395 Northgate Boulevard.

10. ADJOURN

MOVED/SECOND: Trustee Barandas/Perez

AYES: Trustee Barandas, Gilbert, Smith, Lee Reeder, Perez, Avdis, Bains

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to adjourn the meeting is approved.



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RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES

SEPTEMBER 13, 2024
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person. Present were Board President Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Edwin Perez, Trustee Thomas Smith, General Manager Kevin King, General Counsel Scott Shapiro, Operations Manager Gabriel Holleman, Administrative Services Manager Joleen Gutierrez, and Administrative Assistant Nick Casey.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

Trustees Present: Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

Absent: Trustee Gilbert

1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Trustee Barandas

AYES: Trustee Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Gilbert

ABSTAIN: None

ACTION: The motion to approve the September 13, 2024 Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Bains led the Pledge of Allegiance.

1.5. Conflict of Interest

Trustee Perez recused himself from item 6.1.

2. PRESENTATIONS

There were no scheduled presentations.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments received.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the July 2024 Board Meeting.

General Manager King provided a brief overview of items not included in the General Manager's Report.

Dewatering

Pumping tail water from the Natomas Water Company's growers in the northern part of the district; pumping may run through October.

Maintenance Efforts

GM King shared with the Board that he received an email from the District's Operations Supervisor applauding the field crew's efforts toward aquatic vegetation and general levee maintenance by various community members.

DWR Inspections

Our DWR fall inspection was completed last week. The inspector stated that we are among the best inspections he has seen statewide in years.

Aquatic Treatments

GM King thanked the Board for supporting new pesticide applications and funding, which has led to incredible progress in the past few years. The District's Pesticide Control Advisor has also noticed a quick turnaround and drastic improvement. GM Kings expects future costs to decrease with aquatic weeds under control and more manageable.

Sacramento County Grant for Unhoused Shelter

GM King spoke about a \$25 Million grant awarded to the County to address homelessness in the American River Parkway. Sacramento City Council Pro Tem Karina Talamantes asked GM King to attend the meeting because she has concerns about the use and allocation of the funds and wants to ensure they are also available to RD1000. In 2022, we experienced a considerable spike in encampments along the interior of the levee system at the Cove, Home Depot, California Fitness, and San Juan at Truxel due to encampment removals at Discovery Park and the American River Parkway. GM King told

the County Board of Supervisors that RD1000 is doing its part. The District has proactively spent over \$250k annually on security patrols to mitigate these encampments, a considerable \$220k difference from previous budgets before the Boise decision. He asked that RD1000 be included in their efforts to make some shelter space because some encampment relocations have impacted us directly. Council Pro Tem Talamantes provided testimony specifically in the Northgate area of her district, so hopefully, there will be some relief.

Trustee Smith inquired about how the District would allocate funds. GM King clarified that the beds would be available to residents of relocated areas by the County and not distributed directly to the District.

Trustee Avdis recommended that GM King proceed with caution when working with City and County and avoid getting caught between the demands of the two agencies.

Trustee Perez asked about assistance with encampments. GM King stated that there still is a resource limitation. Even though they have increased response time, there is still an allocation issue. With this issue, GM King plans to save urgent requests of our law enforcement partners until flood season when the river elevations are higher and we see a more significant risk. He thanked the Trustees and staff for supporting encampment issues, especially controversial ones. On that note, GM King mentioned an upcoming annual cleanup of Steelhead Creek, tentatively in the last week of September, contingent upon a new notification plan. Board President Lee Reeder thanked the Operations Manager and Operations Committee Chair for their efforts over the past four years.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the August 2024 Board Meeting.

Operations Manager Gabe Holleman updated the Board on several ongoing and upcoming activities. He is working on preliminary planning for the annual Steelhead Creek cleanup. He plans to reach out to the city's incident commander to see if the city can help by noticing the area where cleanups are planned; otherwise, the district's security firm may be able to assist the crews with posting notices; he will look into additional costs for this work.

OM Holleman announced that contractors completed installing the replacement switchgear at Pumping Plant #2. The transformer unexpectedly exploded last year. Testing and start-up will occur soon, so this pump will be operational during the flood season.

4.3. DISTRICT COUNSEL’S REPORT: Update on activities since the August 2024 Board Meeting.

District Counsel Scott Shapiro provided a verbal update on activities in August 2024.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items routine and will adopt them in one motion. These items will not be discussed before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Avdis/Trustee Barandas

AYES: Trustee Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Gilbert

ABSTAIN: None

ACTION: The motion to approve the Consent Calendar items 5.1 - 5.6 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from August 9, 2024.

5.2. TREASURER’S REPORT: Approve Treasurer’s Report for August 2024.

5.3. EXPENDITURE REPORT: Review and Accept Report for August 2024.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for August 2024.

5.5. INVESTMENT REPORT: Review and Accept Report for August 2024

5.6. INVESTMENT FUND TRANSFERS: Review and Consider Approval of Transferring Funds Amongst Investment Accounts.

6. SCHEDULED ITEMS

6.1 SPONSORSHIP OPPORTUNITY: Review and Consider Sponsorship – Autumn International Night Market & Halloween Event.

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustee Lee Reeder, Avdis, Bains, Barandas, Smith

NOES: None

ABSENT: Trustee Gilbert

ABSTAIN: None

RECUSE: Trustee Perez left the meeting and returned to the room after the item.

ACTION: The motion to approve the item 6.1 is approved.

7. BOARD ACTIVITY UPDATES:

7.1.1. Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) September 4, 2024

7.1.2. Upcoming Meetings

- SAFCA Board Meeting – September 19, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – October 2, 2024 @ 8:00 am
- RD 1000 Board Meeting – October 11, 2024 @ 8:00 am

8. ADJOURN

MOVED/SECOND: Trustee Avdis/Smith

AYES: Trustee Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Gilbert

ABSTAIN: None

ACTION: The motion to adjourn the meeting is approved.



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RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES

FRIDAY, OCTOBER 11, 2024
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person. Present were Board President Elena Lee Reeder, Trustee Thomas M. Gilbert, Trustee Jag Bains, Trustee Tom Barandas, Trustee Edwin Perez, Trustee Thomas W. Smith, General Manager Kevin King, General Counsel Scott Shapiro, Operations Manager Gabriel Holleman, Administrative Services Manager Joleen Gutierrez.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Lee Reeder called the meeting to order.

1.2. Roll Call

PRESENT: Trustee Lee Reeder, Gilbert, Bains, Barandas, Perez, Smith

ABSENT: Trustee Avdis

1.3. Approval of Agenda

MOVED/SECOND: Trustee Perez / Trustee Smith

AYES: Trustee Lee Reeder, Gilbert, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Avdis

ABSTAIN: None

ACTION: The motion to approve the October 11, 2024 Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Gilbert led the Pledge of Allegiance.

1.5. Conflict of Interest

The Trustees identified no conflicts of interest.

2. PRESENTATIONS

No presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments during the meeting or received before the meeting.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the September 2024 Board Meeting.

General Manager King provided a verbal update on two items that were not included in his written GM Report.

Board Election

By the close of the election nomination period, the District received three valid nominations for four seats in the RD1000 Trustee Election for 2024. The three nominations received are from incumbents Tom Smith, Nick Avdis, and Thom Gilbert. Trustee Tom Barandas did not file his nomination paperwork. Hence, the vacant seat and his term expires in December 2024. Based on Water and Election Codes, we do not need an election this year. Per the Water Code and Election Code, a letter will be drafted and sent to the Sacramento County Board of Supervisors requesting the appointment of the three incumbents. The County Board of Supervisors will also appoint a Trustee for the fourth vacant seat, and if the Board has a recommendation of who they would like to see appointed for the vacancy when it occurs, they can make their recommendation known. Otherwise, anyone interested in being on the Board can petition the County Board of Supervisors to make their interest known. The Supervisors do not have to choose the District's recommendation.

Trustee Gilbert inquired whether the District need to provide notice for the nominees so the County can place them on their November agenda. The District will make that request. If the District would like to make a recommendation for an appointment, we could publicly notice that, and the Board could interview potential nominees.

Trustee Lee Reeder also inquired about the timeline.

Technically, there's no notice requirement, but in fairness, public notice would open it up to all potential nominees.

Trustee Barandas said he was initially willing to step aside to allow for other potential candidates. Still, he would be willing to remain on the Board if the Board wanted him to continue to serve.

Trustees agreed that, for transparency, anyone would be welcome to present themselves at the November Board meeting to express interest in a Board recommendation. In anticipation of an interested party, GM King will craft a staff report recommending that the Board recommend someone to the Board of Supervisors. Since staff have become aware that Trustee Barandas is willing to be recommended in the absence of someone else the Board believes is more qualified, Staff would recommend that Trustee Barandas be nominated.

Meeting with City Staff re Digital Billboards

GM King met with City staff who were open to discussing the process, and the timing of such a proposal. Staff realized a mutual benefit and possible revenue sharing. However, the District

learned there is no formal request process for such a project; the request must originate from a council member. To move the plan forward, District staff will reach out to two of the council members with the request, hoping to move something forward.

Pumping Plant 8 (Warehouse Purchase Offer)

The District has submitted its formal property offer to purchase a warehouse near Pumping Plant #8. The property owner reviewed the offer and plans to obtain an appraisal, which they have thirty days to do. GM King expects further negotiations once an appraisal is obtained.

4.2. OPERATIONS MANAGER’S REPORT: Update on activities since the Sept. 2024 Board Meeting.

Operations Manager Gabe Holleman provided a verbal report.

4.3. DISTRICT COUNSEL’S REPORT: Update on activities since the September 2024 Board Meeting.

Counsel Scott Shapiro provided a verbal update on work since the September Board meeting.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Barandas/Smith

AYES: Trustee Lee Reeder, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Avdis

ABSTAIN: Trustee Gilbert

ACTION: The motion to approve the Consent Calendar items 5.1 – 5.5 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the September 13, 2024, Board Meeting.

5.2. TREASURER’S REPORT: Approve Treasurer’s Report for September 2024.

5.3. EXPENDITURE REPORT: Review and Accept Report for September 2024.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for September 2024.

5.5. INVESTMENT REPORT: Review and Accept Report for September 2024.

6. SCHEDULED ITEMS

No Scheduled Items.

7. BOARD OF TRUSTEE’S COMMENTS/REPORTS/ACTIVITY

7.1. BOARD ACTIVITY:

Committee Meetings Since Last Board Meeting

- RD 1000 Finance Committee Meeting – October 11, 2024 @ 9:30 am
- SAFCA Board Meeting – October 17, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – November 1, 2024 @ 9:00 am

8. ADJOURN

MOVED/SECOND: Trustee Smith/Perez

AYES: Trustee Lee Reeder, Gilbert, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Avdis

ABSTAIN: None

ACTION: The motion to adjourn the meeting is approved.



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RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES

FRIDAY, NOVEMBER 8, 2024
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person. Present were Board President Elena Lee Reeder, Board Vice President Thomas Gilbert, Trustee Thomas Smith, Trustee Edwin Perez, Trustee Tom Barandas, Trustee Nick Avdis, Trustee Jag Bains, General Manager Kevin King, General Counsel Rebecca Smith, Operations Manager Gabriel Holleman, and Administrative Services Manager Joleen Gutierrez.

PRELIMINARY

1.1. Call Meeting to Order

Board President Lee Reeder Called the meeting to order.

1.2. Roll Call

PRESENT: Trustee Lee Reeder, Avdis, Gilbert, Bains, Barandas, Perez, and Smith.

ABSENT: None

Trustee Nick Avdis departed the meeting at 8:30 am.

1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Smith

AYES: Trustee Lee Reeder, Avdis, Gilbert, Bains, Barandas, Perez, and Smith

NOES: None

ABSTAIN: None

ACTION: The motion to approve the November 8, 2024, Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Perez led the Pledge of Allegiance.

1.5. Conflict of Interest

There were no conflicts of interest identified.

2. PRESENTATIONS

No presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments during the meeting or received before the meeting.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT:

General Manager Kevin King spoke about the two successful outreach events held in October. He thanked ASM Gutierrez for her exceptional work organizing and attending these events.

GM King and OM Gabe attended the NASFMA conference in Colorado Springs. This conference provided valuable insights into flood management, flood insurance, and national trends. Counsel Scott Shapiro represented multiple agencies, including ours, at the conference.

Trustee Lee Reeder spoke about how the Highwater Jamboree was a success. The event was positive, and the children were enthusiastic about the activities. The team's interaction with the kids was excellent, and their efforts in educating the next generation of Natomas residents are commendable.

4.2. OPERATIONS MANAGER'S REPORT:

EV Charging Stations

Operations Manager Gabe Holleman provided an update regarding the EV charging stations for the Corp Yard. Contract drafting is underway, and installation is anticipated within the next few months. He also excitedly spoke about electric vehicles expected to arrive within three months. GM Holleman stated that we are moving in the right direction on the EV Front.

Pump Plant Maintenance

The crew has performed routine maintenance, including pumping, at all pump stations to ensure optimal performance.

4.3. DISTRICT COUNSEL'S REPORT:

District Counsel Rebecca Smith verbally updated her activities in the past month.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. These items will not be discussed before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Avdis/Smith

AYES: Trustee Lee Reeder, Avdis, Gilbert, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the Consent Calendar items 5.1 - 5.5 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the November 8, 2024 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for November 2024.

5.3. EXPENDITURE REPORT: Review and Accept Report for November 2024.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for November 2024.

5.5. INVESTMENT REPORT: Review and Accept Report for October 2024.

6. SCHEDULED ITEMS

6.1. TRUSTEE VACANCY: Review and Consider Recommendation for Appointment of Trustee.

GM King stated that a social media post was made to announce the vacancy and encourage applications. The board previously decided against conducting formal interviews for candidates. The County Board of Supervisors will appoint three incumbent trustees. A new trustee vacancy remains, and the board will consider potential candidates during the public comment period. The board will recommend the appointment of a new trustee to the county.

MOVED/SECOND: Trustee Avdis/ Trustee Smith

AYES: Lee Reeder, Avdis, Gilbert, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to recommend Eva Hill to the Sacramento County Board of Supervisors for appointment to the RD1000 Board of Trustees is approved.

Trustee Gilbert invited Eva Hill, a potential Trustee Candidate, to address the Board.

Eva Hill, a long-time district resident since 1987, expressed interest in serving as a Trustee. She highlighted her qualifications, including her professional experience as a certified public accountant, commercial real estate developer, hotel projects, and agriculture. She continued her Community Involvement on the Railroad Museum Foundation Board and local charity work. Ms. Hill resides near the levee and understands the importance of flood protection as her father was an almond farmer in Chico. She understands the point of view of a farmer and a developer.

Trustee Avdis was impressed with the potential Trustee Candidate Hill and stated that he was impressed by her diverse background, which extends beyond finance and accounting to encompass a range of experiences. Candidate Hill's understanding of land development and business operations would be an asset to the board. Trustee Avdis believes the unique perspective will significantly contribute to our decision-making process.

Trustee Barandas, stated his support of Ms. Eva Hill as a suitable candidate, citing her strong qualifications and potential contributions to the board.

Trustee Lee Reeder appreciated her farming background for the community.

6.2. DEVELOPMENT PROJECT PROCESSING: Review and Consider Authorizing the General Manager to Execute and Amend Various Development Project Processing Agreements.

General Manager King gave feedback from the Finance Committee's meeting with the development community regarding the district's 42% indirect cost charge on outside consultant invoices within Development Project Processing Agreements.

The current 42% rate aligns with the district's overall cost allocation plan. However, the development community expressed concerns, citing industry norms of 2-5% for similar fees. GM King recommends amending three existing agreements to lower the administrative charge to 5% and negotiating two new contracts with a 5% administrative

fee. Future contracts would include direct billing rates and a rate sheet for transparency. This approach balances the district's cost recovery needs while addressing developer concerns.

Trustee Smith shared that closer to 20% is the standard rate in private practice.

While reducing the administrative rate from 42% to 5%, the district will still recover administrative costs not previously accounted for. The potential savings could range from minimal to substantial, depending on the project. Many agencies utilize two distinct rates for development projects: one for in-house work and another for work performed by outside consultants. As we rely heavily on outside consultants due to limited in-house engineering staff, we often apply our direct billing charges and the 42% indirect cost allocation, potentially resulting in a perceived double charge.

It is important to note that the district is not losing revenue. We will continue to recover administrative overhead costs through direct billing and invoice processing.

MOVED/SECOND: Trustee Smith/ Trustee Lee Reeder

AYES: Lee Reeder, Avdis, Gilbert, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Avdis

ABSTAIN: None

ACTION: The motion to authorize the general manager to execute and amend various Development Processing Agreements with lower negotiated administrative fees is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS/ACTIVITY

7.1. BOARD ACTIVITY:

Committee Meetings Since Last Board Meeting

- Finance Committee (Gilbert, Avdis & Barandas) October 11, 2024
- Executive Committee (Lee Reeder & Gilbert) November 1, 2024

8. ADJOURN

MOVED/SECOND: Trustee Barandas/Perez

AYES: Trustee Barandas, Gilbert, Smith, Lee Reeder, Perez, Bains

NOES: None

ABSENT: Trustee Avdis

ABSTAIN: None

ACTION: The motion to adjourn the meeting is approved.